

South Carolina State Library
POB 11469
Columbia, SC 29211

Attn: Curtis Rogers
Phone: 803-734-8928
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5th Annual Trustee Institute Registration Information



Effective Leadership for the 21st Century

January 17-18, 2003

Adam's Mark Hotel,
Columbia

2-day Tentative Agenda

FRIDAY

9:30—10:30	Registration and Continental Breakfast
10:30—12:00	Welcome & Introductions – <i>Jim Johnson, Director, SC State Library</i> Housekeeping – <i>Curtis Rogers, Continuing Education Coordinator, SC State Library</i>
	Opening General Session: “Leadership in a Chaotic Environment” <i>Dennis Lambries, Research Associate, Institute for Public Service and Policy Research, University of South Carolina.</i>
12:00—1:00	Lunch
1:15—2:45	Continuation of Opening General Session
2:45—3:00	Break
3:00—3:30	Services of the South Carolina State Library— <i>Deborah Hotchkiss, Assistant Director of Information Services, South Carolina State Library</i>
3:30—4:00	The New SLIS - Your Community's Library School— <i>Nonie Price, USC School of Library and Information Science.</i>
5:00—7:00	Light Hors D'oeuvres Reception—Take time to discuss the day's events and meet fellow trustees.

DAY 1

SATURDAY

7:00—8:30	Continental Breakfast and Registration
8:30—10:00	Concurrent Sessions: Session A: Basic Boardmanship for Trustees (specifically designed for new trustees) <i>Anne Marie Elkins, Consultant for Public Library Management, NC State Library</i> Session B: Recruiting a New Director <i>Dan Mackey, Administrative Manager, Kershaw County Public Library</i> Session C: Diplomacy: The Art of Letting Someone Have Your Way <i>Coretta Bedsole, Progressive Lobbying Solutions</i>
10:00—10:30	Break and Hotel Check-out
10:30—12:00	Repeat of morning concurrent sessions
12:00—1:15	Luncheon and Special Guest Speaker, Author and Poet, Mrs. Carrie McCary
1:15—1:30	Conference Wrap-Up, Closing Announcements, and Evaluation

DAY 2

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WHO SHOULD ATTEND:

Anyone who is a new or current South Carolina Public Library Trustee. South Carolina Public Library Directors are also encouraged to attend.

COSTS:

There is no registration fee. Lunch on both Friday and Saturday will be provided free of charge.

REGISTRATION:

For the Institute: All participants must register for the conference by completing the attached form and mailing or faxing it to Curtis Rogers at the South Carolina State Library, or you may contact Margie Herron at (803) 734-8650.

For the Hotel: To encourage attendance, a block of seventy (70) rooms has been reserved at the Columbia Adam's Mark Hotel for double occupancy by trustees and will be provided to the **first 70 registrants** who request a free room. **This room is for Friday night only (limit 2 free rooms per library system).** Anyone wishing to stay additional nights will be responsible for covering any additional costs.

If you do not receive or request a free room, a **group rate of \$93.00 + tax** for double occupancy is offered. You must mention that you are with the **Trustee Institute** to receive the group rate. Adam's Mark Hotel (803) 771-7000.



REGISTRATION DEADLINE: DECEMBER 12, 2002

Registration for the Institute:

- BOTH Friday and Saturday
- Saturday ONLY
- Friday evening reception
- Friday ONLY

Name _____

Full Home Address _____

County or Regional Library System _____

Home Phone _____ Work Phone _____

ADA Requirements _____

Vegetarian

***Registration for FREE double occupancy room at the Columbia Adam's Mark Hotel:**

Name in which reservation is to be made _____

Full Home Address _____

County or Regional Library System _____

Home Phone _____ Work Phone _____

ADA Requirements _____

NON-Smoking room Smoking room

Signature _____

*Upon check-in, you will be asked for a credit card number to which additional incidentals not included in the room rate will be charged.

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