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S.C. Procurement Review  
Panel Annual Accountaliss  
Report 1994 - 95

# South Carolina Procurement Review Panel

HON. CAROL BAUGHMAN  
VICE CHAIRMAN  
HON. KIFFEN R. NANNEY  
HON. C. BRIAN McLANE, SR.

EDGAR A. BROWN BUILDING  
1205 PENDLETON STREET, SUITE 506  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 734-0660  
FAX (803) 734-1427

HON. M.H. "MARK" CLAUSSEN  
HON. RUTH CHAMPION GLOVER  
HON. GEORGE C. LEVENTIS  
HON. ELIZABETH B. PARTLOW

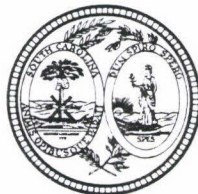
SHERRY COPELAND  
BUSINESS MANAGER

SUANN K. WHITE  
ATTORNEY FOR THE PANEL

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STATE DOCUMENTS



HON. GUS J. ROBERTS  
CHAIRMAN

## Annual Accountability Report for the Procurement Review Panel

### MISSION STATEMENT

Created by Sec. 11-35-4410 to provide an administrative review of formal protests of decisions arising from the solicitation and award of contracts, the debarment or suspension of a person from the consideration for award of a contract, a decision concerning the resolution of a contract or breach of contract controversy, or other written determinations, decisions, policies, and procedures as arise from or concern the procurement of any supplies, services, or construction procured in accordance with the provisions of the Code.

PROGRAM NAME: Administration

PROGRAM GOAL: To provide efficient administrative review for state purchasing protests. We provide answers dealing with procurement issues to the public and other state entities.

PROGRAM OBJECTIVE: The program's objective is to provide a hearing for vendors that have a grievance with the State's Procurement Practices. Within fifteen days of receiving a grievance filed under Sections 11-35-4210(6), 11-35-4220(5), 11-35-4230(6), or 11-35-4410(1)(b), the chairman shall convene the Review Panel to conduct an administrative Review. The Review Panel shall record its determination within thirty days and shall communicate its decision to those involved in the determination. In the alternative, the chairman, within ten days, may appoint a hearing officer to conduct the administrative review and report his recommendations to the Review Panel for its determination. If a hearing officer is appointed, his report shall be submitted to the Review Panel within ten days after his appointment, and the Review panel must still record its decision within thirty days after being convened for this purpose. The decision of the Procurement Review Panel is final as to the administrative review and may be appealed to the Circuit Court under the provisions of the South Carolina Administrative Procedures Act.

PERFORMANCE MEASURES: Our agency performed within our predetermined goals. Our agency was very efficient in that only one case was appealed to the Circuit Court. We

held fifteen cases last year. Each hearing session costs around an average of \$1017.00. This includes the cost of mileage, meals , and hotel room for panel members that live in Charleston and Anderson.

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