



**Fiscal Year 2018-19  
Agency Budget Plan**

**FORM A - BUDGET PLAN SUMMARY**

<b>OPERATING REQUESTS (FORM B1)</b>	<b>For FY 2018-19, my agency is (mark "X"):</b>	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
<b>NON-RECURRING REQUESTS (FORM B2)</b>	<b>For FY 2018-19, my agency is (mark "X"):</b>	
	<input checked="" type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
<b>CAPITAL REQUESTS (FORM C)</b>	<b>For FY 2018-19, my agency is (mark "X"):</b>	
	<input type="checkbox"/>	Requesting funding for Capital Projects.
	<input checked="" type="checkbox"/>	Not requesting any changes.
<b>PROVISOS (FORM D)</b>	<b>For FY 2018-19, my agency is (mark "X"):</b>	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Juan Sims	898-7701	Juan.sims@sccb.sc.gov
<b>SECONDARY CONTACT:</b>	Carrie Morris	898-8835	Carrie.morris@sccb.sc.gov

I have reviewed and approved the enclosed FY 2018-19 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
<b>SIGN/DATE:</b>		
<b>TYPE/PRINT NAME:</b>	James Kirby	Mary Sonksen

*This form must be signed by the agency head – not a delegate.*

Fiscal Year 2018-19 Budget Request Executive Summary

Agency Code: L240  
 Agency Name: SC Commission for the Blind  
 Section:

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Children's Services Program Increase	25,000				25,000					0.00
2	B1 - Recurring	Prevention of Blindness Program Increase	100,000				100,000					0.00
3	B2 - Non-Recurring	Mobile Unit	195,000				195,000					0.00
4							0					0.00
5							0					0.00
6							0					0.00
7							0					0.00
8							0					0.00
9							0					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
<b>TOTAL BUDGET REQUESTS</b>			<b>320,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>320,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>AGENCY NAME:</b>	South Carolina Commission for the Blind		
<b>AGENCY CODE:</b>	L240	<b>SECTION:</b>	39

**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>1 – Form #13366</b>
------------------------	------------------------

*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Children’s Services Program Increase</b>
--------------	---

*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: 25,000</b> <b>Federal:</b> <b>Other:</b> <b>Total: 25,000</b>
---------------	--

*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	
----------------------	--

*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	Related to a Non-Recurring request – If so, Priority # _____	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input checked="" type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	This is needed to achieve objectives 1.1.1, 1.1.2., and 3.1.1.
--------------------------------	--

*What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>AGENCY NAME:</b>	<b>South Carolina Commission for the Blind</b>		
<b>AGENCY CODE:</b>	<b>L240</b>	<b>SECTION:</b>	<b>39</b>

<b>RECIPIENTS OF FUNDS</b>	Vendors would receive these funds to provide goods and services to consumers.
----------------------------	---

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>The requested additional funds are needed specifically for case services. The case service needs are increasingly greater than our current budget provides for, as noted again this past fiscal year.</p> <p>Children’s Services is assisting approximately 100 children between the ages of 3 and 13. Many consumers remain on the caseload for up to ten years, and the equipment needs of the consumers frequently change each year. For example, a toddler may need basic magnification devices and less costly adjustment skills supplies, while a consumer six years of age and older may benefit best from using an iPad or laptop computer.</p> <p>Significant expenditures frequently take place subsequent to a thorough assessment conducted by our technical team. This review ensures the appropriate equipment is recommended. We provide the equipment consumers also use while at school, but are not permitted to bring home. Some of the equipment provided are CCTVs, laptop computers, and other similar technology, which permits our consumers to complete school assignments and other related activities as done by their sighted peers. As our consumers age and/or experience changes in vision, we update service plans and follow up accordingly.</p> <p>Some of the equipment costs are as follows:</p> <ul style="list-style-type: none"> <li>▪ CCTVs - \$2, 200.00</li> <li>▪ Laptop Computers - \$2, 400.00</li> <li>▪ iPads - \$900.00</li> <li>▪ Various software \$700.00 to \$800.00</li> <li>▪ Lightboxes - \$900.00</li> <li>▪ Other Low Vision Devices - \$500.00 to \$600.00</li> <li>▪ Brailers - \$800 to \$900.00</li> </ul>
---------------------------------	--

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	South Carolina Commission for the Blind		
<b>AGENCY CODE:</b>	L240	<b>SECTION:</b>	39

**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>2 – Form #13367</b>
------------------------	------------------------

*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Prevention of Blindness Program Increase</b>
--------------	---

*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: 100,000</b> <b>Federal:</b> <b>Other:</b> <b>Total: 100,000</b>
---------------	--

*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	
----------------------	--

*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input checked="" type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

<b>AGENCY NAME:</b>	<b>South Carolina Commission for the Blind</b>		
<b>AGENCY CODE:</b>	<b>L240</b>	<b>SECTION:</b>	<b>39</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>This is needed to achieve objective 1.1.2.</p>
--------------------------------	---

*What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>Vendors would receive these funds to provide services to consumers.</p>
----------------------------	--

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>SCCB underwent a Legislative Oversight Study in 2016. One of the recommendations of this study was to request funds to bring the Prevention of Blindness program back to pre-recession funding levels. We are requesting this amount as the first step in efforts to gradually return to the recommended level.</p> <p>The Prevention of Blindness program is essential to informing the residents of South Carolina about ways to protect their eyes from the damaging sun, how to recognize the signs of various eye conditions that can result in blindness if not treated, and provide corrective treatment for citizens unable to afford treatment to prevent their condition from causing blindness. The program provides medical treatment for cataract removal and to correct retinal detachments, and other medical procedures.</p>
---------------------------------	---

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

---

<b>AGENCY NAME:</b>	South Carolina Commission for the Blind		
<b>AGENCY CODE:</b>	L240	<b>SECTION:</b>	39

**FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>3 – Form #13368</b>
------------------------	------------------------

*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Mobile Unit</b>
--------------	--------------------

*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>195,000</b>
---------------	----------------

*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input checked="" type="checkbox"/> Request for Non-Recurring Appropriations
	<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding
<input type="checkbox"/> Related to a Recurring request – If so, Priority # _____	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>
	<input type="checkbox"/> Education, Training, and Human Development
	<input checked="" type="checkbox"/> Healthy and Safe Families
	<input type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
<input type="checkbox"/> Government and Citizens	

<b>ACCOUNTABILITY OF FUNDS</b>	This request is to assist in achieving objectives 1.1.1 and 1.1.2 for the agency. Goals in our agency Strategic Plan the Statewide Strategic Plan include increasing and improving our services to rural areas of the state. Funds would be evaluated by the number of consumers served.
--------------------------------	--

*What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>AGENCY NAME:</b>	<b>South Carolina Commission for the Blind</b>		
<b>AGENCY CODE:</b>	<b>L240</b>	<b>SECTION:</b>	<b>39</b>

<b>RECIPIENTS OF FUNDS</b>	Vendors will receive these funds as the agency purchases and customizes a mobile unit.
----------------------------	--

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>Purchase a customized mobile unit to travel the state of South Carolina to provide assessments, vision screenings, testing and to allow a team to bring services to rural area consumers of South Carolina.</p> <p>Goals in our agency Strategic Plan and Statewide Strategic Plan include increasing and improving our services to rural areas of the state. Not funding this request will hinder our efforts in reaching the many South Carolina residents with visual impairments who live in the rural areas of our state.</p>
---------------------------------	---

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?*



<b>AGENCY NAME:</b>	<b>South Carolina Commission for the Blind</b>		
<b>AGENCY CODE:</b>	<b>L240</b>	<b>SECTION:</b>	<b>39</b>

**SUMMARY**

A 3% reduction to the case services budget would greatly impact the service delivery to our consumers. The consumers in our Vocational Rehabilitation program need training, and often medical services, to remain or obtain employment. A reduction in the program could create problems for the agency in being able to comply with the Federal regulations that set forth the services we are to provide consumers.

*Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.*

**AGENCY COST SAVINGS PLANS**

*What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?*

<b>AGENCY NAME:</b>	South Carolina Commission for the Blind		
<b>AGENCY CODE:</b>	L240	<b>SECTION:</b>	39

**FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS**

<b>TITLE</b>	Reducing Costs
--------------	----------------

*Provide a brief, descriptive title for this request.*

<b>EXPECTED SAVINGS TO BUSINESSES AND CITIZENS</b>	None
--	------

*What is the expected savings to South Carolina’s businesses and citizens that is generated by this proposal? The savings could be related to time or money.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<p><b>Mark “X” for all that apply:</b></p> <table border="1"> <tr> <td><input type="checkbox"/></td> <td>Repeal or revision of regulations.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Reduction of agency fees or fines to businesses or citizens.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Greater efficiency in agency services or reduction in compliance burden.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Other</td> </tr> </table>	<input type="checkbox"/>	Repeal or revision of regulations.	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.	<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.	<input checked="" type="checkbox"/>	Other
<input type="checkbox"/>	Repeal or revision of regulations.								
<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.								
<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.								
<input checked="" type="checkbox"/>	Other								

<b>METHOD OF CALCULATION</b>	
------------------------------	--

*Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.*

<b>REDUCTION OF FEES OR FINES</b>	The agency does not charge any fees or fines.
-----------------------------------	---

*Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?*

<b>REDUCTION OF REGULATION</b>	The agency operates under Federal regulations that the agency cannot change.
--------------------------------	--

*Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?*

<b>AGENCY NAME:</b>	<b>South Carolina Commission for the Blind</b>		
<b>AGENCY CODE:</b>	<b>L240</b>	<b>SECTION:</b>	<b>39</b>

**SUMMARY**

There are no fees or fines associated with the agency and the agency has no control over Federal regulations.

*Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?*