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WE CARE

A STAFF INFORMATION BULLETIN

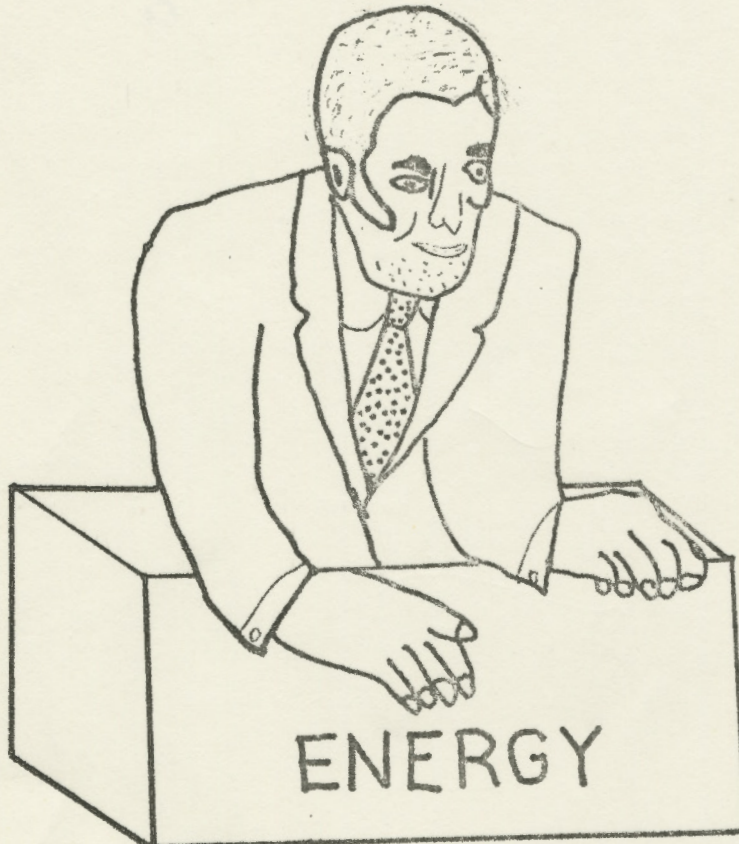


PUBLISHED FOR EMPLOYEES OF THE
SOUTH CAROLINA DEPARTMENT OF
YOUTH SERVICES

BULLETIN NO. 43

JANUARY 10, 1974

WANTED ENERGY BANDIT REWARD



MODE OF OPERATION

- A. Window open - Thermostat on 85
- B. Air-conditioning on - Thermostat on 85
- C. Lights left on - Building not in use
- D. Water left running; preferably hot
- E. Continually keeps thermostat above comfort range of 70
- F. Alibi - "STUDENT DID IT"

ALL PERSONNEL IN THE DEPARTMENT OF YOUTH SERVICES ARE REQUESTED TO BE ON THE LOOKOUT FOR THIS SUBJECT. REPORT ANY INFORMATION TO YOUR IMMEDIATE SUPERVISOR!

REWARD.....ASSURANCE OF HAVING A WARM COMFORTABLE PLACE TO LIVE AND WORK!

ENERGY CRISIS NEWS FROM THE AGENCY'S ENERGY CONSERVATION COMMITTEE

Our gasoline allocation is being reduced by as much as 1,000 to 1,200 gallons over last year's allocations for the same months. For example, our December 1973 allocation was 4,128 gallons and the amount used in December 1973 was 5,259.3 gallons. This is, as you can see, 1,131.3 gallons more than the allocation. The only thing that kept us from running out was the small amount of reserve in the tanks at the end of November. Our allocation for January of this year will be 5,504 gallons which is approximately 16% less than the same month of 1973.

Since the Energy Crisis commenced, we have managed to reduce our overall usage by approximately 6%, however, I feel that we can make it through June with the combined efforts of all personnel. It would be wise for all units to begin coordinating trips when possible to alleviate unnecessary gasoline usage.

Listed below are a few suggestions that could help us cut our gasoline usage by as much as 10%.

1. Observe the 55 m.p.h. speed limit.
2. When putting vehicle in motion, accelerate at a moderate rate.
3. Do not use passing gear unless it is an emergency.
4. Have tires checked frequently for proper inflation.
5. Before making a trip, check with other units to determine if the trip might be coordinated with other personnel going to the same location.
6. Do not leave engine idling for long periods of time.

If Unit Coordinators or other personnel have any suggestions that might help us through this crisis, please send them in writing or call Mrs. Anne Potts, Central Maintenance.

EDITOR'S NOTE: The agency's staff individually and collectively should be commended for efforts and cooperation in conserving our precious energy allotment. Please keep up the good work. We shall overcome!

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NEWS FROM WILLOW LANE SCHOOL

Willow Lane staff members were honored by a very lovely Christmas party with all the beautiful decorations, delicious goodies etc., prepared and served by our cafeteria staff and students. Our beautifully decorated school rooms were opened for touring and students acted as guides. During the party, we were serenaded by the Willow Lane chorus group who sang many wonderful Christmas carols. A very good time was appreciated and had by all.

On Monday night, December 31st, there was a Student-Staff Basketball game in the Willow Lane Gym. The staff defeated the students 72-38.

On Christmas Eve, there was a large Christmas party for the students at which time they received their gifts from Santa Claus who made a surprise visit to the Willow Lane Gym.

We would like to thank Chaplain Ellzey for making sure all students had presents and thank James Shaw for playing Santa Claus.

On Friday, December 28th, approximately 20 students from the Florence Boys' School came up to Willow Lane for a dance. After the dance, the boys spent the night and returned to Florence Saturday morning. All of the students had a great time.

On New Year's Day, the Willow Lane students were treated to a New Year's celebration by the traditional breaking of the pinata in the gym. The students were blind-folded and given a stick to hit the moving pinata which was filled with candy. After a lot of laughs and excitement, the pinata was finally broken and the students quickly consumed the hidden candy.

* * *

What is this "Doittday" they are talking about at Willow Lane?

An anonymous donation to the Willow Lane School enabled all dorms to have a stereo, AM/FM tape player. Tapes will later be purchased and kept in the library to be checked out by the students.

* * *

Keep your words soft and sweet. You never know when you might have to eat them.

* * *

Not every trash basket gets the stuff that should be put into it.

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AGENCY'S POLICIES AND PROCEDURES ON PRESS RELATIONS FROM THE DIRECTOR. . . .

All press releases, interviews, reportings and any kind of relationships with the press and news media personnel will be handled by the State Director and/or his designee, the Deputy Director for Administrative Services. Coordination and direction of the agency's public information and public education programs are under the direct jurisdiction and responsibility of the Deputy Director for Administrative Services.

Appointments for news reporters, writers, photographers, and others seeking materials on the agency for public education and information purposes are to be cleared through the Deputy Director for Administrative Services.

The agency maintains an open policy with the press and news media and there is an "open-door" welcome for media coverage about the agency, good or bad. Close administrative direction and guidance would be desirable in order to coordinate the total program of education and information for public consumption.

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NEWS FROM THE TRAINING SECTION

Have you some extra time and want to get involved? Consider enrolling in an evening course at Midlands Tech to increase your knowledge and skills and keep abreast of new things happening in your job area.

I. COMMUNITY SERVICE COURSES

- Cake Decorating
- Diagnostic & Tune-up for Auto Owners
- Auto Engines
- Sewing for Beginners
- Interior Decorating
- Conversational Spanish I
- Conversational French I
- Photography, Beginners
- Homeowners Electricity
- Genealogy
- English as a Second Language
- Psychology of Everyday Living

II. UPGRADING COURSES

- Adult Reading Improvement
- Business Letters for Secretaries
- Food Service Supervisor
- Housekeeping, Executive III
- Housekeeping, Executive IV
- Married Couples Seminar

If you are interested in obtaining more information about these courses or desire to enroll, please contact Mrs. Ellen Summers at the Department of Youth Services' Training Section, 772-5810, by January 15, 1974.

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The Training Section and the Youth Bureau Division are sponsoring an in-service training program January 15 through February 1 at the Department of Youth Services' Staff Development Center for the new Columbia Field Services and St. Luke's Center staff.

* * *

Interpersonal Development Workshop

To provide participants an opportunity to increase their skills levels in the following areas: Facilitating Interpersonal Relationships; Problem Solving and Decision Making; and Program Development.

Time: February 13, 14, and 15
Place: Athens, Georgia
Cost: \$50.00 per person

Further information and/or registration forms can be obtained from your Unit Coordinator and/or Mrs. Lam at the Training Section.

* * *

Symposium on Group Procedures: Helping the Public Offender

Designed to provide individuals in the helping profession with models for working with the public offender. Program includes: Life Skill Training; Behavior Shaping with Delinquents; Transactional Analyses and Self-Help Presentation.

Time: February 10, 11, and 12
Place: Athens, Georgia
Cost: \$15.00 per person tuition

Further information and/or registration forms can be obtained from your Unit Coordinator and/or Mrs. Lam at the Training Section.

* * *

Workshop on Contemporary Problems Confronting Youth

Designed to improve communication and counseling skills. Program will include small group discussions, question and answer sessions, practical communication exercises and "instant theater."

Time: February 8 - 9
Place: Columbia, South Carolina
Cost: \$5.00 per person

Further information and/or registration forms can be obtained from your Unit Coordinator and/or Mrs. Lam at the Training Section.

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NEWS FROM THE DEPARTMENT OF THE TREASURY - WASHINGTON, D.C.

The White House announced today that all Series E and H Savings Bonds purchased on or after December 1 will earn 6% when held to maturity. Savings Bonds have been earning 5-1/2% when held to maturity.

The annual rate on Savings Bonds and Savings Notes now outstanding is also increased by the same amount. Twenty-three million Americans presently holding more than \$60 billion in Savings Bonds and Notes will receive an additional 1/2% return on their present Bonds. No action on the part of Savings Bond or Note holders is necessary to take advantage of the higher rate.

Commenting on the increase, Treasury Secretary George P. Shultz noted that the Savings Bond program has been a cornerstone of Treasury's debt management program and that the new rate was made possible when Congress, while providing a new debt limit, also clarified the authority of the Treasury to pay the higher rate.

The maturity of Series E Bonds sold after December 1 will be shortened from 5 years 10 months to 5 years. The purchase price of new Bonds will remain unchanged, and Bonds will remain available with maturity values from \$25 to \$1,000.

Please contact Mrs. Edith Shealy, Fiscal Affairs Central Office, to get information on how you can join the payroll savings plan for Bonds or how you can increase your present plan.

NEWS FROM STATE PERSONNEL DIVISION

This Division has received a number of inquiries concerning the dates on which legal holidays will be observed during 1974. The Attorney General's Office has ruled that holidays falling on a Saturday (such as Lee's Birthday, on January 19, 1974) cannot be observed on another date. A list reflecting this information is enclosed for your convenience.

As in the past, agencies whose services require continuous operation should develop schedules that will provide equal time off at a later date for those employees who must be scheduled to work on the holiday.

Also, please be advised that General Election Day, November 5, 1974, will be observed as a holiday. Please add this to your 1974 Holiday List.

1974 STATE HOLIDAYS

- January 1 New Year's Day
- January 19 Robert E. Lee's Birthday
- February 18 George Washington's Birthday
- May 10 Confederate Memorial Day
- June 3 Jefferson Davis' Birthday
- July 4 Independence Day
- September 2 Labor Day
- November 11 Veteran's Day
- November 28 Thanksgiving Day
- December 25, 26 Christmas Day and Day after Christmas

NEWS FROM THE GOVERNOR

This is to inform you that Mrs. Judy S. Hodgens has been officially appointed Coordinator of the Office of Citizens Service in the Governor's Office. Mrs. Hodgens succeeds Mrs. Patricia Cooper who has resigned the position.

Mrs. Hodgens is planning to visit each state agency representative in January and February, who receives correspondence forwarded from this office. I would appreciate your directing any correspondence, newsletters, literature and communications regarding citizens service or consumer affairs to Mrs. Hodgens. Her mailing address is as follows:

Office of Citizens Service
State House
Post Office Box 11450
Columbia, South Carolina 29211

Thank you for your continued support.

Congratulations to Mr. and Mrs. Wilber Lucas who became the proud parents of a baby girl born December 19, 1973. Mr. Lucas is an employee with the Maintenance Section.

WE CARE NEWS AND FEATURE POLICY FROM THE STATE DIRECTOR

Effective with the next issue of We Care publication, each administrative

division, section, school, and unit of The Department of Youth Services will have space assigned for news and features. It is expected that news and features will be contributed to the We Care for each publication. The publication schedule is set for distribution to each employee on a bi-weekly basis - every pay day.

News and feature materials are to be submitted to Miss Geraldine Snipes no later than the Friday prior to the week of the pay day. Please submit all information typed in memo form.

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The Department of Youth Services extends sincere appreciation to the following merchants, organizations, and individuals for helping to make this past Christmas one of the merriest ever for our students.

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|-------------------------------------|--|
| Meeks Candy and Tobacco Company | Taylor Garden Center |
| Roses Dime Store | A & P Store |
| Silvers Dime Store | Thriftmart Grocery |
| S-Mart | C-Mart |
| Mr. Donut | Big Star Foods |
| Central Drugs | Piggly Wiggly |
| Bellas Hess | St. Andrews Lutheran Church |
| Seven Oaks Pres. Church | Whites Department Store |
| Merl Norman | Tapp's Department Store/Make-up Dept. |
| World of Gifts, Inc. | Jo-Ann Fabric Shop |
| Western Auto Store | Belk Department Store/Cosmetic Dept. |
| Davison's /Cosmetic Dept. | St. Andrews Pharmacy, Inc. |
| Bi-Lo, Inc. | White Store |
| Dixie-Central Produce Co. | Capitol Paper and Supply Company |
| TG&Y Family Center | Red and White |
| Mary's Fashion Shoppe | Lad and Dad Shop |
| Columbia Lodge #326 | Rev. and Mrs. Harry Chalk |
| Pacific Lodge #325 | Acacia Lodge #94 |
| Mr. Nick Mitchell | Shandon Lodge #370 |
| Mr. and Mrs. Joseph C. Barrett | Blythewood Lodge #395 |
| Richland Lodge #39 | Taylor's Print Shop |
| Aleph Lodge of Perfection | Springdale Masonic Lodge #412 |
| Broad River Lodge #377 | Sinclair Lodge #154 |
| Earlewood Lodge #371 | Dutch Fork Lodge #402 |
| York Rite Masonic Bodies | Mr. Norman Wells |
| St. Andrews Church | Alston Wilkes Society |
| Lyons Club | St. John Episcopal Church/Florence |
| Kiwanis Club of Florence | Columbus Club of Florence |
| Darlington Beauticians Assoc. | The Good Samaritan Sunday School Class |
| The Florence Baptist Temple | Kiwanis Club of Florence Peedee |
| St. Anthony's Parish at Florence | Immanuel Baptist Church of Florence |
| Dr. W. S. Houck | Russell Stover Candy Co. of Marion |
| Mt. Olive AME Church/Myrtle Beach | Sears Roebuck and Co./Florence |
| Calvary Baptist Church | Dawsey Methodist Church |
| Pisgah United Methodist | Alston Wilkes Society of Florence |
| Coca Cola Bottling Co. of Florence | Alpha Zeta Tau |
| Julia Shop of Darlington | Darlington Shoe Shop |
| Coggeshall's Dept. Store/Darlington | Davis Drug Store/Darlington |
| The Village Square/Darlington | The Hobby Mart of Florence |
| The First Baptist Missions | First Presbyterian Church |
| Mrs. Dargan Hewitt | The Chapel |
| West Florence Baptist Church | The Community Bible Fellowship |

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PEACE AND HAPPINESS DURING 1974