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Federal excess personal property and firefighting property review South Carolina July 8-11, 2019

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Federal Excess Personal Property and Firefighting Property Review

**South Carolina
July 8-11, 2019**



***South Carolina Forestry Commission
USDA Forest Service
Southern Region 8
Fire and Aviation***

TABLE CONTENT

I. INTRODUCTION 3

II. PURPOSE OF REVIEW 3

III. REVIEW TEAM..... 3

IV. ENTRANCE CONFERENCE 4

V. COMMENDATIONS 4

VI. COMMENTS 4

VII. EXIT CONFERENCE 5

VIII. PROGRAM REVIEW SUMMARY 5

IX. NARRATIVES 8

 A. Critical Item “YES” (with Asterisk) Response..... 8

X. ACTION PLAN..... 9

 A. Narrative Explaining “NO” Response 9

XI. FINDINGS AND RECOMMENDATIONS 10

 Exhibit A: Field Locations Visited..... 12

 Exhibit B: Personnel Contacted and Sites Visited During the Review 19

 Exhibit C: Review Schedule..... 19

I. INTRODUCTION

This activity review was a team effort of the South Carolina Forestry Commission (SCFC) and the USDA Forest Service (FS) to manage Federal Excess Personal Property (FEPP) and Firefighting Property (FFP) under the Cooperative Fire Protection (CFP) Program.

The overall administration of the FEPP and FFP programs were reviewed with the SCFC including the use, management, accountability, and disposal of FEPP and FFP. This FEPP and FFP review was conducted from July 8-11, 2019. Information from the review is contained in this report.

Currently the SCFC assists 622 cooperators throughout the State of South Carolina Cooperative fire protection agreements between the State and rural Fire Departments (FDs) legalize the cost sharing of federal and state CFP funds, the loaning of FEPP, the passing of titles of FFP to state cooperators, and the passing of titles to FDs.

The SCFC has approximately **735** FEPP trucks, trailers, Generators, and miscellaneous equipment on loan to 622 volunteer fire departments. Title/ownership of 2,924 FFP trucks, trailers, generators, and miscellaneous equipment have been passed to VFDs and FDs, serving an estimated 3 million South Carolina citizens. The state came into the FFP program in 2012 and has since acquired over **11 million** dollars in FFP property.

II. PURPOSE OF REVIEW

The Forest Service is authorized to loan property to State Foresters under cooperative agreements (Cooperative Forestry Assistance Act of 1978, PL 95-313). The Forest Service retains ownership of the property and must account for the property by regular inventory. The Forest Service is authorized by 10 U.S.C. (2576b) with the management of transfer to State agencies of excess DoD Firefighting Property (FFP) that is suitable for use in providing fire and emergency services. The purpose of this review is to highlight achievements as well as identify issues and opportunities that require additional attention in order that actions may be taken to strengthen the programs. The review also insures that the programs are being run in accordance with FS policy, Forest Service Manual (FSM) 1460 "Reviews", and conducted in accordance with Forest Service Handbook (FSH) 3109.12, "Property Acquisition and Assistance Handbook". Commendable actions and processes are shared with other states during subsequent reviews.

III. REVIEW TEAM

During each review State and Federal employees who work with FEPP are invited to participate as members of the review team. Team members for this review were:

Soon Fletcher, Regional FEPP/ FFP Property Program Manager, FS, Atlanta, GA
Lex Gabaldo, Deputy Regional FEPP/FFP Property and Cooperative Fire, FS, Atlanta, GA
Michael Gilmore, FEPP/ FFP Property Disposal Specialist, FS, Newtown Square, PA
Jonathan Calore, FEPP/FFP Manager, SCFC, Columbia, SC
Kerry Boyle, Assistant FEPP/FFP Manager, SCFC, Columbia, SC
Susan Brogdon, FEPP/FFP Administrative Assistant, SCFC, Columbia, SC

IV. ENTRANCE CONFERENCE

The entrance conference was held at the South Carolina Forestry Commission (SCFC) conference room in Columbia, SC. The attendees were: Soon Fletcher, Lex Gabaldo, Michael Gilmore, Fire Chief, Darryl Jones, Jonathan Calore, Kerry Boyle, and Susan Brogdon. During the entrance conference the FEPP Review List of Questions were discussed including SCFC's distribution of property process, the SCFC property priority system, and the overall management of FEPP and FFP.

V. COMMENDATIONS

The SCFC staff demonstrates a high degree of leadership, dedication, enthusiasm, and professionalism in the way that they manage their FEPP and FFP programs.

Jonathan Calore, Susan Brogdon, and Kerry Boyle are commended for their management of accountable items by accomplishing the delivery of better equipment to FDs and VFDs throughout the state of South Carolina. The FDs, the VFDs, and the communities appreciate the FEPP and the FFP equipment that they have received from the SCFC.

County Zone Fire Management Officers (FMOs) are commended for their outstanding customer service. They are also commended for maintaining a good working relationship with their counties, with local FDs, and local VFDs.

Aircraft Staffs are commended for doing a good job of tracking and maintaining their aircraft. The state has a very good aircraft tracking system.

Bethel FD, Sumter FD, Hannah-Salem-Friendfield FD, Kingstree FD, Olanta VFD, and Laurens FD are commended for improving their ISO ratings and for supporting their communities. These FDs and VFD have very good ISO ratings of 4 or higher.

Couchton FD, Bolentown FD, Norway FD, and Bamberg FD are commended for doing an outstanding job of maintaining their FEPP vehicles and effectively supporting their communities.

VI. COMMENTS

Each year, there are approximately 7,000 wildland fires involving 10,249 acres which occur throughout the state of South Carolina. The South Carolina Forestry Commission (SCFC), Volunteer Fire Departments (VFDs), and Fire Departments (FDs) are responsible for the initial attack on these wildland fires.

The SCFC has developed an acquisition plan which includes smaller FDs getting property first then property going to larger FDs on a first come first served basis. The SCFC FEPP & FFP acquisition plan is developed thru input received from fire departments and County Zone Fire Management Officers (FMOs). The property item distribution of FEPP and FFP equipment is equitable and the fire departments are pleased with the state FEPP and FFP acquisition plan.

Jonathan Calore, FEPP Manager, Susan Brogdon, FEPP Administrative Assistant, and Kerry Boyle, Assistant FEPP Manager, have been working in the FEPP and FFP programs for one year. They have spent a lot of time cleaning up the FEPMIS database and managing the disposal of FEPP items that are no longer being used. Despite continued efforts to update information in

FEPMIS, there are still a lot of property items that have incorrect serial numbers, model numbers, model years and manufacturer information listed in FEPMIS.

The SCFC is constantly screening more FFP equipment and using that equipment to phase out FEPP equipment which is outdated and FEPP equipment which requires high maintenance costs. The state is in the process of switching all of its FEPP equipment over to FFP equipment.

The SCFC has three main DOD facilities from which they receive equipment: Fort Bragg, NC, Fort Stewart, GA, and Jacksonville Excess Property Facility, FL. The state has 3 part time screeners in the Columbia Office. The majority of equipment is picked up by the screeners.

During this review, Fire Chiefs expressed their gratitude and appreciation for the excess equipment that they have received thru the FEPP and FFP programs and indicated that they would like to obtain more FEPP and FFP equipment. Some Fire Chiefs stated that their FEPP and FFP equipment is essential to the effective operation of their program.

There is a good relationship between the state, VFDs, and FDs. Most of the VFDs visited have several substations and an average of 50 volunteers which shows excellent community support of the VFDs. Some of the VFDs have wildland Personal Protection Equipment (PPE) but a majority of the VFDs have no wildland PPE.

The SCFC Sector FMO's have a good working relationship with the Fire Chiefs in their counties. About thirty percent of the Fire Chiefs were present during this review. The Fire Chiefs who were present during this review were knowledgeable about the FEPP program, procedure, and process for acquiring and disposing of FEPP equipment.

Most vehicles inventoried during this review were either kept inside a fire station or under a shelter as required. A few vehicles were observed to be kept outside and not under cover. Most equipment inventoried was found to be neat, clean, and properly painted in fire colors according to state requirements. Many of the fire departments visited were well equipped with department owned fire trucks. A majority of FEPP and FFP property items inventoried during this review were well maintained.

VII. EXIT CONFERENCE

The exit conference was held at the SCFC conference room in Columbia, South Carolina. Soon Fletcher presented a review of the findings and made suggestions and recommendations. The Review Team and SCFC Staff had discussions about current situations that affect the Firefighting Property (FFP) program and the Federal Excess Personal Property (FEPP) program. The exit conference was attended by Soon Fletcher, Lex Gabaldo, Michael Gilmore; Scott Phillip, State Forester; Darryl Jones, Jonathan Calore, Kerry Boyle, and Susan Brogdon attended the exit conference.

VIII. PROGRAM REVIEW SUMMARY

Physical inspection was made of 88 pieces of FEPP equipment and 26 pieces of FFP equipment at 33 different locations. Items reviewed included trucks, generators, trailers, and other miscellaneous items. Most FEPP items inspected were found to be in service and in good condition. All items inventoried totaled approximately \$2 million in acquisition cost.

On the "Critical Item" list, any "NO" response requires an action item. "YES" Items with* have exceptions or explanation in narrative below summary.

Federal Excess Personal Property (FEPP) Review Checklist	
Inventories:	Y/N/NA
1. Are physical inventories being conducted every 2 years?	YES
2. Does the State have signed and dated Inventory Training Certificates for each person who performed a function in the last inventory?	YES
3. Are FEPMIS Inventory Worksheets completed, signed, and dated for each piece of FEPP Federal Inventory property?	YES
4. Are the physical inventory results being reconciled in FEPMIS?	YES
5. Is the date that the item was inventoried entered in FEPMIS?	YES
6. Does the State provide reminders on the rules and requirements of FEPP when conducting inventories?	YES
Documentation:	
7. Does the State have regulations and policies in place for the FEPP program?	YES
8. Are there written agreements with each local fire department for the use, care, and disposal of FEPP?	YES
9. Does the State ensure liability insurance is carried on all FEPP vehicles?	YES
10. Is there a formal process for users to request FEPP equipment?	YES
11. Does the State have a formal process for ensuring proper programmatic use of FEPP?	YES
12. Are Acquisition and Disposal documents filed and retained according to Forest Service requirements?	YES
13. Does the State identify items receipted in a batch or lot to the individual recipients?	YES
14. Did Forest Service approve disposals prior to the State disposing of items?	YES
Data Entry:	
15. Have all acquisitions been identified and receipted in FEPMIS?	YES
16. Is the State receipting acquired FEPP with accurate and complete information in FEPMIS?	YES
17. Were the selected shipping/issue documentation/audit trails complete, including the internal transfers?	YES
18. Is the State ensuring Demil FEPP property is identified and tracked in FEPMIS regardless of the acquisition cost?	YES
Items Viewed:	
19. Are Cooperative agreements current, with signatures that are still valid?	YES
20. Were all items found?	YES
21. Were items selected found in the expected locations?	YES
22. Were the items inspected properly maintained and stored?	YES*
23. Is modification done properly and safely?	YES
24. Were items selected for sampling found in proper program use?	YES

25. Is equipment identified as FEPP (FS 3100-3, a. or b. when feasible)?	YES
26. Are Federal Inventory items identified with the Federal Property Identification Number?	YES*
27. Is rehabilitation being accomplished in a timely manner?	YES
28. Is warehoused property kept at a 2 year maximum level?	YES
Disposal:	
29. Are bone yards kept at a minimal level with property disposed of within 1 year of receipt?	YES
30. Are property descriptions and conditions of excess property accurate and complete in FEPMIS?	Yes*
31. Is the Change of Status completed in a timely manner?	YES
32. Were signed purchaser's receipts provided to the Forest Service within 30 days of property removal?	YES
Are like item of low dollar value compiled to be sold by GSA?	YES
33. Is local scrap authority being conducted according to Forest Service regulations?	YES
34. Are items authorized for destruction being destroyed to prevent reuse of the item?	YES
Reviews:	
35. Is there a formal process in place to resolve concerns identified during State reviews or audits?	YES
36. Have action items from the last review/audit been cleared?	YES

Closure should normally require no more than 6 months. The review may not be closed out until all actions have been completed and documented. Failure by the State to complete action items may be grounds for suspension of the program.

Answer the following questions, with a YES or NO - for an answer that requires additional clarification, insert an asterisks (*) after the response and explain further at the end of the Summary. Enter "N/A" if not applicable to the States FFP program.

Firefighting Property (FFP) Review Checklist	
Inventories:	
1. Are physical inventories being conducted every two years?	YES
2. Does the State have signed and dated Inventory Training Certificates for each person who performed a function in the last inventory?	YES
3. Are FEPMIS Inventory Worksheets completed, signed and dated for each piece of FFP property that is tracked?	YES
4. Are the physical inventory results being reconciled in FEPMIS?	YES
5. Is the date that the item was inventoried entered in FEPMIS?	YES
6. Does the State provide reminders on the rules and requirements of FFP when conducting inventories?	YES
Documentation:	
7. Does the State have regulations and policies in place for the FFP program?	YES
8. Are there written agreements with each local fire department for the use, care and disposal of FFP?	YES
9. Does the State ensure liability insurance is carried on all FFP vehicles for one year	YES

after the item has been placed into service?	
10. Is there a formal process for users to request FFP equipment?	YES
11. Does the State have a formal process for ensuring proper programmatic use of FFP?	YES
12. Are MILSTRIPs filed and retained according to FS requirements?	YES
13. Does the State identify items receipted in a batch or lot to the individual recipients?	YES
14. Did FS approve disposals prior to the State agency returning items to DoD or mutilating Sensitive items?	YES
15. Are disposal DD1348-1A filed and retained according to FS requirements?	YES
Data Entry:	
16. Have all MILSTRIPs been identified and receipted in FEPMIS?	YES
17. Is the State receipting acquired FFP with accurate and complete information in FEPMIS?	YES
18. Were the selected Shipping/issue documentation/audit trails complete, including the internal transfers?	YES
19. Is the State ensuring Demil and Sensitive FFP property is identified and tracked in FEPMIS?	YES
20. Is the State verifying the date property has been placed into service?	YES
21. Is FFP tracked for at a minimum of one year after being placed into service?	YES
Items Viewed:	
22. Are Cooperative agreements current, with signatures that are still valid?	YES
23. Were all items found?	YES
24. Were items selected found in the expected locations?	YES
25. Were the items inspected properly maintained and stored?	YES
26. Is modification done properly and safely?	YES
27. Were items selected for sampling found in proper program use?	YES
28. Is equipment identified as FFP?	NO
29. Were Fire Departments aware of the requirements for use and the special conditions for disposal of Demil and Sensitive FFP?	YES
30. Is rehabilitation being accomplished in a timely manner?	YES
Disposal:	
31. Does the State have a formal disposal process for Demil and Sensitive FFP?	YES
32. Are FFP items that have not been placed into service within 2 years being returned to the nearest DLA Disposition Services site?	YES
Reviews:	
33. Is there a formal process in place to resolve concerns identified during state reviews or audits?	YES
34. Have action items from the last review/audit been cleared?	YES

IX. NARRATIVES

A. Critical Item "YES" (with Asterisk) Response

22. Were the items inspected property maintained and stored? Yes*

Some items are no longer being used and are awaiting disposal. A few FEPP items are not sheltered under cover which exposes the equipment to the elements, vandalism, and theft.

26. Are Federal Inventory items identified with the Federal Property Identification Number? Yes*

Most FEPP equipment was identified with FEPP tags and AG numbers. However, FEPP tags and AG numbers were not present on some equipment that was inventoried. Some FEPP tags and AG numbers on equipment are not legible due to being old and faded.

30. Are property descriptions and conditions of excess property accurate and complete in FEPMIS? Yes*

Some inspected property items have incorrect manufacturers, model, serial number, model year, or description listed in FEPMIS.

A. Critical Item “YES” (with Asterisk) Response for FFP

Firefighting Property (FFP) Review Checklist

28. Is equipment identified as FFP? NO

FFP equipment was not identified with a DDSC number tag. The state representative was not able to locate the DDSC number on FFP property items inventoried during this review. The state needs to attach the DDSC number at the same location on all FFP property items so as to better be able to identify the property as a FFP item. Placing the DDSC tag at the same location on all FFP property will help during future inventories to identify FFP property items. **FFP property does get 2 Green “Provided by SC Forestry Commission” stickers that are required to be displayed on each side of the equipment.**

X. ACTION PLAN

A. Narrative Explaining “NO” Response

Action Plan	Who	Due Date	Done
Federal Excess Property Program			
FEPP Critical Items			
Provide FEPP tags to all District Office to ensure all property is tagged. Engrave federal identification number (AG #) in the box on the tag.	State Agency	January 31, 2020	<input type="checkbox"/>
Ensure corrections are made in FEPMIS to incorrect or missing data elements such as serial number, model, model year, and/or manufacturer.	State Agency	January 31, 2020	
FFP Critical Items			
FFP equipment was not identified with DDSC number tag. State needs to attach the DDSC number at the same location on all FFP property items in order to be better able to identify FFP items	State Agency	January 31 2020	<input type="checkbox"/>
Aircraft Critical Items			
None			<input type="checkbox"/>

XI. FINDINGS AND RECOMMENDATIONS

1. Finding: Many pieces of FEPP property are missing FEPP tags and AG numbers. Equipment data plates cannot be read because the FEPP tags, AG number stickers, and equipment data plates are either old, faded, or have been painted over.

Recommendation: Provide FEPP tags to all District Offices to ensure all property is tagged. As property items are inventoried or serviced by the state, engrave Federal ID numbers (AG number) on the FEPP tags. Engrave Federal identification numbers (AG number) in the box on the tag and engrave state numbers to the right of the box on the tag for easier tracking.

Target Date: January 31, 2020

Responsibility: State agency

2. Finding: The cooperative agreements and loaned equipment documents are currently being kept at a separate folder without a list being maintained of the property items that are on loan to the VFDs.

Recommendation: Each cooperative agreement should include a list of property items that are on loan to the VFDs, copy of registration cards, and proof of insurance documentation.

Target Date: January 31, 2020

Responsibility: State agency

3. Finding: The following property items are missing FEPP tags and/or AG number.

Generator, AG0001611407, Pump Unit, AG0002436128, Generator, AG0001381448,
Trailer, AG00015451013, Trailer, AG0001381281, Generator, AG0001610886
Soil Preparation, AG0002436190, Truck, AG0001544376,

Recommendation: Provide FEPP tags to all District Offices to ensure all property is tagged. As property items are inventoried or serviced by the State, engrave Federal ID numbers (AG number and/or PP number) on the FEPP tags.

Target Date: Immediately

Responsibility: State agency

4. Finding: FEPP property item inventoried has not been used for some time:

Truck, AG000161154

Recommendation: Vehicle must be utilized instead of setting in the FD. If the FD doesn't need this truck then, the state needs to move it to a FD that needs the truck.

Target Date: Immediately

Responsibility: State agency

5. Finding: The following items have **incorrect serial number, model numbers, model year, or manufacturer** information listed in FEPMIS:

Pump Unit, AG0001544009, Generator, AG000161611379, Shelter, AG0001610669,
Compressor, AG0001544349, Shelter, AG0001610670, Loader, DDSC22261600,

Generator, AG0001626370,	Generator, AG0001610744,	Trailer, AG0001290089,
Trailer /Tank, AG0001544957,	Hummer, AG0001611339,	Generator, AG0001611397,
Shelter, AG0001544782,	Shelter, AG0001544973,	Generator, AG000162643,
Truck, AG0001611368,	Tractor, AG0001611491,	Inflatable Dike, AG0001611010,
Generator, AG0001610886,	Tractor, AG0001611491,	
Portable Light Equip, AG0001544519,	Portable Light Equip, AG0001544520,	
Portable Light Equip, AG0001626440,	Cleaning Equipment, AG0001610930,	
Soil Prep Machine, AG0002436190,	Crane, Hydraulic Hoists, AG00023060062,	

Recommendation: Correct item **serial, model numbers, model year, and manufacturer** in FEPMIS.

Target Date: Immediately

Responsibility: State agency

6. Finding: The following FEPP and FFP items are **kept outside and FFP property items are missing DDSC numbers:**

Tractor, AG0001611491,	Truck, AG0001544639,	Tractor Attachment, PP000033703,
Truck, AG0001610944,	Truck, AG0001544900,	Truck, DDSC2271SC03,
Trailer, DDSC30317325,	Truck, DDSC30306966,	Truck, DDSC20770581,
Truck, DDSC83244638,	Trailer, DDSC90804500,	Truck, DDSC90292098,
Truck, DDSC90957805,	Converters, DDSC60279142,	Truck, DDSC83377879,
Trailer, DDSC82155296,	Firefighting, DDSC90281806,	Firefighting, DDSC61019000,
Truck, DDSC82832436,	Truck, DDSC83244638,	Truck, DDSC70597108,
Loader, DDSC22261600,	Tractor, DDSC30338130,	Generator, DDSC60837180,
Excavating, DDSC81867131,	ATV, DDSC91223272,	Tractor, DSC90590043B,
Truck, DSC90875760A,	Trailer, DDSC82083325,	Firefighting, DDSC82144893,
Truck, DDSC51035048,		

Recommendation: FEPP item should be kept inside or at least under cover. If possible, move the item to a covered location.

Target Date: Immediately

Responsibility: State agency

7. Finding: State assigned FFP Property item number incorrectly and missing pictures in FEPMIS.

Truck, DDSC2271SC03

Recommendation: In the future, the state needs to assign the correct FFP property number. Current pictures must be uploaded and the in-service date needs to be updated in FEPMIS before closing/removing the property item from FEPMIS.

Target Date: Immediately

Responsibility: State agency

8. Finding: Clear Pond Fire Department has the following **three trucks** that have not been utilized for some time:

Truck, AG0001611054, Truck, AG0001610984, Truck, AG0001611220

Recommendation: These three trucks need to be reallocated to other Fire Departments that need trucks.

Target Date: Immediately

Responsibility: State agency

Exhibit A: Field Locations Visited

LOCATION VISITED	VISITOR	# ITEMS INSPECTED	COMMENTS
Sumter Airport	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon	FEPP 1	FEPP Aircraft Cessna, AG0002418076, is in excellent condition. The aircraft is kept inside. FEPP tag and AG number are on the aircraft. All equipment information matches with FEPMIS.
Sumter FD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Donna Green	FEPP 1	FEPP Foam Tank with Trailer, AG0001610994, is in excellent condition both inside and out. FEPP tag and AG number are on the truck. Data plate is missing, therefore, it was not possible to verify the serial number, model, and model year during this review. This FD has all paid firefighters. The FD has no wildland PPE. The FD's ISO rating is 1 in the city and 4 in the county.
Bethel FD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Donna Green	FEPP 1	FEPP Power Pump, AG0001544009, is in excellent condition. FEPP tag and AG number are on the Pump. Pump has incorrect serial, model year, and model number listed in FEPMIS. The FD has 25 volunteer firefighters, their ISO rating is 1 in the city and 4 in the county. The FD responds to wildland fires but has no wildland PPE.
Manchester State Forest	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon,	FEPP 12 FFP 10	The Manchester State Forest has a large storage building and has a lot of FEPP equipment. Generator, AG0001611379, has the incorrect model and model year listed in FEPMIS. Woodworking Machine, AG0001544684, has the incorrect model year listed in

	James Douglas		<p>FPEMIS. Equipment Shelter, AG0001610669, is parked outside and has the incorrect model, and model year listed in FPEMIS. Trailer, AG0001290085, has the incorrect model and model year listed in FPEMIS. This Trailer is missing a data plate to verify serial number, manufacturer, model, and model year information. Trailer, AG0001290091, has the incorrect model year listed in FPEMIS. Gardening Implement, AG 0001544050, is missing the AG number, FEPP Tag, data plate, and is not kept under covered storage. Compressor, AG0001544349, has the incorrect serial number, model, and model year listed in FPEMIS. Trailer, AG0001545011, is missing the data plate, has the incorrect model, and model year listed in FPEMIS. Rigid Wall Shelter, AG0001610670, has the incorrect manufacturer, model, and model year listed in FPEMIS. Forklift, AG0001611176, is in good condition. Type 6 Skid Unit with 200 Gal. Tank is in good condition. Semi-Trailer, AG0001544994, is not at the location listed in FPEMIS. Excavating Equipment, DDSC22262600, is in excellent condition and has the incorrect serial number listed in FPEMIS. Dozer, DDSC30338130, Generator, DDSC60837180, Grader, DDSC81867131, Utility Vehicle, DDSC91223272, Tractor, DSC90590043B, Truck & Tractor attachment, DSC90875760A, Trailer System, DDSC82083325, Fire Truck, DDSC82144893, and Truck, DDSC51035048, are all in excellent condition.</p>
Kingstree FD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Terry Cook	FEPP 1	<p>Truck, AG0001611043, is in excellent condition. FEPP tag and AG number are on the truck. All equipment information for this truck matches with FPEMIS. The FD has 32 volunteer firefighters, 8 paid firefighters, and covers a 32 square mile area. The FD's ISO rating is 3Y and the FD has no wildland PPE.</p>
Williamsburg County FD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon,	FEPP 2	<p>FEPP Generator, AG0001626370, is in good condition. FEPP tag and AG number are on the generator. This generator has the incorrect model year listed in FPEMIS. Cascade Trailer, AG0001544313, is in excellent condition. This trailer has no data plate to</p>

	Terry Cook		verify the manufacturer, model, and model year. The FD has 23 substations with 130 volunteer firefighters, 11 paid firefighters, 1 paid part time firefighter, and covers an 800 square mile area. The FD's ISO rating is 5/9.
Hannah-Salem-Friendfield FD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, George Martin	FEPP 1	Generator, AG0001610744, mounted on a trailer is in good condition. A FEPP tag and AG number are on the generator. This generator has the incorrect model year listed in FEPMIS. The Chassis Trailer's SN: 1762, model: 61A002M, model year: 1962, and manufacturer, Stevens MFG needs to be updated in FEPMIS. The FD has 6 substations, 50 volunteer firefighters, 1 full time paid firefighter, 8 part time firefighters, and covers a 175 square mile area. This FD's response time is 10 minutes and their ISO rating is 4. The FD responses to wildland fires but has no wildland PPE.
Olanta Rural FD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, George Martin	FEPP 2	Generator, AG0001611407, is in excellent condition. This generator is missing a data plate to verify manufacturer, model, and model year. Power Pump, AG0002436128, is in good condition. This Power Pump has the incorrect serial number and model year listed in FEPMIS. The FD has much of their own equipment. However, the Fire Chief expressed that the FD needs new brush trucks and tenders. The FD has 2 substations, 35 volunteer firefighters, 1 paid firefighter, 4 paid part time firefighters, and covers a 26 square mile area. This FD's response time is approximately 7 minutes and their ISO rating is 4. Their annual budget is \$430,000. The FD responses to wildland fires but has no wildland PPE.
Newberry FD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Bruce Ballentine		FEPP Trailer, AG0001290089, is in good condition. This trailer has an incorrect model listed in FEPMIS. The trailer is not housed under cover. Generator, AG0001381448, is housed under cover and is in excellent condition. FEPP tag and AG number sticker on the generator is faded and almost unreadable. Generator, AG0001544863, is on Trailer, 2 ½ ton, 2 wheel SN 1HZD14106D1005801, Model M200A1, and model year 1983, is in good condition. Both the

			<p>generator and trailer have not been painted state colors. Trailer, AG0001544957, is not at the location listed in FEPMIS. Trailer, AG0001545013, has the incorrect serial number, make, model, and model year listed in FEPMIS. This trailer has a missing FEPP tag, missing AG number label, and is parked outside not under cover. Trailer with 400 Gal Tank, AG0001544957, is in good condition. This trailer has the incorrect serial number and manufacturer listed in FEPMIS. This trailer has a FEPP tag but the trailer is parked outside and is not under cover. Electric Portable & Hand Light Equipment, AG0001544520, and AG0001626440, are in good condition. These two Electric Portable Lights have the incorrect serial number, make, model, and model year listed in FEPMIS.</p>
Laurens FD	<p>Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Dale Curry</p>	FEPP 5	<p>Industrial Laundry & Dryer, AG0001610930, is in good condition. Industrial Laundry & Dryer has the incorrect make, model, and model year listed in FEPMIS. The Industrial Laundry & Dryer has an AG number label and a FEPP tag but the AG number is faded and is hard to read. This Industrial Laundry & Dryer is missing it's data plate. Trailer, AG0001381266, is in good condition. A FEPP tag and AG number are on this trailer. Truck, AG0001611339, is in excellent condition. This truck has the incorrect serial number and manufacturer listed in FEPMIS. Storage Container, AG0001611458, is in good condition. A FEPP tag and AG number are on the container. Generator, AG0001611397, is good condition and is housed under cover. A FEPP tag and AG number are on the generator. This generator has the incorrect make, model, and model year listed in FEPMIS. This FD has a lot of their own equipment. The FD is very clean and neat. The FD has 1 substation, 14 volunteer firefighters, 13 full time paid firefighters, and covers a 10.9 square mile area. The FD's response time is approximately 5 minutes and their ISO rating is 1. The FD's annual budget is \$810,000. SCFC FEPP Manager, Jonathan Calore, talked to the Fire Chief about the FFP Property</p>

			Program. The FD responses to wildland fires but has no wildland PPE.
Hodges-Cokesbury FD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Dale Curry	FEPP 1	Shelter, AG0001544782, is in good condition. This Shelter is missing a data plate, FEPP tag, and AG number. This shelter has an incorrect make, model, and model year listed in FEPMIS. The shelter is parked outside and is not stored under cover.
Greenwood Airport	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Dale Curry	FEPP 1	Fixed Wing Aircraft, Cessna, AG0002418581, is in excellent condition. We had an opportunity to be greeted by Pilot, Steve Cameron. Mr. Cameron mention that the Aircraft may need a new Repeater. This aircraft has a FEPP metal tag, AG number, and correct identifying data attached. This aircraft is well maintained and is being utilized.
Spartanburg Airport	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Jimmy Tobias	FEPP 1	Fixed Wing Aircraft, Cessna, AG0002436125, is in excellent condition. This aircraft has a FEPP tag, AG number, correct identifying data, and is housed under cover. The aircraft log book was not available for review because the log book is locked up at another location. The Pilot stated that he will email the USFS a copy of the log book as soon as possible.
Abbeville County Fire	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Dale Curry	FEPP 13	FEPP Fire Hose Tester, AG0001544513, is in good condition but has the incorrect serial number listed in FEPMIS. FEPP Trailer, AG0001544441, is in good condition. This trailer has a FEPP tag and AG number on the trailer. The trailer is not kept under covered storage and is missing it's data plate. Winch, AG0002436062, Trailer, AG0001544241, Shelter, AG0001544884, Fabricated Building, AG0001544973, and Trailer, AG0001611643, are all in good condition. These property items are all missing their data plates, therefore, their serial number, model, model year, and make could not be verified. Trailer, AG0001381281, and Potable Building, AG0001544492, both are missing AG numbers and are not sheltered under cover. Generator, AG0001626443, has the incorrect model, model year, and serial number listed in FEPMIS. Truck, AG0001381544, is not sheltered under cover and needs to be turned into the state office.

			Tractor, AG0001611448, has the incorrect model year listed in FEPMIS. Truck, AG0001611368, has the incorrect model and property location listed in FEPMIS. This truck is not in running condition and the FD would like to turn it into the state office. The Abbeville County Fire Department has 12 substations with 250 volunteer firefighters, 1 paid staff member, 2 paid firefighters, covers a 596 square mile area and their response time is approximately 12 minutes. This FD services a population of approximately 25,000 people and responses to wildland fires. The FD has 20 sets of wildland PPE. The FD's annual budget is approximately \$400,000 per year.
Northwest VFD	Soon Fletcher, Jonathan Calore, Mike Dueitt, Lex Gabaldo, Susan Brogdon, Dale Curry	FEPP 1	Generator with Flood Light set, AG0001544519, is in good condition. This generator with flood light set has the incorrect make, model, and model year listed in FEPMIS. This generator and flood light set is kept outside and it is not kept under cover.
Columbia State Facilities	Mike Gilmore Kerry Boyle	FEPP 7 FFP 3	Six FEPP items are stored outside and not under cover. One FEPP item is housed under cover. All FFP items did not have their DDSC numbers on the equipment. SCFC needs to make sure to put the DDSC number on all FFP equipment.
Columbia Central Repair Shop	Mike Gilmore Kerry Boyle	FEPP 1 FFP 7	Five FFP items are not stored under cover. Two FFP items are stored under cover. All FFP items did not have their DDSC numbers on the equipment. SCFC needs to make sure to put the DDSC number on all FFP equipment. FEPP Truck, AG0001626391, is in excellent condition and the AG number and FEPP tag are on the items. All property item information is listed correctly in FEPMIS.
Lee Country FD	Mike Gilmore Kerry Boyle	FEPP 2 FFP 6	All FFP items did not have DDSC numbers on them. SCFC needs to make sure to put the DDSC number on all FFP equipment.
Turkey Creek Station 6	Mike Gilmore Kerry Boyle	FEPP 1	FEPP property item information is listed correctly in FEPMIS.
Red Hills Station 5	Mike Gilmore Kerry Boyle	FEPP 1	Truck, AG0001610944, is in excellent condition. All FEPP information for this truck is listed correctly in FEPMIS. The truck is not kept under cover.
Hartsville Airport	Mike Gilmore Kerry Boyle	FEPP 1	The aircraft is in excellent condition. The aircraft is sheltered under cover. The AG number and FEPP tag are on the aircraft. All property information for the

			aircraft is listed correctly in FEPMIS.
Nichols VFD	Mike Gilmore Kerry Boyle	FEPP 1	Truck is in good condition. All information for the truck is listed correctly in FEPMIS. The truck is not kept under cover.
Black River FD	Mike Gilmore Kerry Boyle	FEPP 1	Truck is in good condition and has the FEPP tag and AG number attached. All information for the truck is listed correctly in FEPMIS.
Orangeburg Airport	Mike Gilmore Kerry Boyle	FEPP 1	The aircraft is sheltered under cover. The AG number, and FEPP tag are on the aircraft. All property information for the aircraft is listed correctly in FEPMIS.
Belleville FD	Mike Gilmore Kerry Boyle	FEPP 4	Truck, AG0001544290, has the incorrect state number listed in FEPMIS. The truck's state number needs to be corrected to E1230 in FEPMIS. Compressor, AG0001544801, is a durable item. It is in good condition and is kept under cover.
Edisto FD	Mike Gilmore Kerry Boyle	FEPP 2 FEPP 1 Durable	Kawasaki Generator, AG0001610886, was not tagged with an AG number. The AG number tag and state number was added to the generator during this review. This generator is a durable item.
Bolen town FD	Mike Gilmore Kerry Boyle	FEPP 1 FEPP 3 Durable	Truck, AG0001544889, is in excellent condition and has the FEPP tag and AG number attached. All information for this truck is listed correctly in FEPMIS.
Norway FD	Mike Gilmore Kerry Boyle	FEPP 3	All three trucks are in excellent condition. All the trucks' information is listed correctly in FEPMIS and they are kept under covered storage. AG numbers and FEPP tags are on the trucks.
St Matthews FD	Mike Gilmore Kerry Boyle	FEPP 3	Two trucks, AG0001611453, AG0001610772 and one generator, AG0001544211 inventoried are in excellent condition. These trucks and generator information is listed correctly in FEPMIS and the items are kept under covered storage. AG numbers and FEPP tags are on the trucks and generator.
Beaufort Office	Mike Gilmore Kerry Boyle	FEPP 1	Aircraft, AG0002428251, is in excellent condition. The aircraft information is listed correctly in FEPMIS. AG number and FEPP tag are on the aircraft. The aircraft is kept under covered storage.
Couchton FD	Mike Gilmore Kerry Boyle	FEPP 1	Truck, AG0001611024, is in excellent condition. The truck's information is listed correctly in FEPMIS but it is not kept under covered storage.
Bamberg FD	Mike Gilmore Kerry Boyle	FEPP 2	Both trucks, AG0001610880, AG0001611033, are in excellent condition. Both trucks information is listed

			correctly in FEPMIS and the trucks are kept under covered storage.
Clear Pond FD	Mike Gilmore Kerry Boyle	FEPP 3	All three trucks, AG0001611054, AG0001610984, and AG0001611220 have not been utilized by the FD for a while. These trucks are sitting in the Fire House and are covered with spider webs. These trucks have had the same mileage on them for several years. These trucks need to be allocated to FDs that need trucks or returned into the state office for disposal.

Exhibit B: Personnel Contacted and Sites Visited During the Review

Jonathan Calore, FEPP Manager, SCFC
 Kerry Boyle, Assistant FEPP Manager, SCFC
 Donna Green, LEO, ZONE FMO, SCFC
 Nicky Hill, Lieutenant, Sumter FD
 Kirk Hall, Firefighter, Sumter FD
 James Douglas, State Forest Director, SCFC
 Charlies Scruggs, Equipment Supervisor, SCFC
 Clay Matthews, Captain, Kingstree FD
 Terry Cook, LEO, Sector FMO, SCFC
 Brian Gamble, Captain, Williamsburg FD
 Jacob Shuler, Firefighter, Hannah-Salem-Friendfield FD
 Judson Coker, Firefighter, Hannah-Salem-Friendfield FD
 Mac Godwin, Firefighter, Hannah-Salem-Friendfield FD
 George Martin, LEO, Sector FMO, SCFC
 Jimmy Coker, Fire Chief, Olanta Rural FD
 Bruce Ballentine, Sector FMO, SCFC
 Dale Curry, LEO, Sector FMO, SCFC
 Bill Hughes, Fire Chief, Laurens FD
 Allen Wood, Fire Engineer, Laurens FD
 Jeremy Gibbs, Lieutenant, Laurens FD
 Steve Cameron, Pilot, SCFC
 Jimmy Tobias, Pilot, SCFC
 William Evatt, Fire Chief, Abbeville County Fire
 Tim Williams, Fire Marshall, Abbeville County Fire

Exhibit C: Review Schedule

Day 1: Monday July 8, 2019

13:00 – 15:00 Introductions (Columbia conference room)
 Review agenda and establish review teams
 15:00 - 18:00 Review of records
 Overview of South Carolina Forestry Commission FEPP & FFP Program

Team 1: Jonathan Calore, Soon Fletcher, Mike Dueitt, Lex Gabaldo, and Susan Brodgon

Team 2: Mike Gilmore and Kerry Boyle

Day 2: Tuesday July 9, 2019

07:30-17:30 Team 1: Review at Sumter Airport, Sumter FD, Bethel FD, Manchester State Forester, Kingstree FD, Williamsburg FD, Hannah-Salem-Friendfield FD, and Olanta Rural FD

Team 2: State Facilities, Shop, Hartsville Airport, Lee County FD, Turkey Creek Station #6, Red Hill Station #5, Darlington Hartsville Airport, Nichols VFD, and Black River.

Day 3: Wednesday July 10, 2019

07:30-17:30 Team 1: Newberry FD, Laurens FD, Hodges-Cokesbury, Greenwood Airport, Spartanburg-Airport, Abbeville County Fire, and Northwest FD

Team 2: Orangeburg Airport, Belleville FD, Edisto FD, Bolen Town FD, Norway FD, Calhoun St. Matthews FD, Beaufort Office, Couchton FD, and Bamberg FD

Day 4: Thursday July 11, 2019

08:30-10:00 USFS and SCFC meet at SCFC Office Conference Room for closeout with State Forester.