



Berkeley County Transportation Committee
COUNTY TRANSPORTATION PLAN

BERKELEY COUNTY TRANSPORTATION PLAN

OVERVIEW

This County-wide transportation plan, as adopted by the Berkeley County Transportation Committee (BCTC), is submitted in accordance with the provisions of Section 12-28-2740, Code of Laws of South Carolina, 1976 (as amended). The BCTC is composed of nine members appointed by the Berkeley County Legislative Delegation. The BCTC includes fair representation of municipalities and unincorporated areas of Berkeley County. The current members of the BCTC are listed in Appendix A.

In fulfilling its duties, the BCTC will seek to identify, prioritize, and allocate funds for roadway and transportation projects which will effectively serve the needs of Berkeley County.

ADMINISTRATION

The BCTC has elected to administer its C Fund Program. The Program will be administered in compliance with the requirements of Section 12-28-2740, Code of Laws of South Carolina, 1976 (as amended), including specific requirements related to allocation of funds, procurement, and reporting.

Through an agreement between the BCTC and Berkeley County Government, the County will provide program management, financial accounting and reporting, and will receive and disburse funds.

Funds accrued to Berkeley County under the C Fund Program are to be sent to:

Berkeley County Government
1003 Highway 52
Post Office Box 6122
Moncks Corner, South Carolina 29461-6120

Attn: Jennifer Hinson, Senior Accountant
Berkeley County Finance Department

Any correspondence, questions, or comments for the BCTC should be addressed to:

Danny Thrower, Chairman
Berkeley County Transportation Committee
1003 Highway 52
Post Office Box 6122
Moncks Corner, South Carolina 29461
843.719.4131 Direct
danny.thrower@berkeleycountysc.gov

PROJECT LIMITATIONS

Funding will be utilized on County-wide transportation facilities that consist of the SCDOT secondary road system, and the County and municipal governments' road and bridge system. Consideration will not be given to funding projects for Interstate highways, US routes, and SCDOT primary routes, unless extenuating circumstances arise which might justify an exception.

DESIGN AND CONSTRUCTION STANDARDS

"C" funded projects designated as SCDOT Projects will be performed by SCDOT. All work will be designed and constructed in accordance with the Standard Specifications for Highway Construction, latest edition, the AASHTO Policy on Geometric Design of Highways and Streets, and any other applicable standards adopted by the SCDOT and/or the Federal Highway Administration.

"C" funded projects designated as Local Projects will be designed and constructed in accordance with Berkeley County's roadway and drainage design and construction standards.

FUNDING CATEGORIES

The needs and demands on the "C" Fund Program far exceed the available funding. Therefore, the BCTC will adopt target funding levels according to the categories described below.

CATEGORY A: Local Paving Projects

Projects eligible for funding under this category are unpaved roads currently maintained by the County or a municipality. Upon completion of improvements, the roads will continue to be maintained by the County or municipality. In order to be eligible for funding, the road must have an ADT of 120 or higher.

CATEGORY B: Local Resurfacing Projects

These projects consist of resurfacing existing paved roads being maintained by the county or a municipality.

CATEGORY C: State Paving Projects

These projects are unpaved publicly maintained roads which, upon completion of the improvements, will be maintained by SCDOT.

CATEGORY D: State Resurfacing Projects

These projects consist of resurfacing existing paved roads which are being maintained by SCDOT as part of the State Highway System.

CATEGORY E: Enhancement Projects

These projects consist of constructing, repairing, or replacing sidewalks, bikeways, or trails within a dedicated public right of way easement. Funding for these projects will be limited to matching funds (up to 25%). Normally funding under this category will not exceed \$120,000 per year.

CATEGORY F: Other Projects

This category is reserved for projects which do not fit the description of other categories, or which fit multiple categories. Aggregate surfacing of unpaved roads, and drainage improvements directly associated with roadways would be eligible under Category F.

CATEGORY G: Completed Projects

This category is reserved for funds received from previously programmed projects which have been completed or otherwise terminated.

CATEGORY H: Economic Development Projects

Projects in this category are limited to public road projects which promote economic development and job growth in Berkeley County.

PROJECT SELECTION, PRIORITIZATION, AND APPROVAL

The BCTC will accept project requests from citizens, local governments, SCDOT, and other groups. All requests will initially be directed to the Berkeley County Engineer who will receive, review, and retain the request prior to distribution to the BCTC members.

Project requests will be evaluated for eligibility under one or more categories, and will be assigned a category accordingly. At a time designated by the BCTC, requests received prior to the designated date will be reported to the BCTC. The report will include the nature of the request, the funding category(s), and other information provided with the application.

Each category of projects will be evaluated and prioritized separately based on criteria established by the BCTC for that category. Resurfacing projects will be prioritized by the local government within which the projects are located. Roads maintained by SCDOT or Berkeley County within a municipality may be prioritized separately by SCDOT, the County and the municipality. Projects will be selected on the basis of the targeted funding level for the category and overall prioritization without regard to project location.

Paving projects in Category A and Category C will require individual requests which will include the following information:

Project name.

Project location.

Project description.

Description of the need and anticipated benefits of the project.

Signatures of adjoining property owners indicating their willingness to provide easements and/or rights-of-way where applicable.

Name, address, and telephone number of contact person.

The BCTC will employ an objective rating system for qualified paving projects. The project ratings will be used to develop a preliminary project priority list for all qualified projects.

Project requests for Category E: Enhancement Projects, must be submitted through, and endorsed by, the local government wherein the project is located. The request must include the following information:

Project name.

Project location (description/map).

Project description.

Description of the need and anticipated benefits of the project.

Endorsement from appropriate local government.

Preliminary cost estimate and sources of funding by percentage.

Statement by the public agency agreeing to maintain the project upon completion.

Name, address, and telephone number of contact person.

Projects in all other categories will be selected on the basis of available funds within the limits previously described, and the prioritization procedure established by the BCTC for each selection cycle.

LOCAL AGENCY PROJECT ADMINISTRATION

Projects administered by local agencies must follow procurement and other requirements described in Appendix B: Requirements for C-Fund Projects Managed by Local Agencies. Failure to meet those requirements will result in reimbursement being withheld.

TRANSPORTATION PLAN REVIEW AND REVISION

The BCTC reserves the right to review and revise the County Transportation Plan. A review may be initiated by a member of the BCTC in order to address desired revisions

or in response to Legislative changes made in the C Fund Program. Changes, additions, or deletions will be forwarded to SCDOT for appropriate action.

APPROVAL

This TRANSPORTATION PLAN was approved by the Berkeley County Transportation Committee at its meeting on March 11, 2022.



Danny Thrower, Chairman
Berkeley County Transportation Committee

Appendix A

Berkeley County Transportation Committee Member Directory

Name	Mailing Address	Daytime Phone	E Mail Address
Frank Carson	Berkeley County 1003 Highway 52 Post Office Box 6122 Moncks Corner, SC 29461	843.719.4179 843.412.8684	frank.carson@berkeleycountysc.gov
Mike Cochran	City of Hanahan 1255 Yeamans Hall Road Hanahan, SC 29410	843.554.4221	mcochran@cityofhanahan.com
John E. Fondren, III	559 Fondren Place Moncks Corner, SC 29461	843.708.0780	johnfondren@homesc.com
Shelley Greene	Berkeley County School District 107 East Main Street Moncks Corner, SC 29461	843.899.8625 843.810.0192	greenes@bcschools.net greenesmg72@aol.com
Fred Lincoln	133 Sarah Lincoln Road Wando, SC 29492	843.881.1628 843.697.1699	flincoln@bellsouth.net
Jeff Lord	Town of Moncks Corner 118 Carolina Avenue Post Office Box 700 Moncks Corner, SC 29461	843.719.7910	jeff.lord@monckscornersc.gov
Tom O'Brien	City of Charleston 2 George Street, Suite 2100 Charleston, SC 29401	843.724.3777	obrient@charleston-sc.gov
Danny Thrower	Berkeley County 1003 Highway 52 Post Office Box 6122 Moncks Corner, SC 29461	843.719.4131 843.200.6995	danny.thrower@berkeleycountysc.gov
Natalie Zeigler	City of Goose Creek Post Office Drawer 1768 519 N. Goose Creek Blvd Goose Creek, SC 29445	843.797.6220	nzeigler@cityofgoosecreek.com

Appendix B

Requirements for C-Fund Projects Managed by Local Agencies

Local agencies receiving C-Funds from the Berkeley County Transportation Committee must meet the following procurement requirements in order to be eligible for reimbursement. If the agency opts to use the SC Procurement Code as a model they will meet all these requirements.

1. Documentation of procurement system (an internal Policies and Procedures document that will outline the procedures to be used).
2. Ensure there is a competitive system in place and followed for construction, purchase of materials, and professional services.
3. If there are instances where competition cannot be obtained, it must be well documented as a Sole Source or Emergency, and appropriate procedures need to be developed to handle these types of procurements as well.
4. Local preferences are not allowed.
5. If federal funds are being used, state preferences are not allowed.
6. All solicitations are publicly advertised (this is usually in Commerce Business Daily or a newspaper of general distribution, not just a small local newspaper).
7. Bid bonds are required for projects that are over \$100,000.
8. All work performed under the contracts must be covered by a 100% performance and payment bond.
9. Bond requirements cannot include a requirement that the surety bond be furnished by a particular surety company or through a particular agent or broker.
10. All bid tabulations and summaries must be published in a newspaper of general distribution after an award is made. Posting bid tabulations and summaries on the agency website may be acceptable, if documented.

Local agencies must ensure that five percent (5%) of the project's C-Funds are expended with minority business enterprises (MBEs) and five percent (5%) of the project's C-Funds are expended with female business enterprises (FBEs).

(Appendix B continued)

Local agencies must obtain Encroachment Permits from SCDOT and/or Berkeley County where needed.

Expenditures must be reasonable and consistent.

Reimbursement requests must include sufficient information to document satisfaction of the above requirements. Reimbursement requests must also include copies of all invoices and evidence of payment for which reimbursement is sought.