

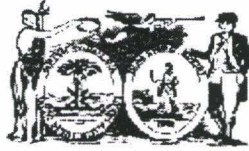
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STATE OF SOUTH CAROLINA  
*State Budget and Control Board*  
OFFICE OF GENERAL SERVICES

JIM HODGES, CHAIRMAN  
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EXECUTIVE DIRECTOR

GEORGE N. DORN, JR.  
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MATERIALS MANAGEMENT OFFICE  
1201 MAIN STREET, SUITE 600  
COLUMBIA, SOUTH CAROLINA 29201  
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R. VOIGHT SHEALY  
MATERIALS MANAGEMENT OFFICER

October 2, 2001

Mr. George N. Dorn, Jr., Director  
Office of General Services  
1201 Main Street, Suite 420  
Columbia, South Carolina 29201

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Dear George:

I have attached the audit report for the South Carolina Department of Agriculture. Since we are not recommending any certification above the basic \$5,000 allowed by the Code, no action is required by the Budget and Control Board. Therefore, I recommend that the report be presented to the Budget and Control Board as information.

Sincerely,

A handwritten signature in cursive script that reads "Voight Shealy".

R. Voight Shealy  
Materials Management Officer

/jl

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE  
PROCUREMENT AUDIT REPORT**

**JULY 1, 1999 - MARCH 31, 2001**

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R. VOIGHT SHEALY  
MATERIALS MANAGEMENT OFFICER

August 13, 2001

Mr. R. Voight Shealy  
Materials Management Officer  
Office of General Services  
1201 Main Street, Suite 600  
Columbia, South Carolina 29201

Dear Voight:

We have examined the procurement policies and procedures of the South Carolina Department of Agriculture for the period July 1, 1999 through March 31, 2001. As part of our examination, we studied and evaluated the system of internal control over procurement transactions to the extent we considered necessary.

The evaluation was to establish a basis for reliance upon the system of internal control to assure adherence to the Consolidated Procurement Code and State regulations, and the Department's procurement policy. Additionally, the evaluation was used in determining the nature, timing and extent of other auditing procedures necessary for developing an opinion on the adequacy, efficiency and effectiveness of the procurement system.

The administration of the South Carolina Department of Agriculture is responsible for establishing and maintaining a system of internal control over procurement transactions. In

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