



Tri-County Technical College

Fast, Focused
and Flexible
Training That Works

Fall 2025 Schedule Book | 864-646-1700 | tctc.edu/LEARN



Make Your Career
TAKE OFF!



WELCOME TO TRI-COUNTY TECHNICAL COLLEGE!



At Tri-County Technical College, we offer **fast, flexible, focused** training programs to promote and support student success, workforce development, our community, and our local economy.

Some of our most popular programs are listed in this booklet, but to see everything available to you and to get updates, visit www.tctc.edu/learn.

Scholarship opportunities are available. Call 864-646-1700 for details.

WHY ENROLL?

The program offerings featured in this catalog include courses in professional development, short courses, seminars, workshops, apprentice opportunities, and nationally recognized certification programs called **QuickJobs** training. The training programs are designed to help you gain hands-on experience, career advancement, obtain or maintain professional certification or licensure, and/or to secure and sustain employment. The courses offered provide a variety of formats including

in-class, on-site, hybrid, and online courses.

QUICKJOBS CERTIFICATES:

These short-term certificate programs provide training for high-demand jobs, designed to lead to immediate employment within 6 months or less. The QuickJobs training programs include compressed training usually tied to a national, state, and/or third-party criteria/requirements so that when you achieve your certificate(s), it is meaningful to employers in our area and beyond.

PERSONAL ENRICHMENT:

These courses will allow you to explore new interests, develop skills and/or further your passion.

CUSTOMIZED TRAINING:

For companies interested in workforce development, we offer fully customized courses that are developed and designed to strengthen teams, motivate employees and help businesses succeed. We can offer the training at our College or bring it on-site, to help save time and money.

WAYS TO REGISTER

- 1. ONLINE:** Search for courses, register, and pay with a credit or debit card online at www.tctc.edu/Learn.
- 2. IN PERSON:** Stop by the Ruby Hicks Building on our Pendleton Campus (7900 Hwy 76, Pendleton, SC) to register and pay in person: Monday–Thursday: 8 a.m.–5 p.m., Friday: 8 a.m.–2 p.m. (Accepted forms of in-person payments are cash, personal & cashier's check, and money order.)

CHANGE NOTIFICATION

We reserve the right to make the necessary revisions, as needed, to accommodate students affected by course and schedule changes and curricula delivery method. This includes but not limited to canceling or rescheduling courses. Please visit tctc.edu/Learn for course updates.

ICONS



QuickJobs Certificates

are the most in-demand programs in our area. Designed to train you and get you into the workforce within 6 months or less. Class locations vary by program.

FOR UP-TO-THE-MOMENT INFORMATION ON OUR SPECIAL EVENTS, SCHOLARSHIPS, COURSES AND MORE, FIND US ON FACEBOOK AT WWW.FACEBOOK.COM/TCTC.CCE.

2 In about TWO WEEKS (OR LESS):

- Certified Fiber Optics Technician
- Certified Production Operator for Manufacturing
- Certified Sales Professional
- Forklift Operator
- SCDOT Workzone Flagger



1 In about ONE MONTH:

- Introduction to Human Resource Management Certificate
- Maintenance and Reliability Technician (MRT)
- Material Handler-Certified Logistics Associate
- Pre-Highway Inspector: SCDOT Asphalt Roadway/Earthwork Certification
- Real Estate Professional (First Year Sales)
- Truck Driving (CDL A, CDL B or CDL B with Passenger Endorsement)



2 In about TWO MONTHS:

- Certified Nursing Assistant (CNA)
- CNC Operator
- Electrical Wiring, Residential
- Electrocardiograph Technician (ECG)
- Heavy Equipment Operator
- Personal Trainer
- Power Line Worker
- SC Certified Logistics Technician



3 In about THREE MONTHS:

- Computer Service Technician
- Network Support Specialist
- Phlebotomy Technician
- Plumbing
- SHRM Learning System® for SHRM-CP and SHRM-SCP Certifications
- Sterile Processing Technician



6 In about SIX MONTHS:

- Electrical Wiring, Residential and Commercial
- Emergency Medical Technician (EMT)
- Medical Billing and Coding Specialist



ADVANCED MANUFACTURING

Manufacturing careers are for the “why and how” people – the ones constantly looking to perfect a process, the ones inclined to question the status quo, the ones seeking to build a better world. The manufacturing sector in our area represents a booming industry in a variety of fields – and Tri-County offers the training and education needed for you to be successful!

MAINTENANCE AND RELIABILITY

Fluid Power

The Industrial Fluid Power Course will provide you a strong fundamental understanding of the basic principles of hydraulics and pneumatics, the functions of various components within a fluid system, basic system design, schematic symbols, troubleshooting sequences, and system safety that can be applied in the workplace. We place a lot of emphasis on making certain that our training is the highest quality you will find anywhere.

This course utilizes real components (no simulations) for participants to design and build simple to complex fluid power systems and circuits, controlling force, torque, direction and speed effectively.



OBJECTIVES INCLUDE:

- Introduction to fluid power, systems, graphic symbols, principles of Fluid Power, including pressure, flow, force, mechanical advantage, and fluids
- Schematics, Cylinders, Motors, Rotary Actuators
- Directional Control Valves
- Pressure Controls, Flow Controls
- Pumps and Accessories
- Reservoirs, Piping and Fluids
- Servo Proportional Valves
- Troubleshooting Hydraulic circuits

Motor Controls

This course focuses on industrial AC and DC electric motors and their control circuits. Participants are introduced to fundamental ladder diagrams, wiring diagrams, motor starters and contractors, motor reversing circuits, switches, and switch functions.

OBJECTIVES INCLUDE:

- Electrical Safety
- Electrical Quantities and Circuits
- Electrical Symbols and Diagrams
- Solenoids, DC Generators, and DC Motors
- AC Generators, Transformers, and AC Motors
- Power Distribution Systems
- Contractors and Magnetic Motor Starters, Reversing Motor Starters
- AC and DC Motor Drives
- Control Devices, Timing and Counting Functions, Relays and Solid-State Starters
- Sensing Devices and Controls

Programmable Logic Controllers

This PLC course introduces students to Allen Bradley or Siemens software and hardware. The course covers IO configuration and data files, communication, routines and scanning, discrete bit logic, addresses and editing, timers, counters, moves and comparisons, and math functions.

Each participant will build and program their own circuits within the first hour of training. Using real world components and software, the course is 95% hands-on training.

OBJECTIVES INCLUDE:

- Hardware
- Software
- IO Configuration and Data Files
- Communication
- Routines and Scanning
- Discrete Bit Logic
- Addresses and Editing
- Timers
- Counters
- Moves and Comparisons
- Math Functions

BASIC ELECTRICAL CONTROLS

Using a blend of easily understood analogies and basic theory, participants learn what AC/DC circuits are supposed to do. Students are then quickly involved in real world, hands-on designing and building circuits, illustrating the use and distribution of electricity in their own facilities. Choosing and properly using electrical test equipment is important to doing everyday jobs and is covered in detail. The right blend of theory and practice helps students, “put it all together.” By the end of the training participants will have a solid foundation for safely performing electrical work and improve their ability to troubleshoot and read schematic diagrams.

OBJECTIVES INCLUDE:

- Electrical Fundamentals Ohm’s Law
- Electrical Laws and Relationships
- Types of Circuits and Analysis
- Troubleshooting Fundamentals
- Electrical Components
- Electrical Systems
- Safety and Hazard Awareness
- Measuring Current with a Digital Multimeter (DMM)
- Measuring AC and DC voltages with a DMM
- Values in a Parallel-Series Circuit
- Branch Resistance
- Currents
- Voltages
- Determining Resistor values using the Resistor Color Code



ADVANCED MANUFACTURING

Introduction to Robotics

This course covers basic operations of industrial robots, using the teach pendant as the main interface point. This course is geared toward providing participants the introductory knowledge to interact with the robot.

Recommended safety procedures are integrated into all training exercises. The course consists of lectures, demonstrations, and a series of lab exercises designed to reinforce what the student has learned.

OBJECTIVES INCLUDE:

- Navigate the teach pendant menus
- Power up and Home the Robot
- Understand User and Tool Frames and their impact on programs
- Step test and continuous test production programs
- Execute production operations
- Modify motion statements and positional data
- Establish control programs integrating sensors
- Diagnose Faults
- Recover from a crash
- Backup and restore individual programs and files

Electro-Pneumatics or Hydraulics

This course covers the flow of fluid power through a complex system and the interaction of all components within a system or circuit. The course work revolves around extensive troubleshooting methods used in today's modern fluid power machines. Participants design and build all related circuits.

The course also covers relative hydraulic topics or can be exclusively hydraulics related.

OBJECTIVES INCLUDE:

- Principles of pressure and flow
- Compressed air production, preparation, and distribution
- Control elements and switches
- Normally open vs. normally closed
- Direct actuated solenoid valves
- Pilot actuated solenoid valves
- Troubleshooting solenoid valves
- Pilot control of actuator

- Directional control valves
- Ladder diagrams using relays
- Memory control of an actuator
- Single solenoid valves
- Double solenoid valves
- Automatic return
- Actuator position sensors
- Reed switch, magnetic field sensors, inductive sensors, capacitive sensors, optical sensors, ultrasonic sensors



Power Transmission

Participants will understand, build, and maintain mechanical drives, such as chain, gear, and belts. Students will also discuss various forms of lubrication methods and lubricants used. Fasteners and minor hardware specifications are discussed.

OBJECTIVES INCLUDE:

- Proper torque techniques
- Precision measurement tools
- Bearing types, applications, and installation
- Mechanical transmission ratios and calculations
- Belt drive installation and sizing
- Chain drive preventive maintenance
- Simple and complex gear drive systems
- Laser coupling alignment
- Lubrication essentials: type, amount, and time

OSHA 10/30 Hour Certification

Designed for industry personnel and management, this course presents detailed information on how the provisions of the OSHA standards may be implemented in the workplace. Rights and responsibilities under the OSHA Standard, the appeals process, and record-keeping are covered. The course also includes an introduction to OSHA's general industry standards and a review of the requirements of the more frequently referenced standards.

OBJECTIVES INCLUDE:

- Introduction to OSHA
- Walking & Working Surfaces
- Exit Routes/Emergency Action Plans
- Fire Prevention/Fire Protection
- Electrical Safety
- Personal Protective Equipment
- Hazard Communication
- Hazardous Materials
- Material Handling
- Blood-borne Pathogens
- Summary

Intro to CNC Operations

The goal is to give new operators the knowledge needed to confidently and safely load, run, and monitor CNC milling programs. For operators that are loading/unloading CNC machines and need to understand basic G-codes and functions.

OBJECTIVES INCLUDE:

- **SAFETY** – Strongly emphasize important safety practices for running CNC machines – use of guards, zeroing fixtures, eye protection, clearing chips, E-stop use, etc.
- **CNC MACHINE COMPONENTS** – Identify and explain the key components of a vertical CNC mill – spindle, axes, controller, tool changer, table, etc.
- **COORDINATE SYSTEM** – Explain the machine coordinate system, axes (X, Y, Z), datum, and reference positions.
- **CONTROL FUNCTIONS** – Demonstrate how to start, pause, and stop a program. How to override feeds/speeds. Mode selection and safety functions.
- **G-CODES** – Cover basic G-codes for rapid motion, linear/circular interpolation, drilling, returning to reference positions. Explain absolute vs incremental coordinates.
- **TOOL OFFSETS** – Explain tool length offsets and how to assign them. Cutter diameter compensation.
- **RUNNING PROGRAMS** – Show how to load/unload a program, set up work holding, start the program, monitor operation. What to check before starting a run.
- **IN-PROCESS ACTIONS** – Demonstrate feed holds, optional stops, spindle speed

ADVANCED MANUFACTURING

changes, tool changes, and other actions during a program run.

- **PROGRAM ANALYSIS** – Look at a sample program and identify key blocks and functions. Explain how the code generates the toolpath.
- **CRASHES/ERRORS** – Discuss potential causes of machine crashes. Review operator errors to avoid workpiece/fixture clearance issues. How to safely recover from a crash or error stop.



Manual Machining Mill/Lathe

- Understand and practice Principles of workplace safety in the operations of manual machining.
- Understand manual Milling and Turning center functions and applications.
- Develop basic knowledge of manual set-up, tooling, and work holding operations.
- Develop understanding of measuring equipment used for machining purposes.
- Develop Math skills in algebra and geometry that focuses on machining principles that will collaborate together
- Successfully read and explain basic blueprints
- Successfully complete the Bosch written and hands on assessments

OBJECTIVES INCLUDE:

- Workplace safety
- Math & Blueprint reading
- Measurement for machining
- Mill function and application
- Turning Center functions and applications

Electro-Mechanical Troubleshooting

Electro-Mechanical troubleshooters are the heart and soul of any industrial maintenance organization. This training provides a structured format for those responsible

for frequent electrical and mechanical maintenance and troubleshooting, as well as for anyone having a desire to learn a more formal approach in troubleshooting techniques. The course begins by providing a fundamental sequence of steps that can be applied when attempting to locate and repair problems in electrical and mechanical equipment, regardless of the type of equipment. The remainder of the course allows students to apply the fundamentals learned to specific electrical and mechanical equipment, including Fluid Power, PLC controlled, electrical and mechanical control systems. This course is designed to augment prior knowledge and skills in PLCs, Pneumatics and Motor Controls.

OBJECTIVES INCLUDE:

- Identify the abnormality or symptom based on normal operation behavior
- Determine the faulty element or component based on symptoms
- Plan a course of action to repair the equipment
- Safely perform repairs on the equipment
- Apply observation techniques to prevent reoccurrence once the problem is repaired.

At the completion of this course, participants will be able to apply effective troubleshooting methods to any type of industrial manufacturing equipment.

- Fluid Power emphasis provides a strong understanding of troubleshooting areas such as air/hydraulic fluid preparation and conditioning, cylinders and rotary actuators, reed and proximity switches, electrically operated directional control valves and properly setting flow control valves.
- Using real world PLC components, participants will diagnose malfunctions to isolate problems to the PLC module, field device, or the wiring using PLC hardware, laptop, and electrical test equipment.
- Mechanical focus will provide thorough understand of alignment and adjustment of components, to include all types of common electrical proximity switches and sensors.
- Employ methods of troubleshooting motor control circuits and intermittent failures.

- Basic electrical troubleshooting with test equipment is emphasized throughout the course.

MANAGEMENT DRIVEN RELIABILITY

Problem Solving

A3 Problem Solving. The A3 process is a problem-solving tool Toyota developed to foster learning, collaboration, and personal growth in employees. A3 aims to help teams get ahead of the issues associated with poor planning by providing a systematic approach to solving problems.

This process encourages in-depth problem solving designed to ensure that projects meet their intended goals. The term “A3” is derived from the size of paper used to outline ideas, plans, and goals throughout the A3 process (A3 paper is also known as 11” x 17” or B-sized paper).

OBJECTIVES INCLUDE:

- The system to support
- PDCA – Plan, Do, Check, Act
- A3 Thinking
 - ▶ Seven Elements of A3 thinking
 - ▶ Practical problem-solving methods
- The problem solving A3 report
 - ▶ Write
 - ▶ Critique
- The proposal A3 report
 - ▶ Reviewing proposals
- The status A3 report
 - ▶ Unresolved issues and follow ups
- Form and style of reports
 - ▶ Graphics
 - ▶ Tables
- Supporting structures
 - ▶ Templates
 - ▶ Computer generated
 - ▶ Coaching
 - ▶ Approval
- Managerial effectiveness

Root Cause Analysis

Root cause analysis (RCA) is the process of discovering the root causes of problems to identify appropriate solutions. RCA assumes that it is much more effective to systematically prevent and solve for underlying issues rather than just treating ad hoc symptoms and putting out fires.

ADVANCED MANUFACTURING

OBJECTIVES INCLUDE:

- The RCA Process
- RCA Triggers – Screening Criteria
- Failure Model
- Incident Reporting Form
- RCA Interview Process
- Failure Investigation
- 5-Why Activity
- Design and Application Review
- Sequence of Events
- Fault Tree
- FMEA
- Event and Causal Factors
- Outline a 6-step root cause analysis process that promotes critical thinking, creative collaboration, countermeasure analysis and solution verification
- Plan your RCA program:
 - ▶ Outline triggers for RCA efforts based on business case thinking
 - ▶ Define RCA roles and responsibilities
 - ▶ Define program goals, measures, and standards
- Use an A3 tool to visually manage and track activities, report and communicate RCA results



Leadership and Supervision

This course is designed to introduce the individuals with direct reports to the necessary skills needed to perform their job, as well as hone the skills of the experienced team members. The course will consist of lecture, discussion, networking, and case studies.

OBJECTIVES INCLUDE:

- What is a Leader?
- Modern Supervisor Challenges
- Corporate Social Responsibility, Ethics, and Sustainability
- Managing Diversity
- Functions of the Supervisor
- Delegation, Empowerment, Coaching (upwards and downwards)
- Problem Solving, Decision Making, and Creativity

- Ensuring High Quality and Productivity
- Communication: Theory and Modern Media
- Employee Challenges: Counseling and Discipline
- Managing Time and Stress
- Managing Conflict, Change, and Politics
- Supervision and Human Resources
- Providing Orientation and Training
- Appraising Performance

OPERATOR DRIVEN RELIABILITY

Certified Production Operator for Manufacturing

To meet the growing demand for capable machine operators throughout our local economy, Tri-County Technical College and the Center for Workforce Excellence has developed the CPOfM program. It is an intense 2-week certification course intended to prepare serious job seekers or current machine operators to enter and be successful in an entry-level manufacturing career.

The years following 2020 have had a devastating effect on the Manufacturing environment here in the Upstate of SC. Growth in manufacturing and the decrease in fully capable machine operators has caused a major strain throughout our region. To provide a talented and capable workforce, TCTC went to work and the CPOfM program was born. This is the industry solution to the widening gap between customer demands and production.

There is also an abbreviated 3-day course available.

OBJECTIVES INCLUDE:

- Introductions and hands-on labs to all major machine processes, including
- Electro-Mechanical, Fluid, Electrical, PLC, and Robotics
- Hands-On certifications on over two dozen machine specific tasks



COURSE LENGTHS

FLUID POWER 24 Hours

BASIC ELECTRICAL 24 Hours

MOTOR CONTROLS 24 Hours

PLC 24 Hours

INTRO TO ROBOTICS 24 Hours

ELECTRO-PNEUMATICS
24 Hours

POWER TRANSMISSION
24 Hours

10 HOUR OSHA 12 Hours

30 HOUR OSHA 32 Hours

CNC OPERATOR 24 Hours

MANUAL MACHINING
24 Hours

ELECTRO-MECHANICAL TROUBLESHOOTING
40 Hours

A3 PROBLEM SOLVING
24 Hours

ROOT CAUSE ANALYSIS
24 Hours

LEADERSHIP AND SUPERVISION 40 hours

CERTIFIED OPERATOR
75 hours

- Quality Systems; Principles of Precision Measurement, ISO 9001,
- Six Sigma and TQM
- Lean Manufacturing Practices; 5S, OEE and Root Cause Analysis
- OSHA 10 Hour Certification
- Team Building
- Effective Communication

BUSINESS TECHNOLOGY



Planning, organizing, directing and evaluating business functions essential to efficient and productive business operations. Our business technology programs will help you master how business works, while fulfilling your potential by building a foundation of solid business-related skills. To learn more about specific start dates, scan the QR code or visit TCTC.edu/BusinessTechnology.



ACCELERATION LEARNING CENTER FOR OFFICE PROFESSIONALS

THE ACCELERATION LEARNING CENTER FOR OFFICE PROFESSIONALS, LOCATED AT THE PENDLETON CAMPUS, IS A UNIQUE LEARNING EXPERIENCE.

Instead of taking your classes in a traditional classroom with one instructor teaching one course at a time, you will take your classes in a lab setting where you will work on one class at a time independently.

An instructor-mentor is assigned to the lab and is available to assist you. Online access allows you to work from anywhere, enabling you to accelerate your course/program completion. You may take individual courses (provided the prerequisite requirements are met) or you may take a series of specific courses to complete a number of various certificate programs. In addition, national certification opportunities are available.

The ALC features:

- Mentored learning
- Blended/Hybrid format
- Flexible, continuous start dates
- The ability to work at your own pace
- Online learning in the ALC instructor/mentored lab or at your home/office



For more information, call 864-646-1700 or visit tctc.edu/alc.

Choose a Career Certificate Option Below (Continuous Start Dates):

- **Digital Literacy Certificate:** Master the digital skills needed today in the workplace and in everyday life. Cost: \$299, includes course materials.
- **Customer Service Certificate:** Prepares customer service professionals with the core skills needed to serve their customers — every day! Includes national certification. Cost: \$199.
- **Bookkeeping Accounting Clerk Certificate:** Learn how to support the finance, payroll, and/or accounting operations in an organization. Cost: \$3,150, includes course materials.
- **Business Office Support Specialist (BOSS) Certificate:** Be a BOSS and learn the essentials for working in a technologically driven work environment. Cost: \$3,150, includes course materials.
- **Medical Office Administrative Specialist with Essentials of Billing & Coding Certificate:** Learn the essentials for an entry-level position in physicians' offices, clinics, hospitals, or a multitude of other healthcare industries. Upon completion, you'll have the opportunity to earn the National HealthCareer Association (NHA) Certified Medical Administrative Assistant (CMAA) certification. Cost: \$3,150, includes course materials.

Stackable Credential Opportunities

Ask us about becoming nationally certified in:

- Microsoft Office Specialist (MOS)
- Customer Service Certification (PACE)
- Certified Medical Administrative Assistant (CMAA)

BUSINESS TECHNOLOGY

ACCOUNTING

Accounting Fundamentals

In this online course, you'll learn the basics of double-entry bookkeeping, as well as how to analyze and record financial transactions. You'll get hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes, and various common banking activities. We'll cover all the bases, from writing checks to preparing an income statement and closing out accounts at the end of each fiscal period. For more information, visit www.tctc.edu/ed2go or call 864-646-1700. Cost: \$149.



BUSINESS START-UP

Are you interested in starting your own business or nonprofit? If so, the STEPS TO STARTING A BUSINESS course is the right class for you. In this course, offered ONLINE via Zoom, you will learn all about startup funding, financial tools, business plan essentials, marketing considerations,

and more. Visit www.tctc.edu/start. This course is free!

CONSULTATIVE SELLING

Consultative Selling is the heart of the sales process. This Certified Sales Professional course will provide you with the resources and instruction to radically change your sales approach. Learn the fundamental skills of building relationships, gaining interest, understanding needs, presenting solutions, and closing for commitment. One in four open job postings requires customer-focused sales skills, so enroll today in this exciting instructor-led on-campus program. Includes course manual and certification exam. Cost: \$1,395. Visit tctc.edu/sales for more details.

HUMAN RESOURCES

Introduction to Human Resource Management

Dive into the heart of organizational success with our introductory course on Human Resource Management (HRM). This comprehensive program is designed to equip aspiring HR professionals with a deeper understanding of the core principles, practices, and challenges involved in the effective management of human capital. Human resources are the cornerstone of any thriving business. This course offers an essential exploration of the key concepts

that underpin efficient HRM, providing students with the tools they need to harness the power of an organization's most valuable asset: its people. Cost: \$799. For more information or to register, visit tctc.edu/shrm.



SHRM LEARNING SYSTEM® for SHRM-CP and SHRM-SCP Certifications

The HR profession is no longer just about what you know – but how you do your job. Establish yourself as a globally-recognized human resource expert by earning the SHRM Certified Professional (SHRM-CP™) or the SHRM Senior Certified Professional (SHRM-SCP™) credential. These professional certifications can open doors for advancement in the HR field. Price includes the SHRM® Online Learning System plus textbooks (\$1,150 value). Cost: \$2,149. Visit tctc.edu/SHRM for more details.

MICROSOFT SUITE

Microsoft Office Value Suite – Online

Learn to use the basic features of Microsoft Word, Microsoft Excel, and Microsoft PowerPoint, three of the most fundamental software programs used in educational and professional settings. New classes start each month! Cost: \$339. Stand-alone classes are offered every month for \$149 each.

For more information, visit tctc.edu/ed2go or call 864-646-1700.

Microsoft Office classes are also offered in our Acceleration Learning Center for Office Professionals. Visit tctc.edu/alc.



BUSINESS TECHNOLOGY

REAL ESTATE

Real Estate I: First Year Sales – Pre-License

Get ready for a great career in Real Estate! This instructor-led, on-campus 60-hour course is the first step for those who want to list, sell, purchase, exchange, lease, or dispose of real estate for others in the state of South Carolina. Topics to be discussed are real estate sales, real property law, agency, federal/ state laws and regulations, pricing of real property, contracts, finance, and mathematics. Cost: \$499. Visit tctc.edu/realestate for more details.

Advanced Principles in Real Estate

Through this instructor-led, on-campus, 30-hour course, you will learn about relevant and essential topics such as agency and property disclosure, contracts, ethics, and much more. This 30-hour required real estate course is designed to be interactive and presented via multi-media. Topics include agency and property disclosure, contracts, ethics in real estate, real world fair housing, and measuring and valuation. Successful completion of this class meets the requirements developed by the South Carolina Real Estate Commission and will put you on a path to success in your chosen profession of real estate. Cost: \$325. Visit tctc.edu/RealEstate for more details.

Real Estate – Continuing Education

Our ONLINE Real Estate Continuing Education courses includes courses required for retaining your real estate license. We offer state-specific courses and engaging electives that follow current trends and issues in the industry.

Home Inspector Certification

Whether you're looking to start a career in home inspection or a home inspector looking to add services and develop new skills, we've got you covered. This online course is taught by successful home inspection entrepreneurs and provides in-depth training to help you establish and market your home inspection business. Cost: up to \$1,399.

Real Estate Property Appraiser

Begin your rewarding journey as a real property appraiser—and complete your South Carolina trainee appraiser education confidently! Our courses are designed to help you learn key concepts with short videos, enriching animation, real-life scenarios, and intuitive study tools. You'll stay fully engaged from your first lesson to your passing exam score. \$600. For more information, visit tctc.edu/Appraiser.

FOR MORE INFORMATION, VISIT TCTC.THECESHOP.COM.



ONLINE FUNDAMENTAL COURSES



OVER 300 OFFERED! Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. Most courses run for six weeks (with a ten-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

OUR TOP 20 ONLINE COURSES ARE:

1. Speed Spanish
2. Introduction to Microsoft Excel
3. Accounting Fundamentals
4. A to Z Grant Writing
5. Discover Sign Language
6. Introduction to QuickBooks Online
7. Accounting Fundamentals II
8. Stocks, Bonds, and Investing: Oh, My!
9. Computer Skills for the Workplace
10. Grammar Refresher
11. Introduction to SQL
12. Project Management Fundamentals
13. Speed Spanish II
14. Fundamentals of Supervision and Management
15. Introduction to Python 3 Programming
16. Introduction to Interior Design
17. Medical Terminology: A Word Association Approach
18. Intermediate Microsoft Excel
19. Drawing for the Absolute Beginner
20. Effective Business Writing

LEARN MORE AND REGISTER AT TCTC.EDU/ED2GO.

ONLINE CAREER PROGRAMS



Our online career programs can start you on a path to an in-demand profession or help advance your current career with industry certification. You may begin these programs at any time and learn at your own pace. Upon successful completion of all coursework, you will receive a certificate of completion. All materials are included in the program fees. Each course has an instructor assigned to answer questions and solve student problems.

- Certified Bookkeeper
- Certified Electronic Health Records Specialist
- Certified Medical Administrative Assistant with Medical Billing and Coding (voucher included)
- Cisco CCNA Certification Training (voucher included)
- CompTIA A+, Network+, and Security+ (exam voucher included)
- ICD-10 Medical Coding
- Medical Billing and Coding (voucher included)
- Purchasing and Supply Chain Management
- And more!

FOR MORE INFORMATION, VISIT TCTC.EDU/ED2GOCAREER.

COMPUTERS AND INFORMATION TECHNOLOGY



If you're curious about which IT certification will provide the most job opportunities and help launch your tech career, look no further! We offer a large selection of programs. For more information or to register for any of these courses, visit www.tctc.edu/IT.



Computer Service Technician/A+ Certification Prep QJ

In this hands-on, instructor-led course, get ready for a career as an entry-level information technology (IT) professional or personal computer (PC) service technician. The CompTIA A+ Certification course is the first step in your preparation. This course will build on your existing user-level knowledge and experience with personal computer software and hardware to present fundamental skills and concepts that you will use on the job. This class will help prepare you for the CompTIA A+ certification exam. Continuous start dates. Cost: \$2,495. Exam voucher included. **FOR MORE INFORMATION, VISIT TCTC.EDU/IT.**

ONLINE IT PROGRAMS

We offer many online career programs in the Computers & Information Technology field. For each of these online courses, an instructor is available to guide students. Each course has continuous start dates. For more information, visit tctc.edu/IT.

CompTIA IT Fundamentals+ (ONLINE) QJ

Stand out in the digital workplace with a certification that proves your knowledge of CompTIA IT Fundamentals like networking and hardware basics. Cost: \$895. Exam voucher included.

CompTIA A+ Certification Training (ONLINE) QJ

CompTIA A+ certification is the industry standard for validating the skills of entry-level computer technicians. Cost: \$2,495. Exam voucher included.

Cisco CCNA Certification Training (Online) QJ

Start your career in cyber security with this highly sought-after credential. Cost: \$2,795. Exam voucher included.

CompTIA Network+ (Online) QJ

Start working now toward your career as a network technician by obtaining a CompTIA™ Network+ certification. In this course you will master basic networking concepts and learn about network design, security, routing

and switching, cloud computing, IPv6 and forensics, and common security practices. Cost: \$2,195. Exam voucher included.

CompTIA Security+ (Online) QJ

Cloud computing and mobile devices have forever changed organizational IT security structure. Keep up with the times with CompTIA Security+, a certification that prepares you to meet the growing demands of an increasingly developing virtual world. Cost: \$2,195. Exam voucher included.

Certified Ethical Hacker (Online) QJ

The Certified Ethical Hacker (CEH) course is the core of the most desired information security training system any information security professional will ever want to be in. Exam voucher included. Continuous start dates. Cost: \$2,895. Exam voucher included.

Web Design Professional QJ

This web design course will teach you the fundamentals of web design. You will learn the technology, philosophy, and techniques to bring online creativity to life, gain practical skills for managing web projects, and build your own portfolio through hands-on projects. \$3,895. (Software not included.)

FOR MORE INFORMATION ABOUT OUR ONLINE IT CAREER PROGRAMS, VISIT TCTC.EDU/ED2GOCAREER.

ONLINE SUITES AND SERIES

QUICK, AFFORDABLE, EFFECTIVE – AND BUNDLED TO SAVE YOU MONEY!

These Suite and Series Bundles allow you to take multiple courses at a discounted price while gaining an in-depth understanding of the subject area. Bundles feature 24-hour access, online discussion areas, a six-week access, online discussion areas, a six-week format, expert instruction and monthly starts.

SERIES

- Accounting Fundamentals
- Grammar Refresher
- HTML and CSS
- Medical Terminology
- Microsoft Excel
- Microsoft Word
- PMP
- QuickBooks
- Speed Spanish
- Supervision and Management
- Vet Assistant

SUITES

- Administrative Assistant
- Basic Computer Skills
- Computer Networking
- Grant Writing
- Microsoft Office
- Project Management
- Web Design
- Writing and Editing

TO REGISTER OR LEARN MORE, VISIT TCTC.EDU/ONLINEBUNDLES.

HEALTH CARE

Health care careers are in high demand. In fact, over the next 25 years, the number of people aged 65 and older in South Carolina is expected to double. This aging trend, plus the development of new technology, will increase the need for health care professionals allowing for health care positions to always be available. We offer a wide range of options, each leading to an exciting and rewarding career.

DIRECT PATIENT CARE



CPR / Basic Life Support Skills Assessment

Composed of an online portion and a hands-on skills assessment, this course uses dramatizations, eSimulations, animations, self-directed learning, and interactive activities that will focus on meaningful skills practice, debriefing, team scenarios, discussions of local protocols, and skills testing. Cost: \$99, includes assignment of online portion.

CPR / Basic Life Support / Healthcare Provider

Taught by the American Heart Association's trained instructors, the CPR/Basic Life Support/ Healthcare Provider course trains participants to recognize cardiac arrest, give high-quality chest compressions, deliver ventilations, and provide early use of an Automated External Defibrillator (AED) for adults, children, and infants. Cost: \$79, with a \$20 book fee.



Electrocardiograph Technician (ECG) Certificate QJ

ECG Technicians are responsible for performing electrocardiograph tests in hospitals and physician offices. These tests are used to monitor and record electrical impulses transmitted by the heart. This course provides the student with instructions for collecting information and data about a patient's heart using electrocardiography. Topics include: identifying heart rhythms, operation of a 12-lead electrocardiograph machine, treadmill stress tests and use of a Holter monitor, as well as legal and professional aspects of patient contact. Course includes 45 hours of classroom & lab, plus clinical experience.

Clinical hours will vary. Prerequisite of Medical Terminology with Anatomy & Physiology, Healthcare Professionalism and CPR-Basic Life Support/Healthcare Providers are required. Course includes national certification exam fee and book(s). Material fee is an additional \$10.



Healthcare Professionalism

This six week course covers being effective in the health care profession. Healthcare Professionalism teaches a particular set of knowledge, like the key elements of professionalism, work ethic, communication skills, cultural competence, and more. Note: Healthcare Professionalism is a prerequisite course for Electrocardiograph Technician (ECG) Certificate, Nurse Aide Certificate, Sterile Processing, and Phlebotomy Certificate.

IV Therapy

Designed for the education of current licensed health care professionals, the IV Therapy course trains participants in the principles and practice of intravenous (IV) therapy. Cost: \$349.

EMERGENCY MEDICAL TECHNICIAN CERTIFICATE

QJ Emergency Medical Technicians (EMTs) provide emergency care to the critically ill and injured at an emergency scene. Our EMT program is certified and regulated by the SC Department of Public Health (DPH). Successful completion qualifies you to take the National Registry certification examination and become certified in South Carolina. This 228-hour program meets the current National Registry and SCDPH/EMS standards. Prerequisites include satisfactory scores on EMS Test and standardized testing (reading only). The NREMT written exam is included with the course.



HEALTH CARE



NURSE AIDE CERTIFICATE WITH ALZHEIMER'S & DEMENTIA

QJ The Nurse Aide is the primary direct caregiver in long-term care, home health, hospitals, and private duty services. This course, approved by the South Carolina Department of Health and Human Services (SCDHHS), contains a combination of classroom lecture, simulated laboratory care, and hands-on clinical experience in a long-term care facility which qualifies you to take the SC Nurse Aide Competency Exam, which is required to work in a variety of health care facilities and organizations. This course also includes the Alzheimer's and Dementia seminar. Course includes national certification fees. Prerequisite of American Heart Association CPR / Basic Life Support required.

PERSONAL TRAINER

QJ The National Academy of Sports Medicine (NASM) is the premier certification for Personal Trainers in the United States. This is a 78-hour course, with 32 of those hours being online and 46 hours being a mixture of class, lab and experiential training. Workplace options can range from fitness and recreational centers to civic and social organizations, and hospitals and rehabilitation centers to self-employment. Students who successfully complete this course will become certified with a NASM Personal Trainer Certificate, as well as receive a NASM Certificate of Distinction for successfully completing the program through Tri-County Technical College. Prerequisite of CPR-Basic Life Support/Healthcare Providers required.



PHLEBOTOMY TECHNICIAN CERTIFICATE

QJ Phlebotomists are specialized clinical support assistants who collect blood and other samples from patients for examination in laboratories, the results of which provide valuable information for diagnosing illness. Duties include collection and preparation of specimens, maintenance of collection areas and equipment and supplies, and performance of record keeping duties. Upon successful completion of program requirements, students will be able to sit for the phlebotomy certification with ASCP, the American Society of Clinical Pathologists. Course includes 60 hours of classroom and lab, and 100 hours of clinical experience. Clinical hours will vary. Prerequisites of Medical Terminology with Anatomy & Physiology, Healthcare Professionalism and CPR- Basic Life Support/ Healthcare Providers are required. Course includes certification exam.

HEALTH CARE



HEALTH INFORMATION MANAGEMENT

Medical Billing and Coding QJ

The main role of medical billing and coding specialists is to ensure health providers are paid for medical services rendered. They are responsible for the accurate flow of medical information and patient data between physicians, patients and third-party payers. Without them, health care businesses could not function efficiently. This course includes ICD-10, CPT, HCPCS and Health Insurance & Billing.

Prerequisite of Medical Terminology with Anatomy & Physiology required.

Medical Office Administrative Specialist with Essentials of Billing & Coding Certificate Offered through our Acceleration Learning Center (see page 8 for details).

In this program, you'll learn the essentials for an entry-level position in physicians' offices, clinics, hospitals, or a multitude of other health care industries.

Medical Terminology w/ Anatomy & Physiology

This course provides instruction in the

skills needed for the proper building and dissecting of medical terminology to have a clear understanding of standard rules using word parts to form medical terminology, to have an overview of medical terms in the context of basic anatomy and physiology, and to understand Latin and Greek word parts to interpret unfamiliar words. NOTE: This course is a prerequisite for Electrocardiograph Technician (ECG) Certificate, Phlebotomy and Medical Billing and Coding.

HEALTH CARE-RELATED ONLINE COURSES

Patient Care Technician

Take your health care profession to the next level with the Patient Care Technician course. Prior to taking the online Patient Care Technician course, students are required to complete Healthcare Professionalism, Medical Terminology, Nurse Aide, Phlebotomy, and ECG. Once completed, students are eligible to enroll in the online course where the fundamentals of Patient Care are reviewed and a national certification exam through NHA, the National Healthcareer Association, is proctored.

STERILE PROCESSING TECHNICIAN

The Sterile Processing Technician program is designed for individuals interested in processing surgical instrumentation. Work alongside health care professionals with supervision in a surgical instrumentation central processing department for hospitals and surgery centers. Process and sterilize medical equipment, learn infection control, supply ordering, and equipment management and inventory. This is a vital role for keeping patients safe from infection during surgical procedures. This program prepares students for national certification, as a CSPDT, Certified Sterile Processing and Distribution Technician from CBSPD, the Certification Board for Sterile Processing and Distribution. Prerequisite of CPR-Basic Life Support/Healthcare Providers required. Course includes books and national certification exam fee.



LOGISTICS, SUPPLY CHAIN, DISTRIBUTION, WAREHOUSE



TO LEARN ABOUT SPECIFIC START DATES AND COSTS OF ANY OF THESE PROGRAMS, SCAN THE QR CODE OR VISIT TCTC.EDU/LDW.

MSSC Logistics Industry 4.0

Tri-County Technical College's Logistics program includes the Manufacturing Skill Standards Council (MSSC) career-specific credentials for prospective and front-line employees working in factories, warehouses, transport, and distribution centers. To enhance the competency of the supply chain/logistics workforce, MSSC® has now embedded Industry 4.0 into its technologies in its Industry 4.0 Edition of its National Logistics Standards. These technologies are now integrated into our logistics certification programs, including Certified Logistics Associate (CLA) and Certified Logistics Technician (CLT):

- 5G
- Artificial Intelligence (AI)
- Industrial Internet of Things (IIOT)
- Biometrics
- Autonomous Robots
- Augmented Reality
- Data Analytics
- Nanomanufacturing
- Remote Learning

Certified Logistics Associate 4.0 (CLA 4.0)® Certificate – Foundational Level

The Certified Logistics Associate (CLA 4.0) program provides students with the foundational broad knowledge they will need to understand the world of supply chain and related core competencies. Topics include: the global supply chain, the logistics environment, safety, safe equipment operation, material handling equipment, quality control, workplace communication, teamwork and problem solving and using computers. Cost: \$1,100.

Certified Logistics Technician 4.0 (CLT 4.0)® Certificate – Mid-Level

Take logistics to the next level and expand your knowledge of logistics with the advanced MSSC Certified Logistics Technician (CLT) course. Topics include product receiving, order processing, inventory control, and more. Prerequisite: Certified Logistics Associate 4.0 (CLA 4.0)® Certificate. Cost: \$1,100.

Forklift Operations & Safety



Through practice on forklift simulators and on various forklifts (including sit down, stand-up, and varying reach), the Forklift Operations & Safety course will prepare you to be an even greater asset to the logistics industry. Cost: \$699. Visit tctc.edu/ldw for more details.

Lean for Warehouse/ Distribution

Take your career in Logistics to the next level by earning the Lean for Warehouse/ Distribution certificate. Topics include Introduction to 5S (Sort, Set, Shine, Standardize & Sustain) and Visual Control into Practice. Cost: \$249. Visit tctc.edu/ldw for more details.

Freight Broker/Agent Training (ONLINE)

This course provides you with the comprehensive training needed to gain valuable knowledge for building a successful freight brokerage or freight brokerage agency. Continuous start dates. For more information or to register visit tctc.edu/freight. Cost: \$2,295.



Safety

A variety of safety courses for the construction, manufacturing, and mining industries are available to help you stay safe in the workplace, avoid safety-related accidents and downtime, and fulfill your annual safety training requirements.

- American Heart Association CPR/First Aid
- Forklift Operations and Safety
- MSHA New Miner
- MSHA Annual Refresher
- OSHA Construction Standards (10- and 30-hour)
- OSHA General Industry Standards (10- and 30-hour)
- SCDOT Workzone Flagger Certification

To obtain more information about our available safety courses or to schedule a customized safety course for your employees, scan the QR code, visit tctc.edu/safety or contact conted@tctc.edu.



American Heart Association.



SKILLED TRADES

A skilled trade is any occupation that requires a particular skill set, knowledge, or ability. These careers are all about applying hands-on, highly focused, relevant talent to keep industries running, our homes and offices heated and cooled, our vehicles in solid condition and more. Working in a skilled trade career can offer less debt, lucrative pay, job stability, and overall good quality of life.



POWER LINE WORKER CERTIFICATION

The Power Line Worker Certification program gives you everything you need to spark a career with top employers. Now is your time to become a Power Line Worker. TCTC offers

a comprehensive training program that will prepare you for entry level line work positions. The Power Line Worker Program prepares you to enter the electric utility industry as an apprentice with a broad understanding of the skills, knowledge, safe work practices and physical ability required to perform line work. Cost: \$4,995.

THE POWER LINE WORKER CURRICULUM:

- **COURSE 1:** Basic Construction Skills (4 weeks) includes: NCCER Core Safety, Flagger, OSHA 10, and American Heart Association (CPR).
- **COURSE 2:** Power Line Worker (7 weeks) includes safety, introduction to electric current, introduction to electric theory, climbing wooden poles, climbing structures other than wood, tools of the trade, aerial framing, utility service equipment, rigging, setting and pulling poles, trenching, excavating and boring equipment, introduction to electrical test equipment, alternating current and three phase, cable and conductor install and removal.
- **OPTIONAL** after obtaining the Power Line certification: Commercial Driver's License (CDL A). Cost: \$4,795.

Scholarships are available for those who qualify. Community partnerships with Goodwill and SC Works WIOA offer possible tuition assistance for the CDL A.



SCAN THIS QR CODE TO APPLY FOR A SCHOLARSHIP.

HEAVY EQUIPMENT, HEFTY OPPORTUNITY!

Heavy Equipment Operator: NCCER Core & HEO Level 1 + Skid Steer, Excavator QJ

Prepare for a wide variety of career opportunities with the Heavy Equipment Operator course. Through the support of our local employer partners (some are listed below), we are able to offer training for the following equipment: skid steer, front-end loader, roller/compactor, and mini excavator. You will also receive relevant instruction in Basic Construction Skills to provide you the knowledge and experience you need to be successful in your career. Cost: \$4,895.

THE HEAVY EQUIPMENT OPERATOR CURRICULUM:

- **COURSE 1:** Basic Construction Skills (4 weeks) includes: NCCER Core Safety, Flagger, OSHA 10, and American Heart Association (CPR).
- **COURSE 2:** Heavy Equipment Operator (6 weeks) includes Level 1 plus Skid Steer, Hydraulic Excavator, Compaction Roller, and Wheel Loader. Basic Construction Safety, Orientation to the Trade, Heavy Equipment Safety, Identification of Heavy Equipment, Basic Operational Techniques Utility Tractors, Introduction to Earth Moving, Grades, Part One Modules from Level 2 and 3 – Level 2 Skid Steer and Wheel Loader, Level 3 Hydraulic Excavators and Compaction Rollers
- **OPTIONAL** after obtaining the Heavy Equipment certification: Commercial Driver's License (CDL A). Cost: \$4,795.



SKILLED TRADES

Basic Plumbing Certificate QJ

Gain the skills of a beginner plumber who can help plumbers install, maintain, and repair plumbing systems. TCTC's Plumbing Certificate program is designed in cooperation with local residential and commercial plumbers to ensure the training meets current industry needs. Cost: \$1,995. Visit tctc.edu/plumbing.

ELECTRICAL WIRING

Electrical Wiring: Residential

Start your journey toward becoming an electrician. You will learn the basics of electrical wiring, electrical theory, Ohm's Law, and the types of services available for residential applications. You will also dive deeper into your understanding of the National Electrical Codes, calculations, wiring devices, and troubleshooting. Cost: \$1,899, includes books. Learn more at tctc.edu/wiring.

Electrical Wiring: Commercial

We also offer courses that teach the essentials of electrical wiring in a commercial setting. You will cover topics such as proper conductor sizing, voltage drops, electrical grounding, and more. You'll also learn concepts like sizing raceways, phase power, motor control

circuits, refrigeration, and hermetic systems, and more. Cost: \$1,499.

Journeyman/Master Electrician Exam Prep

Study the National Electrical Code in preparation for the Journeyman/Master Electrician license examination. Cost: \$1,299, plus books.

FIBER OPTICS

Fiber Optics Certified Fiber Optic Technician (CFOT) QJ

Prepare for the Certified Fiber Optic Technician (CFOT) exam through this 3-day course designed to provide you theory and hands-on activities to engage you in the learning process. You will learn how to identify fiber types, recognize various connectors used in fiber installation, and much more. Cost: \$1,100.

Certified Fiber Optic Specialist/Testing & Maintenance (CFOS/T) QJ

Further develop your understanding of fiber optics with the Certified Fiber Optic Specialist/Testing & Maintenance course. You will learn the intricacies of fiber optic testing standards, the equipment used in testing and splicing, and much more. Cost: \$1,000. Learn more at tctc.edu/fiber.

Certified Fiber Optic Specialist/Splicing (CFOS/S) QJ

Receive in-depth instruction and practical, hands-on experience in the Certified Fiber Optic Specialist/Splicing course. Gain a greater understanding in both fusion and mechanical splicing of either single or multimode fiber optic cables and more. Cost: \$1,000. Learn more at tctc.edu/fiber.

TWO NEW FIBER OPTICS COURSES ADDED IN 2025

Certified Fiber Optic Specialist Outside Plant (CFOS/O)

This course introduces the student to industry standards governing the installation, testing, and troubleshooting of OSP fiber optics cable – used in the Outside Plant Rugged Environment. Students will learn how to properly identify OSP fiber cabling types, recognize various outside plant closures used in OSP fiber installation, install, prepare, terminate, splice, and thoroughly test and troubleshoot installed OSP fiber cable to existing standards. This advanced Fiber Optic Training combines lecture sessions and 85% hands-on activities to prepare the student to take the CFOS/O, OSP hands on and written exams that are sanctioned by the FOA (Fiber Optics Association). Prerequisite: CFOT. Cost \$1,100

Certified Fiber to Home Specialist (CFOS/H)

The Fiber To The Home Specialist course is a comprehensive program to introduce the fiber optics technician to Fiber to the Home architectures being utilized, advantages and disadvantages of each and types of components necessary to complete a FTTH fiber segment. The student will be able to successfully install, test, troubleshoot, and maintain FTTH links as a result of real world, hands-on training sessions. Course fee includes all study materials. Course sanctioned by the Fiber Optics Association (FOA). Prerequisite: CFOT. Cost: \$1,100

PRE-HIGHWAY CONSTRUCTION INSPECTOR/TESTING TECHNICIAN – ASPHALT ROADWAY QJ



Ditch the desk and become a Highway Construction Inspector! Gain the entry-level knowledge of equipment, concepts, specifications, and material testing procedures necessary to prepare for work as an asphalt roadway technician.

Plus, you'll be able to take the exam for SCDOT Asphalt Roadway Technician certification. Duration, 2 weeks. Cost: \$2,500. More info available at tctc.edu/prehwy. Scholarships are available for those who qualify. Learn more at tctc.edu/cceaid.

PRE-HIGHWAY CONSTRUCTION INSPECTOR/TESTING TECHNICIAN – EARTHWORK & BASE COURSE QJ



Ditch the desk and become a Highway Construction Inspector! Gain the entry-level knowledge of equipment, concepts, specifications, and material testing procedures necessary to prepare for work as an earthwork and base course technician. Plus, you'll be able to take the exams for Nuclear Density Gauge HazMat certification and SCDOT Earthwork & Base Course Technician certification.

Duration, 2 weeks. Cost: \$2,500. More info available at tctc.edu/prehwy. Scholarships are available for those who qualify. Learn more at tctc.edu/cceaid.



SCAN THIS QR CODE TO APPLY FOR A SCHOLARSHIP.

TRANSPORTATION

COMMERCIAL TRUCK DRIVING (CDL) QJ

With its flexible schedules and night course offerings, the Commercial Truck Driving (CDL) course makes your career transition a smooth ride. From in-person instruction to on the road training, you will have the opportunity to learn your truck inside and out.

Class A

In just 5 short weeks (or 10 weeks in the evening class) you can get your class "A" CDL! You will benefit from one week of classroom instruction and four weeks of intense, hands-on training and driving. Course requires 148 hours of classroom and hands-on training and testing. Training includes pre-trip vehicle inspection, vehicle control, range, and behind-the-wheel driving (required for skills testing). This program is licensed by the SC Department of Motor Vehicles/ Department of Public Safety. Cost: \$4,795.

Class B

In just 3 weeks of training, you can get your class "B" CDL! Be ready to enter the world of truck driving. Course consists of 70 hours – classroom instruction, behind-



the wheel driving and range experience and testing for licensure. This program is licensed by the SC Department of Motor Vehicles/ Department of Public Safety.) Cost: \$2,495.

Class B with Passenger Endorsement

Course consists of 70 hours – classroom instruction, behind-the wheel driving on the bus and range experience and testing for licensure. This program is licensed by the SC Department of Motor Vehicles/ Department of Public Safety.) Cost: \$2,495.

MOTORCYCLE TRAINING

Basic Motorcycle Class (BC)

Perfect for those with little or no riding experience, this class teaches the basic techniques of riding a motorcycle. Students will ride small (100–350cc) training motorcycles provided by SC Rider Education. It's all about giving you a solid learning experience while having fun! Successful completion of the Basic Motorcycle Class qualifies you for a waiver on the SCDMV motorcycle license test. Cost: \$325.

Motorcycle Safety Training

Whether you are a seasoned rider or this will be your first time trying, the Motorcycle Safety Training course prepares you to ride the roads safely and in style.

SPONSORED BY



DEFENSIVE DRIVING (POINT REDUCTION)

Earn four points back on your driver's record through the Defensive Driving course. You will learn essential skills for safe driving such as how to avoid accidents and how to react defensively. Cost: \$99.

WE OFFER A VARIETY OF SAFETY COURSES IN SKILLED TRADES, CONSTRUCTION, MANUFACTURING, AND MINING INDUSTRIES. SEE PAGE 15 FOR DETAILS.

EMPOWERUP

It's a competitive world out there.

That's why Tri-County Technical College (TCTC) is partnering with businesses and school districts in Anderson, Pickens and Oconee counties to bring Adult Workforce Development offerings to the area.

The **Pickens County EmpowerUp partnership** offers a variety of fast, flexible, and locally-relevant training programs at the Pickens Career and Technology Center and TCTC's Easley Campus. These TCTC courses are specifically designed to promote and support adult student success, workforce development, and our local economy. **And we're offering them at little to no cost to you.**

Courses include: Commercial Truck Driving, Digital Literacy, Electrical Wiring, Certified Nurse Aide (Easley Campus), and Emergency Medical Technology (Easley Campus).

Learn more at
tctc.edu/empowerup
or call 864-646-1700.



LIFE AND LEISURE

PHOTOGRAPHY

Digital Photography I

Gain the skills you need to take great photos with your digital camera and never miss a memorable moment again. Learn how to set up your camera and stop using the automatic settings for more creative control of your photos. Learn exposure fundamentals and how to use the functions of your camera to create photographs you want others to see. Cost: \$399.

Digital Photography: Photoshop/Lightroom

Adobe Photoshop Lightroom is a fantastic tool for digital photographers at any skill level who need to manipulate and organize photos and images. This course will teach you how to prepare, edit, and organize photos quickly and effectively. Through hands-on exercises, you will learn to use Lightroom and perfect your digital photos. Cost: \$499.

Digital Photography II

Build upon the techniques you learned in Digital Photography I to further advance creative techniques using

motion control and depth of field. Emphasis is on composition, seeing light, using scene elements to express depth and dimension, creative exposure control, and continuing to improve both technique and knowledge of the photographic process. Cost: \$399.

Visit tctc.edu/photo for details on our photography classes.



LAW SCHOOL FOR NON-LAWYERS

The South Carolina Bar is partnering with Tri-County Technical College's Corporate & Community Education Division to offer Law School for Non-Lawyers. The course will meet on Thursday evenings and will include the following topics:

- Overview of State Courts
- Alternative Dispute Resolution
- Juvenile Justice
- Overview of Child Protection Hearings
- Family Law
- Real Estate & Landlord/Tenant Law
- Wills, Estates & Probate
- Health Care & Elder Law
- S. C. Workers' Compensation
- Employment Law
- Bankruptcy Law
- Consumer Law & Debt Collection
- Criminal Law
- Torts
- Immigration and Education

Cost: \$50. To register, visit tctc.edu/law.

FRESHWATER STRIPER FISHING

Using time tested and tournament proven methods, this course will introduce the angler to the sport of freshwater striper fishing. In addition, you'll learn the basics of using a SONAR/GPS, reading a topographical map, seasonal fish movements, and much more that can aid in the pursuit of a variety of freshwater fish such as largemouth bass, catfish, crappie, and perch. Book included in registration fee. Cost: \$79.

Visit tctc.edu/fish for details.



ATTEND OUR OPEN HOUSE!

OCTOBER 14, 2025
Pendleton Campus
IBDC Building, 4-6 p.m

Learn about programs in business, computers, heavy equipment, manufacturing, powerline work, transportation and more.

We will have experts on-hand from career services and financial aid.
Scholarships are available.

Visit tctc.edu/openhouse to let us know you're coming and to find more dates and details.



WWW.TCTC.EDU/CCEAID



Tri-County Technical College
7900 Highway 76
Pendleton, S.C. 29670

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CUSTOMIZED TRAINING AVAILABLE

Customized training options are available for a variety of programs.

WHAT YOU WANT. We'll conduct an in-depth assessment of your training needs and recommend the right course or courses to help you reach your performance objectives.

Some of our top requests include:

- Business & Office Skills
- Computers & Information Technology
- Construction: Residential, Commercial
- Health Care
- Heavy Equipment Operations
- Highway Construction
- Inspection (Construction Inspection)
- Law Enforcement

- Leadership/Supervision
- Logistics
- Manufacturing/Industrial
- Powerline
- Safety
- Transportation/Truck Driving

WHERE YOU WANT IT. We'll deliver one course or a full program at your site, at an off-site location, or at any of our facilities.

WHEN YOU WANT IT. We'll offer courses any time—day, evening, third shift, weekend, or even a blending of online and on-site. Our flexible scheduling helps you minimize disruptions to your employees' work schedule.

LEARN MORE AT TCTC.EDU/CUSTOM.