

**2003**  
**INSTITUTIONAL EFFECTIVENESS REPORT**  
**Aiken Technical College**

This report for Aiken Technical College includes narrative summaries for the following institutional effectiveness components: Majors or Concentrations and Student Development Services.

The following components will be reported on in the annotated year in accordance with the SBTCE/CHE reporting schedule:

<u>Component</u>	<u>Report Year</u>
Academic Advising	2004
Success of Transfer Students	2004
Library Resources	2005
Alumni/Placement Survey	2005
General Education	2006
Success of Transfer Students	2006

### **1. Majors or Concentrations**

Aiken Technical College conducts a detailed assessment of each academic program cluster on a rotating schedule utilizing quantitative and qualitative measures. This assessment is in addition to the annual operational evaluations that are conducted in the normal planning cycle. The standard evaluation measures include analysis of enrollments, graduates, graduate placement, course competencies, program testing and evaluation methods, student success, and students' satisfaction with specific areas, employer observations, instructional methodology, facilities, and equipment.

Recommendations and improvement plans for each academic program are included in the College's annual planning and budgeting cycle that begins in March each year. This process is an extension of the College's emphasis on continuous improvement. Action steps included in the annual plan are assigned to appropriate faculty members and appear as objectives on their Faculty Performance Management System (FPMS) annual appraisal.

Program reviews were completed for the following programs in 2002-03:

35030	ABT – Major in Management
35318	AOT – Major in General Technology – Emphasis in Maintenance
35318	AOT – Major in General Technology – Emphasis in Paralegal
35505	APS – Major in Criminal Justice
60790	CT – Advanced Air Conditioning/Refrigeration and
60792	CT – Basic Air Conditioning/Refrigeration

Associate in Business Technology – Management

Program Evaluation Summary:

<b>Program Characteristics</b>	<b>Very Strong</b>	<b>Satisfactory</b>	<b>Needs Improvement</b>
Program Mission	X		
Accreditation	X		
Articulation Agreements		X	
Program Requirements	X		
Program Competencies		X	
Curriculum Offerings	X		
Curriculum Structure	X		
Advisory Committee			X
Academic Advising	X		
Library Analysis		X	
Course Syllabi		X	
Text Review			X
Instructional Methodology		X	
Evaluation of Students		X	
Personnel Analysis			X
Professional/Service Activities		X	
Facilities and Equipment		X	
Employment Outlook		X	
Enrollment Trends		X	
Student Course Completion		X	
Student Retention/Completion		X	

### Strengths

1. Program content is excellent and covers the myriad of requirements of business and industry. Faculty, including adjunct, are energetic and caring towards students. However, the continued reliance on so many part-time instructors causes a lack of continuity in instruction.
2. Program has successfully received accreditation from ACBSP. With this, students will enjoy more transferability between member institutions.
3. Continued expansion of the use of computer-based simulations and exercises serves to expand learning opportunities in “real-life” scenarios.

### Weaknesses

1. Lack of adequate full-time faculty impacts program coordination and opportunity to expand the program.
2. Program and course competencies need improvement. (Competencies are currently being revised for Fall 2003. MGT 255 – Management Decision Making has been implemented as a capstone course.)
3. Minor equipment needs would enhance program.

### Improvement Plans

Advisory Committee: The department is working with the advisory committee to identify additional members and to increase participation. By Fall 2003, a new and improved advisory committee will be in place.

Text Review: The College will conduct readability tests on a regular basis to ensure texts are appropriately selected.

Personnel Analysis: Growth and advancement of this program continues to be hindered by the lack of a dedicated full-time faculty. Adjunct faculty members teach most of the courses in the fall and spring terms. The College is examining staffing patterns and release time of assigned faculty in order to address this problem.

Associate in Occupational Technology - Maintenance

Program Evaluation Summary:

<b>Program Characteristics</b>	<b>Very Strong</b>	<b>Satisfactory</b>	<b>Needs Improvement</b>
Program Mission	X		
Accreditation	X		
Articulation Agreements	X		
Program Requirements	X		
Program Competencies	X		
Curriculum Offerings	X		
Curriculum Structure	X		
Advisory Committee		X	
Academic Advising	X		
Library Analysis	X		
Course Syllabi	X		
Text Review	X		
Instructional Methodology	X		
Evaluation of Students	X		
Personnel Analysis	X		
Professional/Service Activities		X	
Facilities and Equipment			X
Employment Outlook	X		
Enrollment Trends	X		
Student Course Completion	X		
Student Retention/Completion	X		

### Strengths

1. The Industrial Maintenance program is well positioned to support the employment needs of industry in Aiken County.
2. Aiken Technical College has a strong reputation in area industry for providing excellently trained maintenance technicians.

### Weaknesses

1. Lack of modern equipment reflects current control technologies, programmable controllers, and fluid control would really support industry needs and bring the program's equipment in line with industry expectation.

### Improvement Plans

Facilities and Equipment: The Program Coordinator will maintain a detailed "want list" of specific items of equipment desired for this program. The list concentrates on hydraulics and pneumatics training aids to expand capabilities in these areas. This area will be high on the departmental priority list for new equipment expenditures. The program will also coordinate equipment needs with the advisory committee and seek assistance in obtaining these items from industry partners and other sources.

Associate in Occupational Technology – Paralegal

Program Evaluation Summary:

<b>Program Characteristics</b>	<b>Very Strong</b>	<b>Satisfactory</b>	<b>Needs Improvement</b>
Program Mission	X		
Accreditation			X
Articulation Agreements		X	
Program Requirements	X		
Program Competencies	X		
Curriculum Offerings	X		
Curriculum Structure	X		
Advisory Committee		X	
Academic Advising	X		
Library Analysis	X		
Course Syllabi	X		
Text Review	X		
Instructional Methodology	X		
Evaluation of Students	X		
Personnel Analysis	X		
Professional/Service Activities	X		
Facilities and Equipment		X	
Employment Outlook	X		
Enrollment Trends		X	
Student Course Completion	X		
Student Retention/Completion		X	

## Strengths

1. Students who complete either the degree or certificate programs are finding gainful employment in the Central Savannah River Area. The program has high job-related placement rates and enjoys an exceptionally positive relationship with area employers.
2. The equipment, both purchased and donated, is above average. Computer-assisted legal research access (both Premise and LOISLAW) is good. There are, however, some software needs which heretofore have not been addressed.
3. The Paralegal Advisory Committee has provided significant and invaluable input into the program.

## Weaknesses

1. To increase student success in the job market, they must be exposed to cutting-edge technology. This may require modifying existing courses to incorporate technology or it may require developing new courses altogether.
2. Lack of American Bar Association accreditation. Access to higher paying job markets in other geographic regions, to include Atlanta, Charleston, Charlotte, and Columbia, is adversely affected by the absence of the ABA approval.
3. The degree level program is an Associate Degree in Occupational Technology (AOT) and should be Associate in Public Service (APS).
4. Low pay scale for adjunct faculty creates difficulties in retaining attorney-adjuncts for the program.

## Improvement Plans

Accreditation: Submit an application for accreditation from the ABA by September 1, 2003.

Personnel: Increase adjunct faculty pay scale for attorney-adjuncts.  
Equipment: Invest in needed technology to enhance the professional preparation and technical competency of graduates.

Advisory Committee: Pursue training opportunities to attract CSRA legal office support staff designed specifically to meet their time and place needs. Develop program to train US Army military legal clerks to become paralegals.

Associate in Public Service – Criminal Justice

Program Evaluation Summary:

<b>Program Characteristics</b>	<b>Very Strong</b>	<b>Satisfactory</b>	<b>Needs Improvement</b>
Program Mission	X		
Accreditation	N/A	N/A	N/A
Articulation Agreements		X	
Program Requirements	X		
Program Competencies	X		
Curriculum Offerings	X		
Curriculum Structure	X		
Advisory Committee		X	
Academic Advising	X		
Library Analysis		X	
Course Syllabi	X		
Text Review	X		
Instructional Methodology		X	
Evaluation of Students		X	
Personnel Analysis	X		
Professional/Service Activities	X		
Facilities and Equipment		X	
Employment Outlook	X		
Enrollment Trends	X		
Student Course Completion		X	
Student Retention/Completion		X	

### Strengths

1. A significant factor is the development and operation of this program is the relationship of the Program Coordinator with the law enforcement community in Aiken County.
2. Academic advising and evaluation of alternative educational opportunities to assist students is exemplary.
3. The curriculum is broad-based, not excessively vertical.
4. Two scholarships are offered through the ATC Foundation for criminal justice students.
5. The quality and commitment of the membership of the Advisory Committee is attested by the fact that they are made up largely of the senior leadership of the surrounding law enforcement jurisdictions.

### Weaknesses

1. More extensive recruiting by the campus recruiter to attract additional students.
2. Development of additional scholarships available to non-traditional students who do not qualify for financial aid.

### Improvement Plans

Scheduling: Improve course sequencing and scheduling to include more offerings of CRJ 101 and increase availability of courses to night students. Offer Internship courses during Summer term.

Articulation: The College will formalize the process to increase articulation opportunities with other educational entities.

Certificate – Air Conditioning/Refrigeration (Basic & Advanced)

Program Evaluation Summary:

<b>Program Characteristics</b>	<b>Very Strong</b>	<b>Satisfactory</b>	<b>Needs Improvement</b>
Program Mission	X		
Accreditation	X		
Articulation Agreements		X	
Program Requirements	X		
Program Competencies		X	
Curriculum Offerings	X		
Curriculum Structure	X		
Advisory Committee			X
Academic Advising	X		
Library Analysis		X	
Course Syllabi		X	
Text Review			X
Instructional Methodology		X	
Evaluation of Students		X	
Personnel Analysis			X
Professional/Service Activities		X	
Facilities and Equipment		X	
Employment Outlook		X	
Enrollment Trends		X	
Student Course Completion		X	
Student Retention/Completion		X	

## Strengths

1. Instructional methodologies are extremely effective.
2. The program's ability to help students develop a successful career, and the availability of program-related jobs.

## Weaknesses

1. The appearance and size of the Air Conditioning/Refrigeration lab.
2. Community awareness of the program is low. The program suffers from inadequate marketing.

## Improvement Plans

Advisory Committee: Efforts to strengthen the Advisory Committee have had ancillary benefits that need to be strengthened and further developed. Contacts with local ACR businesses should be used to explore offering scholarships under the Tech Scholars Program.

Accreditation: The Program Coordinator will follow-up with local contractors to confirm interest in North American Technician of Excellence (NATE) certification testing being available locally.

## **2. Procedures for Student Development**

The mission of the Student Services Division is to help each Aiken Technical College student reach his/her full potential. Offices providing services are Admissions and Records, Athletics, Counseling, Financial Aid, One Stop Career Center, and Student Activities. The College annually evaluates the services, activities and processes within Student Services to determine the division's effectiveness in achieving its mission.

Assessment is conducted primarily through a series of student surveys that provide information on student perception of the quality of and quantity of services provided and the impact of the College on specific areas of their development and informal feedback from students, faculty and staff.

The 2002 New Student Survey is conducted annually to measure satisfaction rates of various services and activities among new students. All student development services were rated as "Good" or "Adequate" as measured in Fall 2002. In addition, all student development services have received "Good" or "Adequate" ratings for the past three years.

The following table displays satisfaction rates (expressed as mean values using a 5-point scale) for the past three years:

<u>Service</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>
Admissions Process	4.02	4.02	3.75
Inter-Collegiate Athletics	3.58	n/a	n/a
Student Counseling Services	3.84	3.98	3.68
Financial Aid	4.04	3.82	3.73
New Student Orientation	3.48	4.32	3.74
Registration	3.89	4.09	3.86
Student Welcome Back Event	3.88	4.11	3.61
Survival Skills Program	3.66	4.00	3.70
Placement Testing	3.47	3.60	3.27

The 2002 Graduate Survey is conducted annually to measure satisfaction rates of various services and activities among graduates. All student development services were rated as "Satisfactory" as measured in Fall 2002. In addition, all student development services have received "Satisfactory" ratings for the past three years. The following table displays satisfaction rates (expressed as mean values using a 6-point scale) for the past three years:

<u>Service</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>
Admissions Process	5.05	4.89	4.86
Inter-Collegiate Athletics	4.73	n/a	n/a
Student Counseling Services	4.75	4.43	4.59
Financial Aid	4.77	4.58	4.95
New Student Orientation	4.75	4.56	4.71
Registration	4.87	4.89	4.89
One Stop Career Center	4.74	4.22	4.37
Student Government	4.80	4.52	4.40
Student Activities	4.18	4.37	4.64

In terms of impact, 99% stated that their ATC experiences contributed to their success in achieving their objective. The respondents perceived ATC's greatest impact on their personal development in the areas of 1) 79% - using a variety of logic skills to evaluate and solve problems systematically, 2) 78% - perform computational skills, and 3) 76% - use research and organizational skills necessary to locate, analyze, and synthesize information.

The Student Services division sponsored the ATC Career Fair with over 46 employers participating. This represented an increase of 16 employers from the previous year. Additional Career Fairs are planned for the coming year. The SEVIS system has been implemented and enables the College to enter students via web access. International students will be tracked by INS in a more efficient manner to ensure degree completion and return to countries of origin. The division offered an orientation session for distance learning (Tech On-Line) students to increase their preparation and knowledge regarding use of this technology. Retention rates for Distance Learning students are on the rise. The College completed a comprehensive review of ASSET and COMPASS test cut-off scores and moved exclusively to the COMPASS Computerized Test System for Placement Testing. This change has improved the predictability of students' capabilities and will increase retention and completion rates.

### 3. Technologically Skilled Workforce

Aiken Technical College is committed to providing a “technologically skilled workforce” and that commitment is manifested in our Mission Statement, the 2003-2007 Strategic Plan, and the 2003-04 Annual Plan. Multiple institutional goals and strategic objectives, as well as numerous action steps for each strategic objective, specifically outline the College’s focus on preparing technically competent graduates for today’s job market. In addition, the College’s “Learning Outcomes” emphasize the mastery of skills identified as essential for success in a technologically complex society. A main focus of the Curriculum Revision Process is the identification of skill sets and the development of competency-based instruction to ensure student mastery of essential skills. The following examples further illustrate the College’s commitment:

#### 2002-2003 Annual Plan

GOAL III: Empower our students through life-changing educational experiences to become productive and committed citizens.

STRATEGIC OBJECTIVE 1: Develop and implement the infrastructure to maximize student participation in work-based and service learning opportunities.

ACTION STEP 1: Expand the Technical Scholars Program to include the Health Services industry.

STRATEGIC OBJECTIVE 4: Align curriculum so that each student receives an education that meets workforce and transfer needs.

ACTION STEP 1: Develop chemical technical curricula that considers local industry input and national skills standards.

#### 2003-2004 Annual Plan

GOAL III: Empower our students through life-changing educational experiences to become productive and committed citizens.

STRATEGIC OBJECTIVE 3: Graduate diploma and associate degree students who are able to perform in a technologically complex society.

ACTION STEP 1: Identify a standard level of technical competencies expected of all associate degree graduates.

GOAL V: Create a synergistic alignment of College and business resources to enhance economic prosperity in the region.

STRATEGIC OBJECTIVE 1: Align the College with economic development agencies to identify and develop programs of excellence to assist in recruiting new industry and growing existing businesses in the service area.

ACTION STEP 1: Develop chemical technical curricula that considers local industry input and national skills standards.

**Programs Eligible for Accreditation and Programs Accredited**

*Applicable to four- and two-year institutions*

**Institution:** Aiken Technical College

**LIST OF NATIONAL INSTITUTIONAL AND SPECIALIZED ACCREDITING BODIES RECOGNIZED BY THE SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION**

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
<b>American Assembly of Collegiate Schools of Business - International Association for Management Education</b>	<i>An institution may be accredited by the AACSB or the ACBSP</i>					
Business (BUS)-Baccalaureate, Masters', and Doctoral degree programs in business administration and management						
Business (BUSA)-Baccalaureate, Masters', and Doctoral degree programs in accounting						
<b>ACCREDITING BOARD FOR ENGINEERING AND TECHNOLOGY, INC.</b>						
<b>Engineering (ENG)</b> -Baccalaureate and master's level programs in engineering						
<b>Engineering-related (ENGR)</b> – Engineering related programs at the baccalaureate level						
<b>Engineering Technology (ENGT)</b> – Associate and baccalaureate degree programs in engineering technology	X	X				

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
<b>ACCREDITING COMMISSION ON EDUCATION FOR HEALTH SERVICES ADMINISTRATION</b>						
<b>Health Services Administration (HSA) Graduate programs</b>						
<b>ACCREDITING COUNCIL ON EDUCATION IN JOURNALISM AND MASS COMMUNICATIONS</b>						
<b>Journalism and Mass Communication (JOUR) - Units within institutions offering professional undergraduate and graduate (master's) degree programs</b>						
<b>AMERICAN ASSOCIATION FOR MARRIAGE AND FAMILY THERAPY</b>						
<b>Marriage and Family Therapy (MFTC) - Clinical training programs</b>						
<b>Marriage and Family Therapy (MFTD) - Graduate degree programs</b>						
<b>AMERICAN ASSOCIATION OF FAMILY AND CONSUMER SCIENCES (AAFCS)</b>						
<b>Home Economics - Baccalaureate programs</b>						
<b>AMERICAN ASSOCIATION OF NURSE ANESTHETISTS</b>						
<b>Nurse Anesthetists (ANEST) - Generic nurse anesthesia education programs/schools</b>						
<b>AMERICAN BAR ASSOCIATION</b>						
<b>Law (LAW) - Professional schools</b>						
<b>AMERICAN BOARD OF FUNERAL SERVICE EDUCATION</b>						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
<b>Funeral Service Education (FUSER)</b> Independent schools and collegiate departments						
<b>AMERICAN COLLEGE OF NURSE MIDWIVES</b>						
<b>Nurse Midwifery (MIDWF)</b> - Basic certificate and basic master's degree program						
<b>AMERICAN COUNCIL FOR CONSTRUCTION EDUCATION</b>						
<b>Construction Education (CONST)</b> - Baccalaureate degree programs						
<b>AMERICAN COUNCIL ON PHARMACEUTICAL EDUCATION</b>						
<b>Pharmacy (PHAR)</b> - Professional degree programs						
<b>AMERICAN COUNSELING ASSOCIATION</b>						
<b>Counseling</b> - Masters and Doctoral level programs						
<b>AMERICAN CULINARY FEDERATION EDUCATIONAL INSTITUTE</b>						
<b>Culinary Arts (CUL)</b> - postsecondary programs which award certificates, diplomas, or associate degrees in culinary arts and food services management						
<b>AMERICAN DENTAL ASSOCIATION</b>						
<b>Dental Assisting (DA)</b>	X	X				
<b>Dental Hygiene (DH)</b>						
<b>Dental Laboratory Technology (DT)</b>						
<b>Dentistry (DENT)</b> - Programs leading to the D.D.S. or D.M.D. degree advanced general dentistry and specialty programs, and						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
general practice residency programs						
<b>AMERICAN DIETETIC ASSOCIATION, THE</b>						
<b>Dietetics (DIET)</b> - Coordinated undergraduate programs						
<b>Dietetics (DIETI)</b> - Post baccalaureate internship programs						
<b>AMERICAN LIBRARY ASSOCIATION</b>						
<b>Librarianship (LIB)</b> - master's program leading to the first professional degree						
<b>AMERICAN MEDICAL ASSOCIATION COUNCIL ON MEDICAL EDUCATION AND ASSOCIATION OF AMERICAN MEDICAL COLLEGES, LIAISON COMMITTEE ON MEDICAL EDUCATION</b>						
<b>Medicine (MED)</b> - Programs leading to the M.D. M.D. degree						
<b>AMERICAN OCCUPATIONAL THERAPY ASSOCIATION</b>						
<b>Occupational Therapist (OT)</b>						
<b>Occupational Therapy Assistant (OTA)</b>						
<b>AMERICAN PHYSICAL THERAPY ASSOCIATION</b>						
<b>Physical Therapy (PTAA)</b> - Programs for the physical therapist assistant						
<b>Physical Therapy (PTA)</b> - Professional programs for the physical therapist						
<b>AMERICAN PSYCHOLOGICAL ASSOCIATION</b>						
<b>Clinical Psychology (CLPSY)</b> -						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
Doctoral programs						
<b>Counseling Psychology (COPSY)</b> - Doctoral programs						
<b>Professional Psychology (IPSY)</b> – Pre-doctoral internship programs						
<b>Professional/Scientific Psychology (PSPSY)</b> - Doctoral programs						
<b>School Psychology (SCPSY)B</b> - Doctoral programs						
<b>AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS</b>						
<b>Landscape Architecture (LSAR)</b> - Baccalaureate and master's programs leading to the first professional degree						
<b>AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION</b>						
<b>Audiology (AUD)</b> - Graduate degree programs						
<b>Speech-Language Pathology (SP)</b> - Graduate degree programs						
<b>AMERICAN VETERINARY MEDICAL ASSOCIATION</b>						5/1998
<b>Veterinary Medicine</b> - Programs leading to a D.V.M. or D.M.V. degree						5/1998
<b>ASSOCIATION OF COLLEGIATE BUSINESS SCHOOLS AND PROGRAMS</b>	<i>An institution may be accredited by the ACBSP or the AACSB</i>					
<b>Business (BUAD)</b> - Associate degree programs in business and business-related fields	X	X				
<b>Business (BUBD)</b> - Baccalaureate degree programs in business and business-related fields						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
Business (BUMD) - Master degree programs in business and business-related fields						
<b>COMMISSION ON ACCREDITATION OF ALLIED HEALTH EDUCATION PROGRAMS</b>						
Cytotechnologist (CYTO)						
Diagnostic Medical Sonographer (DMS)						
Electroneurodiagnostic Technologist (ENDT)						
Emergency Medical Technician-Paramedic (EMTP)						
Histologic Technician/Technologist (HT)						
Joint Review Committee - Athletic Training (JRC-AT)						11/1999
Medical Assistant (MA)						
Medical Records Administrator (MRA)						
Ophthalmic Medical Assistant (OMA)						
Perfusionist (PERF)						
Physician Assistant (PA) - Assistant to the primary care physician						
Respiratory Therapist (REST)						
Respiratory Therapy Technician (RESTT)						
Specialist in Blood Bank Technology (SBBT)						
Surgeon's Assistant (SA)						
Surgical Technologist (ST)						
<b>COMMISSION ON COLLEGIATE NURSING EDUCATION (CCNE)</b>						11/1999
Nursing - Baccalaureate-degree nursing education programs						11/1999

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
Nursing - Graduate-degree nursing education programs						11/1999
<b>COMMISSION ON OPTICIANRY ACCREDITATION</b>						
<b>Opticianry (OPLT)</b> - 1-year programs for the ophthalmic laboratory technician						
<b>Opticianry (OPD)</b> - 2-year programs for the ophthalmic dispenser						
<b>COMPUTING SCIENCE ACCREDITATION BOARD, INC.</b>						
<b>Computer Science (COMP)</b> - Baccalaureate programs in computer science						
<b>COUNCIL FOR ACCREDITATION OF COUNSELING AND RELATED EDUCATION PROGRAMS (CACREP)</b>						5/1998
<b>Masters degree</b> programs to prepare individuals for community counseling, mental health counseling, marriage and family counseling, school counseling, student affairs practice in higher education, and <b>Doctoral-level</b> programs in counselor education and supervision.						5/1998
<b>COUNCIL ON EDUCATION FOR PUBLIC HEALTH</b>						
<b>Community Health Education (CHE)</b> - Graduate programs offered outside schools of public health						
<b>Community Health/Preventative Medicine (CHPM)</b> - Graduate programs offered outside schools of public health						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
Public Health (PH) - Graduate schools of public health						
<b>COUNCIL ON REHABILITATION EDUCATION (CORE)</b>						9/1999
Rehabilitation Counseling						9/1999
<b>COUNCIL ON SOCIAL WORK EDUCATION</b>						
Social Work (SW) - Baccalaureate and master's degree programs						
<b>FOUNDATION FOR INTERIOR DESIGN EDUCATION RESEARCH</b>						
Interior Design (FIDER) - 2-year pre-professional assistant level programs(certificate and associate degree); first professional degree level programs (master's and baccalaureate degrees and 3-year certificate); and post professional master's degree programs						
<b>JOINT REVIEW COMMITTEE ON EDUCATION IN RADIOLOGIC TECHNOLOGY</b>						
Radiologic Technology (RAD) - Programs for radiographers (Diploma, associate, baccalaureate programs)						
Radiologic Technology (RADTT) - Programs for radiation therapists (Diploma, associate, baccalaureate programs)						
<b>JOINT REVIEW COMMITTEE ON EDUCATIONAL PROGRAMS IN NUCLEAR MEDICINE TECHNOLOGY</b>						
Nuclear Medicine Technologist (NMT) - Programs for the nuclear medicine technologist						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
<b>NATIONAL ACCREDITING AGENCY FOR CLINICAL LABORATORY SCIENCES</b>						
<b>Clinical Laboratory Technician/Medical Laboratory Technician (MLTC)</b> - Certificate program						
<b>Clinical Laboratory Technician/Medical Laboratory Technician (MLTAD)</b> - Associate's degree						
<b>Clinical Laboratory Science/Medical Technology (MT)</b> - Professional programs (Baccalaureate and master's level)						
<b>NATIONAL ACCREDITING COMMISSION OF COSMETOLOGY ARTS AND SCIENCES</b>						
<b>Cosmetology (COSME)</b> - Postsecondary schools and departments of cosmetology arts & sciences						
<b>NATIONAL ARCHITECTURAL ACCREDITING BOARD, INC.</b>						
<b>Architecture (ARCH)</b> - first professional degree programs						
<b>NATIONAL ASSOCIATION OF INDUSTRIAL TECHNOLOGY</b>						
<b>Industrial Technology (INDT)</b> - Baccalaureate degree programs						
<b>NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN</b>						
<b>Art &amp; Design (ART)</b> - Degree-granting schools and departments and non-degree-granting schools						
<b>NATIONAL ASSOCIATION OF SCHOOLS OF DANCE</b>						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
<b>Dance (DANCE)</b> - Institutions and units within institutions offering degree-granting and non-degree-granting programs						
<b>NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC</b>						
<b>Music (MUS)</b> - Baccalaureate and graduate degree programs						
<b>Music (MUSA)</b> - Community and junior college programs						
<b>Music (MUSN)</b> – Non-degree programs						
<b>NATIONAL ASSOCIATION OF SCHOOLS OF PUBLIC AFFAIRS AND ADMINISTRATION</b>						
<b>Masters of Public Administration (MPA)</b>						7/2002
<b>NATIONAL ASSOCIATION OF SCHOOLS OF THEATER</b>						
<b>Theater (THEA)</b> - Institutions and units within institutions offering degree-granting and/or non-degree-granting programs						
<b>NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION</b>						
<b>Teacher Education (TED)</b> - Baccalaureate and graduate programs for the preparation of teachers and other professional personnel for elementary and secondary schools						
<b>NATIONAL LEAGUE FOR NURSING, INC</b>						
<b>Nursing (PNUR)</b> - Practical nursing programs	X			X		
<b>Nursing (ADNUR)</b> - Associate						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/ area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
degree programs						
<b>Nursing (DNUR)</b> – Diploma programs						
<b>Nursing (NUR)</b> - Baccalaureate and higher degree programs						
<b>SOCIETY OF AMERICAN FORESTERS</b>						
<b>Forestry (FOR)</b> - Programs leading to a bachelor's or higher first professional degree						

**Total**

4      3

*THIS INFORMATION TO BE USED AS A BASE FOR PERFORMANCE*

*INDICATOR 3D*

**Institution: Aiken Technical College**

**RESULTS OF PROFESSIONAL EXAMINATIONS**

*Applicable to all sectors – Measured for April 1, 2002-March 31, 2003*

Name of Exam	Date(s) Administered	# of Examinees	# of 1 <sup>st</sup> Time Examinees	# of 1 <sup>st</sup> Time Examinees who Passed	% 1 <sup>st</sup> Time Examinees Passing
<b>TECHNICAL SECTOR</b>					
Accredited Record Technician (ART)	(Name Changed to Registered Health Information Technician)				
Aircraft Maintenance – Airframe, General and Powerplant					
Barbering					
Certification Examination For Entry Level Respiratory Therapy Practitioners (CRTT)					
Certified Dental Assistant	May 2002 Oct 2002 Nov 2002 Jan 2003	6	6	5	83.3%
Certified Medical Assistant Exam.					
Certified Occupational Therapist Assistant (COTA)					
Clinical Laboratory Technician, NCA					
Cosmetology Exam					
Emergency Medical Technician - NREMT					
Basic, Intermediate and Paramedic Medical Laboratory Technician, ASCP					
National Bd. for Dental Hygiene Examination					
National Council Licensure Exam. (NCLEX) - Practical Nurse	May 2002 Sep 2002 Nov 2002 Dec 2002	Not Currently Available			
National Council Licensure Exam. (NCLEX) - Registered Nurse					
National Physical Therapist Licensing Exam. (PTA)					
Nuclear Medicine Technology Certification Bd. Exam					
Nuclear Medicine Technology, ARRT					
Nurse Aid Competency Evaluation Program (NACEP)					

Name of Exam	Date(s) Administered	# of Examinees	# of 1 <sup>st</sup> Time Examinees	# of 1 <sup>st</sup> Time Examinees who Passed	% 1 <sup>st</sup> Time Examinees Passing
Radiography Exam., ARRT					
Registered Health Information Technician					
Registry Exam. for Advanced Respiratory					
Therapy Practitioners (RRT) – Clinical					
Simulation and Written Registry					
State Board Exam. for Dental Hygiene- SC Board of Dentistry					
Surgical Technologist National Certifying Examination					
Veterinary Technician State Exam (Rules & Regulations)					
SRTA Regional Exam. for Dental Hygienists					
<b>Totals:</b>		<b>6</b>	<b>6</b>	<b>5</b>	<b>83.3%</b>

**PROGRAMS ELIGIBLE FOR ACCREDITATION AND PROGRAMS ACCREDITED**

*Applicable to four- and two-year institutions*

**Institution:** Aiken Technical College

**LIST OF NATIONAL INSTITUTIONAL AND SPECIALIZED ACCREDITING BODIES  
RECOGNIZED BY THE SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION**

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
American Assembly of Collegiate Schools of Business - International Association for Management Education	<i>An institution may be accredited by the AACSB <b>or</b> the ACBSP</i>					
Business (BUS)-Baccalaureate, Masters', and Doctoral degree programs in business administration and management						
Business (BUSA)-Baccalaureate, Masters', and Doctoral degree programs in accounting						
<b>ACCREDITING BOARD FOR ENGINEERING AND TECHNOLOGY, INC.</b>						
Engineering (ENG)-Baccalaureate and master's level programs in engineering						
Engineering-related (ENGR) – Engineering related programs at the baccalaureate level						
Engineering Technology (ENGT) – Associate and baccalaureate degree programs in engineering technology	X	X				
<b>ACCREDITING COMMISSION ON EDUCATION FOR HEALTH SERVICES ADMINISTRATION</b>						
Health Services Administration (HSA) Graduate programs						
<b>ACCREDITING COUNCIL ON EDUCATION IN JOURNALISM AND MASS COMMUNICATIONS</b>						
Journalism and Mass Communication (JOUR) - Units within institutions offering professional undergraduate and graduate (master's) degree programs						
<b>AMERICAN ASSOCIATION FOR MARRIAGE AND FAMILY THERAPY</b>						
Marriage and Family Therapy (MFTC) - Clinical training programs						
Marriage and Family Therapy (MFTD) - Graduate degree programs						
<b>AMERICAN ASSOCIATION OF FAMILY AND CONSUMER SCIENCES (AAFCS)</b>						
Home Economics - Baccalaureate programs						
<b>AMERICAN ASSOCIATION OF NURSE ANESTHETISTS</b>						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
Nurse Anesthetists (ANEST) - Generic nurse anesthesia education programs/schools						
<b>AMERICAN BAR ASSOCIATION</b>						
Law (LAW) - Professional schools						
<b>AMERICAN BOARD OF FUNERAL SERVICE EDUCATION</b>						
Funeral Service Education (FUSER) Independent schools and collegiate departments						
<b>AMERICAN COLLEGE OF NURSE MIDWIVES</b>						
Nurse Midwifery (MIDWF) - Basic certificate and basic master's degree program						
<b>AMERICAN COUNCIL FOR CONSTRUCTION EDUCATION</b>						
Construction Education (CONST) - Baccalaureate degree programs						
<b>AMERICAN COUNCIL ON PHARMACEUTICAL EDUCATION</b>						
Pharmacy (PHAR) - Professional degree programs						
<b>AMERICAN COUNSELING ASSOCIATION</b>						
Counseling - Masters and Doctoral level programs						
<b>AMERICAN CULINARY FEDERATION EDUCATIONAL INSTITUTE</b>						
Culinary Arts (CUL) - postsecondary programs which award certificates, diplomas, or associate degrees in culinary arts and food services management						
<b>AMERICAN DENTAL ASSOCIATION</b>						
Dental Assisting (DA)	X	X				
Dental Hygiene (DH)						
Dental Laboratory Technology (DT)						
Dentistry (DENT) - Programs leading to the D.D.S. or D.M.D. degree advanced general dentistry and specialty programs, and general practice residency programs						
<b>AMERICAN DIETETIC ASSOCIATION, THE</b>						
Dietetics (DIET) - Coordinated undergraduate programs						
Dietetics (DIETI) - Post baccalaureate internship programs						
<b>AMERICAN LIBRARY ASSOCIATION</b>						
Librarianship (LIB) - master's program leading to the first professional degree						
<b>AMERICAN MEDICAL ASSOCIATION COUNCIL ON MEDICAL EDUCATION AND ASSOCIATION OF AMERICAN MEDICAL COLLEGES, LIAISON COMMITTEE ON MEDICAL EDUCATION</b>						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
Medicine (MED) - Programs leading to the M.D. M.D. degree						
AMERICAN OCCUPATIONAL THERAPY ASSOCIATION						
Occupational Therapist (OT)						
Occupational Therapy Assistant (OTA)						
AMERICAN PHYSICAL THERAPY ASSOCIATION						
Physical Therapy (PTAA) - Programs for the physical therapist assistant						
Physical Therapy (PTA) - Professional programs for the physical therapist						
AMERICAN PSYCHOLOGICAL ASSOCIATION						
Clinical Psychology (CLPSY) - Doctoral programs						
Counseling Psychology (COPSY) - Doctoral programs						
Professional Psychology (IPSY) - Pre-doctoral internship programs						
Professional/Scientific Psychology (PSPSY) - Doctoral programs						
School Psychology (SCPSY)B - Doctoral programs						
AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS						
Landscape Architecture (LSAR) - Baccalaureate and master's programs leading to the first professional degree						
AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION						
Audiology (AUD) - Graduate degree programs						
Speech-Language Pathology (SP) - Graduate degree programs						
AMERICAN VETERINARY MEDICAL ASSOCIATION						5/1998
Veterinary Medicine - Programs leading to a D.V.M. or D.M.V. degree						5/1998
ASSOCIATION OF COLLEGIATE BUSINESS SCHOOLS AND PROGRAMS	<i>An institution may be accredited by the ACBSP <b>or</b> the AACSB</i>					
Business (BUAD) - Associate degree programs in business and business-related fields	X	X				
Business (BUBD) - Baccalaureate degree programs in business and business-related fields						
Business (BUMD) - Master degree programs in business and business-related fields						
COMMISSION ON ACCREDITATION OF ALLIED HEALTH EDUCATION PROGRAMS						
Cytotechnologist (CYTO)						
Diagnostic Medical Sonographer (DMS)						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
Electroneurodiagnostic Technologist (ENDT)						
Emergency Medical Technician-Paramedic (EMTP)						
Histologic Technician/Technologist (HT)						
Joint Review Committee - Athletic Training (JRC-AT)						11/1999
Medical Assistant (MA)						
Medical Records Administrator (MRA)						
Ophthalmic Medical Assistant (OMA)						
Perfusionist (PERF)						
Physician Assistant (PA) - Assistant to the primary care physician						
Respiratory Therapist (REST)						
Respiratory Therapy Technician (RESTT)						
Specialist in Blood Bank Technology (SBBT)						
Surgeon's Assistant (SA)						
Surgical Technologist (ST)						
COMMISSION ON COLLEGIATE NURSING EDUCATION (CCNE)						11/1999
Nursing - Baccalaureate-degree nursing education programs						11/1999
Nursing - Graduate-degree nursing education programs						11/1999
COMMISSION ON OPTICIANRY ACCREDITATION						
Opticianry (OPLT) - 1-year programs for the ophthalmic laboratory technician						
Opticianry (OPD) - 2-year programs for the ophthalmic dispenser						
COMPUTING SCIENCE ACCREDITATION BOARD, INC.						
Computer Science (COMP) - Baccalaureate programs in computer science						
COUNCIL FOR ACCREDITATION OF COUNSELING AND RELATED EDUCATION PROGRAMS (CACREP)						5/1998
Masters degree programs to prepare individuals for community counseling, mental health counseling, marriage and family counseling, school counseling, student affairs practice in higher education, and Doctoral-level programs in counselor education and supervision.						5/1998
COUNCIL ON EDUCATION FOR PUBLIC HEALTH						
Community Health Education (CHE) - Graduate programs offered outside schools of public health						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
Community Health/Preventative Medicine (CHPM) - Graduate programs offered outside schools of public health						
Public Health (PH) - Graduate schools of public health						
<b>COUNCIL ON REHABILITATION EDUCATION (CORE)</b>						9/1999
Rehabilitation Counseling						9/1999
<b>COUNCIL ON SOCIAL WORK EDUCATION</b>						
Social Work (SW) - Baccalaureate and master's degree programs						
<b>FOUNDATION FOR INTERIOR DESIGN EDUCATION RESEARCH</b>						
Interior Design (FIDER) - 2-year pre-professional assistant level programs(certificate and associate degree); first professional degree level programs (master's and baccalaureate degrees and 3-year certificate); and post professional master's degree programs						
<b>JOINT REVIEW COMMITTEE ON EDUCATION IN RADIOLOGIC TECHNOLOGY</b>						
Radiologic Technology (RAD) - Programs for radiographers (Diploma, associate, baccalaureate programs)						
Radiologic Technology (RADTT) - Programs for radiation therapists (Diploma, associate, baccalaureate programs)						
<b>JOINT REVIEW COMMITTEE ON EDUCATIONAL PROGRAMS IN NUCLEAR MEDICINE TECHNOLOGY</b>						
Nuclear Medicine Technologist (NMT) - Programs for the nuclear medicine technologist						
<b>NATIONAL ACCREDITING AGENCY FOR CLINICAL LABORATORY SCIENCES</b>						
Clinical Laboratory Technician/Medical Laboratory Technician (MLTC) - Certificate program						
Clinical Laboratory Technician/Medical Laboratory Technician (MLTAD) - Associate's degree						
Clinical Laboratory Science/Medical Technology (MT) - Professional programs (Baccalaureate and master's level)						
<b>NATIONAL ACCREDITING COMMISSION OF COSMETOLOGY ARTS AND SCIENCES</b>						
Cosmetology (COSME) - Postsecondary schools and departments of cosmetology arts & sciences						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/area added to CHE List
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<b>NATIONAL ARCHITECTURAL ACCREDITING BOARD, INC.</b>						
Architecture (ARCH) - first professional degree programs						
<b>NATIONAL ASSOCIATION OF INDUSTRIAL TECHNOLOGY</b>						
Industrial Technology (INDT) - Baccalaureate degree programs						
<b>NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN</b>						
Art & Design (ART) - Degree-granting schools and departments and non-degree-granting schools						
<b>NATIONAL ASSOCIATION OF SCHOOLS OF DANCE</b>						
Dance (DANCE) - Institutions and units within institutions offering degree-granting and non-degree-granting programs						
<b>NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC</b>						
Music (MUS) - Baccalaureate and graduate degree programs						
Music (MUSA) - Community and junior college programs						
Music (MUSN) - Non-degree programs						
<b>NATIONAL ASSOCIATION OF SCHOOLS OF PUBLIC AFFAIRS AND ADMINISTRATION</b>						
Masters of Public Administration (MPA)						7/2002
<b>NATIONAL ASSOCIATION OF SCHOOLS OF THEATER</b>						
Theater (THEA) - Institutions and units within institutions offering degree-granting and/or non-degree-granting programs						
<b>NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION</b>						
Teacher Education (TED) - Baccalaureate and graduate programs for the preparation of teachers and other professional personnel for elementary and secondary schools						
<b>NATIONAL LEAGUE FOR NURSING, INC</b>						
Nursing (PNUR) - Practical nursing programs	X			X		
Nursing (ADNUR) - Associate degree programs						
Nursing (DNUR) - Diploma programs						
Nursing (NUR) - Baccalaureate and higher degree programs						

ACCREDITING AGENCIES AND AREAS	Accreditable Program	Fully Accredited Program	Details on Program (if program not fully accredited-do not complete if fully accredited)			Date agency/area added to CHE List
			Year program added at institution	Institution has chosen NOT to seek accreditation for this program	Accreditation Expected (if known)	
SOCIETY OF AMERICAN FORESTERS						
Forestry (FOR) - Programs leading to a bachelor's or higher first professional degree						

**Total**

4      3  
*THIS INFORMATION TO BE USED AS A BASE FOR PERFORMANCE INDICATOR 3D*

**Institution:** Aiken Technical College

**RESULTS OF PROFESSIONAL EXAMINATIONS**

*Applicable to all sectors – Measured for April 1, 2002-March 31, 2003*

Name of Exam	Date(s) Administered	# of Examinees	# of 1 <sup>st</sup> Time Examinees	# of 1 <sup>st</sup> Time Examinees who Passed	% 1 <sup>st</sup> Time Examinees Passing
<b>TECHNICAL SECTOR</b>					
Accredited Record Technician (ART)	(Name Changed to Registered Health Information Technician)				
Aircraft Maintenance – Airframe, General and Powerplant					
Barbering					
Certification Examination For Entry Level Respiratory Therapy Practitioners (CRTT)					
Certified Dental Assistant	May 2002 Oct 2002 Nov 2002 Jan 2003	6	6	5	83.3%
Certified Medical Assistant Exam.					
Certified Occupational Therapist Assistant (COTA)					
Clinical Laboratory Technician, NCA					
Cosmetology Exam					
Emergency Medical Technician - NREMT					
Basic, Intermediate and Paramedic Medical Laboratory Technician, ASCP					
National Bd. for Dental Hygiene Examination					
National Council Licensure Exam. (NCLEX) - Practical Nurse	May 2002 Sep 2002 Nov 2002 Dec 2002	33	33	25	75.8%
National Council Licensure Exam. (NCLEX) - Registered Nurse					
National Physical Therapist Licensing Exam. (PTA)					
Nuclear Medicine Technology Certification Bd. Exam					
Nuclear Medicine Technology, ARRT					
Nurse Aid Competency Evaluation Program (NACEP)					
Radiography Exam., ARRT					
Registered Health Information Technician					
Registry Exam. for Advanced Respiratory Therapy Practitioners (RRT) – Clinical					
Simulation and Written Registry					
State Board Exam. for Dental Hygiene-SC Board of Dentistry					
Surgical Technologist National Certifying Examination					
Veterinary Technician State Exam (Rules & Regulations)					
SRTA Regional Exam. for Dental Hygienists					
<b>Totals:</b>		<b>39</b>	<b>39</b>	<b>30</b>	<b>76.9%</b>