

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82



Fiscal Year 2015-16 Agency Budget Plan

FORM A – SUMMARY

RECURRING FUNDS (FORM B DECISION PACKAGES)	<p>My agency is submitting the following recurring decision packages (Form B):</p> <p>Form # 3687 2% Pay, Retirement & Health Insurance Increase Allocation Form # 3690 Plate Replacement Increase</p> <p>For FY 2015-16, my agency is (mark "X"):</p> <p><input type="checkbox"/> Requesting a net increase in recurring General Fund appropriations. <input checked="" type="checkbox"/> Not requesting a net increase in recurring General Fund Appropriations.</p>
CAPITAL & NON-RECURRING FUNDS (FORM C DECISION PACKAGES)	<p>My agency is submitting the following one-time decision packages (Form C):</p> <p>Form # 3732 DMV Rapid Response Emergency Vehicle</p> <p>For FY 2015-16, my agency is (mark "X"):</p> <p><input checked="" type="checkbox"/> Requesting capital and/or non-recurring funds. <input type="checkbox"/> Not requesting capital and/or non-recurring funds.</p>
PROVISOS	<p>For FY 2015-16, my agency is (mark "X"):</p> <p><input checked="" type="checkbox"/> Requesting a new proviso and/or substantive changes to existing provisos. <input type="checkbox"/> Only requesting technical proviso changes (such as date references). <input type="checkbox"/> Not requesting any proviso changes.</p>

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Trish Blake	803-896-3844	Trish.Blake@scdmv.net
SECONDARY CONTACT:	Debra Snow	803-896-3844	Debra.Snow@scdmv.net

I have reviewed and approved the enclosed FY 2015-16 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:	30 Sep 14	
TYPE/PRINT NAME:	Kevin A. Shwedo	

This form must be signed by the department head – not a delegate.

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	Form ID # 3687
-------------------------	-----------------------

Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	2% Pay Increase, Retirement and Increased Health Insurance Allocation
--------------	--

Provide a brief, descriptive title for this request.

AMOUNT	\$1,472,596
---------------	--------------------

What is the net change in requested appropriations for FY 2015-16? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	<p>2014-2015 Appropriation Act Section 101.21</p> <ul style="list-style-type: none"> • Employee Pay and Associated Retirement Employer Contributions Increases must be allocated by the Board to state agencies <ul style="list-style-type: none"> ○ Classified and unclassified employees compensation shall be increased by two percent • Pay and Contribution Increase allocation is permanent transfer into base budget
---------------------------	--

What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input checked="" type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	DMV Classified and non-classified employees; PEBA and SCRS
----------------------------	--

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

RELATED REQUEST(S)	None
---------------------------	------

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS	No
-----------------------	----

Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	Funding source will be cash carry forward and the source is sustainable as long as revenues remain stable.
-----------------------------	--

What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

SUMMARY	<ul style="list-style-type: none"> • DMV is legally obligated to fund the 2% pay increase and associated employer contributions for FY15 and future years. • DMV is legally obligated to fund Health Insurance as approved by the B&C Board and Retirement contributions as legislated for FY15 and future years. • No additional authority was loaded during the EBO's allocation to state agencies. • SCDMV's personnel needs are approximately 74% of expenditures, excluding Plate Replacement and Facial Recognition. • 2014-2015 – DMV used operating authority to cover the 2% pay increase and associated employer benefits. • After budgeting all known needs and projects, DMV has less than \$1.3M remaining operating authority available for upcoming projects such as Disaster Recovery, replacement of the Facial Recognition system, or unforeseen IT security measures. • DMV must earn what we spend or cover expenditures with carry forward cash. No cash is requested. No general fund appropriations are requested. <p>We simply request the personnel and employer contribution authority to administer the 2% pay increase and all associated benefits.</p>
----------------	--

Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

METHOD OF CALCULATION	<p>Increase request based on percentage increases legislated and as released by the Office of Human Resources and is in accordance with the calculation method used by the Executive Budget Office.</p>
------------------------------	---

How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>If DMV is not granted the increase in authority, operating budgets will be constrained because we will be forced to use operational authority to cover personnel obligations.</p>
----------------------	--

Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

PRIORITIZATION	
-----------------------	--

If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2015-16?

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

INTENDED IMPACT	
------------------------	--

What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	
---------------------------	--

How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	Form ID # 3690 <i>Provide the decision package number issued by the PBF system (“Governor’s Request”).</i>
-------------------------	--

TITLE	Plate Replacement Increase <i>Provide a brief, descriptive title for this request.</i>
--------------	--

AMOUNT	\$1,550,000 <i>What is the net change in requested appropriations for FY 2015-16? This amount should correspond to the decision package’s total in PBF across all funding sources.</i>
---------------	--

ENABLING AUTHORITY	SECTION 56-3-1230 requires DMV to replace license plates at least every six years. Beginning in 2015, DMV will begin the replacement cycle. <i>What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?</i>
---------------------------	---

FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark “X” for all that apply:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30px; text-align: center;"><input type="checkbox"/></td> <td>(Base Adjustment) Allocation of statewide employee benefits.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>(Base Adjustment) Realignment within existing programs and lines.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i></td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Change in cost of providing current services to existing program audience.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Change in case load / enrollment under existing program guidelines.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Non-mandated change in eligibility / enrollment for existing program.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Non-mandated program change in service levels or areas.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Proposed establishment of a new program or initiative.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Loss of federal or other external financial support for existing program.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Exhaustion of fund balances previously used to support program.</td> </tr> </table>	<input type="checkbox"/>	(Base Adjustment) Allocation of statewide employee benefits.	<input type="checkbox"/>	(Base Adjustment) Realignment within existing programs and lines.	<input type="checkbox"/>	(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience.	<input type="checkbox"/>	Change in case load / enrollment under existing program guidelines.	<input type="checkbox"/>	Non-mandated change in eligibility / enrollment for existing program.	<input type="checkbox"/>	Non-mandated program change in service levels or areas.	<input type="checkbox"/>	Proposed establishment of a new program or initiative.	<input type="checkbox"/>	Loss of federal or other external financial support for existing program.	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program.
<input type="checkbox"/>	(Base Adjustment) Allocation of statewide employee benefits.																				
<input type="checkbox"/>	(Base Adjustment) Realignment within existing programs and lines.																				
<input type="checkbox"/>	(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>																				
<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience.																				
<input type="checkbox"/>	Change in case load / enrollment under existing program guidelines.																				
<input type="checkbox"/>	Non-mandated change in eligibility / enrollment for existing program.																				
<input type="checkbox"/>	Non-mandated program change in service levels or areas.																				
<input type="checkbox"/>	Proposed establishment of a new program or initiative.																				
<input type="checkbox"/>	Loss of federal or other external financial support for existing program.																				
<input type="checkbox"/>	Exhaustion of fund balances previously used to support program.																				

RECIPIENTS OF FUNDS	Registered vehicle owners of SC; 3M <i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i>
----------------------------	--

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

RELATED REQUEST(S) None

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS SECTION 56-3-1230 provides two dollars of each biennial fee and one dollar of each annual fee collected from vehicle owners to be placed in a special restricted account used solely by DMV for the issuance of new license plates. DMV is not authorized to use this set aside money for any other purpose.

Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES No general appropriations are requested. DMV requests only additional authority to administer the plate reissue.

What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

SUMMARY

- Last plate replacement was in FY2009 at \$12.3 million
- Plate replacement begins in January 2015
- Estimated **Additional** Plate Replacement Costs through 2017-2018 are:

2015-2016	2016-2017	2017-2018
\$2,587,251.36	\$2,909,153.57	\$2,972,195.02
- DMV will need an additional \$1,550,000 in plate replacement authority

DMV will only use authority for purpose of Plate Replacement in accordance with the code of laws

Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

METHOD OF CALCULATION	<p>Calculations based on number and age of plates, per plate costs and reissue schedule. Requirement compared to authority level and difference is being requested.</p>
------------------------------	---

How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<ul style="list-style-type: none"> • Regular plate rolling reissue begins 2017. This first regular plate reissue through 2022 will even out regular plate replacement schedule. • Plate Replacement authority will be reviewed each year to determine adequate level. • Estimated Additional Plate Replacement costs in future years is as follows: <table border="1" style="margin-left: 40px;"> <tr> <td>2018-2019</td> <td>2019-2020</td> <td>2020-2021</td> <td>2021-2022</td> </tr> <tr> <td>\$3,046,370.71</td> <td>\$2,818,687.33</td> <td>\$3,719,383.27</td> <td>\$5,180,799.05</td> </tr> </table>	2018-2019	2019-2020	2020-2021	2021-2022	\$3,046,370.71	\$2,818,687.33	\$3,719,383.27	\$5,180,799.05
2018-2019	2019-2020	2020-2021	2021-2022						
\$3,046,370.71	\$2,818,687.33	\$3,719,383.27	\$5,180,799.05						

Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

PRIORITIZATION	<p>DMV would be forced to cut budgets in other programs if additional authority is not granted.</p>
-----------------------	---

If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2015-16?

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

INTENDED IMPACT	<p>Authority only is requested. No general funds or state appropriations are needed at this time.</p>
------------------------	---

What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	<p>Plate Replacements are timely and in accordance with applicable laws and regulations.</p>
---------------------------	--

How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	
AGENCY CODE:	SECTION:

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	Form # 3732 <i>Provide the decision package number issued by the PBF system (“Governor’s Request”).</i>
-------------------------	---

TITLE	DMV Rapid Response Emergency Vehicle <i>Provide a brief, descriptive title for this request.</i>
--------------	--

AMOUNT	\$907,200 <i>How much is requested for this project in FY 2015-16?</i>
---------------	--

BUDGET PROGRAM	Customer Service – Customer Service Centers <i>Identify the associated budget program(s) by name and budget section.</i>
-----------------------	---

SUMMARY	<p>One vehicle in the amount of \$444,000 was funded in the 2014-2015 Appropriation Act. DMV is now seeking funds for a second vehicle in the amount of \$907,200.</p> <p>One vehicle in the amount of \$444,000 was funded in the 2014-2015 Appropriation Act. The best option was evaluated to be a 44 foot trailer hauled by a super duty truck such as the Ford F-550. This 650 square foot mobile office (equal to a small DMV office) offers the best return on investment and is optimal as a first responder mobile office.</p> <p>The Agency is requesting a second vehicle to maximize mobile capability. Our evaluation concluded a 53 foot trailer hauled by a tractor truck would not only handle a larger volume of transactions, but allow DMV flexibility when assigning the best suited vehicle for the specific conditions at the required site.</p> <p>The estimated base cost of this Emergency Rapid Response Vehicle is \$723,600 plus build-out cost of \$88,300 (wiring, computers, printers, furniture, safe, camera wall, etc.) and Tractor Truck cost of \$95,300 for a total cost of \$907,200.</p> <p>Recap of Initiative: SCDMV will establish a Rapid Response Emergency capability to provide immediate services necessary to restore functioning communities. Services include the ability to restore identification and other credentials necessary to pursue recovery assistance. The Rapid Response Emergency capability provides the Agency the ability to sustain its core mission for administering the State’s motor vehicle licensing and titling laws, while maintaining strict controls in the delivery of secure and valid identification, licenses, and property records during a natural disaster such as a hurricane, earthquake, or tornado. A valid credential provides FEMA and the State Emergency Management Division an immediate verification of a citizen’s status and reduces the opportunity for fraud and/or exploitation of identity theft. SCDMV intends to deploy this capability to reach citizens who are in remote locations or to citizens incapable of getting to an established facility. Other community uses include providing support locations on military bases, at libraries, colleges, high schools, assisted living/retirement communities, government buildings, and at state-sponsored events.</p>
----------------	---

AGENCY NAME:	
AGENCY CODE:	SECTION:

Lastly, the Agency intends to use the mobile capability to minimize customer wait-times by off-setting surge operations at established facilities and/or remote locations.

The SCDMV Rapid Response Emergency Vehicle Customer Service Center will be equipped with secure wireless technology to function as a mobile Department of Motor Vehicles office to the citizens of South Carolina. The vehicle will be resourced with a team(s) to conduct operations while simultaneously interfacing with the Emergency Management Division during disaster relief and recovery. SCDMV policies, procedures, and business specifications will be created to support DMV activities using the Rapid Response Emergency Vehicle.

Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:			
AGENCY CODE:		SECTION:	

RELATED REQUEST(S)	None
---------------------------	------

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS	Any amounts obtained from Federal funding will be used to sustain capabilities.
-----------------------	---

Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	SCDMV has applied for all relevant available Federal funding. No awards have been received to date.
-----------------------------	---

What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	SCDMV will sustain the capabilities from the SCDMV operational budget once the vehicle and process are in place.
--	--

What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	No other approvals are necessary.
------------------------	-----------------------------------

What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

FORM D – PROVISO REVISION REQUEST

NUMBER	82.1
---------------	-------------

Cite the proviso according to the renumbered list for FY 2015-16 (or mark "NEW").

TITLE	DMV: Miscellaneous Revenue
--------------	-----------------------------------

Provide the title from the FY 2014-15 Appropriations Act or suggest a short title for any new request.

BUDGET PROGRAM	Customer Service Centers - 10102000
-----------------------	--

Identify the associated budget program(s) by name and budget section.

DECISION PACKAGE	No
-------------------------	----

Is this request associated with a decision package you have submitted for FY 2015-16? If so, cite it here.

REQUESTED ACTION	Amend and Codify
-------------------------	-------------------------

Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED	<p>SC Department of Revenue would not receive sales tax on Driver/CDL manuals approximated at \$24,000 per year; however, the elimination of sales tax would be a savings to the citizens of SC.</p> <p>The General Fund would not receive income generated from vendor provided Wireless Internet sales.</p>
--------------------------------	---

Which other agencies would be affected by the recommended action? How?

SUMMARY	<p>1. DMV is requesting sales tax exemption on manual sales</p> <p>Although the current proviso allows DMV to retain miscellaneous revenues received from the sale of manuals, it does not exempt DMV from remitting sales tax on the legal or educational material sales to the Department of Revenue.</p> <p>2. DMV is requesting to retain revenue received from vendors providing wireless internet access to our customers in our Service Centers.</p> <p>Although the current proviso allows DMV to retain miscellaneous revenues received it does not specifically include revenue received from vendors providing wireless access in our Customer Service Centers.</p> <p>DMV requests the language of Proviso 82.1 be revised per below until such time as the Code of Laws can be revised. An example of sales tax exemption can be seen in Section 12-36-2120 of the SC Code of Laws as The SC Department of Agriculture’s The Market Bulletin is exempted from sales tax.</p>
----------------	---

Summarize the existing proviso. If requesting a new proviso, describe the current state

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

of affairs without it.

EXPLANATION	<p>The SCDMV Driver/CDL/Motorcycle Manuals are educational materials and the sale of such should be tax exempt. In addition, calculation and remittance of sales tax on manuals is detailed and time consuming due to the 46 different county tax levels. Sales tax exempt manual sales will benefit the citizens of SC by availing educational materials without the added tax burden.</p> <p>Internet Access has been requested by our customers in our Customer Service Centers. DMV has identified companies that will provide wireless internet in our service centers without charge to DMV and at no risk to our network or to our cyber-security framework. The selected vendor would sell advertisement space to other companies. DMV is negotiating to receive a portion of these revenues. As a non-appropriated agency, DMV is requesting to retain any revenues received to offset operating expenses.</p>
--------------------	---

Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

FISCAL IMPACT	<p>The fiscal impact of sales tax exemption on manual sales is approximately \$24,000 per year to the state of South Carolina. However, the loss of \$24K in revenue will be off-set by improved efficiencies in time-management at both the Department of Motor Vehicles and the Department of Revenue as the \$24K does not cover the time and effort currently devoted to this process.</p> <p>DMV has been approached by potential vendors who want the opportunity to provide wireless internet capabilities in our DMV Field Offices. The internet capability will produce NO risk to DMV's network or to our cyber-security framework. Any revenue received from this miscellaneous revenue source would be retained by the Agency to off-set operating expenditures. DMV will report any revenue earned and retained, as required by the Proviso, on an annual basis.</p>
----------------------	---

Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

AGENCY NAME:	South Carolina Department of Motor Vehicles		
AGENCY CODE:	R400	SECTION:	82

82.1. (DMV: Miscellaneous Revenue) Revenue received from the sale of legal manuals, education materials and other publications, postal reimbursement, third party commercial driver license testing, photo copying, sale of miscellaneous refuse and recyclable materials, wireless internet, insurance claim receipts, and tuition from non-mandated, advanced, or specialized courses shall be retained by the department and expended in budgeted operations and other related services or programs as the Director of the Department of Motor Vehicles may deem necessary. Revenue received from the sale of legal manuals and education materials shall be tax-exempt. The Department of Motor Vehicles shall report annually to the General Assembly the amount of miscellaneous revenue retained and carried forward.

**PROPOSED
PROVISO TEXT**

Paste FY 2014-15 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.