



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

MEMORANDUM

TO: District Superintendents

FROM: Molly M. Spearman
State Superintendent of Education

DATE: May 4, 2020

RE: Face-to-Face Services and Support to Students and Families

Governor McMaster's [Executive Order 2020-29](#) issued on April 27, 2020, provides the opportunity for districts and parents to consider face-to-face activities. The Executive Order also allows districts the flexibility to use the last two weeks of school to collect student materials, including instructional materials, and give students and parents the opportunity to collect any personal items that students may have left at school before summer break begins.

If mutually agreed upon by both the district and parents, the following opportunities may be considered for face-to-face interaction. For each activity, the appropriate precautionary measures recommended by the South Carolina Department of Health and Environmental Control and the Centers for Disease Control and Prevention, including social distancing, should be taken to protect the health and wellbeing of both students and educators.

- Parent/teacher conferences;
- Parent/student/teacher meetings, such as meetings to review and update Individualized Education Programs (IEPs);
- Assessments, evaluations, and screenings if applicable;
- Demonstration or completion of task that require hands-on activities, such as completion of certain industry credentials;
- Teacher activities, such as grading, planning, or preparing for summer and next school year, and/or
- Services for students, such as the provision of specialized instruction or related services, as outlined in a students' IEP; and/or
- GED testing through GED Test sites for adult education students.

RUTLEDGE BUILDING · 1429 SENATE STREET · COLUMBIA, SC 29201

PHONE: 803-734-8500 · FAX 803-734-3389 · ED.SC.GOV

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Please note that this is not an exhaustive list. It is vital to ensure that both the district and parents agree to such activities.

Thank you for your continued support of students, families, educators, and your school communities during the COVID-19 pandemic. If you have any questions, please contact Katie Nilges, Director of Governmental Affairs, at knilges@ed.sc.gov.