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Fiscal Year 2016-2017 Accountability Report

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AGENCY NAME:	Office of the State Auditor		
AGENCY CODE:	F270	SECTION:	105

Fiscal Year 2016-2017 Accountability Report

SUBMISSION FORM

AGENCY MISSION	To promote accountability and transparency in South Carolina state government by providing independent assurance and attest services.
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AGENCY VISION	Making a positive impact on state government through excellent client service.
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

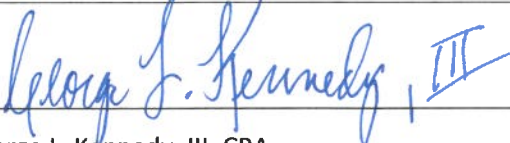
	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	George L. Kennedy, III	803-832-8929	gkennedy@osa.sc.gov
SECONDARY CONTACT:	Norma J. Dawkins	803-832-8238	ndawkins@osa.sc.gov

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I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	
	(TYPE OR PRINT NAME): George L. Kennedy, III, CPA

BOARD/CMSN. CHAIR (SIGN AND DATE):	N/A
	(TYPE OR PRINT NAME):

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AGENCY’S DISCUSSION AND ANALYSIS

Purpose, Organization and Major Responsibilities

The Office of the State Auditor (OSA) serves as the independent audit function for the State of South Carolina. The OSA is organized into three service delivery divisions, State Agency, Medicaid and Internal Audit Services, supported by an Administrative division.

State Agency Division - Composed of approximately 26 audit professionals, this division has 4 core responsibilities:

1. Annual audit of the State’s Comprehensive Annual Financial Report (CAFR) as prepared by the Office of the Comptroller General.
2. Annual audit of the Schedule of Expenditures of Federal Awards (Single Audit).
3. Attestation engagements of each state agency not separately audited, which are focused on internal controls.
4. Attestation engagements of county and municipal treasurers, county clerks of court, magistrates, and municipal courts to ensure that the imposition, collection and remittance of court fines, fees and assessments are in accordance with applicable state laws.

Medicaid Division - Composed of approximately 18 audit professionals, this division performs attestation engagements of financial and statistical reports filed by providers of Medicaid services, primarily nursing facilities. These engagements, performed under contract with the South Carolina Department of Health and Human Services (DHHS), determine if costs claimed for reimbursement by the provider complies with South Carolina’s State Plan for Medical Assistance, the applicable contract between DHHS and the Medicaid provider and all applicable state and federal laws and regulations. The contract agreement with DHHS requires that an engagement be performed on each provider facility at least once every 4 cost reporting periods.

Internal Audit Services Division – Composed of approximately 7 audit professionals, this division focuses on providing services to the SC Department of Transportation (DOT) and performs independent and objective assurance and consulting activities designed to add value or improve DOT’s operations. The division assists in accomplishing strategic objectives and mission by bringing a systematic and disciplined approach to evaluating and improving the effectiveness of risk management, control and governance processes.

Administrative Division – Composed of 6 administrative professionals who provide accounting, budgeting, human resource, purchasing, technology, word processing and other administrative support for the agency.

Analysis of the Agency

The last two years have been a period of both transition and transformation, as a number of initiatives have been undertaken to improve the way the agency operates and to rebuild a modern audit organization equal to its peer audit organizations in other states. The strategic direction has been focused on the following major elements:

People – Empowering leadership to drive the agency’s strategic direction, and creating a team of high-performing audit professionals.

Process – Continually re-evaluating what we do and how we do it with a view toward making our work more efficient and more valuable to those we serve.

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Place – Recognition that the work environment impacts our ability to recruit and retain high performing audit professionals.

Technology – Taking advantage of the tools available to assist the agency in accomplishing its mission.

Major Accomplishments

The following accomplishments relate to the agency’s core mission:

- The audit of the CAFR for fiscal year June 30, 2016, performed jointly with CliftonLarsonAllen, LLP (CLA), a national public accounting firm, was issued December 12, 2016. The total cost for CLA’s services was \$333,850, which was reimbursed by state agencies.
- The audit of the State’s schedule of expenditures of federal awards (single audit), also performed jointly with CLA, was issued March 22, 2017. Covering compliance with laws and regulations for nearly \$8 billion in federal award expenditures, the single audit engagement required nearly 11,550 hours to complete in addition to the assistance provided by various state agencies. Total cost for CLA’s services was \$611,000, which was reimbursed by state agencies.
- Completion of 57 agreed-upon procedures engagements for state agencies covering fiscal years 2015 and 2016.
- Completion of 60 agreed-upon procedures engagements covering 32 healthcare providers receiving Medicaid reimbursement.
- Through contract with two certified public accounting firms, completion of 16 agreed-upon procedures engagements of county and municipal courts.
- Successful integration of the Internal Audit Services Division into OSA as a result of Act 275. A change in Division leadership has resulted in a rebuilding of trust with DOT leadership, and recognition by DOT that internal audit can and should be a trusted partner.
- Substantial progress in or completion of projects related to DOT, including early stage implementation of an Enterprise Risk Management process to identify and address risks facing DOT.

Other significant accomplishments:

- Emphasis on improvements that add efficiency to our engagement process and value to our deliverables. Once these initiatives are fully implemented, we expect to deliver more work with no increase in FTE’s.
- Continued building of relationships with agencies, the legislature and other stakeholders across state government as well as with peer audit organizations in other states.
- Implementation of audit management software for the State Agency division, with plans to implement during fiscal year 2018 for the Medicaid division. The software allows for greater working flexibility and collaboration as well as substantial elimination of paper engagement documentation files.
- Hiring of a Training, Quality Control and Research manager who is focused on developing our audit professionals and assuring our deliverables meet technical standards.
- Substantial pay increases for audit professionals based on an agency-commissioned salary survey by a human resource consulting firm. The increases are designed to improve our retention rates and position us to be more competitive for prospective employees.
- Revision of our compensation policy recognizing CPA exam success by a bonus paid in two installments, one immediately and then one year later. The intent of the change is to give an immediate reward and to incentivize high performing staff members to continue employment with the agency after they have become certified.

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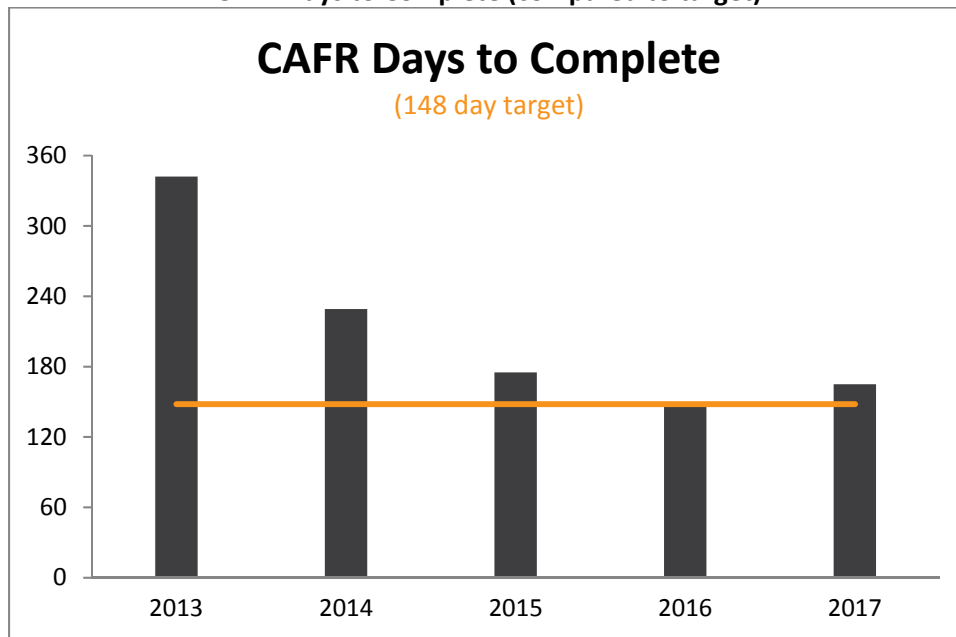
- Membership in the AICPA Government Audit Quality Center, which provides resources for the agency and is regarded as a mark of commitment to quality audits.
- A focus on resource management, including acquisition of resource scheduling software and time entry and analysis capability, both to go live during FY 2018.
- Major office renovation to provide better flow, more collaborative workspace and to help instill pride in workplace among employees.
- Continued focus on improving the agency’s culture, including better communication, team decision-making and recognition that teamwork and productivity are enhanced by building camaraderie across the office.
- Rebranding initiative including logo development and a consistent and more professional look to deliverables and recruiting materials.

Performance Comparison to Prior Years

Audit of the State’s CAFR

The State’s CAFR for fiscal year 2016 was issued 165 days after fiscal year end, failing to meet the goal issue date agreed to with the Comptroller General’s Office. A software conversion by a state agency was not complete by fiscal year end, causing unanticipated delays in the audit process. As illustrated in Figure 1, completion of fiscal year 2012 and 2013 audits was especially challenging due to the statewide implementation of new financial accounting software. Through a combination of better planning and efficiencies along with closer coordination with the Comptroller General Office staff, the report issuance date is now back to being issued within a reasonable expectation. The goal for fiscal year 2018 is to issue the CAFR within 141 days of fiscal year end.

Figure 1
CAFR Days to Complete (compared to target)



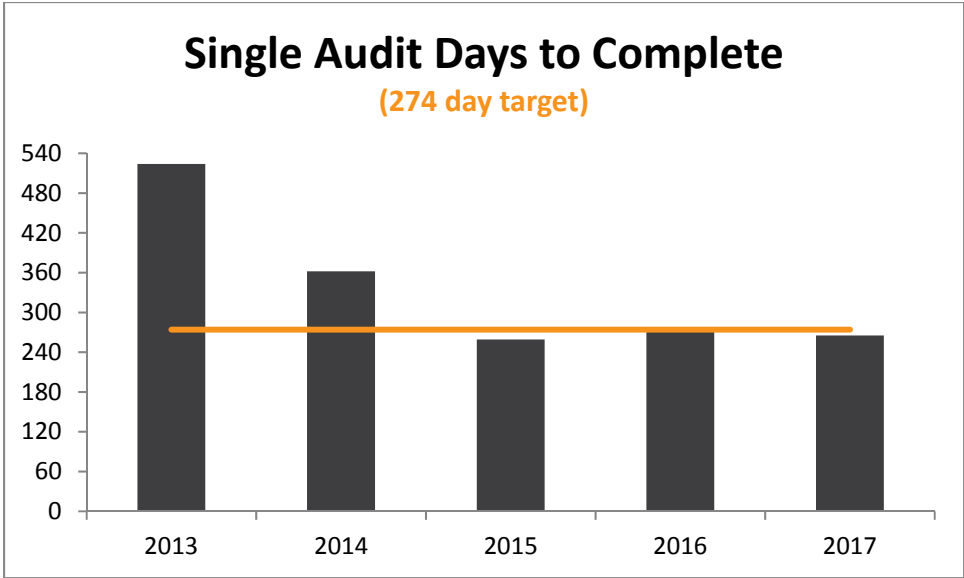
Audit of Expenditures of Federal Awards (Single Audit)

The Single Audit for fiscal year 2016 was completed in 265 days, meeting the 274 day (March 31) deadline imposed by the US Office of Management and Budget. As illustrated in Figure 2, completion of the Single Audit for fiscal years 2012

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and 2013 exceeded the deadline primarily because the CAFR audit took significant resources away from the Single Audit. OSA has set an internal goal for the fiscal year 2017 report to have the Single Audit issued within 260 days, two weeks before the official March 31 deadline.

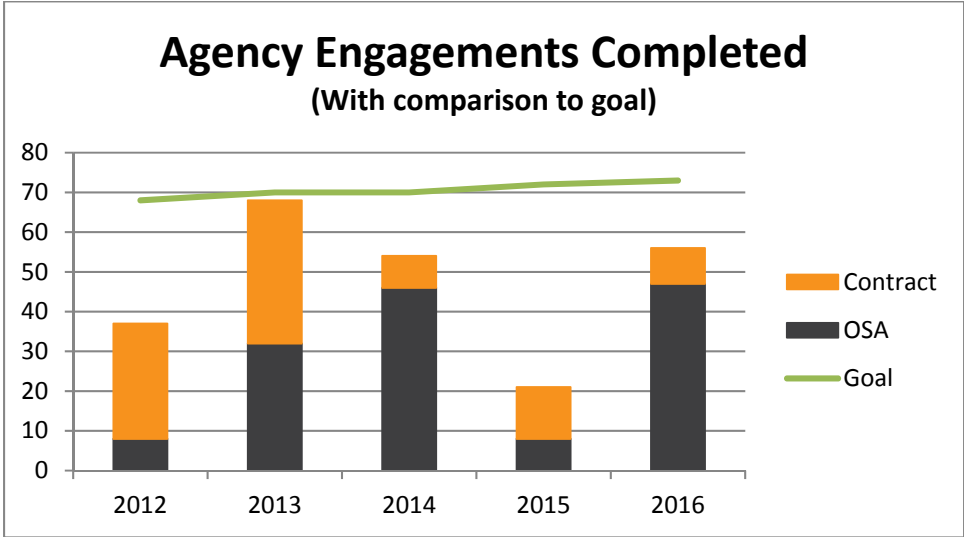
Figure 2
Single Audit Days to Complete (compared to 274 day target)



Agency Engagements Completed

An attest engagement should be completed for each agency annually. These engagements are performed between March and September for the prior fiscal year (e.g. FYE 6/30/16 engagements are performed during March to September 2017). Figure 3 illustrates engagements completed by fiscal year end (i.e. 2016 engagements are still in process at 6/30/17). The last time the goal was met was in 2008 for FYE 2007 engagements. We are re-examining this process with a focus on meeting the goal in future years.

Figure 3
Agency Engagements Completed (With comparison to goal)

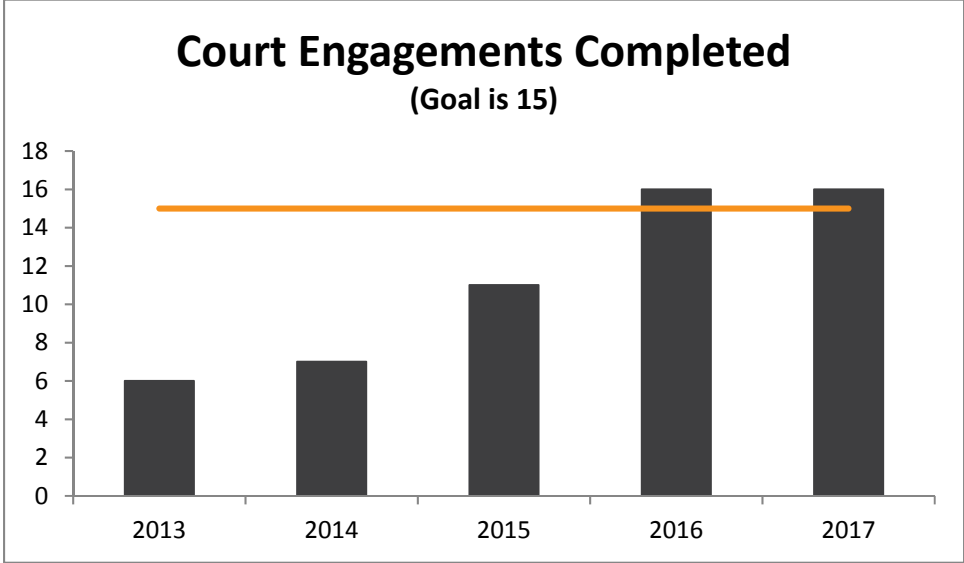


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Court Engagements

For fiscal year 2017, 16 court engagements were issued, exceeding our goal of 15.

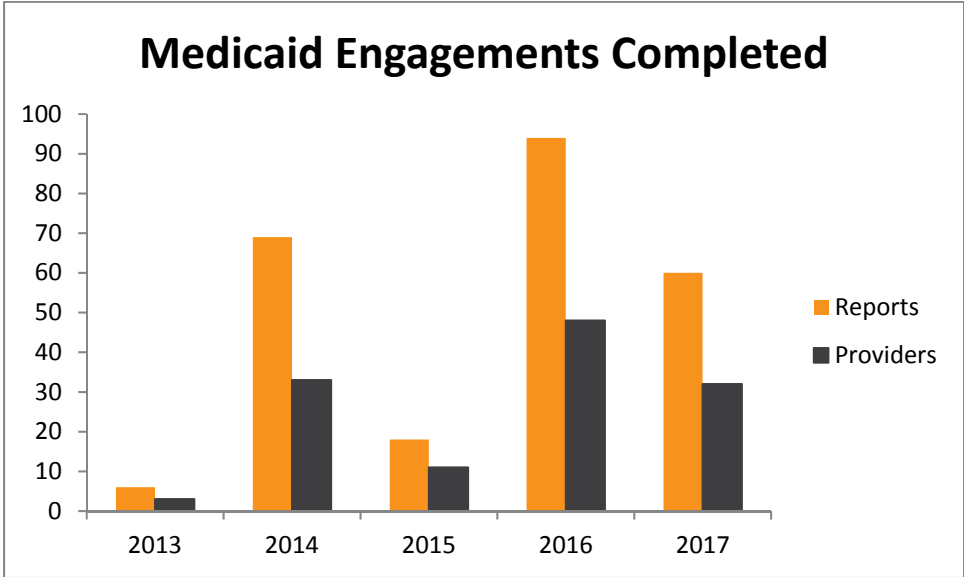
Figure 4
Court Engagements Completed (Goal = 15)



Medicaid Engagements Completed

For fiscal year 2017, reports for 60 Medicaid engagements were issued, covering 32 healthcare providers. Our contract with the DHHS requires that an engagement be conducted for each nursing home provider at least once every four consecutive reporting periods. As illustrated in Figure 5, report issuance numbers can vary greatly between fiscal years. Swings of this nature are not unexpected and are due in large part to work related to large chain operations. Engagements of this nature typically span multiple fiscal years, which can result in significant swings in the number of reports issued from one year to the next.

Figure 5
Medicaid Engagements Completed

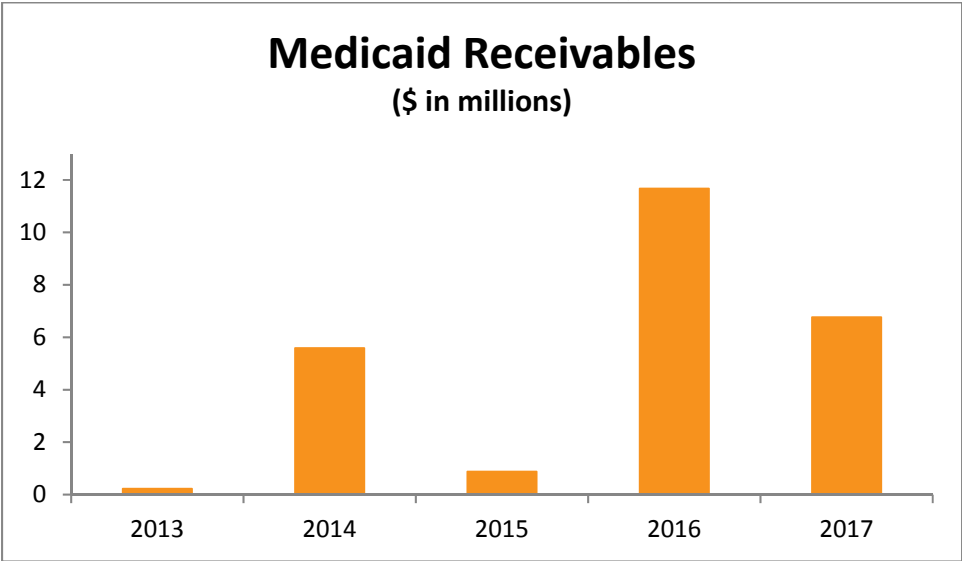


Medicaid Receivables Identified

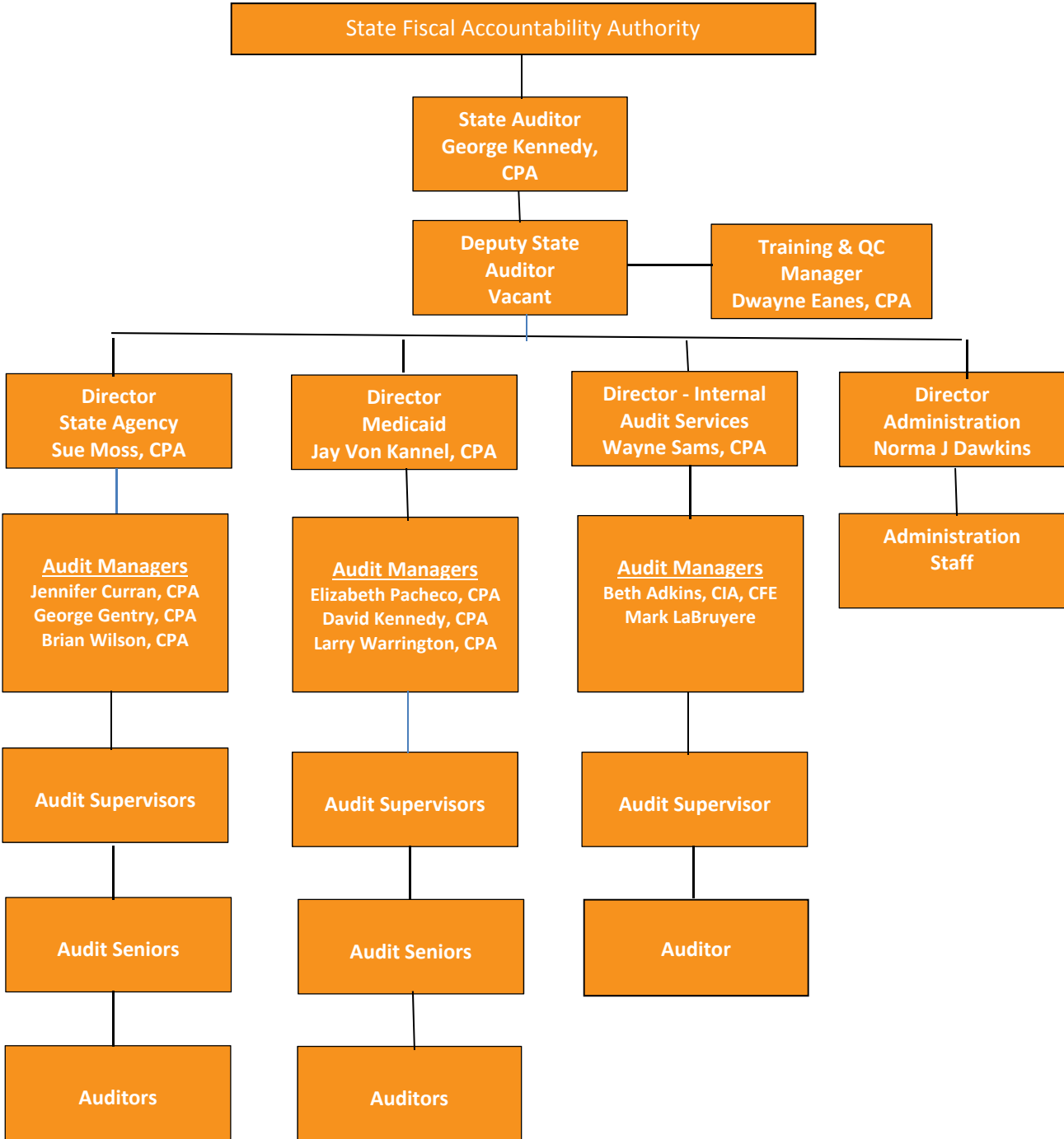
For fiscal year 2017, Medicaid receivables in the amount of \$6.8 million were established by the DHHS, based on findings contained in the Medicaid reports issued. As illustrated in Figure 6, Medicaid receivables can vary significantly from one year to the next. These receivables are not predictive and have no direct correlation to the number of reports issued. The degree of provider compliance with program rules and regulations when reporting cost claimed for reimbursement will always be the determining factor in the amounts established.

Medicaid engagements completed during fiscal years 2016 and 2017 (154 engagements covering 80 healthcare providers) represents the highest two-year total of report issuances and provider coverage since fiscal years 2004 and 2005. The Medicaid receivables established for fiscal years 2016 and 2017 represent the largest two-year recoupment on record.

Figure 6
Medicaid Receivables Identified (\$ in 000)



Organization Chart – as of 9/5/2017



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Risk and Mitigation Strategies

The statewide CAFR provides reliable information regarding the financial performance of state government. The CAFR is used within state government, but also by the public and for special purposes such as debt issuance and reporting. Failure of OSA to complete the audit of the statewide CAFR would create a situation where current, independently audited financial information would be unavailable, impeding financial transparency to the public as well as the State’s ability to issue new debt. Existing debt could also be called by bond-holders due to noncompliance with financial reporting requirements. Similarly, failure to complete the statewide Single Audit and file the report timely with the federal government would likely interrupt the flow of nearly \$8 billion of federal awards due to lack of compliance with reporting requirements.

If either or both of these scenarios occurred, the State could mitigate the consequences by hiring a Certified Public Accounting firm to perform the audit work normally performed by OSA. Doing so, however, would likely come with a substantial cost and a protracted lead time to issue final reports due to the substantial man-hours required to complete both engagements.

Restructuring Recommendations

There are no restructuring recommendations.

The Future

Significant initiatives for fiscal year 2018 and beyond include:

- Implementation of technology to increase our ability to manage resources, allowing us to accomplish more without adding FTE’s.
- Continued re-branding initiative to enhance our image both with our clients and in talent recruitment. Next steps include an overhauled web presence.
- Further defining the role of the Research, Training and Quality Control manager in increasing our capacity to address technical issues as they arise, develop tailored training for our staff and help assure that we maintain a robust system of quality control.
- Continued focus on refining our engagement process to focus on entity-specific risk and provide more value to the agency.
- Overhaul of our approach to the EPMS system, focusing less on historical performance and more on real time feedback and fully developing our staff to their highest potential.
- Continued implementation of a recruiting strategy that assists us in building a pipeline of qualified prospects for open positions.
- Continued evaluation of the efficiency and effectiveness of utilizing contract auditors for certain engagements.
- Building the skills and infrastructure to allow us to eliminate the joint auditor for the statewide single audit by 2020.

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	1				Deliver services which strengthen accountability and transparency
S		1.1			Assure our deliverables are meaningful to users
<i>O</i>			<i>1.1.1</i>		<i>Align our approach with risks to enhance value and relevance through stronger agency interaction</i>
<i>O</i>			<i>1.1.2</i>		<i>Improve timeliness of our work product through report issuance goals/deadlines determined by report type</i>
<i>O</i>			<i>1.1.3</i>		<i>Translate our audit knowledge into operational advice by providing thoughtful suggestions for operational improvement</i>
S		1.2			Maintain our reputation for independence, integrity and objectivity
<i>O</i>			<i>1.2.1</i>		<i>Assure our work is performed in accordance with professional standards</i>
<i>O</i>			<i>1.2.2</i>		<i>Continually communicate and reinforce the importance of independence with our staff and formally at least annually</i>
<i>O</i>			<i>1.2.3</i>		<i>Maintain awareness of external perceptions of our agency through regular interaction with stakeholders</i>
S		1.3			Provide effective internal audit services for SCDOT
<i>O</i>			<i>1.3.1</i>		<i>Develop strategic direction for internal audit in collaboration with DOT management</i>
<i>O</i>			<i>1.3.2</i>		<i>Continue to build trust with DOT leadership</i>
<i>O</i>			<i>1.3.3</i>		<i>Deliver a consistent, fair and balanced work product issued collaboratively and timely</i>
G	2			Education, Training, and Human Development	Develop and maintain a professional, high-performing and engaged workforce
S		2.1			Increase employee knowledge, skills and engagement
<i>O</i>			<i>2.1.1</i>		<i>Develop onboarding program which extends through employees first years</i>
<i>O</i>			<i>2.1.2</i>		<i>Develop an individualized learning track for all client service staff</i>
<i>O</i>			<i>2.1.3</i>		<i>Identify and develop key skills necessary in a data driven audit environment</i>
<i>O</i>			<i>2.1.4</i>		<i>Increase staff with professional certification to 50% of all client service staff</i>
S		2.2			Monitor productivity and performance
<i>O</i>			<i>2.2.1</i>		<i>Set and measure utilization targets for client service staff</i>
<i>O</i>			<i>2.2.2</i>		<i>Improve engagement economics through focus on process improvement</i>

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
O			2.2.3		Define and implement improvement strategies for performance management
O			2.2.4		Continue to work toward discontinuing use of joint auditor for single audit
S		2.3			Develop a stronger campus recruiting strategy
O			2.3.1		Focus recruiting efforts on campuses with high offer acceptance rate
O			2.3.2		Utilize campus or Skype interviews to pre-screen candidates before extending an office interview invitation
O			2.3.3		Provide an excellent experience for recruits to increase offers accepted
O			2.3.4		Continue to refine intern program to be a meaningful track to full time employment
S		2.4			Create an environment that is recognized as a workplace of choice
O			2.4.1		Value and encourage diversity
O			2.4.2		Encourage collaboration, innovation and creative thinking
O			2.4.3		Create a culture which fosters success through coaching and mentoring
O			2.4.4		Provide flexibility to help employees fit work around their personal obligations
S		2.5			Manage the agency's workforce effectively
O			2.5.1		Reinterpret EPMS to better measure success and provide guidance for future development opportunities
O			2.5.2		Focus on knowledge transfer and succession planning
G	3			Government and Citizens	Manage agency resources effectively, prudently and with accountability
S		3.1			Assure an agile business operation
O			3.1.1		Strategically manage agency budget to deliver value for money
O			3.1.2		Re-evaluate processes to eliminate capacity constraints to maintain stable FTE's
O			3.1.3		Evaluate the mix of work performed in-house and contracted to maximize economy
S		3.2			Respond to change by maintaining a strategic focus
O			3.2.1		Evaluate systems and methods for efficiency and effectiveness
O			3.2.2		Empower staff to continuously improve processes
O			3.2.3		Encourage collaboration across divisions to create best practices
O			3.2.4		Define the role of contract service providers in accomplishing agency mission

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Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
1	Percent of agencies involved in pre-engagement planning to identify risk	NA	100%	100%	100%	6/30	Internal records - available continuously	Manual count	1.1.1	Measures level of engagement with agency personnel
2	Audit of the State's CAFR completed by target date - number of days past due	0	0	17	0	11/25	Internal records - available continuously	Manual count	1.1.2	Measures completion against target date
3	Audit of the State's Schedule of Expenditures of Federal Awards (Single Audit) by target date - number of days past due	0	0	0	0	3/31	Internal records - available continuously	Manual count	1.1.2	Measures completion against target date
4	Attest engagements of state agencies (including those contracted) completed by 6/30 of the following year	77%	100%	79%	100%	3/31 - 9/30	Internal records - available continuously	Manual count	1.1.2	Measures completion against target date
5	Attest engagements of Medicaid financial statistical reports completed every 4 years - 50% over 2 years target	33%	50%	54%	50%	6/30	Internal records - available continuously	Manual count	1.1.2	Measures completion against target date
6	Number of recommendations made excluding compliance findings	NA	70	26	40	6/30	Internal records - available continuously	Manual count	1.1.3	Provides measure of how our staff are leveraging agency knowledge to make useful recommendations
7	Quality Control Review results in "pass" rating	Pass	Pass	Pass	Pass	3/1/18 - 2/28/19	Quality Control Review	Assigned by third party audit	1.2.1	Third party measure of quality of work
8	Number of engagements randomly selected through annual internal inspection process to assure quality	8	10	0	10	7/1/17 - 6/30/18	Internal records - available continuously	Manual count	1.2.1	Agency measure of quality of work
9	Annual independence report completed by staff	100%	100%	100%	100%	6/30	Internal records - available continuously	Manual count	1.2.2	Measure of compliance with standard
10	Internal audit reports delivered to SCDOT management and governance	NA	10	2	5	6/30	Internal records - available continuously	Manual count	1.3.3	Measure of productivity of internal audit staff
11	Annual training hours obtained by staff - average	40	40	40	40	6/30	Internal records - available continuously	Manual count	2.1.2	Measure of time spent in annual training
12	Number of staff with CPA certifications	12	25	13	20	6/30	Internal records - available continuously	Manual count	2.1.4	Measures increase or decrease in staff who have obtained certifications.
13	Budget/actual comparison of hours to complete CAFR audit	2,599	2,825	2,309	2,900	6/30	Internal records - available continuously	Budget to actual report	2.2.2	Measure of efficiency
14	Budget/actual comparison of hours to complete Single Audit	7,225	7,500	7,031	6,975	6/30	Internal records - available continuously	Budget to actual report	2.2.2	Measure of efficiency
15	Budget/actual comparison of hours to complete agency attestation engagements	22,350	19,095	18,438	30,255	6/30	Internal records - available continuously	Budget to actual report	2.2.2	Measure of efficiency
16	Budget/actual comparison of hours to complete Medicaid provider engagements	24,790	Within the budget established each fiscal year	15,133	16,375	6/30	Internal records - available continuously	Budget to actual report	2.2.2	Measure of efficiency
17	Office interviews which lead to an accepted offer of employment	NA	75%	61%	80%	6/30	Internal records - available continuously	Manual count	2.3.3	Measures how well candidates were vetted prior to bringing to office for an interview through alternative methods such as telephone call or Skype
18	Percent of new hires who are other than white males	72%	75%	50%	75%	6/30	Internal records - available continuously	Manual count	2.4.1	Measure of diversity in hiring
19	Number of staff using flexible work arrangements	93%	80%	98%	80%	6/30	Internal records - available continuously	Manual count	2.4.4	Indication of value of flexibility in work hours

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Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
20	Manage agency spending to within 90% of budget	91%	90%	90%	90%	6/30	Internal records - available continuously	Budget to actual report	3.1.1	Promotes fiscal stewardship
21	Number of agency attestation engagements contracted to CPA firms	13	0	14	0	6/30	Internal records - available continuously	Manual count	3.1.3	Indication of need to leverage staff resources to accomplish mission

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Program Template

Program/Title	Purpose	FY 2016-17 Expenditures (Actual)				FY 2017-18 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administration	Administrative support for audit programs, including accounting, budgeting, procurement, information technology, human resources and other general administrative functions.	\$ 295,745	\$ -	\$ -	\$ 295,745	\$ 375,107	\$ -	\$ -	\$ 375,107	All
II. Audits	Performance of the audits of the State's CAFR and the Schedule of Expenditures of Federal Awards; attestation engagements of State agencies; attestation engagements of county and municipal court fines, fees and assessments; attestation engagements of Medicaid service providers.	\$ 2,195,152	\$ 1,892,497	\$ -	\$ 4,087,649	\$ 2,466,340	\$ 2,158,029	\$ -	\$ 4,624,369	All
III. Employee Benefits	Employee benefits for employees of the Office of the State Auditor.	\$ 655,482	\$ 353,655	\$ -	\$ 1,009,137	\$ 1,098,339	\$ 221,610	\$ -	\$ 1,319,949	All
IV. Internal Audit	Provide internal audit services for the SC Department of Transportation	\$ -	\$ 508,112	\$ -	\$ 508,112	\$ 589,342	\$ -	\$ -	\$ 589,342	1.3.1, 1.3.2, 1.3.3

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
1	1-11-20	State	Statute	Transfer to State Fiscal Accountability Authority	No	No
2	8-11-94	State	Statute	Access to confidential information - payroll deducted contributions	No	No
3	9-4-40	State	Statute	Fiduciary audit of the Public Employee Benefit Administration	Yes	Yes
4	9-16-380	State	Statute	Fiduciary audit of the Retirement System Investment Commission	Yes	Yes
5	11-7-10	State	Statute	Selection of assistants	No	No
6	11-7-20	State	Statute	Annual audits of state agencies	Yes	Yes
7	11-7-25	State	Statute	Periodic audits - courts	Yes	Yes
8	11-7-30	State	Statute	Audit reports	Yes	Yes
9	11-7-35	State	Statute	Access to records	No	No
10	11-7-40	State	Statute	Medicaid engagements under contract with DHHS	Yes	Yes
11	11-7-45	State	Statute	Guarantee of independence	No	No
12	11-7-50	State	Statute	Service on board or commission	No	No
13	11-7-55	State	Statute	Use of certified public accountants	Yes	Yes
14	11-7-60	State	Statute	Reimbursed audit costs	Yes	Yes
15	11-27-70	State	Statute	Sources of revenue per State Constitution	No	No
16	11-35-1250	State	Statute	Authority to contract for auditing services	No	No
17	11-37-240	State	Statute	Annual audit - Rural Infrastructure Authority	Yes	Yes
18	11-51-110	State	Statute	Authorization of general obligation debt	Yes	Yes
19	11-9-110	State	Statute	Audit of contributed funds	Yes	Yes
20	12-28-2725	State	Statute	Annual audit - regional transportation authorities	Yes	Yes
21	12-54-240	State	Statute	Prohibition of disclosure	No	No
22	13-1-50	State	Statute	Annual audit - Department of Commerce	Yes	Yes
23	14-1-210	State	Statute	Periodic audits - courts	Yes	Yes
24	23-6-50	State	Statute	Annual audit - DPS	Yes	Yes
25	38-79-460	State	Statute	Annual audit - Medical Malpractice Fund	Yes	Yes
26	41-43-260	State	Statute	Annual audit - Jobs - Economic Development Fund Act	Yes	Yes
27	44-53-450	State	Statute	State Treasurer may direct audit of courts	Yes	Yes
28	44-96-165	State	Statute	Independent audit of trust funds - DHEC	Yes	Yes
29	50-5-2720	State	Statute	Periodic examination of the Compact Commission	Yes	Yes
30	57-1-360	State	Statute	Chief internal auditor for SC Department of Transportation	Yes	Yes
31	59-20-95	State	Statute	Fiscal practices for state agencies acting as a local education authority	Yes	Yes
32	59-115-180	State	Statute	Annual audit - Education Assistance Authority	Yes	Yes
33	105.1	State	Proviso	Annual audit of federal programs	Yes	Yes
34	105.2	State	Proviso	Carryover Medicaid funds	Yes	Yes
35	105.3	State	Proviso	Fraud identified referred to Inspector General	Yes	Yes
36	105.4	State	Proviso	Annual audit of court fees and fines	Yes	Yes

Agency Name: Office of the State Auditor

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
State Agency Division	Assurance and attestation engagements statewide and agency specific	Assurance and attestation services	Executive Branch/State Agencies	
State Agency Division	Attestation engagements of court fines, fees and assesments	Attestation services	Executive Branch/State Agencies	
Medicaid Division	Attestation engagements of financial and statistical reports	Attestation services	Executive Branch/State Agencies	
Internal Audit Division	Internal audit services	Internal audit services	Executive Branch/State Agencies	

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
Various CPA firms	Private Business Organization	Contract assurance services	State Audit Division
Law firm specializing in Medicaid	Private Business Organization	Legal services	Medicaid Audit Division
SC DHHS	State Government	Program documentation and technical support	Medicaid Audit Division

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Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	All assurance reports issued	SFAA	State	Monthly	Various	All assurance reports issued are required to be transmitted to the members of SFAA	Email notification with a link to agency website

Agency Name: Office of the State Auditor

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Accountability Report

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External Review Template

Item	Name of Entity Conducted External Review	Type of Entity	External Review Timeline (MM/DD/YYYY to MM/DD/YYYY)	Method to Access the External Review Report
1	NSAA - Peer Review	Outside Organization	05/01/2015 to 04/30/2016	Agency website