

# 2013-2014 Annual Report



**South Carolina Department of Labor, Licensing and Regulation**

**110 Centerview Drive  
Columbia, SC 29210**

**[www.llronline.com](http://www.llronline.com)**

**Holly G. Pisarik, Director**

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## Introduction

On February 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 41 separate state agencies, including the Department of Labor, the State Fire Academy, the State Fire Marshal's Office, and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

In 2010, the South Carolina Legislature transferred the Soil Classifiers Advisory Council and the Board of Landscape Architectural Examiners to LLR from the Department of Natural Resources, bringing the total number of boards to 40.

Currently, LLR administers more than 70 programs, from Occupational Safety and Health to professional and occupational licensing to educating the fire service.

## LLR Locations

LLR's Office of the Director, Office of Communications and Governmental Affairs, Division of Administration, Division of Labor, Office of General Counsel, Office of Advice Counsel and the Division of Professional and Occupational Licensing (POL), are located within the Kingstree Building at 110 Centerview Drive in Columbia. The Division of Fire and Life Safety is located at the S.C. Fire Academy campus, 141 Monticello Trail, Columbia.

## Agency Overview

### Mission

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic well being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving the state's education. LLR accomplishes its mission by:

- Promoting an environment of growth and innovation which allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.
- Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.
- Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.
- Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

## Office of the Director

The Office of the Director is comprised of the Director, the Office of Communications and Governmental Affairs, and the Office of Information Technology.

The Director of the Agency is appointed by the Governor, with the advice and consent of the Senate. Governor Nikki R. Haley appointed Holly Pisarik as LLR Director on March 2, 2012, and the S.C. State Senate confirmed her March 29, 2012.

## Office of Communications and Governmental Affairs

**Counsel to Office of Communications and Governmental Affairs**

**Holly Beeson**

**Communications Director**

**Lesia Kudelka**

The Office of Communications promotes and explains to the public the Agency's goals, activities, and services using a variety of media. The director serves as the Agency spokesperson to the media for all programs and manages requests from the public for information requested under the South Carolina Freedom of Information Act to assure compliance with the law. The director also serves as the Agency's Ombudsman.



**Director of Governmental Affairs****Grant Gillespie**

The Office of Governmental Affairs serves as a liaison between the Agency and the Governor's Office, legislators, legislative staff, and other state and federal agencies. The Office is also responsible for coordinating, monitoring, and reviewing proposed legislation, amendments, regulations, and approved bills that are initiated and/or affect boards, commissions, and divisions administered by LLR. This includes all relative legislation drafted and introduced by parties external to the department. Additionally, the office assists with training and educating LLR staff, boards, and commissions regarding the legislative process.

## Governmental Affairs-Summary of Legislation Passed

The 2014 meeting of the S.C. General Assembly began the second half of a two-year legislative session.

Agency-related legislation enacted during the 2014 session is listed below by effective date:

<b>Bills Reflecting Statutory Changes</b>				
<b>Act</b>	<b>Reference(s)</b>	<b>Board/Commission</b>	<b>Subject</b>	<b>Effective</b>
<a href="#"><u>153</u></a>	§§63-11-400 through -430	Medical, Nursing	SC Children's Advocacy Medical Response System Act; System is under the administration of the USC School of Medicine; provides coordination and medical service resources statewide to agencies and entities that respond to victims of child abuse and neglect.	4/7/14
<a href="#"><u>156</u></a>	§§40-23-20, 40-23-90, 40-23-95, 40-23-230, 40-23-300 through -320, 40-23-340	Environmental Certification	Revises Environmental Practice Act; eliminates requirement that trainee water treatment system operator applicant be at least 18 years old and have completed high school or equivalent in an effort to address the shortage of qualified water treatment operators and water distribution system operators.	4/14/14
<a href="#"><u>157</u></a>	§40-22-280(A)	Engineers and Land Surveyors	Full-time employees of a manufacturing company or other personnel under the direct supervision and control of said company are exempt from licensure requirements to practice engineering except for activities where the seal of a professional engineer is expressly required.	4/14/14
<a href="#"><u>160</u></a>	§§25-12-10 through -90	Funeral	A coroner or funeral home manager may work with a veterans' service organization to provide for the disposition of a veteran's unclaimed cremated remains. The funeral home manager establishes and maintains a record identifying the veteran's service organization receiving the remains.	4/14/14
<a href="#"><u>167</u></a>	§§40-67-20, 40-67-50, 40-67-220, 40-67-260, and 40-67-280	Speech-Language Pathology and Audiology	Revises Practice Act; updates definitions to include "regionally accredited institution" and "Supervised Professional Employment (SPE)"; and clarifies licensure requirements for audiologists, which includes accreditation by the Council of Academic Accreditation for Audiology and Speech-Language Pathology of the American Speech-Language Hearing Association (ASHA).	5/16/14
<a href="#"><u>170</u></a>	§44-81-40	Long Term Health Care Administrators	Residents of long term care facilities are required to give 14 day written notice to facility of voluntary relocation to the facility administrator and failure to give notice will result in the equivalent of a 14 day charge.	5/16/14
<a href="#"><u>179</u></a>	§§23-43-20, 23-43-80, 23-43-90	Building and	SC Modular Buildings Construction Act; revises	5/16/14

		Business related boards	definition of “approved inspection agency” to require that approved inspection agency retain building construction-oriented engineer or architect to ensure compliance; final plan approval for single family residential modular building must be performed by approved inspection agency; final approval for commercial modular building must be performed by SC DLLR.	
<a href="#">180</a>	§§40-60-20, 40-60-31, 40-60-33 through -38, 40-60-80, and 40-60-220	Real Estate Appraisers	Revises Practice Act for conformance to certain revised national uniform standards such as ASB (Appraisal Standards Board) and AQB (Appraiser Qualifications Board) for licensing, certifying, and recertifying real estate appraisers; changes “appraiser apprentice” to “apprentice appraiser”; adds trainee/supervisor orientation to apprentice appraiser requirements with supervisors not subject to disciplinary action within 3 years immediately preceding supervision; adds criminal background checks to application process in compliance with AQB; limits passage of the exam from 5 years to 2 years; and exempts those already licensed prior to 12/31/14 from having to meet requirements in Sections 40-60-31 and 40-60-33 so long as they are otherwise authorized for continued licensure.	5/16/14
<a href="#">207</a>	§§40-11-50 and 40-67-50	Contractors Licensing Board and Speech-Language Pathology and Audiology	Repeals fee sections in Contractors and Speech and Audio Practice Acts since fees are added in Chapter 10 of the SC Code of Regulations.	7/1/14
<a href="#">220</a>	§12-2-110	POL Boards	Out-of-state business or employees who perform disaster or emergency-related work in this state during a declared state disaster or emergency must not be considered to have established a level of presence that would require that business or its employees to be subject to any state licensing or registration requirements as well as tax filing requirements.	6/2/14
<a href="#">221</a>	§§44-53-110 (amend); 44-53-1810 through -1840 (add); 44-53-150 (repeal)	Medical, Nursing, Pharmacy	Medical Cannabis Therapeutic Treatment Research Act; physician not subject to detrimental action for providing written certification for medical use of cannabidiol to patients diagnosed as having Lennox-Gastaut Syndrome, Dravet Syndrome, or any other severe form of epilepsy that is not adequately treated by traditional medical therapies.	6/2/14
<a href="#">222</a>	§§40-15-85 (amend); 40-15-400 through -450 (add)	Dentistry	Dental Sedation Act; provides requirements for varying levels of sedation to dental patients; permits not required for local anesthesia, nitrous oxide/oxygen, minimal sedation or any combination where patient is able to independently and continually maintain an airway with unaffected ventilator and cardiovascular function.	1/1/15
<a href="#">244</a>	§§40-47-40, 44-53-1640 through -1650, 44-53-1680 (amend); 44-53-1630 (add)	Medical, Pharmacy	State Prescription Monitoring Program; requires dispensers to make daily submissions about prescription information; requires certain	6/6/14

			continuing education for physicians related to approved procedures of prescribing and monitoring controlled substances.	
<a href="#">251</a>	§§20-4-60, 47-1-40, 47-1-130 through -160	Veterinary Examiners	Authorizes protection for pets in court orders of protection from domestic abuse; practice of veterinary medicine does not apply to Section 47-1-40 as conviction for animal cruelty.	6/6/14
<a href="#">258</a>	§§40-57-145, 40-57-150(amend); 40-57-115 (add)	Real Estate Commission	Requires background checks for licensure and investigations of alleged violations in a timely manner; revises grounds for denial of licensure and/or taking disciplinary action to apply violent crime conviction, felony conviction related to the practice of the profession, or pleading guilty or no contest to any such offense in court.	6/9/14
<a href="#">264</a>	§§11-1-120, 11-35-3030, 29-5-440, 57-5-1660	Contractors	Written notice required of remote claimant (for a suit on a contractor payment bond) must be sent by certified or registered mail to the bonded contractor at his/her current address as shown on LLR records.	6/6/14
<a href="#">268</a>	§40-2-10, 40-2-30, 40-2-70, 40-2-80, 40-2-250	Accountancy	Provides for CPA as full-time administrator primarily responsible for Accountancy Board and CPA with 5 years of licensure in this State as inspector-investigator; authorizes Board to conduct periodic inspections upon providing 3 business days' notice; Director to submit annual report to Senate and House concerning workload of administrator; exempts licensed CPA requirements established for private security and investigation agencies.	6/9/14
<a href="#">271</a>	§§40-35-20, 40-35-40, 40-35-200	Long Term Health Care Administrators	"Related health care administration" experience needed for Nursing Home Administrator (NHA) license doesn't include administration of a community residential care facility (CRCF) or independent living community; applicant qualifies for NHA license with health-related associate's degree from accredited college and 3 years practical experience in NHA; also LPN applicant with 1 year (384 hours) supervised on-site work experience with supervisory and direct resident care responsibilities qualifies for CRCF license; preserves existing grandfather clause for CRCFAs without college degree licensed prior to 7/1/00	6/9/14
<a href="#">283</a>	§40-7-20(2)	Barbers	Allows for the use of hair extensions in hair braiding, except when used in public places including, but not limited to, beaches, parks, and sidewalks.	6/11/14

<b>Regulations Passed</b>			
<b>Regulation</b>	<b>Board/Commission</b>	<b>Subject</b>	<b>Effective Date</b>
<a href="#">4334</a>	Architects	Officers; meetings; applications and fees; renewals; and continuing education (11-2, 11-3, 11-5, 11-8, 11-8.1)	2/28/14
<a href="#">4335</a>	Cosmetology	Administrative citations and penalties (35-6)	2/28/14
<a href="#">4342</a>	Nursing	Nurse Licensure Compact (91-2)	3/28/14
<a href="#">4378</a>	Fire Marshal	Conforms state standards with nationally recognized codes and standards (Amends 71-	4/25/14

		8300.1 through 71-8305.8; repeals 71-8306.1 through 71-8312)	
<a href="#">4382</a>	Elevators	Qualifications of special inspectors (71-4800, 71-5400)	6/27/14
<a href="#">4389</a>	Speech and Audiology	Licensure requirements (115-1 through 115-7)	6/27/14
<a href="#">4410</a>	Environmental	Amend regulations in conformance with Practice Act (51-1 through 51-7)	6/27/14
<a href="#">4418</a>	Contractors	Regulations administering Fire Protection Sprinkler Systems Act (29-70 through 29-110)	6/27/14
<a href="#">4423</a>	Geologists	Biennial renewal; amendments (131-01 through 131-15)	6/27/14
<a href="#">4426</a>	Real Estate Appraisers	Conforms with Practice Act (137-100 through 137-900.09)	6/27/14
<a href="#">4435</a>	Building Codes Council	IRC Section R312.2 Window fall protection (8-1209)	6/27/14
<a href="#">4437</a>	POL Boards	Establishes fees in regulation (Chapter 10)	6/27/14
<a href="#">4438</a>	Manufactured Housing	Financial responsibility (79-4)	6/27/14
<a href="#">4439</a>	Psychology	Licensure requirements (100-1 through 100-10)	6/27/14
<a href="#">4445</a>	Fire Marshal	Conforms state standards with nationally recognized codes and standards; adds new regulations for the permitting of hydrogen facilities (Amends 71-8300.1 through 71-8305.8; repeals 71-8306.1 through 71-8312; adds 71-8306.1 through 71-8306.5)	6/27/14
<a href="#">4446</a>	OSHA	Enforcement of violations (71-400 through 71-411)	6/27/14
<a href="#">4447</a>	Nursing	Code of Ethics (91-32)	6/27/14

*These lists of Acts and regulations are strictly for reference only. Neither the Department of Labor, Licensing and Regulation nor any of its employees makes any warranty, express or implies or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information or represents that its use would not infringe privately owned rights.*

## Office of Information Technology

### Chief Information Officer

**Matt Faile**

The Office of Information Technology provides expertise in development, implementation, security, and maintenance of computer-based information systems and coordinates all information technology activities for the Agency. This Office also manages the Agency's E-commerce presence.

## Division of Administration

110 Centerview Drive  
Kingstree Building  
Columbia, S.C. 29210  
(803) 896-4300

**Deputy Director**

**Richele Taylor**

The Division is responsible for providing administrative support services for the Agency in accordance with state and Agency policies and procedures and governing federal, state, and local regulations. The Division consists of four offices: Budget, Finance, Human Resources, and Procurement.

**Assistant Deputy Director**

**Laura Pace**

- The Budget Office is responsible for coordinating the Agency’s budget and federal grants.
- The Finance Office is responsible for directing fiscal functions of the Agency.

**Human Resources Director**

**Farrar Stewart**

- The Human Resources Office is responsible for providing services in the areas of consulting, policy development, employee relations, compensation, recruitment, employee training and development, and employee benefits.
- The Procurement Office is responsible for directing and providing expertise in Agency purchasing, property and vehicle management, employee driving training records and mail room services.

**Office of General Counsel**

110 Centerview Drive  
P.O. Box 11329  
Columbia, S.C. 29211-1329  
(803) 896-4485

**General Counsel**

**Melina Mann**

The General Counsel is charged with providing litigation and advice services to LLR programs and oversees the Agency’s Office of Disciplinary Counsel and Office of Advice Counsel.

**Disciplinary Counsel**

**Pat Hanks**

**The Office of Disciplinary Counsel handled the following cases during FY 2014:**

Division of POL cases opened	1,192
Division of POL cases closed	1,007
Division of OSHA cases opened	15
Division of OSHA cases closed	30
Division of Labor cases opened	1
Division of Labor cases closed	0

The Office received 33 11c cases in FY 2014, and 20 were closed.

\*Includes cases carried forward from 2012-2013.

**Chief Advice Counsel**

**Darra James Coleman**

The Office of Advice Counsel provides legal advice to all boards, commissions and panels, and administrative staff. The Office essentially serves as the “in-house law firm” for LLR’s programs, boards, commissions and panels. In addition to assisting these entities with conducting their meetings, Advice Counsel handles appeals on non-disciplinary issues, performs special research projects, offers training, and provides support to administrative staff with resolution of legal questions arising from the licensure process.

## Division of Labor

110 Centerview Drive  
PO Box 11329  
Columbia, S.C. 29211-1329

### Program Description:

South Carolina and federal laws are the source of various rights employers and employees have in their employer/employee relationships. LLR's Division of Labor is one of several state and federal agencies that administers the laws. Programs included in this Division are: Occupational Safety and Health, mediation of disputes between unions and businesses, the Office of Elevators and Amusement Rides, and the Office of Immigrant Worker Compliance.

## Office of Occupational Safety and Health Administration (OSHA)

**Administrator**

**Dottie Ison**

**Program:**

**Compliance**

**Manager**

**Anthony Wilks**

### Program Description:

The purpose of the state Occupational Safety and Health Act is to ensure working men and women a safe and healthful working environment. South Carolina OSHA (SC OSHA) is committed to strong, fair, and effective enforcement of safety and health requirements in the workplace. South Carolina OSHA compliance officers are experienced, well-trained safety and health professionals who work to assure compliance with occupational safety and health requirements, and to help employers and workers reduce on-the-job hazards and prevent injuries, illnesses, and deaths in the workplace.

Inspections are initiated without advance notice and based on the following priorities:

- Imminent Danger
- Fatalities or Catastrophes
- Worker Complaints and Referrals
- Follow-up Inspections
- Target Inspections – Particular Hazards, High Injury/Illness Rates

South Carolina OSHA is required by law to issue a citation and proposed penalty within six months of a violation's occurrence. Citations describe the alleged violation, list any proposed penalties, and provide a deadline for correcting the alleged hazards. Violations are categorized as other-than-serious, serious, willful, repeat, and failure to abate. Penalties may range up to \$7,000 for each serious violation and up to \$70,000 for each willful or repeated violation. Penalties may be reduced based on an employer's good faith, inspection history, and business size.

When citations are issued, the employer has an opportunity to request an informal conference to discuss the citations, penalties, abatement dates, or any other information pertinent to the inspection. The Agency and the employer may work out a settlement agreement to resolve the matter and to eliminate the hazard. SC OSHA's primary goal is to get hazards corrected and maintain compliance rather than issuing citations or collecting penalties.

If a settlement cannot be reached, employers have 30 working days after receipt of citations and proposed penalties to formally contest the alleged violations and/or penalties by sending a written notice to the South Carolina Administrative Law Court. Alternatively, citations, penalties, and abatement dates not challenged by the employer or settled, become a final order of the Agency.

### Statistical Information FY 2014

Total OSHA Inspections	982
<b>Safety Inspections</b>	834
Percent of safety inspections	84.9%
Safety inspections per inspector	104
<b>Health Inspections</b>	148
Percent of health inspections	15.1%



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Health inspections per inspector	16
Inspections resulting in findings of in-compliance	391

<b>Number of Violations</b>		1,801
Serious	74.7 %	1,346
Other than serious	25.2%	453
Repeat	0.1%	2
Willful	0.0%	0

<b>Number of Inspections by Types</b>		
Planned	71.0%	698
Complaints	12.4%	122
Accidents and Fatalities	4.3%	42
Referrals	3.7%	36
Follow-up	4.3%	42
Program-Related	2.7%	26
Unprogram-Related	1.5%	15
Monitoring	0.0%	0

**Program:** **Integrated Management Information System**  
**Coordinator** **David Parker**

**Program Description:**

South Carolina, in accordance with federal standards and regulations, administers its own Occupational Safety and Health (OSHA) program. The Program’s objective is to help insure South Carolina workplaces are safe and healthful places for all workers. The Integrated Management Information Systems (IMIS) department provides statewide inspection data to federal OSHA as required by law. IMIS also compiles and publishes safety data and statistics to state and local governments, which, in part, helps guide policy deliberation and decisions. It is the responsibility of the IMIS department to collect, analyze, and transmit accurate inspection data to federal OSHA on a daily basis. Internally, that same data is analyzed with an eye toward helping SC OSHA continuously improve both its safety inspection and consultation programs.

- For the past five years, South Carolina has utilized an in-house data collection and information management system. The South Carolina OSHA Redesign and Enhancement (SCORE) Information System, running on the OSHA Express™ software platform, was built and implemented in 2009. In addition to a “real time” data analysis capability, the system provides significant cost avoidance through the reduction of paper files. In fiscal year 2014, SCORE obviated the need to maintain paper inspection reports for 982 inspections and 877 consultation visits. SCORE not only provides an efficient means of data entry and secure storage, it also allows South Carolina OSHA to retrieve and analyze that data instantaneously.
- SC OSHA was able to replace some aging hardware in the form of several new desktop and laptop computers. SC OSHA is well placed to maintain its data integrity and security for all inspections and consultations, with or without the Integrated Management Information System (IMIS).
- Federal OSHA’s replacement for the IMIS, the “web-based” OSHA Information System (OIS), continues to be implemented in stages. South Carolina, and four other states, will continue to utilize the OSHA Express™ system and “interface” with federal OSHA’s OIS.

**Program:** **Technical Support and Standards Office**  
**Coordinator** **Gwendolyn Thomas**

Program Description: The purpose of SC OSHA’s Technical Support Office is to develop, manage, and implement federal OSHA’s five-year Strategic Plan, generate quarterly and annual reports, and assist the SC OSHA Administrator with LLR’s Strategic Plan. The Technical Support Office also reviews all federal OSHA documents and recommends to the OSHA Administrator actions such as adoption of new standards promulgated by federal OSHA, amendments to existing standards, review of Federal OSHA Compliance Directives for state implementation, and coordinates all public hearings for the adoption of standards and regulations.

This area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

- the employer’s practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard;
- unavailability of personnel, materials or equipment; or
- construction will be needed that cannot be completed by the effective date of the standard.

The Technical Support Office evaluates situations to assess that alternative protections are being afforded to employees, and submits recommendations regarding the variance application to the OSHA Administrator.

The SC OSHA Standards Area assists many employers, employees and compliance personnel who desire to eliminate safety and health workplace hazards. Electrical hazards, machine guarding problems, bloodborne pathogens, injury and illness recordkeeping, and matters regarding fall protection are examples of conditions for which information and assistance is frequently requested.

**Technical Support and Standards Offices performed the following activities during the FY 2014:**

In FY 2014, SC OSHA promulgated revisions to 15 existing South Carolina Standards and Regulations. The following standards and regulations were adopted during two public hearings in the fall of 2013 and spring of 2014:

1. Incorporation by reference (§1910.6)
2. Nonionizing radiation (§1910.97)
3. Specifications for accident prevention signs and tags (§1910.145)
4. Mechanical power presses (§1910.217)
5. Pulp, paper, and paperboard mills (§1910.261)
6. Incorporation by reference (§1926.6)
7. Accident prevention signs and tags (§1926.200)
8. Signaling (§1926.201)
9. Barricades (§1926.202)
10. Rigging equipment for material handling (§1926.251)
11. Underground Construction (§1926.800)
12. Removal of walls, floors, and material with equipment (§1926.856)
13. Removal of steel construction (§1926.858)
14. Electric Power Transmission and Distribution (§1926.952)
15. Cranes & Derricks in Construction Scope (§1926.1400)

The Standards Office answered 3,326 inquiries for standards interpretations and other information.

<b>Requests for Information</b>	<b>Number of Calls/Responses</b>
Standards Information	763
Technical Information/ Advice	289
Standards Interpretation	495
General Information	458
Referrals	474
Letters	93
E-mails	754
<b>Total</b>	<b>3,326</b>

**Office of Occupational Safety and Health Statistics (OSH)**

**Program:** Bureau of Labor Statistics  
**Administrator:** Dottie Ison  
**Coordinator:** Felecia G. Busby

**Program Description:**

The OSH Statistics Section, in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics, conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the Census of Fatal Occupational Injuries (CFOI) Program. The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households, and federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of the total private sector employers and local government agencies, are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws.

The data compiled in the Survey of Occupational Injuries and Illnesses and the CFOI Program are used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses. They used the data to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.

**\*Statistical Information FY 2014**

<b>2012 Private Sector Statistics</b>	
Number of employees in S.C. private sector workforce	1,511,466
Number of employees in S.C. public sector workforce	302,424
Number of businesses sampled – private and public	3,111
Number of reported private sector injuries/illnesses	36,200
Injury and Illness rate per 100 employees – private sector	3.0
Number of reported public sector injuries/illnesses	10,700
Injury and Illness rate per 100 employees – public sector	4.4
<b>2012 CFOI Statistics</b>	
Number of fatal occupational injuries	63
- Private sector	60
- Public sector	3

\*2012 is the most recent numbers available for BLS data.

## Office of OSHA Voluntary Programs (OVP)

**Manager**

**Harvey Jessup**

**Program Description:**

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. In addition, this area also provides recognition and outreach programs such as the Palmetto Star, SHARP, Alliances and Partnerships. These services are free to both public and private sector employers. Safety and health consultations are confidential. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.

The Voluntary Protection Program (VPP), or Palmetto Star Program, and the Safety and Health Achievement Recognition Program (SHARP) recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

**Program:**  
**Manager**

**Consultation Services**  
**Harvey Jessup**

**Program Description:**

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors, and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of OSHA's enforcement activity, and records are



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kept confidential and separate from OSHA’s enforcement program. The only obligation of the businesses using these services is to correct in a timely manner any job safety and health hazards found.

**Statistical Information FY 2014**

Number of consultation requests	865
Number of employees helped	16,035
Number of workplaces visited	877
Number of workplaces achieving compliance	877
Number of workplaces referred to compliance	0

Amount saved in OSHA fines by businesses achieving compliance	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>
	3.0M	3.1M	2.6M	2.4M	2.5M	2.1M	1.4 M	1.5 M	1.5 M	1.6M

**Program:** Education and Training  
**Manager:** Harvey Jessup  
**Coordinator:** Van Henson

**Program Description:**

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as OSHA’s Rights and Responsibilities, Lockout/Tagout, and violence in the workplace. This service within OSHA Voluntary Programs provides a variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In Fiscal Year 2014, 371 training programs were delivered to employees throughout the state, resulting in more than 10,000 employees trained on various OSHA regulations and other safety and health issues.

**Statistical Information FY 2014**

Number of training programs:	371
Number of contact hours:	14,009
Number of trainees:	10,141

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- S.C. SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- OSHA 10-hour General Industry and Construction Classes
- Electrical Safety

View a complete list of free workplace safety and health training programs at the [LLR Website](#).

**Program:** Recognition and Outreach  
**Manager:** Harvey Jessup  
**Coordinator:** Sharon Dumit

**Program Description:**

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for alliances and partnerships with South Carolina businesses and associations.

## Palmetto Star

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing its workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. However, they are expected to effectively protect their workers from workplace hazards through their safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.

### Statistical Information FY 2014

Number of active approved Palmetto Star sites	40
Number of initial evaluations conducted	1
Number of initial approvals for FY 14	2
Number of three-year re-evaluations conducted	16

Approved Palmetto Star sites by Year	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
	44	47	55	58	45	44	44	41	40	40

### Office of OSHA Voluntary Programs:

### Palmetto Star Sites

Palmetto Star Site	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, S.C.	05/31/94
Milliken and Company Dewey Plant	Inman, S.C.	07/29/94
BAE Systems	Aiken, S.C.	09/30/94
Milliken and Company Cushman Plant	Williamston, S.C.	05/31/95
Milliken and Company Judson Plant	Greenville, S.C.	07/31/95
Milliken and Company Gerrish Plant	Pendleton, S.C.	11/30/95
SAGE Gayley Plant	Marietta, S.C.	08/30/96
Georgia Pacific Prosperity Plant	Prosperity, S.C.	09/10/96
Milliken and Company Gillespie Plant	Union, S.C.	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, S.C.	02/10/97
SAGE Abbeville Plant	Abbeville, S.C.	06/12/97
Milliken and Company Cypress Plant	Blacksburg, S.C.	07/07/97
SAGE Sharon Plant	Abbeville, S.C.	02/26/98
Milliken and Company Johnston Plant	Johnston, S.C.	04/10/98
Milliken and Company McCormick Plant	McCormick, S.C.	04/30/98
Honeywell	Greer, S.C.	07/15/98
Milliken and Company Pendleton Plant	Pendleton, S.C.	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, S.C.	03/10/99
International Paper Log/Fiber	Georgetown, S.C.	03/12/99
Milliken and Company Packaging Plant	White Stone, S.C.	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, S.C.	05/31/00
Ascend, Inc.	Greenwood, S.C.	07/31/00
GE Medical Systems	Florence, S.C.	10/22/01
Milliken and Company Enterprise Plant	Marietta, S.C.	11/15/01

Bridgestone/Firestone	Graniteville, S.C.	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, S.C.	01/08/02
Jacobs Technology Inc.	Goose Creek, S.C.	06/04/03
International Paper	Prosperity, S.C.	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, S.C.	05/08/04
International Paper	Silverstreet, S.C.	08/27/04
Progress Energy Sumter Construction Center	Sumter, S.C.	05/26/05
Anmed	Anderson, S.C.	12/19/05
SAGE Cotton Blossom Plant	Spartanburg, S.C.	08/14/06
Osmose, Inc.	Rock Hill, S.C.	10/11/06
GE Aviation	Greenville, S.C.	06/25/09
Nucor Building Systems	Swansea, S.C.	11/16/09
CompX	Mauldin, S.C.	08/10/10
Nucor Steel Berkeley	Huger, S.C.	04/25/11
Glen Raven	Anderson, S.C.	07/08/13
Robert Bosch Anderson Plant	Anderson, S.C.	04/23/14

## Safety and Health Achievement Recognition Program (SHARP)

The SHARP program is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksite. The standards required to get into the SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or may want a stepping-stone to becoming a Star. Acceptance into SHARP by OSHA is an achievement of status that makes companies stand out among their peers as a model for worksite safety and health. SHARP participants are exempted from OSHA programmed inspections.

### Requirements for participation in the SHARP program are:

1. Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.
2. Receive a score of at least 2 on all 50 basic attributes of the Form 33. Additionally, all "stretch items" of the Form 33 must be scored. "Stretch items" are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.
3. Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.
4. Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.
5. Submit a request for SHARP participation.

## Office of OSHA Voluntary Programs: SHARP Sites

### One new site was approved in FY 2014.

SHARP Site	Location	Approval Date
Ply-Gem Siding Group	Gaffney, S.C.	08/23/08
ECMD	Summerville, S.C.	11/16/09
Nextera	Gaffney, S.C.	12/10/09
URS	Fort Mill, S.C.	01/19/10
Piedmont Natural Gas	Anderson, S.C.	05/13/11
Parsons Engineering	Aiken, S.C.	05/30/12
Parsons	Aiken, S.C.	05/30/12
CDC Berkeley	Berkeley, S.C.	08/09/12
Monsanto	Hartsville, S.C.	10/31/12



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URS Aiken	Aiken S.C.	06/12/13
Cintas #216	Greenville, S.C.	06/10/14

## Alliances and Partnerships

The Alliance Program works with groups committed to safety and health, including businesses, trade or professional organizations, unions, and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources and to share information with employers and employees to help prevent injuries, illnesses, and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are signed for two years, help organizations to:

- Build trusting, cooperative relationships with OSHA.
- Network with others committed to workplace safety and health.
- Leverage resources to maximize worker safety and health protection.
- Gain recognition as proactive leaders in safety and health.

Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships established through other cooperative programs.

**Current Alliances and Partnerships:** None

In a Partnership, OSHA enters into an extended, voluntary, cooperative relationship with groups of employers, employees, and employee representatives (sometimes including other stakeholders, and sometimes involving only one employer) in order to encourage, assist, and recognize their efforts to eliminate serious hazards and achieve a high level of worker safety and health.

- Partnering is appropriate for the many employers who want to do the right thing but need help in strengthening worker safety and health at their worksites. Management, labor, and OSHA can become allies committed to cooperative solutions to the problems of worker safety and health.
- OSHA and its partners can identify a common goal, develop plans for achieving that goal, and cooperate in implementation.
- OSHA's interest in cooperative partnerships in no way reduces its ongoing commitment to enforcing the requirements of the Occupational Safety and Health Act. Partnerships move away from traditional enforcement methods and instead, work cooperatively with groups of employers and workers to identify the most serious workplace hazards, develop workplace-appropriate safety and health management systems, share resources, and find effective ways to reduce worker injuries, illnesses, and deaths.

## Office of Elevators and Amusement Rides

Created in 1986, the Office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, licensed inspectors conducted inspections of new and existing elevator facilities, amusement rides, and bungee jumps in 2014.

Elevator and amusement ride inspections are outsourced to special inspectors licensed by LLR. LLR employs a team of auditors who travel the state to randomly review the work done by the certified special inspectors.

**Program:  
Administrator**

**Elevator Safety Inspections  
Duane Scott**

### Program Description:

Per [Chapter 16 of Title 41](#) of the South Carolina Code of Laws, 1976 (as amended), the [Office of Elevators and Amusement Rides](#) administers regulations governing construction, alteration, and installation of new elevators, escalators, dumbwaiters, handicapped lifts, and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 12,379 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville, and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

### **FY 2014 Statistical Information**

The following information is recorded from July 1, 2013 – June 30, 2014:

- Total number of elevators registered in the state: 12,379
- Total number of elevators inspected: 8,812

**Program:** Amusement Ride Safety Inspections  
**Administrator:** Duane Scott

#### **Program Description:**

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly, and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation.

### **Fiscal Year 2013 - 2014 Statistical Information**

- Total number of amusement rides inspected: 760
- Total number of amusement rides permitted: 700

**Program:** Bungee Jumping Inspections  
**Administrator:** Duane Scott

#### **Program Description:**

The office began regulating the practice of bungee jumping in July 1994. In FY 2013 - 2014, there were no bungee jump inspections.

## **Office of Labor - Management Mediation**

#### **Program Description:**

Per South Carolina Code of Laws, 1976 (as amended) Section 41-17-10, the LLR Director is responsible for assisting in the settlement of management and labor disputes (except railroads and express companies doing business by rail). The Office of Labor-Management Mediation monitors industrial disputes, strikes, lockouts, picketing and its causes, and offers assistance to the parties involved through conflict resolution techniques. When requested by the parties, the office offers Dispute and Grievance Mediation as a third party neutral to assist in resolving any outstanding grievances in their working relationship or negotiating their collective bargaining agreement. In general, the Office of Labor Management Mediation attempts to resolve misunderstandings and differences between organized labor and management prior to a work stoppage resulting in a more productive work environment and less disruption in commerce. In this regard the office provides the following:

- **Dispute Mediation:** When the parties are negotiating a new collective bargaining agreement or renewing an existing agreement the office offers mediation if they are unable reach an agreement prior to a work stoppage, or other economic action.
- **Grievance Mediation:** When the parties have a collective bargaining agreement in place and a dispute arises that the parties are unable to settle the office offers to mediate the grievance prior to Arbitration or the final step of the grievance procedure. This service allows the parties to reach an agreement with input from both sides rather than having an Arbitrator render a decision. This may result in a settlement that is less expensive and contentious.
- During negotiations the office monitors the process by keeping in touch with the parties to assess the progress and offer suggestions.
- Promote the development of sound and stable labor management relationships by meeting with the parties prior to the beginning of negotiations to offer services, gather essential information and assess the situation.
- Prevent or minimize work stoppages by assisting management and labor in resolving their disputes amicably between themselves or through Mediation efforts.

This office also administers the South Carolina Right-to-Work Law (as amended) Section 41-7-10, which provides that the rights of employees shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. This primarily affects employees in the bargaining unit of an employer who has a collective bargaining agreement with a labor organization. In this role, the Mediator will receive the complaint and conduct an investigation. This is usually performed by conducting separate conferences with the complainant and the defendant to gather and assess the facts. We will then consult with the Legal Department if necessary and make a recommendation for settlement or dismissal based on the facts and applicable law.

## Office of Immigrant Worker Compliance

**Director**

**Jim Knight**

### South Carolina Illegal Immigration Reform Act

Following a U.S. Supreme Court decision in May 2011 (*Whiting v US Chamber of Commerce*) that brought into question the constitutionality of the 2008 South Carolina immigration law, the Department of LLR suspended enforcement of the Illegal Aliens and Private Employers Act effective May 31, 2011.

In June 2011, the state legislature amended the 2008 law in conformance with the U.S. Supreme Court decision.

Effective January 1, 2012, every private employer of one or more workers must verify new employees through the U.S. Department of Homeland Security's E-Verify work authorization program within three business days of hiring. A private employer may not knowingly or intentionally employ an unauthorized alien. Failure of an employer to comply with the law results in either probation for the employer, suspension of the employer's business licenses, or revocation of the employer's business licenses.

For a first occurrence by a private employer, prior to July 1, 2012, of failure to verify a new hire through the E-Verify federal work authorization program, the penalty is waived where the employer swears or affirms in writing to the South Carolina Department of Labor, Licensing and Regulation that the employer has complied with the provisions of the federal law covering employment of unauthorized aliens (8 U.S.C. Section 1324a) from January 1, 2012 until notification by the Department of LLR of a violation, and upon compliance with the state law on verification of new hires within three business days.

For a first occurrence by a private employer, after July 1, 2012, of failure to verify a new hire through E-Verify, the Department of LLR must place the employer on probation for a period of one year, during which time the private employer must submit quarterly reports to the Agency demonstrating compliance with the law. A subsequent violation within three years of the law's verification requirements must result in the suspension of the private employer's license(s) for at least 10 days, but not more than 30 days.

### FY 2014 Year End Report

3,214	Audits conducted
1,484	Employers with no new hires since 1/1/12
1,466	Employers who E-Verified new hires
264	Employers who did not E-Verify new hires
92%	Percentage of employers in compliance

## Division of Professional and Occupational Licensing (POL)

110 Centerview Drive  
Kingstree Building  
Columbia, S.C. 29210  
(803) 896-4300

### Deputy Director

**Assistant Deputy Director, Building & Business Services**

**Assistant Deputy Director, Health & Medical Boards**

**Assistant Deputy Director, Office of Investigations & Enforcement**

**Dean Grigg**

**Charles Ido**

**H. Rion Alvey**

**Christa Bell**



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## Overview:

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for 405,315 licensees in South Carolina.

The 40 licensing boards protect the health, safety, and well being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those that qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional associations and other meetings.

The Office of Board Services licenses initial applicants and annual and biennial renewal applicants. The Office oversees licensees requiring compliance with board orders.

The Office of Investigations and Enforcement is responsible for investigating complaints involving alleged misconduct by licensees.

## Board of Accountancy

### Program Description:

The Board examines applicants and issues certificates and licenses to certified public accountants, public accountants, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and, in general, regulate the practice of accounting in South Carolina.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg, Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4770
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Accountancy">www.llr.state.sc.us/POL/Accountancy</a>
<b>Administrator:</b>	Doris E. Cubitt, CPA <a href="mailto:Doris.cubitt@llr.sc.gov">Doris.cubitt@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1915
<b>S.C. Code of Laws:</b>	40-2-5, et seq.
<b>Regulation:</b>	1-01, et seq.
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor, recommendation profession association
<b>Board Meetings:</b>	6 annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 5 jurisdictions
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Licensing Period</b>	February 1-January 31 Annually
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	7,246

<b>Certified Public Accountants</b>	5,672
<b>Emeritus Certified Public Accountant</b>	1
<b>Public Accountants</b>	8
<b>Accounting Practitioners</b>	89
<b>Accounting Firms In-State Registration</b>	1,183
<b>Accounting Firms Out-of-State Registration</b>	293
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	43
<b>Investigations:</b>	69
<b>Dispositions:</b>	22
<b>Cease and Desist</b>	5
<b>Civil Penalty</b>	4
<b>Civil Penalty and Probation</b>	2
<b>Consent Agreement/Public</b>	1
<b>Dismissed (Licensee):</b>	7
<b>Public Reprimand</b>	4
<b>Probation:</b>	3
<b>Suspension</b>	1
<b>Revocation/Permanent:</b>	2
<b>Voluntary Surrender:</b>	2

## Board of Architectural Examiners

### Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
<b>Telephone:</b>	(803) 896-4408
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Architects/">www.llr.state.sc.us/POL/Architects/</a>
<b>Administrator:</b>	Lenora Addison-Miles Lenora.Miles@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1917
<b>S.C. Code of Laws:</b>	40-3-5, et seq.
<b>Regulation:</b>	11-1, et seq.
<b>Board Member Slots:</b>	6
<b>How appointed:</b>	By Governor
<b>Board Meetings:</b>	4 Annually
<b>Licensure Information:</b>	
<b>Number of states and territories that license same profession:</b>	50 states, 4 territories
<b>Licensure Period:</b>	
<b>Individual</b>	Biennially 7/1 to 6/30
<b>Firms</b>	Biennially 9/1 to 8/31
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing



Statistical Information FY 2014	
Licensee Category:	Number of Licensees
<b>Total:</b>	5,132
<b>Individual</b>	3,826
<b>Firm</b>	1,306
Complaint/Investigation Information	
<b>Complaints Received:</b>	20
<b>Investigations:</b>	28
<b>Dispositions:</b>	19
<b>Civil Penalty and Reprimand:</b>	2
<b>Cease and Desist:</b>	2
<b>Consent Agreement/Public:</b>	1
<b>Dismissed (Licensee):</b>	8
<b>Letter of Caution:</b>	2
<b>Non Disciplinary Agreement:</b>	1
<b>Private Reprimand:</b>	1
<b>Public Reprimand:</b>	2

## Athletic Commission

### Program Description:

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects events and applies disciplinary actions whenever necessary in accordance with state and federal laws.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4571
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Athletic">www.llr.state.sc.us/POL/Athletic</a>
<b>Administrator</b>	Roderick Atkinson Roderick.Atkinson@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Commission Established:</b>	1984
<b>S.C. Code of Laws:</b>	40-81-10, et. seq.
<b>Regulation:</b>	20-1.1, et. seq.
<b>Commission Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	42 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	No
<b>Licensee Population Trend:</b>	Fluctuating
<b>Licensing Period</b>	Annually January 1
Statistical Information FY 2014	
Licensee Category:	Number of Licensees
<b>Total:</b>	1,145
<b>Amateur Mixed Martial Arts</b>	168
<b>Announcer</b>	20
<b>Judge</b>	11

Manager	8
Match Maker	4
Mixed Martial Arts Boxer	18
Mixed Martial Arts Boxing Permit	4
Off The Street Boxer	108
Off the street Boxing Permit	1
Professional Boxer	38
Promoter	36
Promoter's Representative	6
Referee	28
Second	264
Time Keeper	7
Trainer	4
Wrestler	346
Wrestling Permit	72
Complaint/Investigation Information	
Complaints Received:	5
Investigations:	8
Hearings:	2

## Auctioneers Commission

### Program Description:

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4800
<b>Fax:</b>	(803) 896-4424
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Auctioneers">www.llr.state.sc.us/POL/Auctioneers</a>
<b>Administrator</b>	Lenora Addison-Miles <a href="mailto:Lenora.miles@llr.sc.gov">Lenora.miles@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Commission Established:</b>	1977
<b>S.C. Code of Laws:</b>	40-6-05 et. seq.
<b>Regulation:</b>	14-1, et. seq.
<b>Commission Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	17 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Decreasing
<b>Licensing Period</b>	Biennial June 30
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	1,131
<b>Auctioneers</b>	975

<b>Auction firms</b>	154
<b>Auctioneer Apprentice</b>	2
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	28
<b>Investigations:</b>	38
<b>Dispositions:</b>	24
<b>Cease and Desist:</b>	1
<b>Civil Penalty:</b>	2
<b>Consent Agreement/Public:</b>	1
<b>Dismissed (Licensee):</b>	7
<b>Dismissed (Unlicensed):</b>	3
<b>Letter of Caution:</b>	5
<b>Probation:</b>	1
<b>Public Reprimand:</b>	1
<b>Relinquish License:</b>	2
<b>Voluntary Surrender:</b>	1
<b>Pending:</b>	18

## Board of Barber Examiners

### Program Description:

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors, and for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the Board investigates complaints and provides discipline when necessary.

### Mailing Address:

110 Centerview Drive, Kingtree Bldg., Suite 201  
PO Box 11329  
Columbia, SC 29111-1329

### Telephone:

(803) 896-4588

### Fax:

(803) 896-4484

### Website:

[www.llr.state.sc.us/POL/Barber](http://www.llr.state.sc.us/POL/Barber)

### Administrator

Theresa Richardson  
Theresa.Richardson@llr.sc.gov

### Assistant Deputy Director:

Charles Ido

### Board Established:

1937

### S.C. Code of Laws:

40-7-5, et. seq.

### Regulation:

17-1, et. seq.

### Board Member Slots:

5

### How appointed:

By the Governor

### Board Meetings:

Bi-Monthly

### Licensure Information:

#### Number of states and jurisdictions that license same profession:

44 states, 0 jurisdictions

#### Endorsement Accepted:

Endorsement

#### Licensee Population Trend:

Decreasing

#### Licensing Period

Biennially 6/30

### Statistical Information FY 2014

#### Licensee Category:

#### Number of Licensees

#### Total:

8,905

#### Registered Barbers

1,886

#### Registered Barber Apprentices

67

#### Master Hair Care

2,105

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Shampoo Barber Assistants	7
Barber Assistant Manicurists	10
Barber Shops	1,422
Barber Colleges	33
Barber Instructors	473
Student Barbers	546
Barber On-the-job Training	174
Hair Braiders Registration	2,096
Master Hair Care Apprentices	86
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	46
<b>Investigations:</b>	100
<b>Inspections:</b>	1,347
<b>Dispositions:</b>	90
<b>Administrative Dismissal:</b>	4
<b>Board Action:</b>	3
<b>Cease and Desist:</b>	3
<b>Civil Penalty and Probation:</b>	11
<b>Civil Penalty and Reprimand:</b>	17
<b>Consent Agreement/Public:</b>	1
<b>Dismissed (Licensee):</b>	10
<b>Letter of Caution:</b>	1
<b>Probation:</b>	2
<b>Public Reprimand:</b>	28
<b>Revocation:</b>	1
<b>Suspension:</b>	2
<b>Pending</b>	38

## Boiler Safety Program

### Program Description:

The Boiler Safety Program (2005 Act 59) was enacted by the South Carolina General Assembly on May 18, 2005, requiring the S.C. Department of Labor, Licensing and Regulation (LLR) to promulgate regulations for safe installation and inspection of boilers.

The legislation establishes certification requirements for boiler inspectors and provides for boiler inspection time frames, criteria and reporting requirements. Beginning June 1, 2006, each boiler used, or proposed to be used in South Carolina, must be registered with LLR and inspected annually or biennially.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg. , Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-5171
<b>Fax:</b>	(803) 896-4814
<b>Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Boilers/">http://www.llr.state.sc.us/POL/Boilers/</a>
<b>Administrator</b>	Roger Lowe <a href="mailto:Roger.Lowe@llr.sc.gov">Roger.Lowe@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Program Established:</b>	2005
<b>S.C. Code of Laws:</b>	Title 41, Chapter 14
<b>Regulation:</b>	SC Regulation 71, Article 9
<b>Program Member Slots:</b>	0
<b>How appointed:</b>	No Individual Board – Overseen by Contractors Licensing Board

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<b>Program Meetings:</b>	
<b>Licensure Information:</b>	
<b>Number of states and territories that license same profession:</b>	50 states
<b>Licensure Period:</b>	Annually
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Boiler Inspector</b>	152
<b>Boiler Registration</b>	7,309
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	0
<b>Investigations:</b>	0
<b>Dispositions:</b>	0

## Building Codes Council

### Program Description:

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4688
<b>Fax:</b>	(803) 896-4814
<b>Web site:</b>	<a href="http://www.llr.state.sc.us/POL/bcc">www.llr.state.sc.us/POL/bcc</a>
<b>Administrator</b>	<b>Roger K. Lowe</b> <a href="mailto:roger.lowe@llr.sc.gov">roger.lowe@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Council Established:</b>	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
<b>S.C. Code of Laws:</b>	6-8-10, et. seq. (Bldg. Code Enforcement Officers) 6-9-5, et. seq. (Building Codes) 10-5-210, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43-10, et. seq. (Modular Bldgs. Const. Act)
<b>Regulation:</b>	8-100, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-205, et. seq. (BCC Administration) 8-700, et. seq. (Barrier Free Design Standard) 8-600, et. seq. (Modular Bldg. Const. Act)
<b>Council Member Slots:</b>	Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same 16 members
<b>How appointed:</b>	Code Enforcement Officers Registration Program and the Modular Building Program are appointed by the Governor
<b>Council Meetings:</b>	The Council meets quarterly and at the call of the Chair
<b>Licensure Information:</b>	
<b>Number of states and territories that license same profession:</b>	36 states, jurisdictions
<b>Licensure Period:</b>	Biennially



<b>Endorsement Accepted:</b>	None
<b>Licensee Population Trend:</b>	Increasing
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	995
<b>Modular Manufacturer</b>	85
<b>Building Inspector</b>	29
<b>Building Official</b>	166
<b>Commercial Inspector</b>	130
<b>Electrical Inspector</b>	4
<b>Special Inspector</b>	253
<b>Limited Building Official</b>	8
<b>Limited Commercial Inspector</b>	5
<b>Limited Plans Examiners</b>	1
<b>Limited Residential Inspector</b>	1
<b>Modular Manufacturer Representative</b>	130
<b>Modular Third Party</b>	10
<b>Plans Examiner</b>	4
<b>Plumbing Inspector</b>	5
<b>Provisional Building Inspector</b>	5
<b>Provisional Building Official</b>	9
<b>Provisional Commercial Inspector</b>	18
<b>Provisional Electrical Inspector</b>	2
<b>Provisional Plans Examiner</b>	6
<b>Provisional Residential Inspector</b>	24
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	10
<b>Investigations:</b>	21
<b>Dispositions:</b>	11
<b>Cease and Desist:</b>	2
<b>Dismissed (Licensee):</b>	6
<b>Letter of Caution:</b>	1
<b>Administrative Dismissal:</b>	1
<b>Voluntary Surrender:</b>	1
<b>Pending:</b>	7

## S.C. Perpetual Care Cemetery Board

### Program Description:

Perpetual Care Cemeteries are regulated to assure that the trust funds held for the cemetery are administered with sound business practice and that funds are available in perpetuity for the care and maintenance of the cemetery.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4497
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llronline.com/POL/Cemetery">www.llronline.com/POL/Cemetery</a>
<b>Administrator</b>	Doris E. Cubitt <a href="mailto:Doris.cubitt@llr.sc.gov">Doris.cubitt@llr.sc.gov</a>

<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	2003
<b>S.C. Code of Laws:</b>	40-8-10, et. seq.
<b>Regulation:</b>	21-1 et. seq. (State Register Vol. 37, Issue No. 6, eff 6/28/13)
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	40 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	None
<b>Licensee Population Trend:</b>	Decreasing
<b>Licensing Period</b>	Biennial 12/31
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	122
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	11
<b>Investigations:</b>	35
<b>Inspections:</b>	134
<b>Dispositions:</b>	13
<b>Dismissed (Licensee):</b>	3
<b>Letter of Caution:</b>	3
<b>Public Reprimand:</b>	3
<b>Civil Penalty:</b>	4
<b>Pending:</b>	23

## Board of Chiropractic Examiners

### Program Description:

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4587
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/chiropractors">www.llr.state.sc.us/POL/chiropractors</a>
<b>Administrator</b>	Veronica Reynolds Veronica.Reynolds@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1932
<b>S.C. Code of Laws:</b>	40-9-10, et. seq.
<b>Regulation:</b>	25-1, et. seq.
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	Election by district; top two candidates submitted to Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States

<b>Licensure Period:</b>	Biennially 10/1-9/30
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National exam and state exam on S.C. rules and regulations
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	1655
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	96
<b>Investigations:</b>	143
<b>Total Dispositions:</b>	40
<b>Admin Fine/Monetary Pnlty &amp; Another Action:</b>	1
<b>Consent Agreement/Private:</b>	1
<b>Consent Agreement/Public:</b>	1
<b>Dismissed (Licensee):</b>	11
<b>Final Order:</b>	1
<b>Letter of Caution:</b>	20
<b>Private Reprimand:</b>	1
<b>Public Reprimand:</b>	4
<b>Pending:</b>	102

## Contractors Licensing Board

### Program Description:

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4686
<b>Fax:</b>	(803) 896-4814
<b>Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Contractors">www.llr.state.sc.us/POL/Contractors</a>
<b>Administrator</b>	<b>Roger K. Lowe</b> <a href="mailto:roger.lowe@llr.sc.gov">roger.lowe@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1936
<b>S.C. Code of Laws:</b>	40-11-5 et. seq. (Gen. and mech. contractors) 40-79-5 et. seq. (Burglar and fire alarm contractors) 40-10-5 et. seq. (Fire sprinkler system contractors)
<b>Regulation:</b>	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By Governor
<b>Board Meetings:</b>	Quarterly and at the call of the Chair
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, D.C. and Guam
<b>Licensure Period:</b>	
<b>General Contractor</b>	Biennially even years
<b>Mechanical Contractor</b>	Biennially odd years
<b>Burglar Alarm</b>	Biennially

Fire Alarm	Biennially
Fire Sprinkler	Biennially
Endorsement/Reciprocity Accepted:	AL, GA, LA, MS, NC, OH, PA, TN, TX, UT (Limited number of classifications)
Licensee Population Trend:	Fluctuating
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	34,670
<b>General Contractor</b>	9,188
<b>Mechanical Contractor</b>	5,947
<b>General Qualifying Party</b>	11,533
<b>Mechanical Qualifying Party</b>	7,505
<b>Alarm Registered Employee</b>	6,892
<b>Burglar Alarm Company</b>	521
<b>Burglar Alarm Branch Company</b>	31
<b>Burglar Alarm Primary Qualifying Party</b>	564
<b>Burglar Alarm Extra Qualifying Party</b>	60
<b>Fire Alarm Company</b>	386
<b>Fire Alarm Branch Company</b>	17
<b>Fire Alarm Primary Qualifying Party</b>	408
<b>Fire Alarm Extra Qualifying Party</b>	37
<b>Fire Sprinkler Company</b>	223
<b>Fire Sprinkler Branch Company</b>	16
<b>Fire Sprinkler Primary Qualifying Party</b>	243
<b>Fire Sprinkler Extra Qualifying Party</b>	48
<b>Architect Construction Manager</b>	18
<b>Architect Qualifying Party</b>	2
<b>Engineer Construction Manager</b>	31
<b>Engineer Qualifying Party</b>	9
<b>Mechanical Construction Manager</b>	35
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	216
<b>Investigations:</b>	341
<b>Dispositions:</b>	179
<b>Admin. Fine/Monetary Penalty and other actions:</b>	8
<b>Administrative Dismissal:</b>	8
<b>Cease and Desist:</b>	21
<b>Citation:</b>	58
<b>Corrective Action/Dismissed:</b>	1
<b>Consent Agreement/Public:</b>	3
<b>Dismissed (Licensee):</b>	56
<b>Dismissed (Unlicensed):</b>	1
<b>Letter of Caution:</b>	14
<b>Probation:</b>	3
<b>Public Reprimand:</b>	4
<b>Stay of Suspension:</b>	2

## Board of Cosmetology

### Program Description:

The Board licenses and regulates cosmetologists, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, and estheticians. The Board investigates complaints and disciplines when appropriate.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4588
<b>Fax:</b>	(803) 896-4484
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Cosmetology">www.llr.state.sc.us/POL/Cosmetology</a>
<b>Administrator</b>	Theresa Richardson Theresa.Richardson@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1934
<b>S.C. Code of Laws:</b>	40-13-5, et. seq.
<b>Regulation:</b>	35-1, et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Bi-Monthly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 2 jurisdictions
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Decreasing
<b>Licensing Period</b>	Practitioner Biennially 3/10
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	40,559
<b>Booth Renters</b>	4,268
<b>Esthetician</b>	1,911
<b>Instructor Esthetician</b>	59
<b>Nail Technician</b>	3,910
<b>Instructor Nail Technician</b>	40
<b>Inactive Nail Technician</b>	1
<b>Registered Cosmetologist</b>	22,693
<b>Instructor Registered Cosmetologist</b>	1,081
<b>Registered Cosmetologist Student</b>	3
<b>Registered Esthetician Student</b>	1
<b>Registered Nail Technician Student</b>	57
<b>CEU Association</b>	29
<b>Salons</b>	6,399
<b>Schools</b>	107
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	217
<b>Investigations:</b>	476
<b>Inspections:</b>	4,693
<b>Dispositions:</b>	308
<b>Board Action:</b>	2
<b>Cease and Desist:</b>	15
<b>Citation:</b>	79



<b>Civil Penalty:</b>	37
<b>Civil Penalty and Probation:</b>	5
<b>Civil Penalty and Reprimand:</b>	45
<b>Complaint Dismissed with No Action Taken:</b>	1
<b>Consent Agreement/Private:</b>	1
<b>Consent Agreement/Public:</b>	25
<b>Dismissed (License):</b>	25
<b>Dismissed (Unlicensed):</b>	3
<b>Letter of Caution:</b>	7
<b>License Restored or Reinstated (Complete):</b>	1
<b>Probation:</b>	5
<b>Public Reprimand:</b>	54
<b>Suspension:</b>	3

## Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

### Program Description:

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4658
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Counselors/">www.llr.state.sc.us/POL/Counselors/</a>
<b>Administrator:</b>	Patricia F. Glenn Patti.glenn@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1985
<b>S.C. Code of Laws:</b>	40-75-5, et. seq.
<b>Regulation:</b>	36-01, et. seq.
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 9/1-8/31
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National Exam
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	3,315
<b>Licensed Professional Counselor (LPC)</b>	1,958
<b>Licensed Professional Counselor – Intern (LPC-I):</b>	467
<b>Licensed Marriage &amp; Family Therapist (LMFT)</b>	242
<b>Licensed Marriage &amp; Family Therapist - Interns (LMFT-I)</b>	53

Licensed Professional Counselor – Supervisor (LPC-S)	264
Licensed Marriage & Family Therapist – Supervisor (LMFT-S)	42
Licensed Professional Educational Specialist (LPES)	171
Official Sponsor	22
Permanent Sponsor	78
Temporary Sponsor	18
<b>Complaint/Investigation Information</b>	
Complaints Received:	30
Investigations:	47
Total Dispositions:	21
Administrative Dismissal:	1
Cease and Desist:	3
Consent Agreement/Private:	1
Dismissed (Licensee):	10
Letter of Caution:	4
Public Reprimand:	1

## Board of Dentistry

### Program Description:

The Board oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental hygienists, dental technicians, and orthodontic technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintains data for the public, state and federal agencies.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4599
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Dentistry/">www.llr.state.sc.us/POL/Dentistry/</a>
<b>Administrator</b>	Kate Cox Kitty.cox@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1875
<b>S.C. Code of Laws:</b>	40-15-10, et. seq.
<b>Regulation:</b>	39-1, et. seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 3 jurisdictions
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Licensing Period</b>	(Biennially) March 2 –March 1
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	11,163
<b>Dental Assistant:</b>	4,153
<b>Dentist:</b>	2,983
<b>Dental Hygienist:</b>	3,650

Dental Instructor:	9
Dental Instructor Specialist:	9
Orthodontic Technician:	8
Dental Technician:	264
Dental Volunteer:	29
Volunteer Hygienist:	2
Portable Dental Operation:	33
Mobile Dental Facilities:	8
Volunteer Specialist:	4
Instructor Hygienist:	1
<b>Complaint/Investigation Information</b>	
Complaints Received:	109
Investigations:	191
Total Dispositions:	95
Administrative Dismissal:	6
Cease & Desist:	2
Consent Agreement/Public:	3
Dismissed (Licensee):	40
Letter of Caution:	19
No Issue Found:	3
No Jurisdiction:	1
Probation:	1
Private Reprimand:	1
Public Reprimand:	8
Relinquished License:	10
Suspension:	1

## Panel for Dietetics

### Program Description:

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines licensees if necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4651
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Dietetics/">www.llr.state.sc.us/POL/Dietetics/</a>
<b>Administrator</b>	Angie Combs <a href="mailto:Angie.combs@llr.sc.gov">Angie.combs@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Panel Established:</b>	2006
<b>S.C. Code of Laws:</b>	40-20-5, et. seq.
<b>Regulation:</b>	40-1, et. seq.
<b>Panel Member Slots:</b>	7
<b>How appointed:</b>	Appointed by the Governor
<b>Panel Meetings:</b>	Three times annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	43 States

<b>Licensure Period:</b>	Biennially 6/1-5/31
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National Exam
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	972
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	3
<b>Investigations:</b>	7
<b>Total Dispositions:</b>	6
<b>Administrative Dismissal:</b>	1
<b>Dismissed:</b>	4
<b>Letter of Caution:</b>	1

## Board of Engineers and Surveyors

### Program Description:

The Board administers laws and regulations governing the practice of engineering and surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and surveying.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11597 Columbia, SC 29211-1597
<b>Telephone:</b>	(803) 896-4422
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Engineers/">www.llr.state.sc.us/POL/Engineers/</a>
<b>Administrator</b>	Lenora Addison-Miles <a href="mailto:Lenora.Miles@llr.sc.gov">Lenora.Miles@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1922
<b>S.C. Code of Laws:</b>	40-22-2, et. seq.
<b>Regulation:</b>	49-100, et. seq.
<b>Board Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	5 Annually
<b>Licensure Information:</b>	
<b>Number of states and territories that license same profession:</b>	50 states, 5 territories
<b>Licensure Period:</b>	
<b>Engineering and Land Surveying</b>	Biennially 7/1 to 6/30
<b>Certificate of Authorization</b>	Biennially 4/1 to 3/31
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	28,047
<b>Engineering and Land Surveying</b>	24,334

Certificate of Authorization	3,713
<b>Complaint/Investigation Information</b>	
Complaints Received:	38
Investigations:	79
Dispositions:	60
Cease and Desist:	10
Civil Penalty:	5
Civil Penalty and Reprimand:	5
Complaint Dismissed with No Action Taken:	3
Consent Agreement/Public:	3
Dismissed (Licensee):	10
Dismissed (Unlicensed):	3
Letter of Caution:	8
Probation:	2
Public Reprimand:	7
Relinquish License:	1
Suspension:	1
Voluntary Surrender:	2

## Environmental Certification Board

### Program Description:

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11409 Columbia, SC 29211-1409
<b>Telephone:</b>	(803) 896-4430
<b>Fax:</b>	(803) 896-4424
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Environmental/">www.llr.state.sc.us/POL/Environmental/</a>
<b>Administrator</b>	Molly F. Price <a href="mailto:molly.price@llr.sc.gov">molly.price@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1966
<b>S.C. Code of Laws:</b>	40-23-5, et. seq.
<b>Regulation:</b>	51-1, et. seq.
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By Governor
<b>Board Meetings:</b>	6 Annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 5 territories
<b>Licensure Period:</b>	Annually
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Static
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	9,319
Biological Wastewater Operator	2,380

Biological Wastewater Operator Trainee	356
Bottled Water Operator	35
Inactive Well Driller	3
Water Distribution Operator	1,722
Water Distribution Operator Trainee	380
Physical/Chemical Wastewater Operator	1,562
Physical/Chemical Wastewater Operator Trainee	330
Well Driller	602
Water Treatment Operator	1,703
Water Treatment Operator Trainee	246
<b>Complaint/Investigation Information</b>	
Complaints Received:	5
Investigations:	6
Dispositions:	1
Letter of Caution:	1

## Board of Registration for Foresters

### Program Description:

The Board administers and enforces South Carolina law governing the conduct of foresters. It evaluates qualifications, receives complaints, provides discipline to licensees and supervises applicant examinations for licensure.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4800
<b>Fax:</b>	(803) 896-4424
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Forestry">www.llr.state.sc.us/POL/Forestry</a>
<b>Administrator:</b>	Molly F. Price molly.price@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1986
<b>S.C. Code of Laws:</b>	48-27-10, et. seq.
<b>Regulation:</b>	53-1 et.seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	31 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Both
<b>Licensee Population Trend:</b>	Static
<b>Licensing Period:</b>	Biennial June 30
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	681
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	1
<b>Investigations:</b>	2
<b>Dispositions:</b>	3

<b>Cease and Desist:</b>	2
<b>Dismissed (Licensee):</b>	1

## Board of Funeral Service

### Program Description:

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The Board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4497
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llronline.com/POL/Funeral">www.llronline.com/POL/Funeral</a>
<b>Administrator:</b>	Doris E. Cubitt <a href="mailto:Doris.cubitt@llr.sc.gov">Doris.cubitt@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1955
<b>S.C. Code of Laws:</b>	40-19-5, et.seq.
<b>Regulation:</b>	57-01, et. seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	6 Annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Licensing Period:</b>	Biennial June 30
<b>Statistical Information FY 2013</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	2,449
<b>Funeral Director</b>	508
<b>Funeral Director and Embalmer</b>	939
<b>Funeral Establishments</b>	396
<b>Embalmer</b>	6
<b>Funeral Director and Embalmer Apprentice</b>	111
<b>Funeral Director and Embalmer Student</b>	31
<b>Funeral Chapel</b>	15
<b>Funeral Crematory</b>	71
<b>Funeral Director Apprentice</b>	110
<b>Funeral Director Student</b>	2
<b>Embalmer Apprentice</b>	9
<b>Embalmer Student</b>	150
<b>Funeral Home Additional Facility</b>	91
<b>Retail Sales Outlet (Casket Store)</b>	10
<b>Complaint/Investigation Information:</b>	
<b>Complaints Received:</b>	70

Investigations:	132
Inspections:	707
Dispositions:	89
Administrative Dismissal:	2
Cease and Desist:	7
Civil Penalty:	6
Civil Penalty and Probation	3
Civil Penalty and Reprimand	2
Consent Agreement/Public	1
Dismissed (Licensee):	36
Dismissed/Unlicensed	2
Indefinite Suspension/Stayed	2
Letter of Caution:	12
Probation:	4
Public Reprimand:	8
Revocation:	2
Suspension:	2

## Board of Registration for Geologists

### Program Description:

The Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualifications, receives complaints, provides discipline to licensees and supervises applicant examinations for licensure.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4800
<b>Fax:</b>	(803) 896-4424
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Geologists">www.llr.state.sc.us/POL/Geologists</a>
<b>Administrator:</b>	Molly F. Price molly.price@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1986
<b>S.C. Code of Laws:</b>	40-77-5, et. seq.
<b>Regulation:</b>	131-01 et.seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	31 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Both
<b>Licensee Population Trend:</b>	Static
<b>Licensing Period:</b>	Biennial June 30
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	626
<b>Professional Geologist</b>	614
<b>Geologist In Training</b>	12

<b>Complaint/Investigation Information</b>	
<b>Investigations:</b>	1

## Board of Landscape Architectural Examiners

### Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating landscape architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
<b>Telephone:</b>	(803) 896-4408
<b>Fax:</b>	(803) 896-4427
<b>Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Landscapearchitect/">www.llr.state.sc.us/POL/Landscapearchitect/</a>
<b>Administrator:</b>	Lenora Addison-Miles Lenora.Miles@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charlie Ido
<b>Board Established:</b>	1975
<b>S.C. Code of Laws:</b>	40-28-5, et. seq.
<b>Regulation:</b>	76-1 et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By Governor
<b>Board Meetings:</b>	4 Annually
<b>Licensure Information:</b>	
<b>Number of states and territories that license same profession:</b>	50 states, 1 territory
<b>Licensure Period:</b>	
<b>Individual</b>	Biennially 2/1 – 1/31
<b>Firms</b>	Biennially 2/1 to 1/31
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Steady
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total</b>	791
<b>Individual</b>	604
<b>Landscape Architect Exam</b>	25
<b>Firm</b>	162
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	1
<b>Investigations:</b>	6
<b>Dispositions:</b>	7
<b>Cease and Desist:</b>	2
<b>Dismissed (Licensee):</b>	1
<b>Letter of Caution:</b>	1
<b>No Issue Found:</b>	1
<b>Public Reprimand:</b>	1
<b>Suspension:</b>	1

## Board of Long Term Health Care Administrators

### Program Description:

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The Board licenses qualified individuals, oversees continuing education for the profession, offers an administrator-in-training program, investigates complaints and takes disciplinary action when required.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4544
<b>Fax:</b>	(803) 896-4596
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Longtermhealthcare">www.llr.state.sc.us/POL/Longtermhealthcare</a>
<b>Administrator:</b>	Lee Ann F. Bundrick <a href="mailto:Leeann.bundrick@llr.sc.gov">Leeann.bundrick@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1971
<b>S.C. Code of Laws:</b>	40-35-5, et. sq.
<b>Regulation:</b>	93-50, et. seq.
<b>Board Member Slots:</b>	10
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Static
<b>Licensing Period:</b>	Annually 6/30
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	1,113
<b>Community Residential Care Facility Administrator (CRCFA)</b>	549
<b>CRCFA Inactive License</b>	41
<b>CRCFA-in-Training</b>	1
<b>CRCFA Provisional License</b>	3
<b>Dual (NHA + CRCFA)</b>	143
<b>Dual Inactive License</b>	5
<b>Nursing Home Administrator (NHA)</b>	305
<b>NHA-in-Training</b>	58
<b>NHA Inactive License</b>	8
<b>NHA Provisional License</b>	0
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	54
<b>Investigations:</b>	101
<b>Dispositions:</b>	47
<b>Civil Penalty and Probation:</b>	1
<b>Consent Agreement/Public:</b>	6
<b>Dismissed (Licensee):</b>	29
<b>Final Order:</b>	1
<b>Letter of Caution:</b>	10

## Board of Manufactured Housing

### Program Description:

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4682
<b>Fax:</b>	(803) 896-4814
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/ManufacturedHousing">www.llr.state.sc.us/POL/ManufacturedHousing</a>
<b>Administrator:</b>	Roger Lowe Roger.Lowe@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1976
<b>S.C. Code of Laws:</b>	40-29-5, et. seq.
<b>Regulation:</b>	79-1, et. seq.
<b>Board Member Slots:</b>	10 members and 1 ex-officio member
<b>How appointed:</b>	By Governor
<b>Board Meetings:</b>	Quarterly and at the call of the Chair
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	22 states, jurisdictions
<b>Licensure Period:</b>	Biennially
<b>Endorsement Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	1,542
<b>Manufactured Housing Contractor:</b>	149
<b>Retail Dealer:</b>	175
<b>Manufacturer:</b>	31
<b>Manufactured Housing Installer:</b>	24
<b>Manufactured Housing Repairer:</b>	2
<b>Multi-Lot Salesperson/ Retail Salesperson:</b>	285
<b>Manufacturer Main Office</b>	82
<b>Retail Dealer Main Office</b>	788
<b>Manufactured Housing Apprentice Salesperson License:</b>	6
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	78
<b>Investigations:</b>	85
<b>Inspections:</b>	254
<b>Dispositions:</b>	58
<b>Administrative Dismissal:</b>	1
<b>Cease and Desist:</b>	2
<b>Citations:</b>	8
<b>Civil Penalty:</b>	2
<b>Civil Penalty and Probation:</b>	1
<b>Dismissed (Licensee):</b>	39
<b>Dismissed (Unlicensed):</b>	1
<b>Letter of Caution:</b>	1



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<b>Other Licensure Action:</b>	1
<b>Public Reprimand:</b>	1

## Massage / Bodywork Panel

### Program Description:

Administrative licensure is provided for qualified massage / bodywork therapists. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations, and to review and determine appropriate actions for those who may be in violation of the law.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4588
<b>Fax:</b>	(803) 896-4484
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Massagetherapy/">www.llr.state.sc.us/POL/Massagetherapy/</a>
<b>Administrator:</b>	Theresa Richardson Theresa.Richardson@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Panel Established:</b>	1997
<b>S.C. Code of Laws:</b>	40-30-10, et. seq.
<b>Regulation:</b>	77-100 et. seq.
<b>Panel Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Panel Meetings:</b>	At the call of LLR
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	3 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Decreasing
<b>Licensing Period:</b>	Biennially 6/30
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	4,768
<b>Massage Therapist Provisional:</b>	205
<b>Massage/Body Work Therapist:</b>	4,563
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	26
<b>Investigations:</b>	31
<b>Pending:</b>	29
<b>Dispositions:</b>	2
<b>Administrative Dismissal:</b>	2

## Board of Medical Examiners

### Program Description:

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
<b>Telephone:</b>	(803) 896-4500
<b>Fax:</b>	(803) 896-4515
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Medical/">www.llr.state.sc.us/POL/Medical/</a>
<b>Administrator:</b>	Sheridon Spoon sheridon.spoon@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1920
<b>S.C. Code of Laws:</b>	40-47-5 et. seq.
<b>Regulation:</b>	81-12 et.seq.
<b>Board Member Slots:</b>	12
<b>How appointed:</b>	8 elected members with advice and consent of Governor and Senate 4 Governor-appointed members with advice and consent of Senate
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 11 jurisdictions
<b>Physician:</b>	Biennially 7/1-6/30
<b>Physician Assistant:</b>	Biennially 1/1-12/31
<b>Respiratory Care Practitioner:</b>	Biennially 6/1-5/31
<b>Anesthesiologist Assistant:</b>	Biennially 1/1-12/31
<b>Endorsement Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	22,699
<b>Physician (MD)</b>	15,940
<b>Physician (DO)</b>	964
<b>Academic License</b>	31
<b>Limited License</b>	1,127
<b>Limited License (14 days)</b>	14
<b>Military MD Limited License</b>	1
<b>Physician Assistant (Board administers jurisprudence)</b>	1,138
<b>Respiratory Care Practitioner</b>	2,643
<b>Acupuncturists</b>	129
<b>Anesthesiologist Assistant</b>	24
<b>Cardiovascular Invasive Specialist</b>	8
<b>Polysomnography Technologists</b>	132
<b>Temporary License</b>	404
<b>Training</b>	33
<b>Volunteer Limited License</b>	95

<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	522
<b>Investigations:</b>	940
<b>Total Dispositions:</b>	444
<b>Administrative Dismissal:</b>	49
<b>Cease and Desist:</b>	6
<b>Consent Agreement/Private:</b>	2
<b>Consent Agreement/Public:</b>	2
<b>Deactivation of License:</b>	1
<b>Definite Suspension:</b>	4
<b>Dismissed:</b>	276
<b>Letter of Caution:</b>	64
<b>Private Reprimand:</b>	7
<b>Public Reprimand:</b>	13
<b>Relinquish License:</b>	9
<b>Revocation:</b>	5
<b>RPP Participation:</b>	4
<b>Terms and Conditions:</b>	1
<b>Unresolved Investigation:</b>	1

## Board of Nursing

### Program Description:

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as advance practice registered nurses, registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 12367 Columbia, SC 29211-2367
<b>Telephone:</b>	(803) 896-4550
<b>Fax:</b>	(803) 896-4515
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Nursing/">www.llr.state.sc.us/POL/Nursing/</a>
<b>Administrator:</b>	Nancy Murphy Nancy.murphy@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1935
<b>S.C. Code of Laws:</b>	40-33-5, et. seq.
<b>Regulation:</b>	91-1, et. seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor with advice and consent of the S.C. State Senate
<b>Board Meetings:</b>	Every 2 months
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 11 jurisdictions
<b>Licensure Period:</b>	Biennially 5/1-4/30
<b>Endorsement Accepted:</b>	Yes
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National Exam privatized

Statistical Information FY 2014	
Licensee Category:	Number of Licensees
<b>Total:</b>	74,475
<b>Licensed Practical Nurse (LPN)</b>	12,534
<b>LPN Temporary License</b>	17
<b>Registered Nurse (RN)</b>	57,218
<b>RN Temporary License</b>	115
<b>RN Volunteer License</b>	3
<b>Advanced Practice Registered Nurse (APRN)</b>	4,550
<b>APRN Temporary Permit</b>	29
<b>Multi-State Privilege Practice</b>	9
Complaint/Investigation Information	
<b>Complaints Received:</b>	588
<b>Investigations:</b>	1,166
<b>Total Dispositions:</b>	546
<b>Administrative Dismissal:</b>	20
<b>Board Action:</b>	11
<b>Cease &amp; Desist:</b>	5
<b>Civil Penalty and Reprimand:</b>	45
<b>Consent Agreement/Private:</b>	34
<b>Consent Agreement/Public:</b>	51
<b>Definite Suspension/Stayed:</b>	1
<b>Dismissed (Licensee):</b>	138
<b>Dismissed (Unlicensed):</b>	5
<b>Final Order:</b>	8
<b>Letter of Caution:</b>	30
<b>Monitoring:</b>	3
<b>No Jurisdiction:</b>	3
<b>Non-Disciplinary Agreement:</b>	1
<b>Private Reprimand:</b>	46
<b>Probation:</b>	46
<b>Public Reprimand:</b>	27
<b>Relinquish License:</b>	1
<b>RPP Referral:</b>	1
<b>Stay of Suspension:</b>	1
<b>Suspend Privilege to Practice:</b>	1
<b>Suspension:</b>	4
<b>Terms and Conditions:</b>	2
<b>Voluntary Surrender:</b>	62

## Board of Occupational Therapy

### Program Description:

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving occupational therapists and disciplines practitioners when necessary.

### Mailing Address:

110 Centerview Drive, Kingstree Bldg., Suite 202  
PO Box 11329  
Columbia, SC 29211-1329

### Telephone:

(803) 896-4683

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<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/OccupationalTherapy">www.llr.state.sc.us/POL/OccupationalTherapy</a>
<b>Administrator:</b>	Veronica Reynolds Veronica.reynolds@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1977
<b>S.C. Code of Laws:</b>	40-36-5, et. seq.
<b>Regulation:</b>	94-02, et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor with advice and consent of the S.C. Senate
<b>Board Meetings:</b>	quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 3/16-3/15
<b>Endorsement Accepted:</b>	Yes
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National exam
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	2,716
<b>Occupational Therapist</b>	1,791
<b>Occupational Therapy Assistants</b>	924
<b>Occupational Therapy Temporary License</b>	1
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	8
<b>Investigations:</b>	18
<b>Total Dispositions:</b>	5
<b>Administrative Dismissal:</b>	1
<b>Consent Agreement/Public:</b>	2
<b>Dismissed:</b>	1
<b>Private Reprimand:</b>	1

## Board of Examiners in Opticianry

### Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board requires passing a practical examination for all opticianry applicants, issues licenses to qualified opticians and contact lens dispensers, registers apprentices, and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4681
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Opticians/">www.llr.state.sc.us/POL/Opticians/</a>
<b>Administrator:</b>	Angie Combs Angie.combs@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1978

<b>S.C. Code of Laws:</b>	40-38-5, et. seq.
<b>Regulation:</b>	96-101, et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	Appointed by the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	22 States
<b>Licensure Period:</b>	Biennial
<b>Endorsement Accepted:</b>	No
<b>Licensee Population Trend:</b>	Steady
<b>Type of Exam:</b>	National Board Exam and South Carolina Practical Exam
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	930
<b>Opticians</b>	529
<b>Contact Lens Dispensers</b>	270
<b>Registered Apprentices</b>	131
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	3
<b>Investigations:</b>	4
<b>Total Dispositions:</b>	3
<b>Cease &amp; Desist:</b>	2
<b>Private Reprimand:</b>	1

## Board of Examiners in Optometry

### Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board issues licenses to qualified optometrists and disciplines if necessary. Licensees are required to attend continuing education classes.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4679
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Optometry/">www.llr.state.sc.us/POL/Optometry/</a>
<b>Administrator:</b>	Angie Combs Angie.combs@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1917
<b>S.C. Code of Laws:</b>	40-37-5, et. seq.
<b>Regulation:</b>	95-1, et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	Appointed by Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Renewal due Dec. 31 even numbered years
<b>Endorsement Accepted:</b>	Yes
<b>Licensee Population Trend:</b>	Steady

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<b>Type of Exam:</b>	National Board Exam; Jurisprudence Exam
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	867
<b>Optometrists: TPA</b>	867
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	13
<b>Investigations:</b>	18
<b>Total Dispositions:</b>	10
<b>Administrative Dismissal:</b>	1
<b>Cease and Desist:</b>	3
<b>Dismissed (Licensee):</b>	6

## Board of Pharmacy

### Program Description:

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, and administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; and Developing laws and regulations necessary in the regulation of the pharmacy profession.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4700
<b>Fax:</b>	(803) 896-4596
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Pharmacy">www.llr.state.sc.us/POL/Pharmacy</a>
<b>Administrator:</b>	Lee Ann F. Bundrick, R.Ph Leeann.bundrick@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1876
<b>S.C. Code of Laws:</b>	40-43-10, et. seq.
<b>Regulation:</b>	99-15, 99-43
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	5 Annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing
<b>Licensing Period:</b>	Annually
<b>Pharmacist</b>	5/1-4/30
<b>Permits</b>	7/1-6/30
<b>Technician Registration</b>	7/1-6/30
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	24,251
<b>Pharmacist</b>	6,052
<b>Pharmacist Inactive</b>	40

Pharmacist-in-Charge (PIC)	1,560
PIC Inactive	1
Pharmacist Assistant	1
Pharmacy Technician	6,714
State Certified Pharmacy Technician	3,239
Pharmacy Intern	2,118
Pharmacy	1,335
Electronic Prescribing Routing Company	3
EMS Non-dispensing drugs	184
Medical Gas/Legend Device	222
Non-Dispensing Drug Outlet	949
Non-Resident Medical Gas/DME	261
Non-Resident Pharmacy	626
Non-Resident Wholesaler/Distributor/Manufacturer	946
<b>Complaint/Investigation Information</b>	
Complaints Received:	134
Investigations:	273
Inspections:	864
Dispositions:	136
Administrative Dismissal:	3
Cease and Desist:	13
Civil Penalty:	2
Civil Penalty and Probation:	2
Consent Agreement/Private:	1
Consent Agreement/Public:	22
Dismissed (Licensee):	46
Final Order:	7
Indefinite Suspension:	1
Letter of Caution:	18
Relinquish License:	11
Revocation/Permanent:	10

## Board of Physical Therapy

### Program Description:

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4665
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/PhysicalTherapy/">www.llr.state.sc.us/POL/PhysicalTherapy/</a>
<b>Administrator:</b>	Veronica Reynolds Veronica.reynolds@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1952
<b>S.C. Code of Laws:</b>	40-45-5, et. seq.
<b>Regulation:</b>	101-01, et. seq.

<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 3 jurisdictions
<b>Licensure Period:</b>	Biennial 1/1-12/31
<b>Endorsement Accepted:</b>	Yes
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	NPTE
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	5,398
<b>Physical Therapist</b>	3,510
<b>Physical Therapist Provisional</b>	3
<b>Physical Therapist Assistant</b>	1,885
<b>Physical Therapist Assistant Provisional</b>	0
<b>Reinstatements</b>	48
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	27
<b>Investigations:</b>	39
<b>Total Dispositions:</b>	17
<b>Administrative Closure/Dismissal:</b>	3
<b>Consent Agreement/Public:</b>	1
<b>Dismissed (Licensee)</b>	6
<b>Letter of Caution:</b>	4
<b>Public Reprimand:</b>	2
<b>Voluntary Surrender</b>	1

## Pilotage Commission

### Program Description:

No licenses are issued through LLR. The Commission licenses qualified harbor pilots for the ports of Charleston, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803)896-4598
<b>Fax:</b>	(803)896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Pilotage">www.llr.state.sc.us/POL/Pilotage</a>
<b>Administrator:</b>	Kate Cox Kitty.cox@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Commission Established:</b>	1872
<b>S.C. Code of Laws:</b>	54-15-10, et.seq.
<b>Regulation:</b>	136-001, et.seq.
<b>Commission Member Slots:</b>	16
<b>How appointed:</b>	by the governor
<b>Commission Meetings:</b>	Monthly

<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	26 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	N/A
<b>Licensee Population Trend:</b>	N/A
<b>Licensing Period:</b>	N/A
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	21
<b>Pilotage:</b>	21

## Board of Podiatry

### Program Description:

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
<b>Telephone:</b>	803-896-4500
<b>Fax:</b>	(803) 896-4515
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Podiatry/">www.llr.state.sc.us/POL/Podiatry/</a>
<b>Administrator:</b>	Sheridon Spoon sheridon.spoon@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1935
<b>S.C. Code of Laws:</b>	40-51-10, et. seq.
<b>Regulation:</b>	134-10, et. seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	Congressional district election, candidates are then confirmed by the Governor with advice and consent of S.C. Senate
<b>Board Meetings:</b>	Semi-annual
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennial 1/1-12/31
<b>Endorsement Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National exam and Board-administered practical exam; PMLEXIS exam
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	196
<b>Podiatrist</b>	196
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	5
<b>Investigations:</b>	6
<b>Total Dispositions:</b>	3
<b>Dismissed (Licensee)</b>	2
<b>Letter of Caution</b>	1

## Board of Psychology

### Program Description:

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4664
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Psychology/">www.llr.state.sc.us/POL/Psychology/</a>
<b>Administrator:</b>	Patricia F. Glenn Patti.glenn@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1968
<b>S.C. Code of Laws:</b>	40-55-20, et. seq.
<b>Regulation:</b>	Chapter 100
<b>Board Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	At least 2 meetings annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 12/1-11/30
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	Written Exam- National Exam Oral Exam - Board Administrators
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	748
<b>Psychologist</b>	725
<b>Temporary Permit</b>	23
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	20
<b>Investigations:</b>	32
<b>Total Dispositions:</b>	14
<b>Administrative Dismissal</b>	1
<b>Cease &amp; Desist:</b>	5
<b>Dismissed (Licensee):</b>	5
<b>Letter of Caution:</b>	2
<b>Private Reprimand:</b>	1



## Real Estate Appraisers Board

### Program Description:

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
<b>Telephone:</b>	(803) 896-4427
<b>Fax:</b>	(803) 896-4404
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/REAB/">www.llr.state.sc.us/POL/REAB/</a>
<b>Administrator:</b>	Roderick Atkinson <a href="mailto:Roderick.Atkinson@llr.sc.gov">Roderick.Atkinson@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1991
<b>S.C. Code of Laws:</b>	40-60-5, et. seq.
<b>Regulation:</b>	137-100, et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, jurisdictions
<b>Licensure Period:</b>	
<b>Real Estate Appraisers Licenses</b>	Biennial
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Decreasing
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	2,756
<b>Apprentice Appraiser:</b>	172
<b>Certified General Appraiser:</b>	984
<b>Certified General Mass Appraiser:</b>	29
<b>Certified Residential Appraiser:</b>	1,058
<b>Certified Residential Mass Appraiser:</b>	67
<b>Licensed Appraiser:</b>	193
<b>Licensed Mass Appraiser:</b>	59
<b>Temporary Permit:</b>	120
<b>Inactive Apprentice Appraiser:</b>	2
<b>Inactive Certified General Appraiser:</b>	26
<b>Inactive Certified General Mass Appraiser:</b>	1
<b>Inactive Certified Residential Appraiser:</b>	23
<b>Inactive Certified Residential Mass Appraiser:</b>	2
<b>Inactive Licensed Appraiser:</b>	19
<b>Inactive Licensed Mass Appraiser:</b>	1
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	53
<b>Investigations:</b>	122
<b>Dispositions:</b>	64
<b>Cease and Desist:</b>	4
<b>Civil Penalty:</b>	2



Civil Penalty and Reprimand:	1
Complaint Dismissed with No Action Taken:	3
Consent Agreement/Public:	2
Dismissed (Licensee):	30
Letter of Caution:	14
No Investigation:	1
Public Reprimand:	5
Voluntary Surrender	2

## Real Estate Commission

### Program Description:

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
<b>Telephone:</b>	(803) 896-4400
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/REC">www.llr.state.sc.us/POL/REC</a>
<b>Administrator:</b>	Roderick Atkinson <a href="mailto:Roderick.Atkinson@llr.sc.gov">Roderick.Atkinson@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Commission Established:</b>	1956
<b>S.C. Code of Laws:</b>	40-57-5, et. seq.
<b>Regulation:</b>	105-2, et. seq.
<b>Commission Member Slots:</b>	10
<b>How appointed:</b>	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
<b>Commission Meetings:</b>	9 Annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 states, jurisdictions
<b>Real Estate Licensure Period:</b>	Biennially, June
<b>Endorsement Accepted</b>	Endorsement or Reciprocity Accepted: (GA & W VA): Other states must take S.C. licensing exam.
<b>Licensee Population Trend:</b>	Increasing
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	46,975
<b>Broker</b>	5,250
<b>Broker In Charge</b>	7,440
<b>Property Manager In Charge</b>	1,144
<b>Property Manager</b>	1,327
<b>Salesman</b>	17,573
<b>Salesman (Provisional)</b>	1,606
<b>Inactive Broker</b>	385
<b>Inactive Property Manager</b>	173



Inactive Salesman	1,431
Timeshare Registrant	199
Offices (Not Included in Licensee totals)	10,447
<b>Complaint/Investigation Information</b>	
Complaints Received:	606
Investigations:	516
Inspections:	181
Dispositions:	257
Cease and Desist:	10
Civil Penalty/Fine:	17
Complaint Dismissed and No Action Taken:	18
Consent Agreement/Public:	9
Corrective Action/Dismissed:	32
Dismissed:	87
Letter of Caution:	22
Probation:	5
Public Reprimand:	24
Relinquished License	21
Revocation:	9
Suspension:	1
Voluntary Surrender:	2

## Residential Builders Commission

### Program Description:

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4696
<b>Fax:</b>	(803) 896-4814
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/ResidentialBuilders">www.llr.state.sc.us/POL/ResidentialBuilders</a>
<b>Administrator:</b>	Janet Baumberger janet.baumberger@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Commission Established:</b>	1974
<b>S.C. Code of Laws:</b>	40-59-5, et. seq.
<b>Regulation:</b>	106-1, et. seq.
<b>Commission Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Monthly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	5 states, jurisdictions
<b>Licensure Period:</b>	Biennially
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing

Statistical Information FY 2014	
Licensee Category:	Number of Licensees
<b>Total:</b>	20,406
Home Builders	7,926
COA Certificate of Authorization	117
Electrical	1,551
HVAC Heating and Air	830
Home Builders Inspector	1,099
Plumbing	1,057
Specialty	7,826
Complaint/Investigation Information	
<b>Complaints Received:</b>	549
<b>Hearings:</b>	153
<b>Investigations:</b>	862
<b>Dispositions:</b>	481
<b>Administrative Fine/Monetary Penalty and another action:</b>	1
<b>Administrative Dismissals:</b>	18
<b>Board Action:</b>	4
<b>Cease and Desist:</b>	32
<b>Citation:</b>	159
<b>Civil Penalty:</b>	19
<b>Civil Penalty and Probation:</b>	1
<b>Civil Penalty and Reprimand:</b>	30
<b>Consent Agreement/Public:</b>	17
<b>Dismissed (Licensee):</b>	103
<b>Dismissed (Unlicensed):</b>	15
<b>Letter of Caution:</b>	16
<b>No Issued Found:</b>	1
<b>Order:</b>	5
<b>Order – Do Not Issue</b>	2
<b>Order/Bond Claim:</b>	14
<b>Public Reprimand:</b>	30
<b>Suspension:</b>	1
<b>Voluntary Surrender:</b>	13
<b>Pending:</b>	375

## Board of Social Work Examiners

### Program Description:

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers. The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4664
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/SocialWorkers/">www.llr.state.sc.us/POL/SocialWorkers/</a>
<b>Administrator:</b>	Patricia F. Glenn Patti.glenn@llr.sc.gov

<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1968
<b>S.C. Code of Laws:</b>	40-63-5, et. seq.
<b>Regulation:</b>	Chapter 110
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor with S.C. Senate confirmation
<b>Board Meetings:</b>	At least 4 annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 1/1-12/31
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National Written Exam
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	4,862
<b>Licensed Baccalaureate Social Worker (LBSW)</b>	913
<b>Licensed Masters Social Worker (LMSW)</b>	2,391
<b>Licensed Independent Social Worker – Clinical Practice (LISW-CP)</b>	1,437
<b>Licensed Independent Social Worker – Advanced Practice (LISW-AP)</b>	23
<b>Licensed Independent Social Worker - CP &amp; AP (Dual)</b>	75
<b>Approved Continuing Education Sponsor</b>	23
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	40
<b>Investigations:</b>	65
<b>Total Dispositions:</b>	29
<b>Administrative Dismissal:</b>	1
<b>Board Action</b>	4
<b>Civil Penalty and Reprimand:</b>	1
<b>Consent Agreement/Private:</b>	1
<b>Consent Agreement/Public:</b>	1
<b>Dismissed (Licensee):</b>	13
<b>Letter of Caution:</b>	2
<b>Private Reprimand:</b>	1
<b>Public Reprimand:</b>	4
<b>Suspension:</b>	1

## Soil Classifiers Advisory Council

### Program Description:

The Council's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating soil classifiers to ensure competent practitioners in the profession. The Council establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
<b>Telephone:</b>	(803) 896-4408
<b>Fax:</b>	(803) 896-4427
<b>Web site:</b>	<a href="http://www.llr.state.sc.us/POL/soil">www.llr.state.sc.us/POL/soil</a>

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<b>Administrator:</b>	Lenora Addison-Miles Lenora.Miles@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charlie Ido
<b>Council Established:</b>	1976
<b>S.C. Code of Laws:</b>	40-65-5, et. seq.
<b>Regulation:</b>	108-1 et. seq.
<b>Council Member Slots:</b>	5
<b>How appointed:</b>	By Agency
<b>Council Meetings:</b>	2 Annually
<b>Licensure Information:</b>	
<b>Number of states and territories that license same profession:</b>	35 states
<b>Licensure Period:</b>	
<b>Individual</b>	Biennially 2/1 – 1/31
<b>Firms</b>	No firm licensure for soil classifiers
<b>Endorsement Accepted:</b>	Comity
<b>Licensee Population Trend:</b>	Steady
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	48
<b>Professional Soil Classifier</b>	48
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	1
<b>Investigations:</b>	1
<b>Dispositions:</b>	1
<b>Dismissed (Licensee):</b>	1

## Board of Speech-Language Pathology and Audiology

### Program Description:

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4665
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Speech/">www.llr.state.sc.us/POL/Speech/</a>
<b>Administrator:</b>	Veronica Reynolds <a href="mailto:Veronica.reynolds@llr.sc.gov">Veronica.reynolds@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1974
<b>S.C. Code of Laws:</b>	40-67-5, et. seq.
<b>Regulation:</b>	115-1, et. seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	By the Governor with advice and consent of the S.C. Senate
<b>Board Meetings:</b>	Quarterly
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 4/1-3/31

<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	ETS-PRAXIS
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	2,429
<b>Speech-Language Pathologist</b>	2,108
<b>Speech-Language Pathologist – Intern</b>	54
<b>Speech-Language Pathologist – Assistant</b>	60
<b>Audiologist</b>	207
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	11
<b>Investigations:</b>	15
<b>Total Dispositions:</b>	6
<b>Consent Agreement/Public:</b>	1
<b>Definite Suspension/Stayed:</b>	2
<b>Dismissed (Licensee):</b>	1
<b>Letter of Caution:</b>	1
<b>No Jurisdiction:</b>	1

## Board of Veterinary Examiners

### Program Description:

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinary technicians and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4598
<b>Fax:</b>	(803) 896-4719
<b>Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Veterinary/">www.llr.state.sc.us/POL/Veterinary/</a>
<b>Administrator:</b>	Kate K. Cox Kitty.cox@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1920
<b>S.C. Code of Laws:</b>	40-69-5, et. seq.
<b>Regulation:</b>	120-1, et. seq.
<b>Board Member Slots:</b>	10
<b>How appointed:</b>	Election by district; Top two candidates submitted to Governor
<b>Board Meetings:</b>	4 Annually
<b>Licensure Information:</b>	
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 4/1-3/31
<b>Endorsement Accepted:</b>	Yes
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National exam and Board exam on S.C. rules and regulations
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	<b>Number of Licensees</b>

<b>Total</b>	2,594
<b>Veterinarian</b>	1,733
<b>Veterinary Technician</b>	384
<b>Veterinary Intern</b>	15
<b>Mobile Clinics</b>	93
<b>Secondary Practices:</b>	369
<b>Complaint/Investigation Information</b>	
<b>Complaints Received:</b>	68
<b>Investigations:</b>	103
<b>Total Dispositions:</b>	83
<b>Administrative Dismissal:</b>	2
<b>Cease and Desist:</b>	6
<b>Civil Penalty:</b>	13
<b>Consent Agreement/Public:</b>	8
<b>Dismissed (Licensee):</b>	22
<b>Final Order:</b>	6
<b>Letter of Caution:</b>	8
<b>License Restored or Reinstated (Complete):</b>	1
<b>Monitoring:</b>	1
<b>Private Reprimand:</b>	1
<b>Public Reprimand:</b>	14
<b>Revocation:</b>	1

## Office of Investigations and Enforcement (OIE)

110 Centerview Drive  
P.O. Box 11329  
Columbia, S.C. 29211-1329  
(803) 896-4485

**Deputy Director**  
**Assistant Deputy Director**

**Dean Grigg**  
**Christa Bell**

The Office of Investigations and Enforcement (OIE) has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL) to include the Office of Wages and Child Labor; and to enforce Board orders. OIE was created to allow for better utilization, training and efficiency of the investigative staff.

### Statistical Information FY 2014

**Complaints Received:** 4,873

**Investigations:** 4,108

Specific information about complaints and investigations can be found in each Board report.

### Inspections Completed

<b>Board</b>	<b>Number of Inspections</b>
Barber	1,364
Cemetery	135
Cosmetology	4,732
Funeral	716
Pharmacy	863
Veterinary	71

Real Estate	93
Manufactured Housing	254
Total	8,228

## Office of Wages and Child Labor

**Deputy Director**

**Dean Grigg**

**Program Description:**

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the Office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law. This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the Office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the Agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

This Office was reorganized and placed under LLR’s Office of Investigations and Enforcement, effective Sept. 19, 2005.

**Statistical Information FY 2014**

Wage violations cited:	2,318
Wage complaints investigated:	997
Average number of violations per investigation:	2.38
Number of warnings issued:	354
Number of citations issued:	334
Child labor violations cite:	6
Child labor complaints investigated:	12
Average number of violations per investigation:	2
Number of warnings issued:	1
Number of citations issued:	6
Wages collected for employees:	\$493,889

## Division of Fire and Life Safety

**141 Monticello Trail  
Columbia, S.C. 29203  
(803) 896-9800**

**Deputy Director/State Fire Marshal**

**Shane Ray**

The goal of the Division of Fire and Life Safety is to make South Carolina safer by providing programs and services to enhance the quality of life for citizens, visitors, and firefighters. The Division consists of the Office of the State Fire Marshal (Codes and Prevention), the S.C. Fire Academy (Training and Response) and the S.C. Emergency Response Task Force.

Chief Shane Ray was appointed by Governor Nikki R. Haley as the State Fire Marshal effective July 31, 2012. Chief Ray was also appointed by the Governor to serve on the S.C. Building Codes Council and the State Emergency Response Commission. By S.C. Code of Laws, the State Fire Marshal also serves as the following: ex-officio member on the S.C. Manufactured Housing Board, chairman of the Firefighters Mobilization Oversight Committee, consultant to the Board of Pyrotechnic Safety, and staff support to the Liquefied Petroleum Gas Board.

The Office of State Fire Marshal is comprised of the State Fire Marshal’s Office, Licensing and Permitting, Engineering Services, Community Risk Reduction and Inspection Services.

The S.C. Fire Academy, per S.C. Code of Laws (23-10-10), is operated for the express purpose of educating and training the state's paid, volunteer, and industrial fire service personnel. The Fire Academy also provides leadership, guidance, and services to help the fire service carry out its responsibilities at the local level.

The role of the S.C. Emergency Response Task Force (SCERTF) is to assist local, regional, and state governments in times of need. The Task Force assists by providing subject matter experts, guidance, and on-scene professional resources during disasters or emergencies that overwhelm local resources. The Task Force provides responses to all phases of firefighting, structural collapse, helicopter rescue, water rescue, and hazardous materials incidents. This response can range from sending two specific field experts to providing hundreds of firefighters to assist in a large-scale disaster. In addition, the SCERTF supports LLR's role in emergency support functions within the State Emergency Response Plans and day-to-day operations.

In FY 2012, the Fire and Life Safety Division began the strategic planning process. The goal of strategic planning is to improve services to internal and external customers, and to develop a roadmap for where the Division is heading and how it is going to get there. This is an ongoing process. Already, Division employees, working together, have developed the following:

**Vision:** A safer South Carolina served by a proactive and responsive Division of Fire and Life Safety

**Mission:** We provide fire and life safety programs and services that enhance quality of life for South Carolina citizens, visitors, and firefighters.

**Values:** Our values will always guide us to "Do the right thing."

## Division of Fire and Life Safety – Office of State Fire Marshal

### Deputy Director/State Fire Marshal

Shane Ray

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation, and plans review services provided by the Engineering Services section.

**Firefighter Registration:** This Office is also responsible for the registration of South Carolina firefighters. By law, firefighters employed on or after July 1, 2001, must register and complete a name-based criminal records check. In FY 2014, the Office requested and processed 2,736 State Law Enforcement Division background checks. To provide fire departments with a streamlined registration system, a user-friendly online database known as the "Fire Portal" currently reports 17,340 firefighters.

**One Percent Fund:** This fund, which is commonly referred to as "one-percent money," is a one-percent tax collected on fire insurance premiums written in the state. To obtain these funds, fire departments must submit quarterly inspection reports and annual fire equipment certificates to this Office. In 1907, the S.C. General Assembly passed the Firemen's Insurance and Inspection Fund Act for "the betterment and maintenance of skilled and efficient fire departments within the county." After reports are received and verified, the qualifying information is provided to applicable county treasurers. The money is then distributed by each county treasurer to qualified fire departments based on the percentage of the total assessed value of the county that constitutes the fire department's response or coverage area. By law, fire departments must spend one-percent money in one of three categories: retirement and insurance, training and education, or recruitment and retention.

**Volunteer Incentive Program (VIP):** Additionally, this Office compiles Volunteer Incentive Program (VIP) certification team reports for "Qualified Rescue Squads" and "HAZMAT Teams" and submits them to the S.C. Department of Revenue. In FY 2014, the OSFM reports 799 rescue squad and 111 HAZMAT team members who meet specific qualifications for the volunteer (VIP) tax deduction.

## Division of Fire and Life Safety – Licensing and Permitting

### Chief of Licensing and Permitting:

Ray Hoshall

### Program Description:

The Licensing and Permitting (L&P) Section provides administration and support for the S.C. Board of Pyrotechnic Safety and the S.C. Liquefied Petroleum Gas Board. This Section is tasked with the licensing and permitting responsibilities statewide for: LP Gas installers, resellers, and cylinder exchange facility dealers; LP Gas employees; public fireworks displays; proximate audience



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fireworks displays; individual pyrotechnic operators and trainees; the retail and wholesale sale and storage of consumer fireworks; the storage, use, sale, and manufacture of explosives; individual blaster employees; and fire equipment dealers and employees. It also evaluates cigarette manufacturers' certifications, issues approvals, and performs random testing and compliance inspections.

## FY 2014 Statistics

- **140 blasters licensed; 62 blasting permits issued.**

The L&P Section verified each blaster was certified to engage in the sale, use, or storage of explosives. Additionally, blasting permits were obtained before anyone was authorized to perform any blasting or to use any explosives for demolishing a structure, blasting out rock, earth or any other substance or material.

- **149 fire equipment companies licensed; 685 employee permits issued.**

The L&P Section verified firms and personnel in the portable fire extinguishers and fixed engineered and pre-engineered fire protection systems business were properly trained. For example, since water spreads most commercial kitchen fires instead of extinguishing them, wet chemical systems are used to provide protection against hot grease and prevent fire from spreading. These wet chemical systems must be properly installed by a licensed company and permitted employee.

- **34 cigarette manufacturers hold FSC certification; 1,089 brand styles of cigarettes certified.**

To reduce the likelihood of cigarettes becoming an ignition source for upholstered furniture, mattresses and bedding, cigarettes sold in South Carolina must meet certain criteria. As each cigarette package must be properly marked "FSC," this Section evaluates manufacturers' certifications, issues approvals, and performs random testing and compliance inspections.

- **819 companies licensed to provide LP Gas operations; 1,002 individuals permitted to perform related duties.**

LP gas is a flammable mixture used in heating and cooking appliances and vehicles. This Section utilizes deputy state fire marshals to conduct on-site facility inspections and verify employees are qualified to work with this type of flammable material.

- **330 pyrotechnic operators licensed, 287 public firework and 34 proximate audience displays permits issued.**

Explosions, flashes, smoke, flames, fireworks, and other pyrotechnic-driven effects are often used in the entertainment industry (i.e. concerts, football games, theatrical performances). The L&P Section is tasked with promoting safety of the public and the environment by the effective regulation of this profession to include on-site inspections.

- **1,148 temporary and 624 annual firework retail sales licenses issued; 1,521 retail firework inspections conducted.**

Certain times of the year (New Year's Eve and July 4) are traditionally celebrated by using fireworks, which may be sold and used in South Carolina. This Section is tasked with issuing temporary (90-day) or annual firework stand/store permits. These stands/stores must be inspected prior to opening by a deputy state fire marshal.

<b>Mailing Address:</b>	141 Monticello Trail Columbia, SC 29203
<b>Telephone:</b>	(803) 896-9800
<b>Administrator:</b>	Ray Hoshall Ray.Hoshall@llr.sc.gov

The following charts provide details pertaining to each licensing and permitting licensure group:

<b>Explosives Control Act / Blasters</b>	
<b>Website:</b>	http://www.scfiremarshal.llronline.com
<b>S.C. Code of Laws:</b>	23-36-10, et. seq.
<b>Regulation:</b>	71-8302, et. seq.
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Annually
<b>Endorsement/Reciprocity Accepted:</b>	No

<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	State exam on South Carolina rules and regulations and NFPA Codes
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	
Blasters Licensed (individuals performing blasting operations)	140
Blasting Permits Issued (specific location permits to blast)	62
Explosive Magazine Permits Issued (storage of explosive materials)	225
Explosive Dealers (sellers of explosive materials)	6
Explosive Magazine Inspections Conducted	89

<b>Fire Equipment Dealer Licensure</b>	
<b>Website:</b>	<a href="http://www.scfiremarshal.llronline.com">http://www.scfiremarshal.llronline.com</a>
<b>S.C. Code of Laws:</b>	23-9-45
<b>Regulation:</b>	71-8303 et seq.
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Biennially
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	State exam on South Carolina rules and regulations and NFPA Codes
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	
Fire Equipment Company Licenses Issued	149
Fire Equipment Employee Permits Issued	662
Fire Equipment Company Inspections Conducted	13

<b>Reduced Cigarette Ignition Propensity Standards and Firefighter Protection</b>	
<b>Website:</b>	<a href="http://www.scfiremarshal.llronline.com">http://www.scfiremarshal.llronline.com</a>
<b>S.C. Code of Laws:</b>	23-51-10, et. seq.
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Triennially
<b>Manufacturers Holding S.C. FSC Certification</b>	34
<b>Brand Styles of Cigarettes Certified</b>	1,089

<b>Liquid Petroleum (LP) Gas Board</b>	
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/LPGas/">http://www.llr.state.sc.us/POL/LPGas/</a>
<b>Board Established:</b>	1999
<b>S.C. Code of Laws:</b>	40-82-5, et. seq.
<b>Regulation:</b>	71-8304, et. seq.
<b>Board Member Slots:</b>	7 (No vacancies)



<b>How appointed:</b>	Appointed by the Governor
<b>Board Meetings:</b>	At least annually (as called by Chairman)
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Biennially
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	Stable
<b>Type of Exam:</b>	State exam on S.C. rules and regulations and NFPA Codes
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	
Companies licensed to provide LP Gas Operations	818
Individuals permitted to perform LP Gas Operations	1002
LP Gas Inspections Conducted	64

<b>Board of Pyrotechnic Safety</b>	
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Pyrotechnic/">http://www.llr.state.sc.us/POL/Pyrotechnic/</a>
<b>S.C. Code of Laws:</b>	40-56-1, et. seq.
<b>Regulation:</b>	71-8305, et. seq.
<b>Board Member Slots:</b>	7 (3 vacant positions)
<b>How appointed:</b>	Appointed by the Governor
<b>Board Meetings:</b>	At least annually (as called by Chairman)
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Operators: Biennially Retail Sales: Annually Temporary Sales: 90 days from date of issue
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	State exam on S.C. rules and regulations and NFPA Codes
<b>Statistical Information FY 2014</b>	
<b>Licensee Category:</b>	
<b>Professional Fireworks Related</b>	
Pyrotechnic Operators Licensed	225
Pyrotechnic Trainee Operators Licensed	105
Public Fireworks Display Permits Issued	287
Proximate Audience Fireworks Display Permits Issued	34
Public Fireworks Display Inspections Conducted	11
Proximate Audience Fireworks Inspections Conducted	2
<b>Consumer Fireworks Related</b>	
Wholesaler/Storage Licenses Issued	33
Jobber Licenses Issued	2
Retail Sales Licenses Issued (temporary – 90 days only)	1,148
Retail Sales Licenses Issued (annual)	624
Retail Sales Fireworks Inspections Conducted	1,521
Wholesale/Storage/Jobber Fireworks Inspections Conducted	2

## Division of Fire and Life Safety- Engineering Services

Chief Engineer

David Blackwell, P.E.



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**Program Description:**

The Engineering Services Section provides technical assistance and consultation services to design professionals, state officials, local building and fire officials, contractors, builders, building owners, and the public. Staff is responsible for plan reviews of: buildings, fire sprinkler systems, fire alarm systems, aboveground storage tank (AST) motor vehicle fuel storage and dispensing systems at retail service stations, liquefied petroleum gas (LP Gas) storage tank installations, and other reviews, as necessary, to assist design professionals, other state Authorities Having Jurisdiction (AHJs), local AHJs and resident fire marshals. Staff also assists other Agency divisions with special projects, research, and development of future regulations and state statutes.

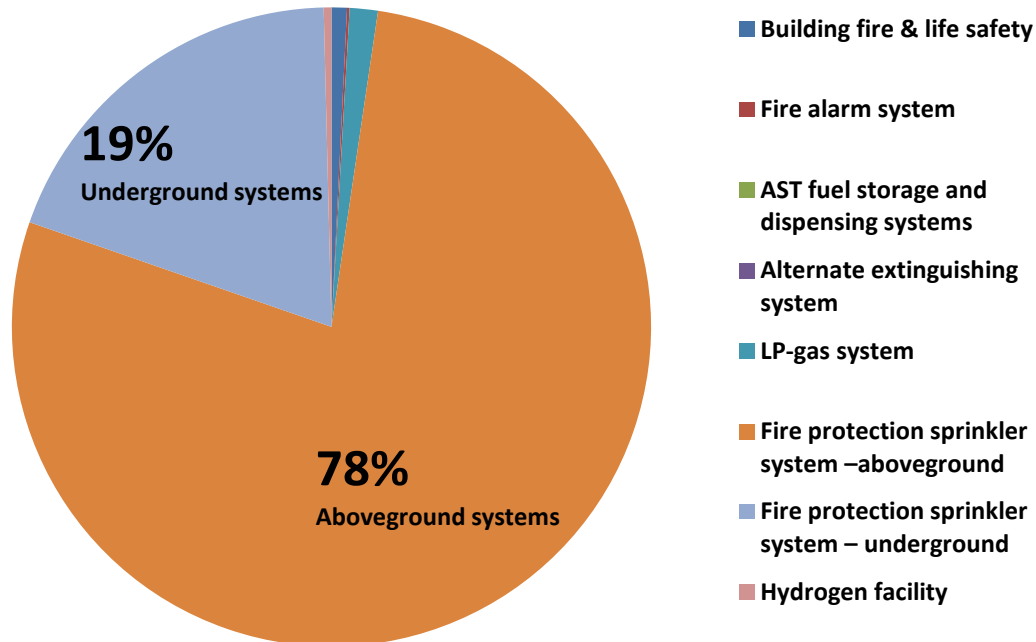
**FY 2010 – FY 2014 Statistical Information**

TYPE OF PLAN REVIEW	Fiscal Year/Number of Plan Review Projects				
	FY 2010*	FY 2011*	FY 2012	FY 2013	FY 2014
Building fire and life safety	14	12	06	06	06
Fire alarm system	02	06	05	04	01
AST fuel storage and dispensing systems	0	01	03	03	0
Alternate extinguishing system	0	0	04	02	0
LP-Gas system	5	30	35	12	11
Fire protection sprinkler system – aboveground	492	574	641	646	602
Fire protection sprinkler system – underground	128	121	144	172	149
Hydrogen facility	N/A	02	0	0	03
<b>Total number of plan review projects</b>	<b>641</b>	<b>746</b>	<b>838</b>	<b>845</b>	<b>772</b>

\*Previous annual reports reported the number of review cycles. Due to changes in software and other factors, this report now compares number of projects.

The chart below shows that sprinkler reviews (above and underground) account for 97 percent of the total number of plan review projects.

**FY14 - Types of Plan Review Projects**



**Program Manager:**

**Shawn Stickle, Chief Deputy Fire Marshal**

**Program Description:**

The Office of the State Fire Marshal is responsible for programs designed to educate and enhance public awareness of fire safety and fire prevention. In 2012, the Community Risk Reduction (CRR) section was created encompassing Public Fire Safety Education and Data Management. The revised section includes the mission of “using prevention and mitigation to support community readiness.” In FY 2014, CRR and Inspection/Field Services were consolidated into one section, led by the new Chief Deputy State Fire Marshal.

Major program areas include:

- Public Fire and Life Safety Education Delivery
- Fire Prevention Inspections (Field Services)
- Data Collection and Management
- Fire Incident Research
- Major Incident Support
- Smoke Alarm Installation
- Public Fire and Life Safety Educator Training (initial and ongoing)
- Fire Investigator Training (initial and ongoing)

To provide fire and life safety programs for school and family audiences, the Division and EdVenture Children's Museum continue a successful partnership. This arrangement allows LLR to provide personnel and program support for Dalmatian Station and Home Safe Home (a fire safety exhibit) within EdVenture. Division staff members are responsible for program development, delivery, and outreach activities. Partnerships with organizations such as Safekids, South Carolina Injury Free Coalition, the South Carolina EMS PIER Team, and others have been established. During FY 2014, using different programs, 1,581 adults and 5,573 children were educated on fire safety.

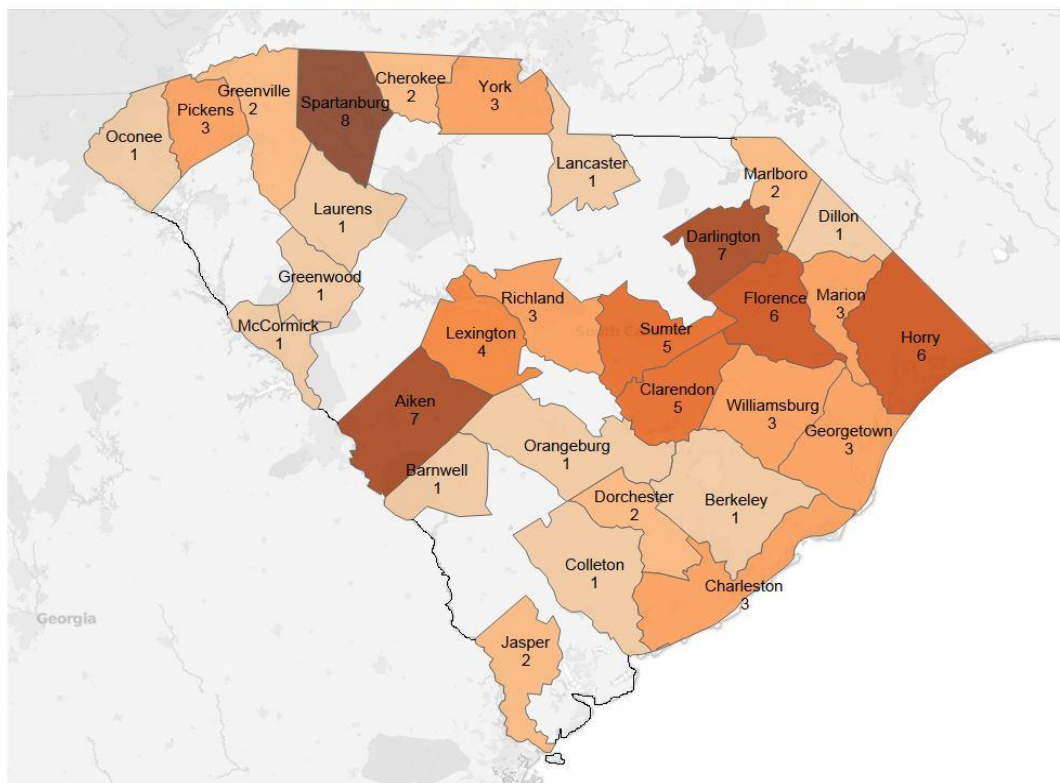
State law requires the Fire Marshal’s Office to collect and analyze data on fire fatalities. In FY 2014, as you can see from the chart below, there were 89 fire deaths (42 deaths during 2013 calendar year). The average age was 51 years and the majority of the fire victims were older than 50. Additionally, March 2014 was the deadliest fire fatality month with 13 victims, compared to three victims in May 2014.

<b>FY2014 South Carolina Fire Fatalities</b>	
Number of Fatalities	89
Average Age	51 years
Percent older than 50 years	64 percent (57 victims)
Percent between 20-50 years	22 percent (20 victims)
Percent younger than 20	13 percent (12 victims)
Percent Male	61 percent
Number of Fatal Incidents	58
Number of Multiple Fatalities	15 incidents
Highest Fatalities by Month	March 2014 (13 victims)
Lowest Fatalities by Month	May 2014 (3 victims)
Number of Residential Fires	55 residential fatalities

Data collection is accomplished through the National Fire Incident Reporting System (NFIRS) created for South Carolina fire departments. A statistical report is completed after a fire department responds to an incident. These statistics are analyzed by: county, cause, presence of a smoke alarm, age of fire death victim, and structure of building. This statistical information represents more than half of the state’s population, which is provided by 358 participating fire departments through the Fire Incident Reporting System.

The map reflects FY 2014 fire fatalities by county. The highest was Spartanburg County with eight fatalities. Ten counties had at least one fire fatality.

## FY 2014 South Carolina Fire Fatalities



Although not reflected on the map, 24 fatalities occurred in homes with no smoke alarm present. While the “activity” at the time of death remains unknown, NFIRS records indicates three deaths occurred during extinguishment of the fire, two occurred while attempting a rescue and one death occurred during an attempted escape. As a result, our Division has started two safety campaigns - “Get Out and Stay Out” as well as “Shut the Door.”

A total of 302,304 incidents were reported during FY 2014, accounting for a property loss of more than \$201 million. The Division’s CLEAR Team responded and assisted fire departments with many of these fire fatalities and large loss fires. These include the Sept. 25, 2013, Front Street fire in Georgetown (photo right) and the April 20, 2014 Murrells Inlet beach home fire (photo below):

Data Management programs have also begun to expand beyond simple maintenance of National Fire Incident Reporting Systems (NFIRS). In FY 2014, a more proactive approach was utilized to present office data to the public via email and the agency’s website. Data management continues to be involved in fire service-related research. We now have the ability to assist fire departments with data analysis, GIS mapping, and quality control.

CRR and the University of South Carolina’s Hazard Vulnerability Institute are currently working together to improve data quality for both parties, enabling us to reach the highest risk populations more effectively for education, prevention, and installation efforts with future grants. Data determination will assist South Carolina fire departments for needs assessments and FEMA grant assistance opportunities.

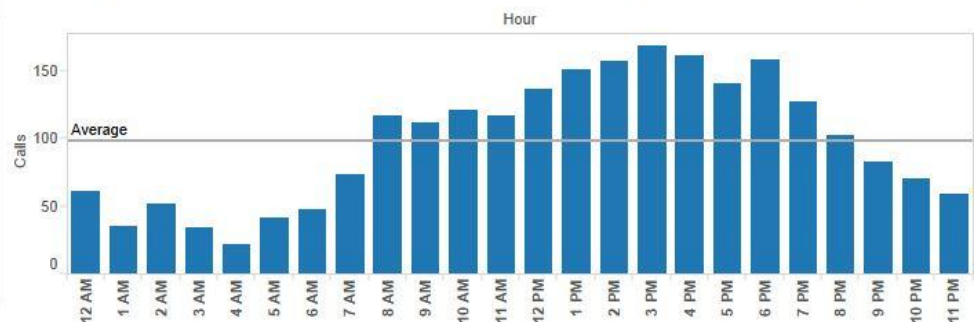
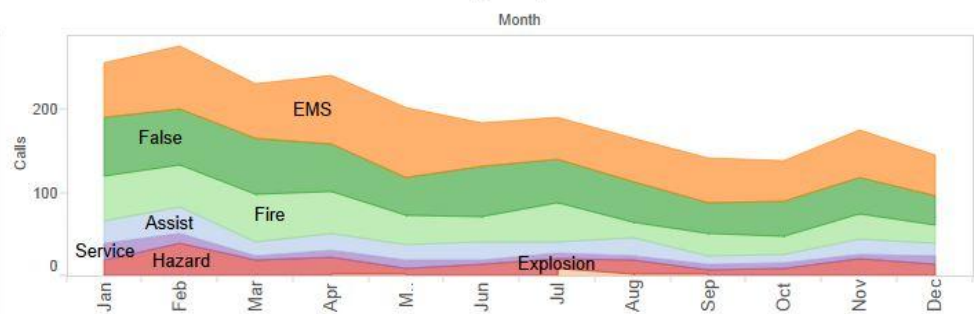
The following sample NFIRS report is an example of our efforts to support local fire departments. A fire department can compute the total amount of calls per year, the total fire dollar loss, number of structure fires, and response times.

Choose your FD	Fire Department	Department Type	Year of Reports	Calls	Fire Dollar Loss	Number of Structure Fires	Percent Calls EMS	Response Time
	Mostly Career		2012	1,013	\$1,093,300	65	31.98%	0:04:18
			2013	963	\$2,740,045	84	32.61%	0:04:34
			2014	372	\$1,114,940	43	27.15%	0:05:14

### Most Common Property Types with Fire Incidents

1 or 2 family dwelling	44.17%
Open land or field	10.99%
Residential street, road or residential driv..	5.83%
Highway or divided highway	5.61%
Multifamily dwellings	4.93%
Vehicle parking area	3.81%
Graded and cared-for plots of land	2.47%
Restaurant or cafeteria	1.79%
Residential board and care	1.57%
Residential, other	1.57%
Street or road in commercial area	1.35%
Street, other	1.35%
Pipeline, power line or other utility right of..	1.12%
Vacant lot	1.12%
Outbuilding or shed	0.90%
Playground	0.90%
Department or discount store	0.67%
Food and beverage sales, grocery store	0.67%
High school/junior high school/middle sc..	0.67%
Livestock, poultry storage	0.67%
Manufacturing, processing	0.67%
Motor vehicle or boat sales, service, rep.	0.67%

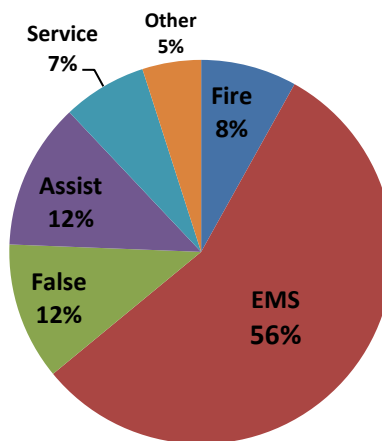
### Incident Types by Month



The chart below reflects a percentage of Total Incidents by Type. For example, EMS incidents are 56 percent of calls and 12 percent are false alarms. Eight percent of fire related incidents (19,409 fires) caused more than \$141 million in damages (property and contents). Of that amount, nearly \$1.6 million is attributed to intentionally set fires.

### Total Incidents by Type

FY 2014 SCFIRS Report



On the other hand, SCFIRS also calculates the total of property and contents saved, average percent of property saved by department, and the average dollar loss by department type. The average dollar loss per structure fire was \$30,000. While the total saved by fire departments was nearly \$1.5 billion.

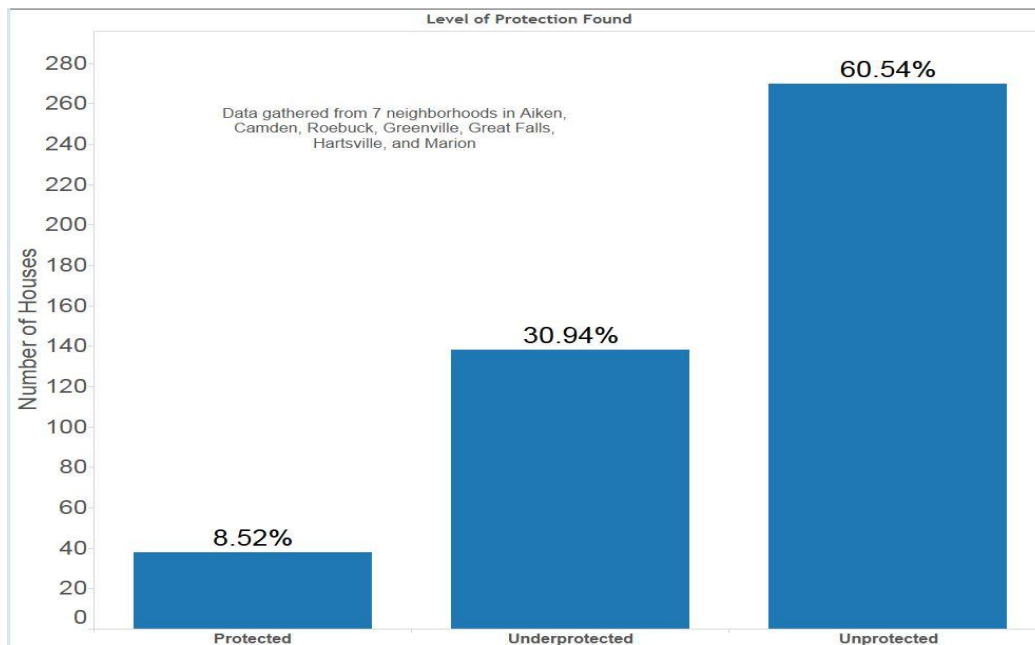
In September 2013, Georgetown City Fire Department responded to a fire along the historic Front Street. Due to the massive fire, nine neighboring fire departments were mobilized to assist. Eight buildings were involved, with seven of those being totally destroyed with loss totaling more than \$11 million. The chart below reflects the significant fires listed by the date of the incident, the responding fire department, property type and dollar loss.

Date	Fire Department Name	Property Type	Dollar Loss/Millions
7/20/2013	Aiken Dept of Public Safety	Livestock, poultry storage	\$1.6
8/25/2013	Windy Hill VFD	Warehouse	\$3
9/12/2013	West Columbia FD	Multi-family dwellings	\$1.9
9/16/2013	Mount Pleasant FD	1 or 2 family dwelling	\$1.4
9/25/2013	Georgetown City FD	Restaurant or cafeteria	\$11
10/1/2013	Florence FD	Restaurant or cafeteria	\$2
10/14/2013	Columbia FD	Business office	\$2
		Property use, other	\$2
		Residential or self-storage	\$2
10/25/2013	St. John's FD	1 or 2 family dwelling	\$3
11/23/2013	Hampton County FD	Manufacturing, processing	\$3
11/30/2013	Windy Hill FD	Business office	\$2
12/26/2013	Bluffton Township	1 or 2 family dwelling	\$3
1/31/2014	Myrtle Beach FD	Restaurant or cafeteria	\$2.7
4/6/2014	West Columbia FD	1 or 2 family dwelling	\$3

The Community Risk Reduction section received a FEMA Fire Prevention Grant for FY 2014 and launched the “Right Alarm, Right Location, Right Action” campaign in seven high-risk communities. Using collected data, CRR targeted 1,156 homes within seven high-risk communities. Division employees, along with members of the local fire department, entered 446 homes (1,746 citizens) and installed 1,790 ten-year smoke alarms.

Collected data shows 970 citizens were living in homes with no working smoke alarms and 588 were in homes with less than adequate smoke alarm protection. Almost half (46 percent) of renter-occupied homes were completely unprotected. Only 172 citizens were completely protected.

The chart below shows the data collected from the seven communities (number of houses) and the level of protection.



Working with the Fire Academy, the Office of State Fire Marshal delivered 24 fire marshal-related courses for 1,194 students. Currently, there are 620 certified resident fire marshals performing inspections in their local jurisdictions. These courses are delivered at the Fire Academy and regionally throughout the state, and provide required continuing education hours and a

mechanism to improve statewide consistency of code interpretation and enforcement. The training and certification courses also increase the quality and consistency of inspections statewide and improve fire and life safety conditions.

#### FY 2014 Statistical Staff Related Information

Staff Positions	Number of Personnel (11)
Community Risk Reduction Coordinator (currently vacant)	1
Community Risk Reduction Program Assistants (FTE)	2
Community Risk Reduction Program Assistants (Temp)	4
Community Risk Reduction Program Assistants (Grant Funded)	4

#### FY 2014 Statistical Information

Community Risk Programs	FY 2013 Total Number	FY 2014 Total Number
Initial Fire Marshal Training Attendees	76	75
Fire Marshal Quarterly Trainings	24	24
Quarterly Fire Marshal Training Attendees	1,349	1,194
Additional Fire Marshal Continuing Education Hours Approved	53.5	63.5
Number of Certified Resident Fire Marshals	597	620
EMS Training Attendees	25	0
National Fire Incident Reporting System (NFIRS)/ Participating Fire Departments	362	358
Dalmatian Station/ Direct Contact	3,722	7,154
Fire Safety Camps (EdVenture)	7	5

In FY 2014, inspection services were consolidated into the CRR section with oversight by the Chief Deputy State Fire Marshal. Deputy state fire marshals conducted 10,923 life safety inspections. The major responsibilities of this Section focus on conducting fire and life safety inspections throughout the state in various occupancies and conducting specialized inspections related to facilities obtaining state licenses from the Office of State Fire Marshal and other state agencies. Deputies also assist in investigations regarding licensees and provide technical consultation to local and State Authorities Having Jurisdiction (AHJ) including resident fire marshals. Deputies live in various counties throughout the state and are typically assigned to a territory consisting of multiple counties.

The total number of inspections slightly decreased in FY 2014. This decrease is a result of fewer deputies conducting inspections for a full fiscal year. One Deputy State Fire marshal was temporarily assigned to the Licensing and Permitting Section, an Assistant State Fire Marshal retired, and a Senior Deputy resigned during FY 2014. Three new Deputy State Fire Marshals and one new Chief Deputy have been hired. The average inspections, per deputy (includes inspections by senior deputy state fire marshals), remained in line with previous years.

#### FY 2010 – FY 2014 Statistical Information

Inspection Statistic	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Inspections Per Deputy SFM (average)	1,083	904	970	947	840
Inspections Completed by Deputy SFMs	16,239	14,468	14,549	11,361	10,923
Total Violations Cited	9,342	9,223	7,804	4,284	5,265

## Division of Fire and Life Safety- State Fire Academy

141 Monticello Trail  
Columbia, South Carolina 29203  
(803) 896-9850

Superintendent:

Shane Ray

**Program Description:**

The Fire Academy’s mission is to provide statewide training for South Carolina fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade, and other emergency response personnel. Through more than 200 different courses, and the ability to customize programs, the South Carolina Fire Academy provides basic and advanced training for firefighters, fire officers, instructors, and fire department support functions, which include public fire education, fire prevention, inspections, and fire investigations.

The Fire Academy offers training to in-state firefighters, out-of-state firefighters, non-member “Open Enrollment” students, Boy Scouts of America “Explorer, Learning for Life,” and Junior Firefighter Programs for students 16 and 17 years old. The Fire Academy also provides training to local EMS, police, emergency management, and rescue squad personnel.

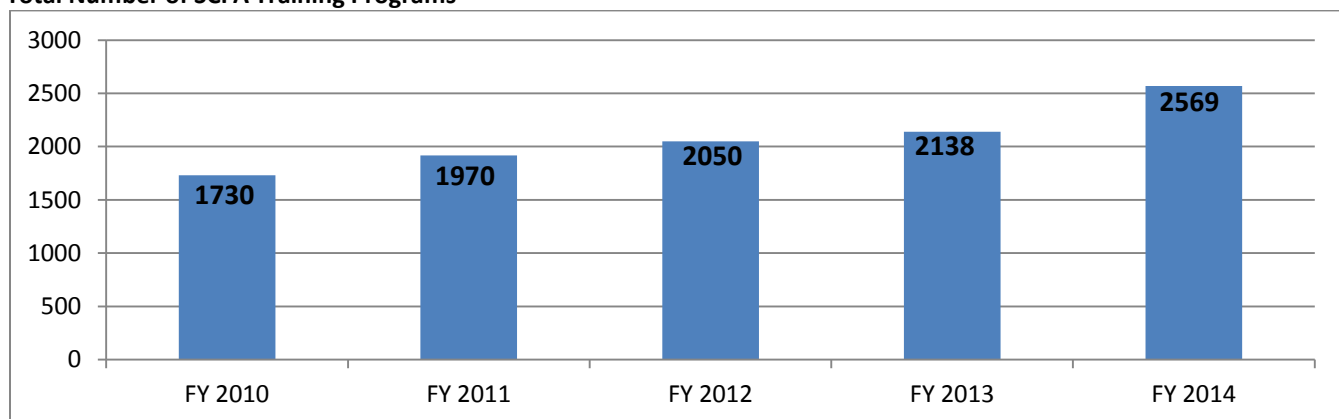
The Academy is accredited by the International Fire Service Accreditation Congress (IFSAC). Training is based upon National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Fire Academy also focuses its programs on the National Fallen Firefighters Foundation’s 16 Life Safety initiatives and its “Everyone Goes Home” program. The “Everyone Goes Home” program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.

The Fire Academy and the S.C. State Firefighters’ Association teamed up with the S.C. Department of Education’s Career and Technology Education (CATE) division to create a new career-ready firefighter training program for high school students. To provide a way to recruit, train, and motivate future firefighters, this program is directed toward our state’s career and technology centers and high schools. The CATE Firefighter I and II programs were developed with national certification goals and objectives. This Section completed a supplemental curriculum guide that includes the educational elements youth learners need as well as student profiles and crosswalks to the NFPA 1001 standards. As part of the CATE Business and Education Summit for the Career Technology Center teachers and fire service instructors, the Fire Academy held an intense three-day train-the-trainer workshop in Greenville, S.C.

During a national research project held in Spartanburg (May 2014) involving fire attack and the impact on occupants and firefighters, the Fire Academy served as the project manager. Experiments were conducted in five abandoned wood-frame, single-family homes already slated for demolition. The objective of the Assistance to Firefighters grant study was to improve firefighter safety and effectiveness. This was the Academy’s second year of partnership between the Fire Academy, the International Society of Fire Service Instructors (ISFSI), and National Institute of Standards and Technology (NIST). More than 500 fire-service officials from across the country attended the May 2014 event. The training and sharing of the data, as a result of these research burns, is valuable to South Carolina and the nation.

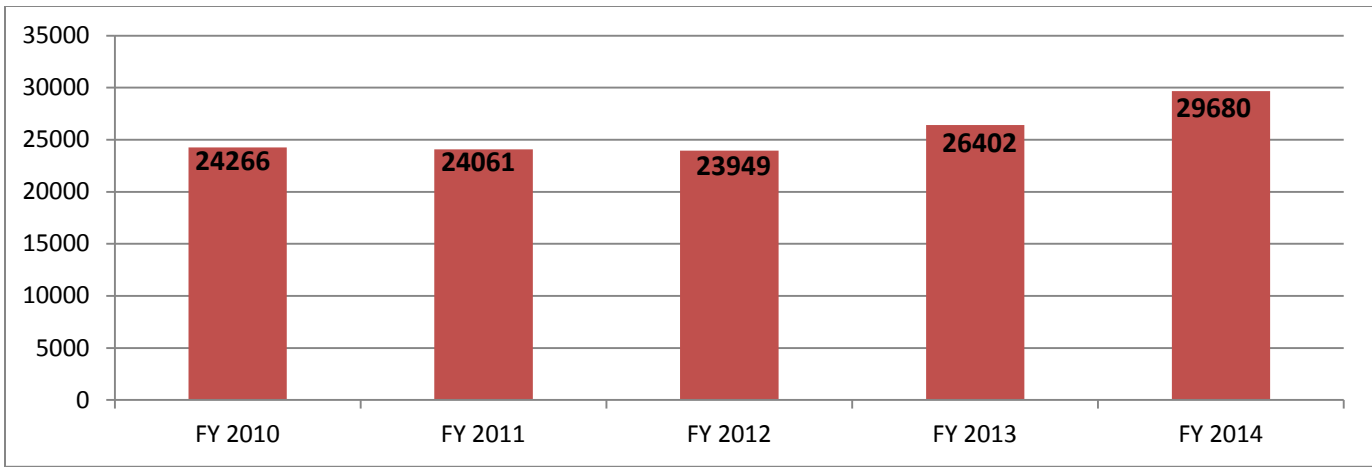
South Carolina has 514 fire departments with more than 17,300 firefighters. For FY 2014, the Fire Academy provided 2,569 training programs for 29,680 successfully completed students. See charts below for FY 2010 – FY 2014 comparisons.

**Total Number of SCFA Training Programs**



For FY 2014, the Fire Academy experienced a 20 percent increase (from FY 2013) in the number of classes and a 12 percent increase in students that completed SCFA courses. See chart below for FY 2010 – FY 2014 comparison.

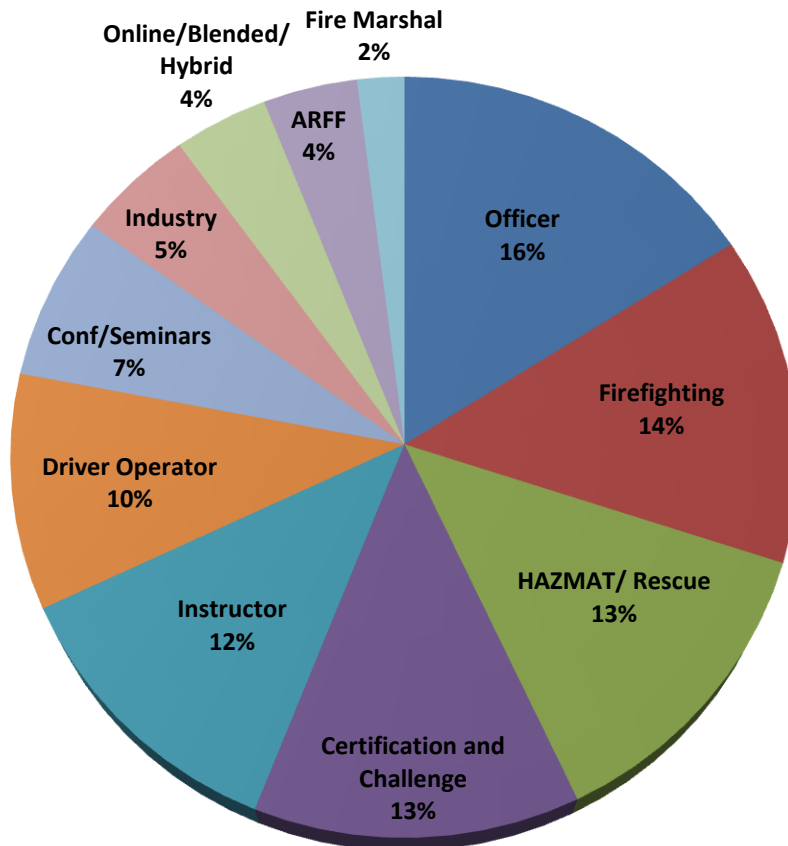
**Total Number of SCFA Completed Students**



To meet the needs of those unable to commit to a traditional classroom environment, and to provide an alternative training environment, the Fire Academy also provided more than 6,000 students with online independent learning, hybrid, and blended learning programs. The online classroom is designed to provide knowledge to the students who take these programs. However, these are not captured as “completed students.” As such, please note many of these students are not captured in the above chart.

The following chart reflects the percentage of types of training courses provided to the state’s fire service members. For example, in FY 2014, “officer” related training totalled 16 percent and “firefighting” was 14 percent of all classes. Additionally, HAZMAT/ Rescue and Certification/Challenge classes were 13 percent of classes offered for training.

### SCFA Types of Classes (Percentages)



In FY 2014, across the state, the Fire Academy operated and provided 343 days of training. The Columbia site was open 311 days during this same time period (compared to the state employee work year of 247 days).

The South Carolina Fire Academy is comprised of the following areas of operations and support:

Functional Operations	Type of Group	Management Team	Number of Full-Time Employees
<b>Resident Training</b>	<b>Operations</b>	<b>Lenny Busby, Supervisor</b>	<b>5 (2 part-time)</b>
<p>Resident training is responsible for any activity on the Fire Academy's main campus as well as marketing and providing all industrial and aircraft rescue firefighting (ARFF) courses. The Fire Academy's Columbia site provided facilities for 3,899 guests who attended 103 meetings and conferences. Specifically, the Fire Academy:</p> <ul style="list-style-type: none"> <li>• Provided training to 6,281 students with municipal training in 323 classes</li> <li>• Provided training to 1,523 students with industrial training in 92 classes</li> <li>• Provided training to 646 students with aircraft rescue training in 70 classes</li> <li>• Provided a Fire Service Improvement conference, in partnership with the S.C. Firefighter's Association</li> <li>• Hosted a "Kill the Flashover" seminar to reinforce safer fire suppression tactics</li> <li>• Conducted its 31st annual Southeastern Fire School with 11 classes for 348 students and had the support of 20 vendors. For the first time, the training event hosted more than 100 high school students in an Explorer Challenge and held a cook-off challenge with nine teams participating from fire departments across the state.</li> <li>• Assisted the S.C. Firefighter's Association by providing audio-visual equipment and set up training programs for its annual Myrtle Beach conference.</li> </ul>			
<b>Regional Training</b>	<b>Operations</b>	<b>Phillip Russell, Administrator</b>	<b>7 (1 part-time)</b>
<p>Regional training is the key to the delivery of Fire Academy courses to fire service customers. A majority of Fire Academy courses are conducted in the regions at local fire departments. Seven regions are served by six regional offices and continuously work to improve services to customers. This led to the announcement of regional changes for FY 2015 designed to bring regional staff closer to customers through satellite and mobile offices. In FY 2014, staff attended 503 fire department meetings. The average cost per student, was \$36.01. Additionally, these offices:</p> <ul style="list-style-type: none"> <li>• Trained 17,054 students in 1224 programs (13 percent increase in students trained since FY 2013).</li> <li>• Reduced training cost \$1.59 per student which saved more than \$24,000 (compared to FY 2013/\$37.60 per student).</li> <li>• Reduced students canceling or not showing up to classes after registering for class with better regional meeting attendance and communications. In FY 2014, there were 218 less canceled or no show students.</li> <li>• Increased fire department meetings by 37 percent to better serve customers. In FY 2014, regional staff increased meeting attendance to 503 (from 363 in FY 2013).</li> </ul>			
<b>Instructional Design</b>	<b>Operations</b>	<b>Rick Dunn, Administrator</b>	<b>3</b>
<p>Instructional Design develops curriculum and audio-visual materials required for statewide delivery. In FY 2014, this Section accomplished the following:</p> <ul style="list-style-type: none"> <li>• Provided more than 6,000 students with online, hybrid, or blended-learning training.</li> <li>• Partnered with the state's fire service in the development and implementation of a new firefighter series using technology and traditional delivery elements.</li> <li>• Partnered with S.C. State Fire Chiefs and Firefighters' Association to develop Fire Chief 101, a fully-interactive program for the state's fire chiefs.</li> <li>• Partnered with National Fire Academy to update national training programs in Arson Detection for Fire Responders and the new Fire Chief II.</li> <li>• Developed and provided the online course, <i>Emergency Response to Highway Incidents</i>, to provide educational information to firefighter, officers, and responders needs while working in and around highways.</li> </ul>			
<b>Accreditation, Testing, and Certification</b>	<b>Operations</b>	<b>Rick Dunn, Administrator</b>	<b>1</b>
<b>Administration</b>	<b>Support</b>	<b>Phillip Russell, Administrator</b>	<b>4</b>

Administration handles regional catalog registrations, confirmations, transcript updates, and issues a certificate for each student completing a Fire Academy course (except IFSAC certifications). They also handle procurement/ purchasing and accounts payable/ receivable, and collect all funds and process deposits. In FY 2014, this Section accomplished the following:

- Processed 2,569 course packages for classes and testing.
- In partnership with LLR 's OIS Section, created an electronic registration system for courses and students and processed 11,791 electronic class registrations.
- Registered, created, and mailed certificates and billed 26,796 successful completed students.
- Deposited \$1,658,411.00 for accounts receivable.

<b>Maintenance</b>	<b>Support</b>	<b>Billy Roberts, Administrator</b>	<b>3 (1 part-time)</b>
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The facilities maintenance team provides maintenance and janitorial service for the 208-acre site, all buildings, systems, props, support equipment, trailers, and vehicles. In FY 2014, this Section accomplished the following:

- Provided maintenance and janitorial support to 120,000 square feet of office space.
- Provided maintenance and support to all training simulation props used for training.
- Provided maintenance and support to nine fire suppression apparatus, all owned vehicles and 40 training support trailers.
- Replaced two water heaters in the dorm facility (120 occupancy).
- Removed and installed two force main sewer pumps.
- Replaced industrial washer and dryer for turn-out gear decontamination.

<b>Cafeteria and Dormitory</b>	<b>Support</b>	<b>Ray Williams, Coordinator</b>	<b>2</b>
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Feeding customers is part of the package the Fire Academy provides to on-site customers. The cafeteria staff furnishes meals to support site operations and operates the Fire Academy's retail store. In FY 2014, these sections accomplished the following:

- Cafeteria operated 246 days providing 42,358 meals to students, staff, walk-in customers, and inmates.
- Dormitory provided 3,788 room nights for 4,920 students.

## Division of Fire and Life Safety - S.C. Emergency Response Task Force: Firefighter Mobilization and Urban Search and Rescue

**Assistant State Fire Marshal:**

**Dan McManus**

**Program Description:**

Under the State's Emergency Operations Plan, the Fire and Life Safety Division is the lead coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinators for ESF 4 – Structural Firefighting, ESF 10 – Hazardous Materials, and specializes in Flood/Swift Water Rescue, Helicopter Rescue and Hazardous Materials Incident Support. The Section leads many established programs to accomplish this one of a kind "all-hazard" tiered emergency response. The program has more than 7,729 registered firefighters (six percent increase) and more than 222 participating fire departments with response to 11 activations in FY 2014 and more than 46 in its lifetime.

The S.C. Emergency Response Task Force provides initial and long-term responses to natural and man-made disasters. The program's primary focus is to provide immediate resources to local and regional fire service agencies that would otherwise not be able to support themselves. This nationally recognized program has developed into a best practice model. This marks the fifth successful year of the State US&R Task Force partnering with the S.C. National Guard to offer a statewide helicopter rescue program. This asset is one of few in the country, and provides this state with air rescue capability.

In FY 2014, the chart below shows the annual average salary saved due to volunteer participation was almost \$3 million. There was a 33 percent increase in the average number of hours a volunteer contributes to the program (from 59 to 78.5 hours). Additionally, team members had more training and exercise opportunities from 125 in FY 2013 to 184 in FY 2014 (47 percent increase). Lastly, one-time funding authorized by the S.C. General Assembly supported and purchased training, personal protective equipment and updated radio communications.

<b>Firefighter Mobilization and State US&amp;R Programs</b>
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	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>
Participating Fire Departments	216	216	222
Registered Firefighters	7,128	7,290	7,729
Since 2005, number of activations	25	35	46
Most recent activation	Recycling Plant Fire, Cayce	Oconee County Search & Recovery Mission	Darlington County Warehouse Fire
Current members of the task force	131	119	121
Total volunteer hours recorded	6,653	6,803	11,248
Annual value of volunteer participation	\$1 million	\$950,000	\$2.9 million
Average time (hours) a volunteer gives	51	59	78.5
Total training and exercise opportunities	125	125	184