



2023 INSTRUCTIONS

HEALTH MAINTENANCE ORGANIZATIONS FEE SCHEDULES

READ CAREFULLY – IMPORTANT INFORMATION

1. The Health Maintenance Organization authorized to write business in the State of South Carolina must pay an **Annual License Fee of \$1,000.00**.
2. Acceptable payments are by electronic (ACH) checks or credit card. There is a \$2.50 vendor fee for using the payment portal. Click Proceed to Payment on the invoice page and follow the instructions.

If paying by credit card, there a 1.7% vendor fee and a \$1.00 portal fee added to your payment.

Annual Fee and Tax returns are due in this Department on or before March 1, 2024.

Compliance with South Carolina Department of Insurance requirements is the Company's responsibility. **Failure to comply could result in an administrative fine of up to \$30,000.** Your attention is directed to S.C. Code Ann. §§ 38-2-10 and 38-5-130.

Refer any questions to:

Twyla Kelly at tkelly@doi.sc.gov or 803-737-6194
Wakenna Dowell at wdowell@doi.sc.gov or 803-737-6174
Sharon Waddell swaddell@doi.sc.gov or 803-737-4910

