

<b>AGENCY NAME:</b>	Commission on Higher Education		
<b>AGENCY CODE:</b>	H030	<b>SECTION:</b>	11

## Fiscal Year 2018–2019 Accountability Report

### SUBMISSION FORM

<b>AGENCY MISSION</b>	The S.C. Commission on Higher Education is committed to promoting access, affordability, and quality in the state system of higher education through coordination, regulation, advocacy and oversight, as directed by the General Assembly.
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<b>AGENCY VISION</b>	<p>The S.C. Commission on Higher Education values:</p> <ul style="list-style-type: none"> <li>• The importance of quality higher education</li> <li>• The accessibility of this education to the citizens of the state</li> <li>• The accountability of the institutions to their students and the General Assembly</li> <li>• Excellence on the part of its staff in performing its functions</li> <li>• Excellence on the part of the institutions in providing educational opportunities</li> <li>• Affordability of higher education in South Carolina to the citizens of the state</li> </ul>
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Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

	Yes	No
<b>RESTRUCTURING RECOMMENDATIONS:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30.

	Yes	No
<b>REPORT SUBMISSION COMPLIANCE:</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

<b>RECORDS MANAGEMENT COMPLIANCE:</b>	<b>Yes</b>	<b>No</b>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

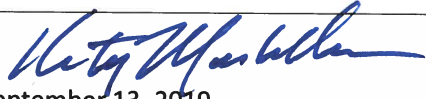
Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

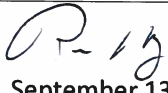
<b>REGULATION REVIEW:</b>	<b>Yes</b>	<b>No</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Georges Tippens	803-737-1567	gtippens@che.sc.gov
<b>SECONDARY CONTACT:</b>	Laura Belcher	803-737-1831	lbelcher@che.sc.gov

I have reviewed and approved the enclosed FY 2018–2019 Accountability Report, which is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR (SIGN AND DATE):</b>	 September 13, 2019
<b>(TYPE/PRINT NAME):</b>	Dr. Rusty Monhollon

<b>BOARD/CMSN CHAIR (SIGN AND DATE):</b>	 September 13, 2019
<b>(TYPE/PRINT NAME):</b>	Mr. R. Wes Hayes

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

## **AGENCY'S DISCUSSION AND ANALYSIS**

### **Creation of Agency**

The South Carolina Commission on Higher Education (CHE), established in 1967, serves as the coordinating board for South Carolina's 33 public institutions of higher learning. In addition to partnering with institutions to deliver an effective statewide higher education system, the CHE acts both as an oversight entity on behalf of the General Assembly and an advocate for the citizens of South Carolina as they seek opportunities to improve their lives, and those of their families, through higher education.

### **Composition of the Commission**

The CHE is governed by a board of 15 members appointed by the Governor pursuant to S.C. Code §59-103-10. There are: four statewide at-large members, with one appointed as chair; one member from each of the state's seven Congressional Districts; three members who serve as college and university trustees representing the public sectors of higher learning, which include research institutions, four-year comprehensive teaching institutions, and technical colleges; and one non-voting ex officio member who serves as a president of an independent college representing the independent higher learning institutions. Members representing Congressional Districts are appointed by the Governor upon recommendation of a majority of the State Senators and House members comprising the District's legislative delegation. The remaining members are recommended and appointed on the advice and consent of the Senate. Commissioners serve four-year terms with the exception of the institutional representatives who serve two-year terms. All members continue to serve until a replacement is named.

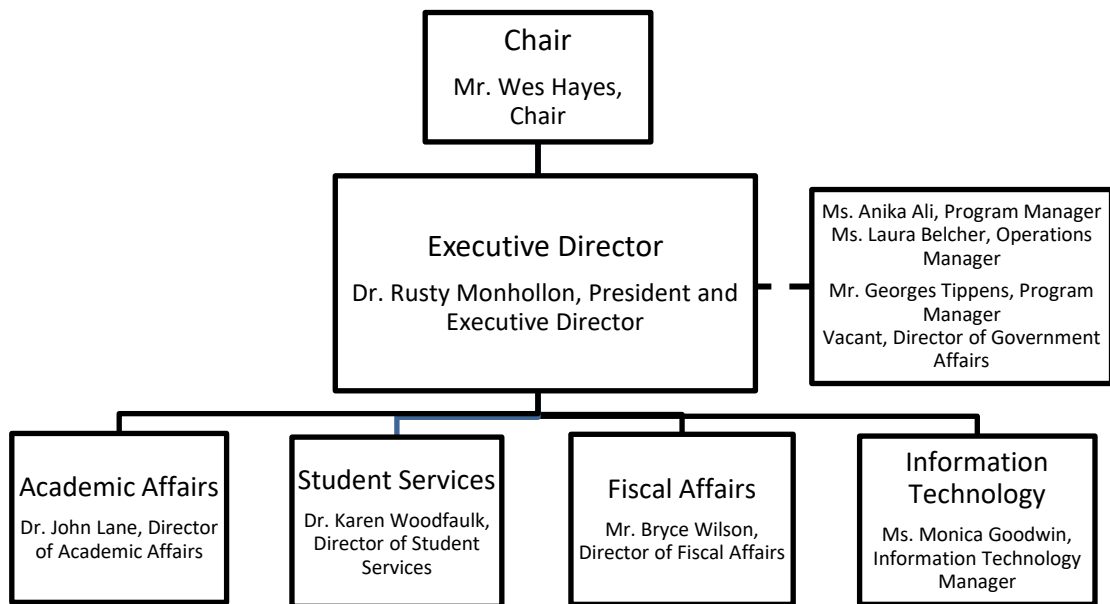
The Commission currently consists of the following members:

- Mr. Wes Hayes, Chair – Rock Hill, Governor's Appointment At-Large
- Admiral Charles Munns, Vice Chair – Aiken, Governor's Appointment 2<sup>nd</sup> Congressional District
- Mr. Charles E. Dalton – Greenville, Governor's Appointment At-Large
- Mr. Devron H. Edwards – Chapin, Governor's Appointment At-Large
- Mr. Ben W. Satcher, Jr. – Lexington, Governor's Appointment At-Large
- Mrs. Terrye C. Seckinger – Mt. Pleasant, Governor's Appointment 1<sup>st</sup> Congressional District
- Dr. Bettie Rose Horne – Greenwood, Governor's Appointment 3<sup>rd</sup> Congressional District
- Ms. Julie Godshall Brown – Greenville, Governor's Appointment 4<sup>th</sup> Congressional District
- Mr. Patrick White – Fort Mill, Governor's Appointment 5<sup>th</sup> Congressional District
- Dr. Cleveland Sellers – Denmark, Governor's Appointment 6<sup>th</sup> Congressional District
- Mr. Edgar Dyer – Myrtle Beach, Governor's Appointment 7<sup>th</sup> Congressional District
- Mr. James A. Battle – Nichols, Governor's Appointment Research University Sector
- Ms. Linda L. Dolny – Greenwood, Governor's Appointment Four-year College & University Sector
- Mr. Paul O. Batson – Greer, Governor's Appointment Public Technical Colleges Sector
- Dr. Mark Smith – Columbia, Governor's Appointment Independent Colleges

Commissioners currently serve on one or more of three standing committees: The Committee on Academic Affairs and Licensing, the Committee on Access & Equity and Student Services, or the Committee on Finance and Facilities.

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

**Organization of Commission**



**Functions of the Academic Affairs Division**

**Academic Program Review.** The CHE must approve all new academic programs proposed by a public institution before that program can be offered to students. The CHE fulfills this statutory responsibility by considering new program proposals at regularly scheduled meetings throughout the year. Staff review and analyze institutional proposals comparing the new programs to other offerings in the state to minimize duplication. In addition, staff verify the local and industry need for potential graduates of that discipline. In FY 2018-19, 46 new academic degree programs were approved by the Commission. CHE staff reviewed and approved institutional proposals to modify—by changing curricula, concentrations, or sites—105 academic degree programs, and institutional proposals to terminate 31 programs, concentrations, or sites.

**Program Productivity.** The CHE ensures that academic programs offered by public colleges and universities are effective, relevant to the economy, and do not unnecessarily duplicate existing program offerings. This is achieved, in part, through a biennial review of bachelor and graduate degree programs’ productivity, based on enrollment and number of degrees awarded during the review period. The most recent report on program productivity was published in May 2018 and encompassed program data from 2012 through 2016. Due to a stricter policy enacted in 2017, of the 1,087 programs reviewed, 152 programs, or 14%, were found to be noncompliant with required enrollment and degree awards. Of those, 16 programs were recommended for termination and 18 for probation. Institutions ultimately requested termination of all 16 recommended programs and, on their own accord, two additional programs during FY 2017-18. The next biennial review will be conducted during FY 2019-20.

**Licensing.** The CHE is the sole authority for licensing nonpublic postsecondary institutions operating or soliciting in South Carolina. Licenses are both site- and program-specific. The CHE licenses degree- and non-degree-granting institutions, which may be for-profit, non-profit, or out-of-state public institutions. In FY 2018-19, CHE licensed 99 institutions operating 196 locations. As of Fall 2018, over 13,400 students were enrolled at licensed, degree-granting postsecondary institutions in the state. The CHE also serves a consumer

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

protection role for students enrolled at licensed institutions. During FY 2018-19, CHE staff responded to 14 complaints filed against licensed and exempt institutions. The CHE also provided support for students who were impacted due to the closure of licensed institutions. In addition, the CHE serves as a repository for student records from closed institutions. During FY 2018-19, CHE staff processed 147 transcript requests from students seeking verification of education.

Of note, during FY 2018-19, the Education Corporation of America closed all its campuses nationwide, including six campuses in South Carolina. Staff proactively monitored the situation and ensured they could provide up-to-date information and support to affected students. In addition, the CHE successfully introduced legislation to allow affected students to complete their degrees at other institutions through “teach out agreements,” thereby suspending the requirement that a student complete a minimum of 25% credit hours at the degree-awarding institution.

**Transfer and Articulation: South Carolina Transfer and Articulation Center (SC TRAC).** The CHE developed SC TRAC to enable students to locate information related to transfer and access agreements. SC TRAC helps students save both time and money by facilitating the transfer of courses between institutions and by helping students better plan their degree completion progress. In FY 2018-19, the SC TRAC website had a total of 52,360 unique visitors and 36,630 new course equivalencies added by South Carolina public colleges and universities. Course equivalencies are existing courses at other S.C. public postsecondary institutions, which the institutions have deemed as equivalent to the course the student took at the original S.C. public postsecondary institution. Since the site’s launch in April 2010, there has been a 255% increase in course equivalencies between the institutions (555,260 at launch compared to 1,416,700 at the end of FY 2018-19). In addition, as of June 30, 2019, 1,087 students used the Transfer Check feature to determine transferability toward specific degree program requirements at public four-year institutions.

**State Authorization Reciprocity Agreement (SARA).** SARA is a voluntary, interstate reciprocity agreement that establishes comparable standards for interstate offerings of postsecondary distance education. Its member states and U.S. territories recognize each other’s participating institutions as eligible to enroll students in distance education programs. The CHE is the portal agency for SARA in South Carolina. During FY 2018-19, 37 South Carolina institutions participated in SARA, including 13 from the Comprehensive and Research sectors, 10 from the Technical College System, and 14 from the Independent sector. From January 1, 2014, to June 1, 2015, the three research institutions reported spending \$515,000 on interstate authorization activities. In comparison, since becoming SARA participants in 2016, the same institutions have incurred costs of only \$108,000 for the same or greater level of interstate access, in addition to reducing the difficulty of securing state authorization from each state in which the institutions offered online courses.

**SmartState.** The SmartState Program is a collaboration between industry, academia, and government. As required by statute, operational support, staff, and approval of all necessary funds for the operation of the SmartState Program Review Board is provided by the CHE. Since its inception in 2002, SmartState has awarded \$197.6 million to South Carolina’s three research universities, which has been used to establish and operate 51 Research Centers of Economic Excellence. In 17 years, the program has had a \$2.8 billion economic impact, including creating more than \$800 million in labor income for South Carolinians that may not have existed otherwise. As of June 30, 2019, the SmartState Program has attracted more than \$1.5 billion in non-state investment and aided in the creation of more than 14,600 jobs with salaries averaging \$75,000 a year.

**Southern Regional Education Board Programs (SREB).** The Academic Common Market (ACM) and the Regional Contract Program are two SREB initiatives that provide access to academic programs not offered in a student’s

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

resident state. These programs provide in-state tuition to students enrolled in programs offered by institutions in participating SREB states. Since 1949, South Carolina’s membership has provided tuition savings for residents in health professions, including optometry and veterinary medicine through the Regional Contract Program. Based on the most recent data available, during the 2018-19 academic year, 112 South Carolina students enrolled in the Regional Contract Program, which resulted in significant out-of-state tuition savings. During the 2018-19 academic year, 198 South Carolina students enrolled in the ACM programs, which also resulted in significant savings for the students. Academic Affairs staff serve as SREB state coordinators, trained to help determine student residency, program eligibility, and to provide guidance and services to in-state and out-of-state residents interested or enrolled in the programs.

**Educator Preparation.** The CHE works with the S.C. Department of Education to approve programs related to the preparation of teachers and other school professionals, and on national initiatives through the Council of Chief State School Officers. The CHE oversees the Center for Educator Recruitment, Retention, and Advancement (CERRA) and professional development. Additionally, the CHE also partners with the State Higher Education Executive Officers (SHEEO) organization and private institutions to increase the number of African-American males pursuing education degrees to work in the teaching profession.

**EIA Centers of Excellence.** Centers of Excellence is a competitive grants program conducted through the CHE. Grantees establish a state-of-the-art resource center related to the improvement of teacher education. Each five-year grant enables centers to concentrate on assisting low-performing schools and districts by providing training and support to teachers in those schools and districts. Since the first Center of Excellence was funded in 1987, over 27 different centers have received funding across South Carolina. During FY 2018-19, CHE academic affairs staff managed five Centers of Excellence active grants. With the grant funding, the centers convened more than 90 professional development workshops on issues such as college and career readiness and promoting teaching as a profession and presented on best practices at 14 state or national conferences.

**Functions of Student Services Division**

**Palmetto Fellows Scholarship (PF).** The PF is the highest monetary scholarship awarded in the merit-based programs. Full-time in-state students receive \$6,700 their freshman year and \$7,500 their sophomore through senior years. In addition, students majoring in a science, technology, engineering, or mathematics (STEM) program are eligible for an additional \$2,500 annual award. Staff create and disseminate the PF application to high school counselors and receive completed student applications to determine scholarship eligibility. During FY 2018-19, CHE staff reviewed 3,703 first-time applications for PF eligibility and verified continued eligibility for 7,366 students. Staff maintain all data, manage transfer requests, monitor students continued eligibility status, and update the statewide database. Additionally, staff promulgate regulations and work with the S.C. General Assembly to draft legislation affecting this and other scholarship programs. For the 2018-19 academic year, South Carolina institutions awarded \$70.1 million in Palmetto Fellows Scholarship funding to 8,896 eligible recipients.

**LIFE and HOPE Scholarships.** LIFE and HOPE scholarships are two merit-based scholarships available to residents attending eligible institutions in South Carolina. The LIFE scholarship may be used at two- or four-year institutions, while the HOPE Scholarship may be used at eligible four-year institutions only. Staff host annual trainings each year with institutional financial aid officers from around the state to ensure the programs are implemented accurately at each institution. Additionally, staff work with high school counseling personnel to train them on the scholarship requirements and assist students, families, and institutions with the eligibility questions or concerns. During FY 2018-19, staff hosted four training sessions and conducted 15 site visits to South Carolina high schools. For the 2018-19 academic year, South Carolina institutions awarded \$215.0 million

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

in LIFE Scholarship funding to 43,734 eligible recipients and awarded \$10.2 million in HOPE Scholarship funding to 4,139 eligible recipients.

**Lottery Tuition Assistance Program (LTAP).** LTAP funds are awarded to eligible students at two-year institutions, including high school students attempting college-level coursework through dual enrollment programs. CHE staff work with institutions and students to ensure scholarship requirements are understood. For the 2018-19 academic year, South Carolina institutions awarded \$40.8 million in LTAP funding to 34,684 eligible recipients.

**Appeals.** Students may file an appeal with the CHE to retain or regain a scholarship due to an extenuating circumstance after a negative finding. Upon receiving an appeal, staff review documentation, verify student GPA, prepare a case file, and make a determination. Upon receiving a second negative decision, students may subsequently file an additional appeal to a nine-member committee consisting of one or more members from the following groups: legislators, CHE commissioners, school district superintendents, representatives from the public and private sectors, and local business leaders. Staff provide the committee members training on eligibility and review criteria and student case files. The decision of the committee is final. During FY 2018-19, CHE staff processed 169 appeals for the Palmetto Fellows, LIFE, and HOPE Scholarship programs and the appeals committee adjudicated 20 appeals.

**Need-Based Grant (NBG).** The South Carolina NBG program provides funding for the state’s neediest students. These funds are available for students attending eligible two- and four-year institutions in South Carolina. The award amount is up to \$2,500 per academic year and is awarded based on the results of the Free Application for Federal Student Aid (FAFSA). Through a formulated calculation, CHE staff determine the grant funding that each institution receives each year, while the institutions determine the actual award amount an eligible student may receive. The funding is awarded on a first-come, first-serve basis, based on the submission date of the completed FAFSA by the student. Students participating in eligible College Transition Programs (CTP), as well as eligible foster care youth, can receive additional NBG funding. CHE staff are responsible for working closely with the five CTPs, the S.C. Department of Social Services, and higher education institutions to ensure appropriate awarding. During the 2018-19 academic year, 29,844 students participated in the NBG program, a slight decrease from 29,964 students the previous year. These students received \$31.0 million in NBG funds, an increase of approximately \$800,000 compared with the 2017-18 academic year.

**South Carolina National Guard College Assistance Program (CAP).** The CAP provides financial assistance for eligible S.C. Air and Army National Guard members. Staff, in coordination with the South Carolina National Guard and college and university representatives, maintain the CAP database to confirm and verify eligibility for CAP awards, process invoices from eligible South Carolina colleges and universities, and provide regulatory guidance regarding the program. For the 2018-19 academic year, 617 Air and Army Guard members were awarded CAP funds exceeding \$2.1 million dollars.

**College Goal South Carolina (College Goal).** College Goal provides an opportunity for students and guardians to receive free assistance in completing and submitting the FAFSA, a necessary step for students to receive federal and state, and in some cases, institutional financial assistance. Staff update and administer the registration process for College Goal South Carolina events through the SCCANGO.org website, design promotional materials, recruit institutions as sites for College Goal, host meetings to provide training to institutions, and develop manuals for students and families to use as guides through the financial aid process.

**College Application Month South Carolina (CAM).** The goal of CAM is to provide a forum for all South Carolina seniors to complete and file college applications. Staff perform similar activities as the College Goal program but

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

with the focus on helping students complete and submit college applications instead of the FAFSA. In FY 2018-19, 237 high schools held College Application Month programs and 47,406 students received assistance completing 47,230 applications to colleges throughout the state of South Carolina. The number of applications completed over the previous fiscal year increased by 5,328, or 12.7%.

**College Decision Day South Carolina.** College Decision Day is a program that celebrates the college decision of a graduating high school senior. CHE staff recruit and provide support to high schools each year to host College Decision Day South Carolina events across the state. From March to May 2019, 122 high schools hosted Decision Day programs in South Carolina, an increase of 19 high schools from 2018.

**State Approving Agency (SAA).** The State Approving Agency is a federally-funded program that oversees education and training programs for veterans in South Carolina. SAA staff are responsible for approving and disapproving programs at the postsecondary institutions where, as of July 31, 2019, 5,019 veterans or their dependents receiving GI Bill benefits are enrolled. In addition to program review, SAA staff members perform audits and site visits to ensure the institutions comply with state and federal rules.

**Functions of Fiscal Affairs Division**

**Agency Operations.** The Fiscal Affairs Division is responsible for the CHE’s financial and operational resources, which is approximately \$10 million for agency operations with an additional \$380 million in pass-through funds. This responsibility includes allocating and distributing various funds appropriated for higher education. Tasks include accounts payable and receivable, budget management, auditing lottery scholarship expenditures by institutions, grant management for three federal grants, and all other activities to ensure compliance with federal and state laws. Staff developed and refined several internal policies and procedures for internal processes during FY 2018-19 to reduce risk and ensure adherence to established processes and best practices, including drafting and adopting a procurement manual for the agency.

**Permanent Improvement Projects.** One of the statutory responsibilities of the agency is to review and provide recommendation to move forward with permanent improvement project plans submitted by public higher education institutions. Staff review and analyze the project submittals, which are then vetted by the Committee on Finance and Facilities and the full Commission. During FY 2018-19, the Commission held 10 meetings and recommended 57 projects for approval. In addition, staff reviewed and processed changes to 42 projects, which included reviewing requests to change funding sources, closing an open project after all expenditures posted, or other similar procedural requests for which the Commission granted authority to staff to review. During FY 2018-19, staff also revised and updated the Commission’s manual for permanent improvement projects, which is available [here](#).

**Financial Matrix/Dashboard.** The financial matrix/dashboard was introduced in December 2016. The matrix/dashboard provides a snapshot of an institution’s financial health and sustainability and includes measures such as revenue, expenditures, and enrollment. Staff source data from the audited financial statements of institutions and data they submit annually to the CHE. The Commissioners use the financial matrices to aid in their review of capital projects.

**Comprehensive Permanent Improvement Plan (CPIP).** The CPIP includes an institution’s permanent improvement projects anticipated or proposed over the next five years. The CHE is charged in statute with reviewing all the CPIP submittals from public institutions and prioritizing the projects. For the 2018-19 CPIP, CHE staff classified projects related to their primary purpose, such as maintenance or renovation, and created a framework to prioritize the projects holistically.



<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

**Lottery Administration.** The CHE manages and distributes lottery funding to higher education institutions. These funds include the state’s need-based grants, merit scholarship programs, and other types of student financial assistance. In FY 2018-19, the CHE distributed over \$365 million in lottery funding. Because the State Treasurer’s office distributes lottery funds quarterly, CHE staff reconcile and track funding requests and needs to ensure the timely receipt of lottery funds to institutions for their effective operations. In addition, CHE staff annually calculate the needs-based grants distribution to each institution and forecast the scholarship and grant need funded by the Lottery Fund each budget cycle.

**Scholarships Compliance.** Proviso 3.1 of the FY 2018-19 appropriations act requires verification and audit by the CHE for the expenditure of lottery funds. Per the proviso, institutions must be reviewed on a rotational schedule, not to exceed three years. During FY 2018-19, staff completed 18 audits that resulted in 22 findings related to eligibility and disbursement amounts. As a result of the findings, staff identified \$101,350 in funds that should be reimbursed to the Lottery Account.

**Functions of Information Technology Division**

**Data – Commission on Higher Education Management Information System (CHEMIS).** Established in 1991, CHEMIS is a data management system that stores and processes data of the postsecondary institutions in South Carolina. Using data uploaded by the institutions to CHEMIS, the CHE facilitates institutional data submission as required by the U.S. Department of Education for purposes of the Federal Integrated Postsecondary Education Data System (IPEDS). In addition, CHE staff use the data from CHEMIS to perform analyses, respond to stakeholder requests, and as a data source for a variety of reports the CHE produces.

**Shared Services.** The state of South Carolina has established a series of statewide information technology (IT) standards as part of the development and implementation of the IT shared services model. To comply with the standards, the CHE entered into an agreement with the South Carolina Department of Administration, Division of Technology Operations (DTO) which allows the CHE to participate in the shared services platform. The agreement also allows the CHE to comply with the State’s IT policies, procedures, guidelines, and standards. The CHE completed its IT migration to the DTO shared service platform on August 6, 2019. The DTO shared services platform allows the agency to leverage resources that the CHE does not have access to as a standalone agency. The CHE now has access under the shared services model to enhanced security and privacy protection, and a host of skilled system engineers. The migration to the shared services platform will yield significant cost savings for software, desktops, laptops, servers hardware and maintenance in the CHE’s long-term IT budget.

**The South Carolina Commission on Higher Education’s Statistical Abstract.** The South Carolina Higher Education Statistical Abstract is a comprehensive, single-source compilation of tables and graphs that report data frequently requested by the governor, legislators, college and university staff, other state government officials, and the general public. The publication’s goal is to provide timely data concerning higher education in South Carolina. The Statistical Abstract includes the most recent statistics on enrollment, degrees awarded, faculty, tuition and fees, funding, and other factual data. Fiscal year 2018-19 marked the fortieth anniversary of the Statistical Abstract.

**Resources.** The CHE manages two websites; [www.che.sc.gov](http://www.che.sc.gov) and [www.getsmartsc.com](http://www.getsmartsc.com). Che.sc.gov is the agency’s website used to share information with legislators, college and university staff, other state government officials, and the general public. The website provides information about meetings, data, institutions, scholarships, academic programs, and features the data dashboard. The data dashboard provides enrollment, scholarship, and degree statistics; it also serves as the repository for the CHE’s document catalog. The CHE

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

developed Getsmartsc.com in 2018. Among other features, it includes the “Palmetto Calculator,” a tool that provides valuable information about postsecondary institutions in South Carolina that families and students can use to make informed decisions. In addition, the IT division facilitates an annual data workshop for the purposes of information sharing among South Carolina postsecondary institutions.

### **Risk Assessment and Mitigation Strategies**

In 2015, the CHE performed a SWOT analysis and identified 164 unique statutory directives. Of these, 105 were assessed as “Green” – those where our existing resources allowed us to fully address the directive, 25 were assessed as “Yellow” – those where our existing resources allowed us to partially fulfill the directive, and 36 were assessed as “Red” – those where our existing resources did not permit us to address the directive or where the directive was no longer valid. Of the directives identified as not being fully met, not addressed at all, or no longer valid, we identified 21 that could be deleted and 26 that could be amended (clarified). The remaining 14 were determined to be valid as written but could not be resourced within our existing budget.

**Potential Negative Impacts.** If the agency fails in accomplishing its goals and objectives, then the following potential negative impacts could arise:

- **Tuition Costs that Are not Affordable.** By some measures, South Carolina ranks first in tuition and fees at public colleges as a percentage of family income. Students are often unable to afford a four-year degree without taking on a high debt burden, which will potentially impact them for decades into the future. Compiling and analyzing comprehensive tuition comparisons across institutions provides transparency on tuition costs that allows active decisions for both the policymakers and students. To this end, the CHE unveiled the Palmetto Calculator during FY 2018-19, which allows stakeholders to calculate an estimate of the cost of attendance at South Carolina public four-year colleges and institutions. The web-based calculator is available at: [https://getsmartsc.com/palmetto\\_calculator/](https://getsmartsc.com/palmetto_calculator/)
- **Course Fees Are not Included in Tuition Costs.** These costs can be substantial, but are not included in tuition and fee rates published by institutions.
- **Unchecked Capital Project Building by Institutions.** One of the core functions of the CHE is to vet and recommend permanent improvement projects submitted by institutions. Removing the CHE from the review process may result in institutions building over capacity and lead to future financial troubles.
- **Lack of Stability in the Higher Education System.** Financial stability of the system could be at risk if there is not a comprehensive review and monitoring of the factors affecting the financial health of institutions.
- **Inefficiencies in the Higher Education System.** Inefficiencies may manifest through duplication of academic programs.
- **Lack of Coordination of Postsecondary Efforts in Workforce Development that Align with Needs of the Economy.** Adequate review and monitoring of academic programs are necessary to ensure programs are producing and performing according to the purpose of the programs and providing a workforce that can succeed in the global job market. Without proper oversight, this may lead to a workforce that is not qualified to meet the needs of the economy.
- **Financial Risks in the Scholarship Program.** Over \$360M in lottery and scholarship funding is available for colleges and universities annually. Adequate monitoring and audit of these programs will ensure all appropriated funds are disbursed according to state laws and regulations and limit fraud, waste, and abuse in these programs.

<b>AGENCY NAME:</b>	<b>Commission on Higher Education</b>		
<b>AGENCY CODE:</b>	<b>H030</b>	<b>SECTION:</b>	<b>11</b>

Support from the General Assembly in providing and maintaining sufficient financial resources to fulfill all statutory requirements will ensure negative impacts are minimized. Legislative and financial support in the areas of academic program review, financial monitoring, and scholarship auditing are critical to reducing any risk to the higher education system in South Carolina.

The CHE provided a myriad of restructuring recommendations related to deletion or modification of existing statutes and provisos, which are needed to provide clarity, best practices, and sustainability. The recommendations can be accessed [here](#).

**Changes Between this Year’s and Prior Years’ Accountability Reports**

With both a new Commission Chair and new President and Executive Director, the agency felt it was an opportune time to revisit its strategies and the associated performance measures it tracks to achieve its goals of excellence, affordability, and accessibility in higher education. As a result, the goals, strategies, and performance measures listed for FY 2019-20 are a departure from those included in previous accountability reports. The agency feels that its current strategies and performance measures are more closely aligned with its overarching goals. In addition, it has significantly reduced the number of performance measures tracking output. While these are useful to show the work that staff do on a day-to-day basis, in many cases external factors influence results, thereby constraining the agency’s ability to forecast targets or implement strategies to attain them.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Promote Quality and Excellence of South Carolina's Higher Education System							
	S	1.1			Improve Monitoring and Assessment of Academic Programs and Student Services at SC Public Colleges and Universities							
	M		1.1.1	Palmetto Fellows Student Awards	8,258	8,670	8,896	Annual, Academic Year	CHE CHE Annual Disbursement Report, CHEMIS Data	Data collected each semester during academic year	Performance Measure will assist staff with monitoring expenditures and future funding of state sponsored financial aid programs	
	M		1.1.2	LIFE Student Awards	41,908	44,003	43,734	Annual, Academic Year	CHE CHE Annual Disbursement Report, CHEMIS Data	Data collected each semester during academic year	Performance Measure will assist staff with monitoring expenditures and future funding of state sponsored financial aid programs	
	M		1.1.3	HOPE Student Awards	3,698	3,882	4,139	Annual, Academic Year	CHE CHE Annual Disbursement Report, CHEMIS Data	Data collected each semester during academic year	Performance Measure will assist staff with monitoring expenditures and future funding of state sponsored financial aid programs	
	M		1.1.4	Need-Based Grants Student Awards	29,964	31,462	29,844	Annual, Academic Year	CHE CHE Annual Disbursement Report, CHEMIS Data	Data collected each semester during academic year	Performance Measure will assist staff with monitoring expenditures and future funding of state sponsored financial aid programs	
	M		1.1.5	Lottery Tuition Assistance Student Awards	35,961	37,759	34,684	Annual, Academic Year	CHE CHE Annual Disbursement Report, CHEMIS Data	Data collected each semester during academic year	Performance Measure will assist staff with monitoring expenditures and future funding of state sponsored financial aid programs	
	M		1.1.6	National Guard College Assistance Program Student Awards	631	662	605	Annual, Academic Year	CHE CHE Annual Disbursement Report, CHEMIS Data	Data collected each semester during academic year	Performance Measure will assist staff with monitoring expenditures and future funding of state sponsored financial aid programs	
	M		1.1.7	Academic Program Approval and Review - New Proposals Reviewed	38	32	46	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Determine whether public institutions are meeting the state's needs (both workforce and reasearch) and assure effective and efficient use of resources so institutions offer students quality, accessible, and affordable programs.	
	M		1.1.8	Academic Program Approval and Review - Existing Programs Terminated by Institution	48	48	31	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Determine whether public institutions are meeting the state's needs (both workforce and reasearch) and assure effective and efficient use of resources so institutions offer students quality, accessible, and affordable programs.	

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
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	M		1.1.9		Academic Program Approval and Review - Program Modifications Reviewed	81	36	105	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Determine whether public institutions are meeting the state's needs (both workforce and research) and assure effective and efficient use of resources so institutions offer students quality, accessible, and affordable programs.
	M		1.1.10		Academic Program Approval and Review - Notification Changes	93	90	84	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Determine whether public institutions are meeting the state's needs (both workforce and research) and assure effective and efficient use of resources so institutions offer students quality, accessible, and affordable programs.
	<b>S</b>		<b>1.2</b>		<b>Strengthen Monitoring and Assessment of Non-Public Postsecondary Institutions Operating in SC</b>							
	M		1.2.1		Licensing - Agent Permits	160	N/A	90	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Agents for licensed schools are permitted by the CHE in order to prevent fraudulent recruitment practices.
	M		1.2.2		Licensing - Transcripts Requested	76	N/A	147	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	The CHE provides closed school transcripts to students for transfer and employment verification purposes.
	M		1.2.3		Licensing - New Degree Granting Licenses, Initial	2	N/A	0	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	The CHE is the sole authority for licensing nonpublic postsecondary institutions operating or soliciting in SC. Licensure is a consumer protection function.
	M		1.2.4		Licensing - Degree Granting Licenses, Amendments to Existing Licenses	1	N/A	2	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	The CHE is the sole authority for licensing nonpublic postsecondary institutions operating or soliciting in SC. Licensure is a consumer protection function.
	M		1.2.5		Licensing - Initial Non-Degree Licenses	9	N/A	6	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	The CHE is the sole authority for licensing nonpublic postsecondary institutions operating or soliciting in SC. Licensure is a consumer protection function.
	M		1.2.6		Licensing - Total Licenses Issued	188	N/A	173	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	The CHE is the sole authority for licensing nonpublic postsecondary institutions operating or soliciting in SC. Licensure is a consumer protection function.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		1.2.7		Licensing - Licenses Relinquished, Deferred, Denied, or Revoked	16	N/A	14	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	The CHE has authority to seize and maintain student academic records from licensed institutions that close. The CHE also requires licensed institutions maintain a bond to provide refunds or teach-out resources to student affected by closures.
	M		1.2.8		Licensing - Student Complaints	17	N/A	13	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	The CHE has authority to accept complaints from students of both licensed and exempt institutions.
	M		1.2.9		SAA - Number of program approvals for degree, diploma, and certificate programs at each school approved for veterans benefits	1,307	1,310	2,703	Federal Fiscal Year (Oct 1 - Sept 30, FFY17)	CHE Program Data, Staff Report	Tracked by CHE throughout the year	This approval action is in accordance with the Department of Veterans Affairs and the State Approving Agency Contractual and Business Plan agreements for the FFY. This report is also to ensure that the targeted measurements and goals are being met by the SAA.
	M		1.2.10		SAA - OJT Apprenticeships and Training: Number of Business Organizations across SC involved	66	68	83	Federal Fiscal Year (Oct 1 - Sept 30, FFY17)	CHE Program Data, Staff Report	Tracked by CHE throughout the year	This approval action is in accordance with the Department of Veterans Affairs and the State Approving Agency Contractual and Business Plan agreements for the FFY. This report is also to ensure that the targeted measurements and goals are being met by the SAA.
	M		1.2.11		SAA - OJT Apprenticeships and Training: Number of Veterans enrolled in career and training programs	186	191	275	Federal Fiscal Year (Oct 1 - Sept 30, FFY17)	CHE Program Data, Staff Report	Tracked by CHE throughout the year	This approval action is in accordance with the Department of Veterans Affairs and the State Approving Agency Contractual and Business Plan agreements for the FFY. This report is also to ensure that the targeted measurements and goals are being met by the SAA.
	M		1.2.12		SAA - OJT Apprenticeships and Training: Number of Approved Career Training Objectives (i.e., types of available jobs)	229	236	244	Federal Fiscal Year (Oct 1 - Sept 30, FFY17)	CHE Program Data, Staff Report	Tracked by CHE throughout the year	This approval action is in accordance with the Department of Veterans Affairs and the State Approving Agency Contractual and Business Plan agreements for the FFY. This report is also to ensure that the targeted measurements and goals are being met by the SAA.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		1.2.13		SAA - OJT Apprenticeships and Training: Number of the types of career training objectives in which veterans participated.	28	30	35	Federal Fiscal Year (Oct 1 - Sept 30, FFY17)	CHE Program Data, Staff Report	Tracked by CHE throughout the year	This approval action is in accordance with the Department of Veterans Affairs and the State Approving Agency Contractual and Business Plan agreements for the FFY. This report is also to ensure that the targeted measurements and goals are being met by the SAA.
Education, Training, and Human Development	G	2			Improve Affordability and Accessibility of South Carolina Higher Education Programs and Services							
	S	2.1			Strengthen Existing and/or Develop New Funding Models to Sustain Public Higher Education							
	M		2.1.1		Capital Projects Reviewed, # of Projects	75	85	99	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Track the project status and monitor resources used/spent in maintaining and/or constructing state assets.
	M		2.1.2		Leases Reviewed, # of Leases	7	7	5	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Track higher education space needs not provided with state capital assets.
	M		2.1.3		Invoices and Payments Processed	1,905	1,900	1,850	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Processing of payments, particularly for scholarships and flow through funds, ensures funds are provided to institutions to maintain affordability and access for students.
	M		2.1.4		Events in which staff participated to provide scholarship and grant programs updates to students, parents, and guidance counselors and to increase awareness	37	40	41	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows staff to gauge how well it is maintaining it's responsibility to inform constituents of scholarships, grants and college access programs, and allow staff to monitor travel expenditures.
	M		2.1.5		Workshops hosted for financial aid representatives to review regulations and program changes to ensure proper administration	8	9	6	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows staff to gauge how well it is maintaining it's responsibility to meet with and train institutions on scholarships, grants and college access programs, and allow staff to monitor travel expenditures.
	M		2.1.6		SREB Contract Programs for Veterinary Medicine and Optometry (new and continuing)	114	128	112	Academic Year	CHE Participant Information	Annual review, data collected as enrolled	This program allows South Carolina residents to pursue degrees in optometry and veterinary medicine, while paying in-state tuition in other states because these programs are not offered at SC institutions.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		2.1.7		SREB Academic Common Market Participation	121	124	198	Calendar Year	CHE Program Report	Annual review, data collected as enrolled	Program supports CHE's goal of affordability by providing in-state tuition cost-saving to SC residents enrolled in out-of-state postsecondary institutions.
	M		2.1.8		Doctoral Scholar Participants (new and continuing)	6	6	18	Academic Year	CHE Participant Information	Annual review, data collected as enrolled	Future performance measure allows staff to monitor the SREB contractual amount and number of SREB doctoral scholars in the state per year.
	M		2.1.9		SARA- Institutions Approved to Participate	34	34	37	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	SARA is intended to make it easier for accredited SC institutions to enroll out-of-state students in distance education.
	M		2.1.10		College Goal Sunday - Participating families	693	706	879	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows CHE staff to track number of families participating in the College Goal Program each year.
	M		2.1.11		College Goal Sunday - FAFSAs completed	143	146	623	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows CHE staff to track number of FAFSAs completed through the College Goal Program each year.
	M		2.1.12		Statewide - FAFSAs completed	34,025	35,726	28,338	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows CHE staff to track the number of FAFSAs completed in the state each year.
	M		2.1.13		College Goal Sunday - Participating volunteers	218	222	176	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows CHE staff to track number of volunteers participating in the College Goal Program each year.
	M		2.1.14		College Application Month - Participating high schools	231	238	237	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows CHE staff to track the number of participating high schools in College Application Month each year for program improvements.
	M		2.1.15		College Application Month - Participating students	48,298	48,498	47,406	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows CHE staff to track the number of participating students in College Application Month each year for program effectiveness.



Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		2.1.16		College Application Month - Applications completed	41,902	42,202	47,230	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows CHE staff to track the number of college applications completed at College Application Month each year for program effectiveness.
	M		2.1.17		College Decision Day - Participating High Schools	103	110	122	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Performance measure allows CHE staff to track the number of participating high schools in College Decision Day events each year for program improvements.
	M		2.1.18		SC GEAR UP - Services to STUDENTS: # Receiving Tutoring and/or Academic Enrichment / Sum # Hours of Service Per Student Receiving the Service Per Year	94/305	N/A	N/A	Academic Year	CHE Program Data, Reports of GEAR UP Retention Specialists	Tracked by CHE throughout the year	Federal Grant that ended in fiscal year 2017-18.
	M		2.1.19		SC GEAR UP - Services to STUDENTS: # Participating in Rigorous Academic Curricula / Sum # Hours of Service Per Student Receiving the Service Per Year	100/343	N/A	N/A	Academic Year	CHE Program Data, Reports of GEAR UP Retention Specialists	Tracked by CHE throughout the year	Federal Grant that ended in fiscal year 2017-18.
	M		2.1.20		SC GEAR UP - Services to STUDENTS: # Receiving Comprehensive Mentoring / Average # Hours of Service Per Student Receiving the Service Per Year	179/193	N/A	N/A	Academic Year	CHE Program Data, Reports of GEAR UP Retention Specialists	Tracked by CHE throughout the year	Federal Grant that ended in fiscal year 2017-18.
	M		2.1.21		SC GEAR UP - Services to STUDENTS: # Receiving Advising and/or Academic and Career Planning / Sum # Hours of Service Per Student Receiving the Service Per Year	534/1,046	N/A	N/A	Academic Year	CHE Program Data, Reports of GEAR UP Retention Specialists	Tracked by CHE throughout the year	Federal Grant that ended in fiscal year 2017-18.
	M		2.1.22		SC GEAR UP - Services to STUDENTS: # Participating in College Visits/College Student Shadowing / Sum # Hours of Service Per Student Receiving the Service Per Year	93/143	N/A	N/A	Academic Year	CHE Program Data, Reports of GEAR UP Retention Specialists	Tracked by CHE throughout the year	Federal Grant that ended in fiscal year 2017-18.
	M		2.1.23		SC GEAR UP - Services to STUDENTS: # Participating in Summer Programs / Sum # Hours of Service Per Student Receiving the Service Per Year	250/200	N/A	N/A	Academic Year	CHE Program Data, Reports of GEAR UP Retention Specialists	Tracked by CHE throughout the year	Federal Grant that ended in fiscal year 2017-18.
	M		2.1.24		SC GEAR UP - Services to STUDENTS: # Receiving Financial Aid Counseling / Sum # Hours of Service Per Student Receiving the Service Per Year	93/143	N/A	N/A	Academic Year	CHE Program Data, Reports of GEAR UP Retention Specialists	Tracked by CHE throughout the year	Federal Grant that ended in fiscal year 2017-18.
	M		2.1.25		SC GEAR UP - Services to PARENTS: # Participating in Workshops on College Prep/Financial Aid / Sum # Hours of Service Per Participant Receiving the Service Per Year	257/917	N/A	N/A	Academic Year	CHE Program Data, Reports of GEAR UP Retention Specialists	Tracked by CHE throughout the year	Federal Grant that ended in fiscal year 2017-18.
Education, Training, and Human Development	G		3		<b>Foster Collaboration to Strengthen Higher Education's Value to the State's Economic Growth and Human Development</b>							
	S		3.1		<b>Improve Collaboration among All Tiers of the State's Education Enterprise from Pre-K through College/Career</b>							
	M		3.1.1		EIA-Centers of Excellence Awards	2	0	0	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Monitor continued interest and need for Centers of Excellence grants and programs.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M			3.1.2	EIA-Centers of Excellence Submissions (New Proposals & Continuing Requests)	5	6	5	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Monitor continued interest and need for Centers of Excellence grants and programs.
	M			3.1.3	Service Learning Awards (program in holding pattern until restructuring is completed)	0	0	0	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Publicize statewide the service learning efforts of our colleges and universities and their students.
	M			3.1.4	Service Learning Submissions (program in holding pattern until restructuring is completed)	0	0	0	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	Publicize statewide the service learning efforts of our colleges and universities and their students.
	M			3.1.5	SmartState Centers Awarded or Maintained	51	51	51	Fiscal Year	CHE Program Data, Staff Report	Tracked by CHE throughout the year	100% of must be matched to fulfill the mission of maximizing research and innovation that promotes economic and workforce development statewide.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Promote Quality and Excellence of South Carolina's Higher Education System							
	S	1.1			Promote on-time degree completion							
	M		1.1.1		Percentage of students earning an associate's degree in 2 years	43.20%	43.80%	Academic Year	Commission on Higher Education Management Information System (CHEMIS)	First time freshman x Completion	Finishing a program within the standardized amount of time has many benefits, including: raising the prestige of S.C. higher education institutions because this measure is used for ranking institutions, controlling the amount of tuition and fees paid by students and their families, thereby reducing potential debt and creating more possibilities for students in their post-college career and life; and helping students learn discipline, and time management and prioritization skills.	
	M		1.1.2		Percentage of students earning a baccalaureate degree in 4 years	44.10%	44.50%	Academic Year	Commission on Higher Education Management Information System (CHEMIS)	First time freshman x Completion	Finishing a program within the standardized amount of time has many benefits, including: raising the prestige of S.C. higher education institutions because this measure is used for ranking institutions, controlling the amount of tuition and fees paid by students and their families, thereby reducing potential debt and creating more possibilities for students in their post-college career and life; and helping students learn discipline, and time management and prioritization skills.	
	S	1.2			Enhance South Carolina's Higher Education Standing							
	M		1.2.1		SmartState Centers Awarded or Maintained	51	51	Fiscal Year	CHE Program Data, Staff report	Tracked by the CHE throughout the year	SmartState Centers bring in research dollars and fuel the economic growth of the state. They are an invaluable tool for recruiting high-quality researchers, students, and industry to drive the state's economy.	

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2019-2020  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
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	M		1.2.2		Percentage of South Carolina high school graduates attending South Carolina postsecondary institutions	56.20%	56.50%		Academic Year	RFA	high school on time graduates x first-time freshman	This measure quantifies the various efforts the CHE and its partners are making to promote in-state institutions to South Carolina high school students by improving access, affordability, and excellence.
Education, Training, and Human Development	G	2			Improve Affordability of South Carolina Higher Education Programs and Services for Students and Families							
	S	2.1			Assist families with planning for higher education costs							
	M		2.1.1		Number of financial aid workshops held or attended	47	32		Fiscal Year	CHE Program Data, Staff Report	Tracked by the CHE throughout the year	CHE staff hold financial aid workshops to assist families with college planning and to help families navigate through all the financial aid opportunities available to them and their students. Workshops held during the year assist families in determining the most affordable opportunities for postsecondary education.
	M		2.1.2		Number of visits to the Palmetto Calculator	2,703	3,000		Calendar Year	getsmartsc.com analytics	Total number of visits to the webpage	The Palmetto Calculator is a tool that the CHE unveiled during FY 2018-19. It allows students and families to enter in data to predict and compare their cost of education for various majors and degrees at S.C. Institutions.
	M		2.1.3		Number of events promoting scholarship and grant programs	15	25		Fiscal Year	CHE Program Data, Staff Report	Tracked by the CHE throughout the year	CHE staff host or participate in events that promote financial opportunities available to students and their families. Bringing awareness to scholarship and grant opportunities improves the affordability of college and has the added benefit of improving accessibility to college for families unable to pay for college costs or take on debt.
	S	2.2			Promote high-quality early college opportunities							
	M		2.2.1		Number of new dual-enrollment sites	11	16		Fiscal Year	CHE Program Data, Staff Report	Tracked by the CHE throughout the year	The Dual Enrollment program allows high school students to obtain college credits while also meeting the requirements for obtaining a high school diploma. It provides an affordable option to students to jump start their collegiate career.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2019-2020  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
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	M		2.2.2		Number of visitors to SC TRAC for dual enrollment, AP, IB, and transfer and articulation opportunities	52,300	55,000		Fiscal Year	Website, sctrac.org	Site counter	SC Trac allows high school students, counselors, educators, or families to verify that AP, IB, dual enrollment, and transfer and articulation credits are transferrable to a target institution, thereby improving on-time degree completion and increasing college savings by allowing students to obtain college credits while still in high school.
	S		2.3		<b>Advance cost-saving opportunities to obtain a postsecondary credential</b>							
	M		2.3.1		Number of CHE-convened Council of Presidents' meetings to discuss and share best practices	0	2		Fiscal Year	Staff Report	Tracked by the CHE throughout the year	S.C. code section 59-103-40 establishes the Council of Presidents, which is tasked with studying issues such as academic planning, business and financial coordination, and library utilization and coordination. The CHE intends to convene meetings focusing on sharing best practices and efficiencies in order to provide affordable education to South Carolina residents. Potential agenda items this year include: topics and data regarding state merit- and needs-based scholarships, cost of attendance, and the prevalence of rising student loan debt.
	M		2.3.2		Number of CFO meetings to discuss and share best practices	1	2		Fiscal Year	Staff Report	Tracked by the CHE throughout the year	CHE staff will create agenda and host meetings of institutional chief finance officers geared towards sharing best practices the institutions have undertaken to provide affordable education to South Carolina residents. Meetings held in fiscal years 2017-18 and 2018-19 focused on developing a uniform cost of education calculation for students and families to compare institutions within sectors.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2019-2020  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
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	M		2.3.3		Number of Council of Board Chairs' meetings to discuss and share best practices	0	2		Fiscal Year	Staff Report	Tracked by the CHE throughout the year	The CHE intends to host meetings of institutional board chairs, focusing on sharing best practices and efficiencies in order to provide affordable education to South Carolina residents. Potential agenda items this year include: topics and data regarding state merit- and needs-based scholarships, cost of attendance, and the prevalence of rising student loan debt. The CHE intends to engage with all levels of higher education institutional leadership to help achieve its goal of improving postsecondary educational attainment throughout the state.
Education, Training, and Human Development	G	3			Improve Accessibility of South Carolina Higher Education Programs and Services							
	S	3.1			Increase family awareness of postsecondary education opportunities							
	M		3.1.1		Number of website hits at getsmartsc.com	36,352	40,000		Fiscal Year	getsmartsc.com analytics	Tracked by the CHE throughout the year	The CHE unveiled the getsmartsc website during FY 2018-19. It pulls resources from all over the web into one comprehensive, easy-to-use tool for students and families to be able to find all of the college information they are looking for, including information related to: going to college, returning to college, financial assistance opportunities, and different types of degrees, certificates, and programs.
	M		3.1.2		Number of participating families in College Goal Sunday	879	890		Fiscal Year	CHE Program Data, Staff Report	Tracked by the CHE throughout the year	CHE staff arrange events with S.C. high schools, colleges and universities, financial aid officials, and volunteers to provide assistance to S.C. families in completing the Free Application for Federal Student Aid (FAFSA). As the primary foundation of federal and state financial aid, FAFSA completion provides affordable postsecondary options to students and families.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2019-2020  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
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	M		3.1.3		Number of completed FAFSAs statewide	28,338	28,400		Fiscal Year	CHE Program Data, Staff Report	Tracked by the CHE throughout the year	FAFSA submissions allow students and families opportunities for affordable postsecondary education options. Eligibility for need-based grants, including Federal Pell and state needs-based grants, are dependent on information supplied in a student's FAFSA.
	S		3.2		<b>Partner with institutions and other entities to develop and promote innovations in academic programming</b>							
	M		3.2.1		Number of South Carolina students participating in SREB Academic Common Market	198	190		Calendar Year	CHE Program Report	Annual review, data collected as enrolled	The SREB Academic Common market allows South Carolina residents to attend institutions in other SREB states and pay in-state rates for degree programs not offered at home. This program allows for specialization at institutions, thereby promoting innovative degree programs. In addition, because the students pay in-state rather than out-of-state rates, there is an additional affordability component.
	M		3.2.2		Number of innovative academic programs proposed	10	10		Fiscal Year	CHE Program Report, Staff Report	Tracked by the CHE throughout the year	The CHE is encouraging institutions to develop and submit for approval innovative pathways for students to access and obtain industry-specific certificates and degrees, especially in rural areas. Types of innovation include: new degree opportunities, including online learning; shortened completion time; and programs with internship components.
Education, Training, and Human Development	G		4		<b>Promote Higher Education's Value to the State's Economic Growth and Human Capital Development</b>							
	S		4.1		<b>Collaborate with peer agencies and institutions</b>							
	M		4.1.1		Number of EEDA policy development events	4	8		Fiscal Year	Staff log	Tracked by the CHE throughout the year	Collaborating with our partner agencies through developing policy and goals to create a seamless P-20W environment for our students is invaluable to prepare our S.C. students for college and beyond.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2019-2020  
Accountability Report

Agency Code: H030 Section: 11

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		4.1.2		Number of data uploads to Office of Revenue and Fiscal Affairs	2	4		Fiscal Year	CHEMIS/RFA	Tracked by the CHE throughout the year	The CHE and Revenue and Fiscal Affairs have an active data-sharing agreement. RFA analysts and economists use data submitted from higher education institutions to the CHE to produce reports of higher education's impact on the state's economy.
	S		4.2		Analyze impacts of higher education							
	M		4.2.1		Number of reports produced highlighting impacts of higher education	0	2		Fiscal Year	Internally Tracked	Tracked by the CHE throughout the year	In addition to its annual and legislatively-required reports, the CHE develops ad hoc reports looking at specific issues in higher education. These reports help bring attention to important issues and disseminate information to a large audience.
	M		4.2.2		Number of presentations highlighting impacts of higher education	N/A	12		Fiscal Year	This is a new measure that the CHE has not previously tracked. Beginning this fiscal year, it will be internally tracked.	Tracked by the CHE throughout the year.	Using the enormous amounts of data the CHE collects from institutions of higher learning, partner state agencies, and students, CHE staff develop analyses and reports to inform and advise institutions and policymakers on the impacts of higher education for S.C. citizens. Results from this work are summarized in presentations given to the public and the legislature with the aim of demonstrating higher education's contribution to the state's economic growth and human capital development.



Agency Name:

COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019

Accountability Report

Agency Code:

H030

Section:

011

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administration	Provides the primary funding for the staffing and operational support of the agency to carry out the functions of the Academic Affairs, Student Services, Fiscal Affairs, and Information Technology Divisions.	\$ 2,115,110	\$ 2,893	\$ -	\$ 2,118,003	\$ 1,936,347			\$ 1,936,347	All
II. Other Agencies and Entities	Provides funding and authorization for the Academic Endowment, African American Loan Program, EPSCoR, Greenville Technical College - University Center, Performance Funding, PASCAL, and the University Center of Greenville.	\$ 3,651,725	\$ 4,601,600	\$ -	\$ 8,253,325	\$ 3,682,304	\$ 5,686,577		\$ 9,368,881	4.1.1, 4.2.1, 4.2.2
III. Licensing	Provides administrative funds and authorization for licensing nonpublic postsecondary institutions.	\$ 47,873	\$ 262,966	\$ -	\$ 310,839	\$ 47,972	\$ 301,491		\$ 349,463	1.1.1, 1.1.2, 1.2.2, 2.1.1-2.1.3, 2.2.2, 3.1.2, 3.1.3, 4.2.1, 4.2.2
IV. State Approving Section	Provides authorization for the State Approving Agency, which is responsible for approving and supervising education for GI Bill participants.	\$ -	\$ -	\$ 271,466	\$ 271,466		\$ 261,640		\$ 261,640	1.1.1, 1.1.2, 1.2.2, 2.1.1-2.1.3, 2.3.1-2.3.3, 3.1.1-3.1.3, 4.2.1, 4.2.2
V. CHE Grant & Other Higher Educ Collaboration	Provides funding and authorization for the College Goal Sunday, EEDA, Gear UP grant, ITQ Grant, Americorps Grant, and SmartState	\$ 1,165,569	\$ 460,361	\$ 632,964	\$ 2,258,894	\$ 1,357,777	\$ 926,284	\$ 4,320,479	\$ 6,604,540	1.2.1, 2.1.1-2.1.3, 3.1.1-3.1.3, 4.1.1
VI. Employee Benefits	Provides funding and authorization for employee fringe benefits, including retirement contributions, health insurance benefits, and other related expenditures for employees.	\$ 456,039	\$ 62,564	\$ 49,239	\$ 567,842	\$ 632,901	\$ 54,836	\$ 147,713	\$ 835,450	All
VII. Scholarships & Assistance	Provides funding for the Educational Endowment, Need-Based Grants, National Guard, and SREB programs.	\$ 27,959,803	\$ 402,200		\$ 28,362,003	\$ 27,785,183			\$ 27,785,183	2.1.1-2.1.3, 3.2.1

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030      Section: 011

Program Template

Program/Title	Purpose	<u>FY 2018-19 Expenditures (Actual)</u>				<u>FY 2019-20 Expenditures (Projected)</u>				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
All Other Items	Provides funding for the lottery and EIA programs. These include Palmetto Fellows, LIFE, HOPE, LTAP, Need-Based Grants, SREB, technology pass-through funds, Teacher Recruitment, Centers of Excellence, PASCAL, HEEEP, and lottery administration.		\$ 342,092,824		\$ 342,092,824		\$ 365,890,299		\$ 365,890,299	2.1.1-2.1.3, 2.2.1, 2.2.2, 3.1.1-3.1.3, 3.2.1

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
1	2-47-40(B)	State	Statute	Institutions of higher learning submit permanent improvement project proposals and justifications to SFAA via the CHE, which submits all materials in addition to comments and recommendations. The CHE shall list projects in order of priority as deemed appropriate by CHE. SFAA shall forward materials to JBRC.	Yes	Yes	Report our agency must/may provide	
2	2-47-55(A)	State	Statute	The CPIP for each higher education agency must be submitted to JBRC and SFAA via the CHE, which shall review the CPIP and provide recommendations.	Yes	Yes	Report our agency must/may provide	
3	2-47-56	State	Statute	Each state agency and institution may accept gifts-in-kind for architectural and engineering services and construction of a value less than \$250,000 with the approval of the CHE or its designated staff, the director of the department, and the JBRC or its designated staff.	Yes	No		
4	2-75-10	State	Statute	The Research Centers of Excellence Review Board shall annually provide to the CHE a schedule by which applications for funding are received and awarded on a competitive basis, the awarding of matching funds, and oversight and operation of the Centers of Excellence Matching Endowment.	Yes	No		
5	2-75-70	State	Statute	Staff and support for the Research Centers of Excellence Review Board and the panel of experts must be provided by the CHE. The CHE shall approve all necessary funds for the operation of the board.	Yes	Yes	Distribute funding to another entity	
6	2-77-20	State	Statute	The CHE must administer the SC Higher Education Excellence Enhancement Program. The CHE must enter into annual contracts with eligible institutions to accomplish the purposes of the program, must certify the eligibility of institutions seeking contracts, must annually review and determine if funds were properly used by institutions, and shall give priority to proposals that can be matched with federal funds. Funds appropriated for this program must be allocated equally among eligible institutions.	Yes	Yes	Distribute funding to another entity	
7	2-77-30	State	Statute	The CHE must enter into contract with institutions for the administration of the SC Higher Education Excellence Enhancement Program for the uses listed in this section: construction/maintenance, faculty exchange and development, purchase of educational materials, tutoring and counseling, funds management, joint use of facilities, establishing or strengthening a development office, establishment or enhancement of a teacher education program, other activities approved by the Commission. Institutions must keep records required by the CHE.	Yes	Yes	Other service or product our agency must/may provide	Administration of program
8	2-77-50	State	Statute	The CHE must promulgate regulations and establish procedures to administer the SC Higher Education Excellence Enhancement Program.	Yes	Yes	Other service or product our agency must/may provide	Regulations
9	8-17-380	State	Statute	Each four-year post-secondary educational institution, including branch campuses shall establish grievance and performance appraisal procedure for academic employees in writing, subject to approval by the Director of DOA and the CHE.	Yes	Yes	Other service or product our agency must/may provide	Review of policies and procedures
10	11-51-125	State	Statute	12% of the \$250 million of authorized maximum of general obligation bonds (11-51-40), must be allocated by the CHE to public institutions of higher learning (not including research institutions) for deferred maintenance projects. 65% of total 12% must be allocated based on a reported deferred maintenance needs list from the eligible institutions, 35% of total 12% must be allocated by full -time enrollment from the prior academic year at the eligible institutions.	Yes	Yes	Distribute funding to another entity	
11	11-51-190	State	Statute	Research universities must work in conjunction with the State Fiscal Accountability Authority's Chief Procurement Officer to establish alternate procurement procedures, and must submit a procurement process to the CHE to be forwarded to the SFAA for approval.	Yes	Yes	Other service or product our agency must/may provide	Review of process
12	12-6-3385	State	Statute	The CHE may grant an extension of the income tax credit period due to medical necessity.	No	No		
13	13-1-1840	State	Statute	The CHE, in conjunction with the State Board for Technical and Comprehensive Education, DEW, and the State Department of Education, shall assist in planning and promoting the career information, employment options, and preparation programs and in the establishment of regional education centers.	No	Yes	Other service or product our agency must/may provide	Education of general public
14	13-1-2030	State	Statute	Executive Director or his designee is a member of the Coordinating Council for Workforce Development; the CHE (in conjunction with the Department of Commerce and the State Board for Technical and Comprehensive Education) shall provide staff for the coordinating council.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
15	13-17-40	State	Statute	Chairman of the CHE is an ex officio member of the SC Research Authority (SCRA).	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
16	48-52-865	State	Statute	The CHE recommends two members to the Governor for service on the Energy Independence and Sustainable Construction Advisory Committee, one of which shall be appointed from a research or comprehensive university and one of which shall be appointed from a regional two-year campus of USC or a technical college.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
17	59-101-150	State	Statute	No new program shall be undertaken by any State-supported institution of higher learning without the approval of the Commission or the General Assembly.	Yes	Yes	Other service or product our agency must/may provide	Academic program approval
18	59-101-187	State	Statute	A public institution of higher learning may expend funds for events which recognize academic and research excellence and noteworthy accomplishments of members of the faculty and staff, students, and distinguished guests of the institutions. The governing board of the institution must adopt a written policy regarding the expenditure of these funds and forward the policy to the CHE. The source of funds for these expenditures include only revenues from athletics/student contests, activities of student organizations, operations of canteens and bookstores, and approved private practice plans and all nonappropriated state funds.	Yes	Yes	Other service or product our agency must/may provide	Review of policies and procedures
19	59-101-190	State	Statute	The CHE must appoint five members to the Deans' Committee on Medical Education, one of whom must be a physician with experience in medical education, one of whom must be a representative of the business community, and three who are members of the Area Health Education Consortium medical education director's committee, who shall represent graduate medical education. The committee shall report to the CHE through the Committee on Academic Affairs. The CHE shall furnish adequate meeting space and professional and secretarial assistance for the committee.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
20	59-101-210	State	Statute	A public institution of higher learning (excluding tech colleges) shall maintain a report of actual findings of violations of the institution's Conduct of Student Organizations by fraternity and sorority organizations, and shall submit a statement to the CHE within 14 days that the reports have been updated. The CHE shall place a link on its webpage to the institutions' updated reports.	No	Yes	Report our agency must/may provide	
21	59-101-340	State	Statute	25% of the funds appropriated by the General Assembly for the "Cutting Edge: Research Investment Initiative" must be allocated to the state's senior public colleges; if the number of quality proposals for funding does not require the full allocation, the balance must be distributed by the CHE to the state's public universities.	Yes	Yes	Distribute funding to another entity	
22	59-101-345	State	Statute	If equal division of appropriated funds between need-based grants and the Palmetto Fellows program exceeds the capacity to make awards in either program, the CHE has the authority to reallocate the remaining funds between the two programs. Public and independent institutions must give first priority for need-based grants to children and young adults in the custody of DSS and give the maximum allowable amount for that need-based grant; the CHE shall accept written verification from DSS that the child/young adult is in the custody of DSS.	Yes	Yes	Distribute funding to another entity	
23	59-101-350	State	Statute	The CHE shall submit an annual report to the Governor and the General Assembly, to be published prior to January 15th of each year. The CHE shall submit a draft to all public, post-secondary institutions and shall allow comment on the draft report. Each year, the four-year and two-year post-secondary institutions shall submit to the CHE data for inclusion in the report. Required data points are listed in statute. In the annual report, the CHE is required to report on the progress of institutions of higher education in implementing assessment programs, in their achievement of effectiveness goals, and on each institution's standard of achievement in regard to performance indicators for academic success listed in 59-103-30. The CHE shall cooperate with public, post-secondary institutions to develop a survey to determine alumni satisfaction. Information from the surveys must be included every two years in the annual report. The CHE shall make no funding decision, capital outlay decision, distribution or certification to any public, post-secondary institution that has not submitted the data required above. After discussion with the institutions, the CHE shall consult with the House Education and Public Works Committee and Senate Education Committee to develop the format for higher education reports described above.	Yes	Yes	Report our agency must/may provide	
24	59-101-360	State	Statute	Sales tax revenue from the tax on catalog sales which exceeds the revenues from such sales in FY 1991-1992 must be credited by the State Treasure to the Mail Order Sales Tax Fund. The CHE must develop a formula for distribution of 5% of the first \$100 million credited to the fund to public higher education institutions with teacher education programs.	Yes	Yes	Distribute funding to another entity	
25	59-103-10	State	Statute	The CHE is created as a 15 member board appointed by the Governor.	No	No		
26	59-103-15	State	Statute	Higher education mission and goals include: high academic quality, affordable and accessible education, instruction excellence, coordination and cooperation with public education, cooperation among the CHE, the General Assembly, the COP, institutions of higher learning, and the business community, economic growth, and clearly defined missions. Further missions are defined for each type of institution of higher learning or other post-secondary school.	Yes	Yes	Other service or product our agency must/may provide	Access, affordability and excellence in system of higher education in S.C.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
27	59-103-17	State	Statute	The CHE may enter into interstate reciprocity agreements, including SARA, that authorize accredited degree-granting institutions of higher education that offer postsecondary distance education to do so through such reciprocity agreements. The CHE shall administer these agreements and approve/disapprove participation in these agreements. Those institutions that do not participate in the reciprocity agreement are not prohibited from offering postsecondary distance education.	Yes	No		
28	59-103-20 - a	State	Statute	The CHE is charged with examining the state's institutions of higher learning relative to short and long-range programs and missions including the role of state-supported higher education in serving the needs of the state and the roles and participation of the individual institutions in the statewide program.	Yes	Yes	Other service or product our agency must/may provide	Evaluating system of higher education in S.C.
29	59-103-20 - b	State	Statute	The CHE is charged with examining the state's institutions of higher learning relative to short and long-range programs and missions including enrollment trends, student costs, business management practices, accounting methods, operating results and needs, and capital fund requirements.	Yes	Yes	Other service or product our agency must/may provide	Evaluating system of higher education in S.C.
30	59-103-20 - c	State	Statute	The CHE is charged with examining the state's institutions of higher learning relative to short and long-range programs and missions including the administrative setup and curriculum offerings of the several institutions and of the various departments, schools, institutions, and services within each institution.	Yes	Yes	Other service or product our agency must/may provide	Evaluating system of higher education in S.C.
31	59-103-20 - d	State	Statute	The CHE is charged with examining the state's institutions of higher learning relative to short and long-range programs and missions including areas of state-level coordination and cooperation with the objective of reducing duplication, increasing effectiveness, and achieving economies and eliminating sources of friction and misunderstanding.	Yes	Yes	Other service or product our agency must/may provide	Evaluating system of higher education in S.C.
32	59-103-20 - e	State	Statute	The CHE is charged with examining the state's institutions of higher learning relative to short and long-range programs and missions including efforts to promote a clearer understanding and greater unity and good will among all institutions of higher learning, both public and private, in the interest of serving the educational needs of the people of the state.	Yes	Yes	Other service or product our agency must/may provide	Evaluating system of higher education in S.C.
33	59-103-20 - part 1	State	Statute	The CHE has authority and responsibility for coordinated, efficient, and responsive higher education in the State.	Yes	Yes	Other service or product our agency must/may provide	Evaluating system of higher education in S.C.
34	59-103-20 - part 2	State	Statute	The CHE shall coordinate and collaborate with the Council of Presidents of State Institutions, the council of board chairs of the various public institutions of higher learning, and the business community.	Yes	No		
35	59-103-25 - part 1	State	Statute	The CHE shall compile and publish legislation applicable to it so that relationships may be clearly established and understood.	Yes	Yes	Report our agency must/may provide	
36	59-103-25 - part 2	State	Statute	The commission shall create such standing committees as it may deem necessary; the creation of committees and duties shall be prescribed by a two-thirds vote of the membership of the commission. Special committees may be created by a majority vote.	Yes	No		
37	59-103-30	State	Statute	Critical success factors for academic quality in the institutions of higher learning are: mission focus, quality of faculty, classroom quality, institutional cooperation and collaboration, administrative efficiency, entrance requirements, graduates' achievements, user-friendliness of the institutions, research funding. The CHE, when using the critical success factors for the purpose of funding recommendations for institutions of higher learning, is required to use objective, measurable criteria.	Yes	Yes	Other service or product our agency must/may provide	Criteria for success of institutions of higher ed
38	59-103-35 part 1	State	Statute	All public institutions of higher learning shall submit annual budget requests to the commission. The State Board for Technical and Comprehensive Education shall submit an annual budget request to the commission representing the total requests of all area-wide technical and comprehensive education institutions. The budget request for the public higher education system shall be submitted by the commission to the Governor and appropriate standing committees of the General Assembly. Supplemental appropriations requests from any public institution must first be submitted to the commission.	Yes	Yes	Other service or product our agency must/may provide	Review and submit higher ed budgets
39	59-103-35 part 2	State	Statute	No new program may be undertaken by any public institution of higher education without the approval of the commission.	Yes	Yes	Other service or product our agency must/may provide	Approval of academic programs
40	59-103-36	State	Statute	Military students in the senior colleges and universities of the State shall be included in the count of full-time equivalent students for the purpose of determining the appropriation for each institutions. The CHE and the Revenue and Fiscal Affairs office may make whatever audit adjustments are necessary to carry out this intent.	Yes	Yes	Other service or product our agency must/may provide	Audit the count of military students at higher ed institutions

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
41	59-103-40 - part 1	State	Statute	The CHE shall establish a council of presidents consisting of the presidents of the state institutions of higher learning. The council shall appoint a chairman and such other officers and committees as it may see fit. It shall meet at least 4 times per year, of which two meetings will be held jointly with the commission.	Yes	Yes	Other service or product our agency must/may provide	Establish Council of Presidents
42	59-103-40 - part 2	State	Statute	The council of presidents shall establish committees consisting of qualified personnel representing the various state-supported institutions, either upon request of the commission or upon its own initiative to investigate, study and report to the commission on such subjects as: academic planning, business and financial coordination, and library utilization and coordination.	Yes	No		
43	59 103 45(1)	State	Statute	The CHE shall establish procedures for the transferability of courses at the undergraduate level between two-year and four-year institutions.	Yes	Yes	Other service or product our agency must/may provide	Establish procedures for transferability of courses
44	59 103 45(2)	State	Statute	The CHE shall coordinate with the State Board of Education in the approval of secondary education courses for the purpose of determining minimum college entrance requirements and define minimum academic expectations for prospective post-secondary students, communicate these expectations to the State Board of Education, and work with the state board to ensure these expectations are met.	Yes	Yes	Other service or product our agency must/may provide	Work with SDE to establish minimum college entrance requirements
45	59 103 45(3)	State	Statute	The CHE shall review minimum undergraduate admissions standards for in-state and out-of-state students.	Yes	Yes	Other service or product our agency must/may provide	Review minimum undergraduate admissions standards
46	59 103 45(4) a	State	Statute	The CHE shall develop standards for determining how well an institution has met or achieved the performance indicators for quality academic success (59-103-30).	Yes	Yes	Other service or product our agency must/may provide	Develop standards for determining how well an institution has met performance indicators for academic success
47	59 103 45(4) b	State	Statute	The CHE shall base the higher education funding formula in part on the achievement of the standards set for the performance indicators.	Yes	Yes	Other service or product our agency must/may provide	Funding based on performance indicators
48	59 103 45(4) c	State	Statute	The CHE shall promulgate regulations to implement the achievement measures and funding formula in items (a) and (b).	Yes	Yes	Other service or product our agency must/may provide	Regulations for achievement measures and funding formula
49	59 103 45(4) d	State	Statute	The CHE shall develop a higher education funding formula based entirely on the institutions achievement of standards set for performance indicators. The funding formula must be contained in regulations promulgated by the commission and submitted to the General Assembly for its review.	Yes	Yes	Other service or product our agency must/may provide	Develop funding formula based on achievement standards set for performance indicators
50	59 103 45(5)	State	Statute	The CHE shall reduce, expand, consolidate, or close any institution of higher education which does not meet the standards of achievement in regard to the performance indicators for academic success.	Yes	Yes	Other service or product our agency must/may provide	CHE shall reduce, expand, consolidate or close institutions that do not meet achievement measures
51	59 103 45(6)	State	Statute	The CHE shall review and approve each institutional mission statement to ensure it is within the overall mission of that particular type of institution.	Yes	Yes	Other service or product our agency must/may provide	Approve mission statements for higher ed institutions
52	59 103 45(7)	State	Statute	The CHE shall ensure access and equity opportunities at each institution of higher learning for all citizens of the state regardless of race, gender, color, creed, or national origin within the parameters provided by law.	Yes	No		
53	59 103 50	State	Statute	An Advisory Council of Private College Presidents shall be established under the auspices of the CHE, to counsel with and advise the CHE regarding nonpublic colleges and their role in overall programs of higher education in the state. The council shall meet at least once annually with the CHE.	Yes	No		
54	59 103 55	State	Statute	Each four-year campus of each state-supported public institution of higher learning shall have equal representation on all formal and informal councils, advisory groups, committees, and task forces of the CHE. Independent four-year colleges shall have representation on all formal and informal committees and commissions dealing with higher education statewide issues.	Yes	No		
55	59-103-60	State	Statute	The CHE shall make recommendations to the Governor's Office and General Assembly as to policies, programs, curricula, facilities, administration, and financing of all state-supported institutions of higher learning.	Yes	Yes	Other service or product our agency must/may provide	CHE shall make recommendations to executive and legislative branches regarding policies, programs, curricula, facilities, administration, and financing of public higher ed institutions
56	59-103-65	State	Statute	If an institution is closed by the commission, the institutions shall be treated as a terminated agency. Any remaining funds shall not revert to the general fund, but instead shall be reallocated to higher education funding through use of the higher education funding formula in the manner the commission shall provide.	Yes	No		

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
57	59-103-70	State	Statute	The Commission shall make reports to the Governor and the General Assembly at least annually on the status and progress of higher education in the state, with such recommendations as may be appropriate.	Yes	Yes	Report our agency must/may provide	
58	59-103-80	State	Statute	Expenses of the Commission shall be carried in the annual appropriate for the State. Commissioners are allowed No per diem and mileage as authorized by law for members of boards, commissions, and committees.	No	No		
59	59 103 90	State	Statute	Executive director must be appointed by the Commission. The executive director shall establish a professional staff.	No	No		
60	59-103-110	State	Statute	No public institution of higher learning shall be authorized to construct or purchase any new permanent facility at any location other than on a currently approved campus or on property immediately contiguous thereto unless the new location or purchase of improved or unimproved real property has been approved by the CHE.	Yes	No		
61	59-103-120	State	Statute	The CHE shall publish a list of accrediting agency/agencies approved by it for accreditation of chiropractic colleges or schools doing business in the state. If chiropractic schools do not obtain accreditation, the CHE shall revoke the status of the school as a recognized college or school of chiropractic.	Yes	Yes	Report our agency must/may provide	
62	59-103-130	State	Statute	The CHE shall adopt guidelines whereby the publicly supported colleges and universities of this state shall emphasize teaching as a career opportunity and provide students interested in a teaching career with opportunities to tutor other students.	Yes	Yes	Other service or product our agency must/may provide	CHE shall adopt guidelines whereby public colleges emphasize teaching
63	59-103-140	State	Statute	The CHE, in consultation with the State Board of Education, may contract with selected public or private colleges and universities, or groupings of such institutions, to provide centers of excellence in programs designed to train teachers. The CHE shall devise guidelines and procedures by which institutions may apply for such contracts. Funds for implementing this activity shall be appropriated annually to the CHE.	Yes	Yes	Other service or product our agency must/may provide	Provide centers of excellence in programs designed to train teachers.
64	59-103-160	State	Statute	English Fluency in Higher Learning Act. Each institution of higher learning must submit its policy or amendments to the CHE. The CHE shall notify the chairmen of the Senate and House Education Committees of those institutions not submitting plans.	Yes	Yes	Report our agency must/may provide	
65	59-103-162	State	Statute	The CHE shall review annually the activities of the SC Manufacturing Extension Partnership, make a budget recommendation to the General Assembly, and coordinate the allocation of funds among each participating institution. The CHE shall review the membership of the SC Manufacturing Extension Partnership board to ensure appropriate representation of each participating institution.	Yes	Yes	Distribute funding to another entity	
66	59-103-165	State	Statute	The CHE is directed to work with the state's public institutions of higher education, and private institutions of higher education which wish to participate, to develop and information package for eighth grade students on the options of post-secondary education available in SC, the courses required to attend colleges, and the financial requirements and assistance available.	Yes	Yes	Report our agency must/may provide	
67	59-103-170	State	Statute	The CHE shall work with the state's public institutions of higher education and private higher education institutions wishing to participate, to provide annually for the state's eighth grade students and their parents small group and one-on-one counseling on required high school courses and post-secondary options, financial requirements, and assistance available for a post-secondary education. These sessions must be held at each of the state's public schools which house an eighth grade class.	Yes	Yes	Other service or product our agency must/may provide	Counseling for eighth grade students
68	59-103-180	State	Statute	The State Board of Education, the State Department of Education, and the state's public school districts and schools shall cooperate with the CHE in providing counseling to the state's eighth grade students.	Yes	Yes	Other service or product our agency must/may provide	Counseling for eighth grade students
69	59-103-195	State	Statute	The CHE has review authority to determine the legitimacy and appropriateness of tasting requirements. The CHE shall also establish reasonable rules and restrictions through regulations regarding a proposed course of instruction in the culinary arts which involves the tasting of alcoholic beverages for students under twenty-one years of age.	Yes	Yes	Other service or product our agency must/may provide	Set rules and restrictions for tasting alcoholic beverages in a culinary arts program
70	59-104-10(A)	State	Statute	The CHE, in consultation with and coordination with the public institutions, shall ensure that minimal admissions standards are maintained by the institutions. The CHE, with the institutions, shall monitor the effect of compliance with admissions prerequisites that are effective at the institution.	Yes	No		

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
71	59-104-10(B)	State	Statute	The boards of trustees of each public institution of higher learning, excluding the State Board for Technical and Comprehensive education, shall adopt admission policies reflecting the desired mix of in-state and out-of-state enrollment appropriate for each institution. The boards shall submit the policies to the commission by July 1, 1989 and any subsequent changes to the policies must be submitted to the commission. The admission policies and standards shall be reviewed by the commission as provided in section 59-103-45.	Yes	No		
72	59-104-20(A)	State	Statute	The CHE shall promulgate regulations and establish procedures to administer the Palmetto Fellows Scholarship Program and request annual state appropriations for the program.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations and request state appropriations for Palmetto Fellows scholarship
73	59-104-20(C)	State	Statute	A percentage of the funds available for Palmetto Fellows Scholarships must be allocated for students attending SC independent colleges. The percentage is equivalent to the percentage of the independent colleges' share of the total SC resident undergraduate FTE of all public and independent higher education institutions in SC, based on the previous year's data, as determined by the CHE and the SC Tuition Grants Commission.	Yes	Yes		
74	59-104-20(G)	State	Statute	If the top six percent of a graduating class is not a whole number of students, the CHE shall round up to the next whole number of students eligible. If the CHE determines that a state-approved standardized grading scale substantially deviates from the SC Uniform Grading Scale, the state-approved grading scale shall not be used to meet the eligibility requirements for the Palmetto Fellows Scholarship.	Yes	No		
75	59-104-20(I)	State	Statute	The CHE shall, by regulation, define alternative qualifications for an exceptionally gifted student who is a resident of SC and is accepted into an institution of higher learning without having attended or graduated from high school for Palmetto Fellows Scholarship.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations for Palmetto Fellows scholarship
76	59-104-25(B)	State	Statute	The CHE shall, by regulation, define what constitutes a science or mathematics major; the CHE shall annually communicate with high school guidance counselors regarding the list of qualifying majors.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations to define STEM majors
77	59-104-30	State	Statute	Each public institution of higher learning shall develop a plan for developmental education in accord with provisions procedures, and requirements developed by the CHE. The CHE shall develop appropriate methods of funding developmental education programs and courses.	Yes	No		
78	59-104-40	State	Statute	The CHE shall request state appropriations for the conversion from quarter to semester calendar within the technical education system, over a two year period. The State Board for Technical and Comprehensive Education, in consultation with the CHE, shall limit the offering of courses designed for college transfer in those technical colleges that do not have approved college transfer program. The offering of "college parallel" general education courses in institutions not authorized to award the associate in arts or associate in science degree is limited to those necessary to support approved nontransfer programs.	Yes	Yes	Distribute funding to another entity	
79	59-104-210	State	Statute	The CHE shall administer a competitive grants program to improve undergraduate education in SC. The CHE shall promulgate appropriate regulations and request annual state appropriations for this purpose.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations and request appropriations
80	59-104-220	State	Statute	The CHE in conjunction with the Governor's office shall establish a committee to choose a Professor of the Year from a senior institution and a Professor of the Year from an institution offering no degree above the associate's degree. The CHE shall request annual state appropriations for the award.	Yes	Yes	Distribute funding to another entity	
81	59-104-230	State	Statute	The CHE shall request state funds and establish procedures to implement a program of endowed professorships at senior public institutions of higher learning.	Yes	Yes	Distribute funding to another entity	
82	59-104-240	State	Statute	The CHE shall request state funds to implement a program to endow salary enhancements for outstanding faculty in technical colleges and two-year campuses of the University of South Carolina. The CHE, in collaboration with the State Board for Technical and Comprehensive Education and the University of South Carolina, shall establish procedures to implement the program.	Yes	Yes	Distribute funding to another entity	
83	59-104-250	State	Statute	The CHE shall request special appropriations to accomplish the conversion to a computer-based automated system at technical college libraries.	Yes	Yes		
84	59-104-260	State	Statute	The CHE shall encourage the development of joint programs that take advantage of the strengths of the public colleges and universities and discourage the development of independent competitive programs.	Yes	No		
85	59-104-410	State	Statute	The Research Investment Fund must consist of appropriations to the CHE which it allocates to the institutions for research.	Yes	Yes	Distribute funding to another entity	



Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
86	59-104-420	State	Statute	The Research Investment Fund must be used for research which serves to improve the quality of undergraduate and graduate education for SC citizens in accordance with the institutions' state missions as given in the CHE's master plan and developed by the institution and approved by the CHE.	Yes	No		
87	59-104-430	State	Statute	At the end of each FY, comprehensive reports must be made to the CHE on the expenditures of the Research Investment Fund and the results realized from the research projects. Each FY, the CHE shall reexamine the process of appropriating funds for research and the results obtained and recommend changes and alterations in the funding of research by the state, if changes are considered advisable by the CHE.	Yes	No		
88	59-104-440	State	Statute	Institutions (except USC, Clemson, and MUSC) seeking financial support from the Research Investment Fund for research projects shall submit proposals to the CHE for review. No funds allocated under the Fund, nor matching funds received, may be used to increase an institution's future years' formula funding as computed by the CHE.	No	No		
89	59-104-610	State	Statute	The CHE shall maintain a statewide planning system to address strategic issues in public and private higher education.	Yes	Yes	Other service or product our agency must/may provide	Statewide planning system for higher ed
90	59-104-620	State	Statute	The CHE shall establish an Advisory Council on Planning to assist the commission and the institutions of higher learning in maintaining planning as a high priority.	Yes	Yes	Other service or product our agency must/may provide	Establish an Advisory Council on Planning
91	59-104-630	State	Statute	The CHE shall ensure that each public institution of higher learning maintains its individual planning process.	Yes	No		
92	59-104-640	State	Statute	The CEO of the CHE shall develop a prospectus for planning each year.	No	Yes	Other service or product our agency must/may provide	Develop a prospectus for planning
93	59-104-650	State	Statute	Institutional Effectiveness Program. Each institution is responsible for maintaining a system to measure institutional achievement in regard to the performance indicators for quality academic success in accord with the provisions, procedures, and requirements developed by the CHE. Each institution shall provide the CHE with an annual report on the results of its institutional achievement program. The CHE shall prepare a report that must include results of institutional achievement.	Yes	Yes	Report our agency must/may provide	
94	59-104-660	State	Statute	All state-supported institutions of higher learning shall establish their own procedures and programs to measure student achievement. The procedures and programs must be submitted to the CHE as part of the plan for measuring institutional achievement.	Yes	No		
95	59-105-60	State	Statute	The CHE shall develop, print, and distribute a model sexual assault policy for institutions of higher learning. The model policy shall be distributed to all institutions of higher learning in the state for their use as a reference in formulating their sexual assault policy.	Yes	Yes	Other service or product our agency must/may provide	Develop a model sexual assault policy for higher ed
96	59-110-10	State	Statute	The SC Critical Needs Nurse Initiative Fund is created under the CHE to provide incentives to retain nurse faculty scholars, attract new nurse faculty, provide loans, grants, and scholarships to in-state resident nursing students, and establish a research office to predict health care workforce needs, and provide technology to increase accessibility to clinical education needs.	Yes	No		
97	59-110-20(A)	State	Statute	The CHE shall administer the provisions and the funding of the Critical Needs Nursing Initiative Fund. The CHE shall make disbursements from the Fund to the institutions or students.	Yes	Yes	Distribute funding to another entity	
98	59-110-20(B)	State	Statute	The CHE shall consult with the members of the ACAP from institutions with accredited nursing programs and the chairperson of the SC Council of Deans and Directors in Nursing Education.	Yes	No		
99	59-110-30(B)	State	Statute	Once the first priority for faculty salary enhancements has been provided in an amount not exceeding six million dollars in total funds for the program from each year funds are allocated for any year, the CHE shall fund other priorities in such amounts as it considers appropriate within available funding.	No	Yes	Distribute funding to another entity	
100	59-110-40(B)	State	Statute	In regard to faculty salary enhancements, the CHE, upon consultation with members of the ACAP from institutions with accredited nursing programs and the chairperson, or designee, of the South Carolina Council of Deans and Directors in Nursing Education, shall determine and distribute funds from the Critical Needs Nursing Initiative Fund to the institutions where such faculty are employed.	Yes	No		
101	59-110-50(B)	State	Statute	The CHE, upon consultation with members of the ACAP from institutions with accredited nursing programs and the chairperson, or designee, of the South Carolina Council of Deans and Directors in Nursing Education, shall establish guidelines and criteria for funding the new positions to the recipient institutions based on faculty need.	Yes	Yes	Distribute funding to another entity	
102	59-110-50(C)	State	Statute	The CHE shall determine and distribute funds from the Critical Needs Nursing Initiative Fund to the institutions where the new faculty positions are to be located.	Yes	No		

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
103	59-110-60(A)	State	Statute	The CHE shall provide funding for the Critical Needs Nursing Initiative Scholarship, Loan, and Grant Program from the Critical Needs Nursing Initiative Fund.	Yes	Yes	Distribute funding to another entity	
104	59-110-60(B)	State	Statute	Funds shall be allocated to four-year and graduate level institutions based on the institution's share of the total resident South Carolina student nursing population in that category of student, full-time or part-time. Disbursements of the applicable funds shall be made by the CHE to the institution, which in turn shall disburse the funds to the student.	Yes	Yes	Distribute funding to another entity	
105	59-110-60(E)	State	Statute	The CHE shall promulgate regulations relating to distribution and allocation of funding for the Critical Needs Nursing Initiative.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations for the Critical Needs Nursing Initiative
106	59-110-60(F)	State	Statute	The CHE may determine and distribute funds from the Critical Needs Nursing Initiative Fund to the institution for allocation to eligible students.	Yes	Yes	Distribute funding to another entity	
107	59-110-70 (D)	State	Statute	In regard to funding for the Office for Health Care Workforce Research, the commission upon consultation with members of the ACAP from institutions with accredited nursing programs and the chairperson, or designee, of the South Carolina Council of Deans and Directors in Nursing Education, shall determine and distribute funds from the Critical Needs Nursing Initiative Fund directly to the Office for Health Care Workforce Research.	Yes	Yes	Distribute funding to another entity	
108	59-110-80(A)	State	Statute	These funds for simulation technology must be allocated to the institutions with an accredited nursing program by the CHE. The CHE upon consultation with members of the ACAP from institutions with accredited nursing programs and the chairperson, or designee, of the South Carolina Council of Deans and Directors in Nursing Education shall develop guidelines as to how these funds must be allocated.	Yes	Yes	Other service or product our agency must/may provide	Guidelines for fund allocation
109	59-110-80(B)	State	Statute	In regard to the use of simulation technology and equipment in nursing education, the CHE shall determine and distribute funds from the Critical Needs Nursing Initiative Fund to the institutions where such funds will be used and the governing body of the institution shall determine how these funds shall be used.	Yes	Yes	Distribute funding to another entity	
110	59-110-80(C)	State	Statute	Funding for the use of simulation technology and equipment in nursing education shall be provided by the CHE from the Critical Needs Nursing Initiative Fund based on available funds.	Yes	Yes	Distribute funding to another entity	
111	59-110-90	State	Statute	The CHE and public institutions of higher learning providing nursing education may use funds provided for use in these areas that are derived from private or federal government sources.	Yes	No		
112	59-111-25	State	Statute	If a mid-year budget reduction is imposed by the General Assembly or the State Executive Budget Office, the CHE appropriations for the LIFE Scholarship, need-based Grants, and the Palmetto Fellows Scholarship are exempt.	Yes	No		
113	59-111-75(A)	State	Statute	The CHE, in consultation with the staff of the SC Student Loan Corporation, shall develop a loan repayment program through which talented and qualified state residents may attend state public or private colleges and universities for the purpose of providing incentives for enlisting or remaining the SC National Guard in areas of critical need. The CHE must annually define areas of critical need, in consultation with the State Adjutant General. The CHE shall promulgate regulations to set forth the terms of the loan repayment program. The CHE shall review the loan program annually and report to the General Assembly on its progress and results.	Yes	Yes	Other service or product our agency must/may provide	Develop a loan repayment program to provide incentives for enlisting or remaining in the SC National Guard in critical need areas
114	59-111-330	State	Statute	The CHE shall promulgate rules and regulations necessary for the implementation of the provisions of free tuition for residents sixty years of age and older.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations for implementation of free tuition for residents sixty and older
115	59-112-70(B)	State	Statute	The CHE, through coordination with SFAA, will annually notify institutions of the Sister-State agreements eligible for the nonresident fee waiver.	Yes	Yes	Report our agency must/may provide	Sister-State Agreement notification
116	59-112-100	State	Statute	The CHE may prescribe uniform regulations for application of the provisions of tuition and fees and may provide for annual review of such regulations.	Yes	Yes	Other service or product our agency must/may provide	Prescribe uniform regulations for application of the provision of tuition and fees
117	59-113-10	State	Statute	The CEO of the CHE, or his designee, shall be an ex officio member of the Higher Education Tuition Grant Commission.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
118	59-114-40	State	Statute	Members of the National Guard enrolled or planning to enroll in an eligible institution may apply to the CHE for a college assistance program grant. To be eligible, an applicant must satisfy any additional eligibility requirements as may be promulgated by the CHE.	Yes	Yes		Establish eligibility requirements for National Guard College Assistance Program
119	59-114-65	State	Statute	Up to five percent of the amount appropriated to the college assistance program may be used to defray administrative costs incurred by the CHE associated with the implementation of the National Guard college assistance program.	No	No		

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
120	59-114-75	State	Statute	The CHE shall disburse grants awarded for the National Guard college assistance program to the eligible institutions to be placed in an account established for each eligible student. The CHE shall administer the program and promulgate regulations as necessary to implement the provisions of the program.	Yes	Yes	Other service or product our agency must/may provide	Administer the National Guard College Assistance Program and promulgate regulations
121	59-118-60	State	Statute	The CHE shall administer the SC Higher Education Matching Gift Fund with the funds appropriated by the General Assembly in the general appropriations act of 1997-98. Disbursements shall be made by the State Treasurer on warrant and under the direction of the CHE.	Yes	Yes	Distribute funding to another entity	
122	59-118-70	State	Statute	The State of SC, acting through the CHE, shall provide funds to match funds from the qualifying college, university, or principal foundation, to the extent of available funds, from the SC Higher Education Matching Gift Fund.	Yes	Yes	Distribute funding to another entity	
123	59-118-80(3)	State	Statute	The college or university must make application to receive state matching funds on forms and under procedures prescribed by the CHE.	Yes	No		
124	59-118-90	State	Statute	The CHE shall specify by regulation the procedures for submission and documentation of requests for matching state funds.	Yes	Yes	Other service or product our agency must/may provide	Regulations for requests for matching state funds
125	59-118-100	State	Statute	The CHE shall ensure that each qualifying college or university receives its proportionate share of the State Higher Education Matching Gift Fund based on the ratio of disbursements.	Yes	Yes	Distribute funding to another entity	
126	59-142-20	State	Statute	The CHE shall be responsible for making guidelines available for FY 96-97 and shall promulgate regulations necessary to administer the need-based grants program.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations for Need-Based Grants Program
127	59-143-30	State	Statute	The CHE determines the percentage of higher education scholarship and grant funds to be allocated to the SC independent colleges of higher learning, based on the percentage of the independent colleges' share of the total SC resident undergraduate FTE enrollment of all public and independent higher education institutions based on the previous year's data. The funds allocated for SC Tuition Grants to SC independent college students shall be included in the annual appropriation to the CHE. The funds allocated for Palmetto Fellows Scholarships to SC independent college students shall be included in the annual appropriation to the CHE.	Yes	Yes	Distribute funding to another entity	
128	59-149-10(A)	State	Statute	LIFE Scholarships cover the cost of attendance as defined by the CHE in regulation, up to a maximum of two thousand dollars a year to eligible resident students attending four-year public or independent institutions, and to cover the cost of attendance up to a maximum of one thousand dollars a year to eligible resident students attending two-year public or independent institutions.	Yes	Yes	Other service or product our agency must/may provide	LIFE scholarship regulations
129	59-149-15(B)	State	Statute	The CHE by regulation shall define what constitutes a science or mathematics major.	No	Yes	Other service or product our agency must/may provide	Define a STEM major by regulation
130	59-149-120	State	Statute	Any funds appropriated by the General Assembly to the CHE or any other agency, department, or institution to provide funding for these LIFE Scholarships may be carried forward from fiscal year to fiscal year.	No	No		
131	59-149-130	State	Statute	The commission shall promulgate regulations and establish procedures to administer the provisions of the LIFE Scholarship. The CHE must ensure accountability for the scholarship by monitoring the distribution of grades at the institutions which receive these scholarship funds.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations for the LIFE Scholarship
132	59-149-140	State	Statute	All institutions participating in the LIFE Scholarship Program must report their enrollment and other relevant data as solicited by the CHE which may audit these institutions to ensure compliance with this provision.	Yes		Other service or product our agency must/may provide	LIFE scholarship compliance audit
133	59-149-160	State	Statute	The CHE is authorized two additional FTEs to administer the LIFE Scholarship Program established by this chapter, the compensation for whom shall be provided from funds appropriated to the commission by the General Assembly.	Yes	No		
134	59-149-50(A)	State	Statute	If the CHE determines that a state-approved standardized grading scale substantially deviates from the SC Uniform Grading Scale, the state-approved standardized grading scale shall not be used to meet the eligibility requirements for the LIFE Scholarship.	Yes	No		
135	59-149-50(D)	State	Statute	The CHE may define alternative criteria for students to meet the requirement of graduating in the top 30% of his graduating class, for students who are home schooled and students whose high school graduating class is less than 50 students. The CHE shall define alternative criteria for an exceptionally gifted student who is accepted into college without having attended high school.	Yes	Yes	Other service or product our agency must/may provide	Define alternative criteria for scholarship qualification of graduating in the top 30% of class for home schooled students or students graduating from class with less than 50 students.
136	59-150-325(A)(1)	State	Statute	The Chairman of the CHE appoints three members on the Education Lottery Oversight Committee.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
137	59-150-350(A)	State	Statute	The General Assembly shall consider, in the allocation of funds from the Education Lottery Account, the allocation of monies in the amount the General Assembly determines for the Commission on Higher Education and for the Administrative Law Judge Division, both to help defray their expenses incurred in the performance of their duties pursuant to this chapter; except that the amount of funding for the Commission on Higher Education and the Administrative Law Judge Division must be allocated by the General Assembly in its annual general appropriations bill or any bill appropriating monies for previous or current fiscal years.	No	No		
138	59-150-350(D)	State	Statute	Funds made available from the Education Lottery account must be used for the CHE to offer tuition assistant at state technical colleges and two-year public institutions, for higher education assistance, and to administer a construction and renovation fund for the historically black colleges and universities.	Yes	Yes		
139	59-150-355	State	Statute	Education lottery appropriations and uses (various items and amounts listed).	No	No		
140	59-150-356	State	Statute	Notwithstanding any other provision of law, prior approval or involvement of the CHE beyond allocation of funds as described in this section is not required for use of Education Lottery funds for technology.	No	No		
141	59-150-360(A)(4)	State	Statute	In applying for tuition assistance to attend a state technical college or a public two-year institutions, if a student feels that he will definitely not qualify to receive federal financial aid, the student may complete a simple form of minimum questions created by the State Board for Technical and Comprehensive Education and the CHE to determine if the student definitely will not qualify to receive federal financial aid. If it is determined that the student definitely will not qualify to receive federal financial aid, the student shall sign a form created by the State Board for Technical and Comprehensive Education and the CHE, and the student is exempted from completing the FAFSA. The State Board for Technical and Comprehensive Education and the CHE shall promulgate regulations to set thresholds for determining if a student definitely will not qualify to receive federal financial aid.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations to set thresholds for determining if a student definitely will not qualify to receive federal aid.
142	59-150-360(A)(5)	State	Statute	Regulations for implementation of tuition assistance to attend state technical college or a public two-year institution are the responsibility of the South Carolina State Board for Technical and Comprehensive Education, for the technical college system, and the CHE, for the two-year public and private institutions. These regulations must be developed in a coordinated effort, provide for the allocation of funds based on the tuition assistance granted at each institution, and be interchangeable between each of the institutions affected.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations for Lottery Tuition Assistance in coordination with SBTCE
143	59-150-370	State	Statute	HOPE scholarships are authorized in an amount of up to \$2,500, plus a \$300 book allowance to cover the cost of attendance, as defined by the CHE by regulation, during the first year of attendance only, to an eligible student attending a four-year public or independent institution who does not also qualify for a LIFE Scholarship or a Palmetto Fellows Scholarship. The CHE must promulgate regulations and establish procedures to administer the scholarship. All institutions participating in the program must report their enrollment and other relevant data as solicited by the CHE which may audit these institutions to ensure compliance.	Yes	Yes	Other service or product our agency must/may provide	Promulgate regulations for HOPE Scholarship
144	59-150-375	State	Statute	A visual or hearing impaired or multi-handicapped student who qualifies for state scholarship funds may receive state scholarship funds to attend an out-of-state institution that specializes in educating visual or hearing impaired or multi-handicapped students if the CHE certifies the student's impairment or multi-handicap and that no in-state institution exists to specifically meet the student's need.	Yes	Yes	Other service or product our agency must/may provide	CHE certifies student's hearing impairment or multi-handicap
145	59-150-380	State	Statute	The CHE in consultation with the SDE must develop an Education Lottery Teaching Scholarship Grants Program to provide certified teachers in the public schools of this state, grants not to exceed \$1,000 per year to attend public or private colleges and universities for the purposes of upgrading existing content area skills or obtaining a Master's Degree in the teacher's content area.	Yes	Yes	Other service or product our agency must/may provide	Develop an Education Lottery Teaching Scholarship Grants Program
146	59-25-55	State	Statute	The Center for Educator Recruitment, Retention, and Advancement of South Carolina (CERRA-South Carolina) in cooperation with the CHE shall establish a program with the purpose of expanding the number of high achieving minority students entering teacher education programs. The program shall include, but not be limited to, identification of minority high school students who have an interest in teaching and recruitment of those students into the teacher cadet program, personal counseling of minority students in the teacher cadet program about high demand certification areas, and college opportunities.	Yes	Yes	Other service or product our agency must/may provide	Establish a program for expanding the number minority students entering teacher education programs

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
147	59-26-20(a)	State	Statute	The CHE and the SDE shall develop and implement a plan for continuous evaluation and upgrading of standards for program approval of undergraduate and graduate education programs at colleges and universities for training, certification and evaluation of public educators.	Yes	Yes	Other service or product our agency must/may provide	Plan for evaluation and standards for colleges and universities for training certification and evaluation of public educators
148	59-26-20(b) and (c)	State	Statute	The CHE and the SDE shall adopt policies and procedures which result in visiting teams with a balanced composition of teachers, administrators, and higher education faculties; program approval procedures assure that members of visiting teams have attended training programs in program approval within two years prior to service.	Yes	Yes	Other service or product our agency must/may provide	Policies and procedures
149	59-26-20(d)	State	Statute	The CHE and the SDE shall render advice and aid to departments and colleges of education regarding curricula, standards, and results on the examinations.	Yes	Yes	Other service or product our agency must/may provide	Advice and aid to departments and colleges of education regarding curricula, standards, and results on examinations
150	59-26-20(e), (f), and (g)	State	Statute	The CHE and the SDE shall adopt program approval standards requiring that students complete the basic skills examination before admittance into the undergraduate teacher education program; they shall administer the examination three times per year; report the results of examinations to colleges, universities and students in a form that provides specific information.	Yes	Yes	Other service or product our agency must/may provide	Program approval standards
151	59-26-20(h)	State	Statute	The CHE and the SDE shall adopt program approval standards so that all colleges and universities that offer undergraduate degrees in education shall require one semester of student teaching and other field experiences.	Yes	Yes	Other service or product our agency must/may provide	Program approval standards
152	59-26-20(i)	State	Statute	The CHE and the SDE shall adopt program approval standards where each student teacher must be evaluated and assisted by representatives of the school in which he or she is enrolled.	Yes	Yes	Other service or product our agency must/may provide	Student teacher evaluation program approval standards
153	59-26-20(j)	State	Statute	The CHE, in consultation with the SDE and the SC Student Loan Corporation, shall develop a loan program in which qualified and talented students may be provided loans to attend public or private colleges and universities for the sole purpose of becoming certified teachers in areas of the state of critical need; Appropriates for loans and administrative costs incurred by the Student Loan Corporation are to be provided in annual amounts, recommended by the CHE, to the State Treasurer.	Yes	Yes	Other service or product our agency must/may provide	Develop a student loan program
154	59-26-20(k)	State	Statute	The CHE and the SDE shall adopt program approval standards for initial certification and amend the course requirements so that students seeking certification in special education in the area of vision can demonstrate competence in reading and writing braille.	Yes	Yes		
155	59-26-20(l)	State	Statute	The CHE and the SDE shall adopt program approval standards so that students who are pursuing a program in a college or university in this State which leads to certification as instructional or administrative personnel shall complete successfully training and teacher development experiences in teaching higher order thinking skills.	Yes	Yes	Other service or product our agency must/may provide	Program approval standards
156	59-26-20(m)	State	Statute	The CHE and the SDE shall adopt program approval standards so that programs in a college or university in this State which lead to certification as administrative personnel must include training in methods of making school improvement councils an active and effective force in improving schools.	Yes	Yes	Other service or product our agency must/may provide	Program approval standards
157	59-26-20(n)	State	Statute	The CHE, in consultation with the State Department of Education and the staff of the South Carolina Student Loan Corporation, shall develop a Governor's Teaching Scholarship Loan Program to provide talented and qualified state residents loans not to exceed five thousand dollars a year to attend public or private colleges and universities for the purpose of becoming certified teachers employed in the public schools of this State.	Yes	Yes	Other service or product our agency must/may provide	Develop Governor's Teaching Scholarship Loan Program
158	59-48-20	State	Statute	The executive director of the CHE or his designee shall serve as an ex officio member of the Governor's School for Science and Mathematics Board of Trustees.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
159	59-50-20	State	Statute	The executive director of the CHE or his designee shall serve as an ex officio member of the Governor's School for the Arts and Humanities Board of Trustees.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
160	59-53-40	State	Statute	The State Board for Technical and Comprehensive Education shall maintain coordination with the CHE; the Board shall submit a budget and enrollment data for existing and proposed college parallel courses or associate degree programs with college transfer credit to the CHE for comment prior to submission of the Board's total budget to the EBO.	Yes	No		

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
161	59-54-20	State	Statute	CHE members shall make up a majority of the State Council on Vocational and Technical Education (COMMITTEE IS NO LONGER OPERATIONAL); the CHE shall serve as the State Occupational Training Advisory Committee and in this regard make recommendations to the State Board of Education, the State Tech Board, the Governors Office and the public regarding improving the coordination among the state's plans and programs for adult career and technology education, adult basic and adult secondary education, post-secondary technical education, and secondary career and technology education; assuring the compatibility of these educational plans and programs with the state's economic development strategies; improving the articulation between secondary career and technology education and post-secondary technical education and between post-secondary technical education and four-year degree programs; improving service to groups or communities in the State which are unserved or underserved and need additional training and education to be employed or to move into the work force and off of public assistance; improving the accountability systems and effectiveness of the adult career and technology education, adult basic and adult secondary education, post-secondary technical education, and secondary career and technology education programs; improving the implementation of the SC Employment Revitalization Act of 1986.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
162	59-58-100	State	Statute	All enrollment agreements and contracts entered into by nonpublic educational institutions are void unless the institution holds a valid license from the CHE and the agent enrolling students holds a valid permit from the CHE.	Yes	No		
163	59-58-110	State	Statute	The CHE shall give a person notice of facts and conduct and an opportunity to show compliance before a final proceeding to deny, revoke or suspend a license or permit. The CHE may deny or revoke a license or permit if the commission determines the violations are habitual, willful, and therefore likely to reoccur.	Yes	No		
164	59-58-120	State	Statute	A person may appeal the CHE's refusal to issue a license or permit, or revocation or suspension of a license or permit previously granted, to the Administrative Law Court.	Yes	No		
165	59-58-30	State	Statute	The definition of "nonpublic educational institution" does not include institutions offering noncredit bearing courses exclusively for avocational purposes as determined by the commissioner.	Yes	No		
166	59-58-40	State	Statute	The CHE is the sole authority for licensing nonpublic education institutions established in SC and for those established elsewhere which want to operate in or confer degrees in SC. The CHE may promulgate regulations as may be necessary for administration and enforcement.	Yes	Yes	Other service or product our agency must/may provide	Regulations for licensing non-public postsecondary institutions
167	59-58-50	State	Statute	No nonpublic educational institution may operate, solicit students for enrollment or confer degrees or other educational credentials unless first licensed by the CHE. The CHE shall approve through licensure the location of and programs offered by an institution.	Yes	Yes	Other service or product our agency must/may provide	CHE shall approve through licensure the location of and programs offered by and institution
168	59-58-60	State	Statute	An institution may use the term "college" in its name only if licensed by the CHE and if it offers at least one program leading to an associate or higher degree. Unless an institution was licensed and operational in SC and using "university" in its name before 1992, or is an out-of-state institution that is chartered and licensed in its home state using the term "university" in its name, the institution must petition the CHE for approval to use "university" in its name.	Yes	No		
169	59-58-70	State	Statute	The CHE may set reasonable fees for administration of licensing.	Yes	No		
170	59-58-80	State	Statute	Before an institution is licensed under this chapter, the CHE may require that a surety bond be provided by the institution in an amount in compliance with the regulations prescribed by the commission. The CHE may promulgate regulations establishing a student recovery fund for nonpublic educational institutions.	Yes	Yes	Other service or product our agency must/may provide	Regulations for licensing non-public postsecondary institutions
171	59-58-90	State	Statute	An individual must secure an annual permit from the CHE in order to solicit students or sell and course or program of instruction at a nonpublic educational institution.	Yes	No		
172	59-58-130	State	Statute	If it appears to the CHE that any person is or has been violating the provisions or regulations, the CHE shall request the AG, the solicitor, or any appropriate official having jurisdiction in the county in which the nonpublic educational institutions or its agent is located, to bring a civil action to restrain that person from violation. The CHE may recover a civil penalty not exceeding \$5,000 for each violation. The CHE may bring civil action against a person who violated the terms of an injunction of not more than \$15,000.	Yes	No		
173	59-59-190	State	Statute	The CHE, in collaboration with DEW and the State Board for Technical and Comprehensive Education, shall assist the Department of Education in planning and promoting career information and employment options and preparation programs.	Yes	Yes	Other service or product our agency must/may provide	Promote career information and employment options

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
174	59-59-210	State	Statute	The CHE shall convene the Advisory Committee on Academic Programs (ACAP) to address articulation agreements between school districts and public institutions of higher education in SC to provide for prepared students to move from high school into intuitions of higher education. ACAP shall make recommendations to the CHE regarding coursework that is acceptable statewide for dual enrollment. ACAP and the SDE shall coordinate work to study the content and rigor of high school courses to provide seamless pathways to postsecondary education. The CHE shall submit an annual report to the Education and Economic Development Coordinating Council regarding ACAP's progress.	Yes	Yes	Report our agency must/may provide	Create ACAP
175	Act 96 of 2017	State	Statute	Section 59-18-1950 is added: B(1) The Revenue and Fiscal Affairs Office, working with the Office of First Steps to School Readiness, the South Carolina Department of Education, the CHE, DSS, the South Carolina Technical College System, the Department of Commerce, DEW, and other state agencies or institutions of higher education, shall develop, implement, and maintain a universal identification system that includes information for measuring the continuous improvement of the state public education system and the college and career readiness and success of its graduates.	No	No		
176	Act 260 of 2018	State	Statute	Changes the mission for the State technical and comprehensive education system. Allows Technical Colleges to offer an applied baccalaureate in advanced maufacturing technology degree approved first by the Board for Technical and Comprehensive Education and then by the CHE	No	No		
177	Proviso 1A.6. Part 1	State	FY 2019-20 Proviso	Of the funds appropriated for the Teacher Recruitment Program, the CHE shall distribute a total of 92% to the Center for Educator Recruitment, Retention, and Advancement (CERRA-South Carolina) for a state teacher recruitment program, of which at least 78% must be used for the Teaching Fellows Program specifically to provide scholarships for future teachers, and of which 22% must be used for other aspects of the state teacher recruitment program, including the Teacher Cadet Program and \$166,302 which must be used for specific programs to recruit minority teachers: and shall distribute 8% to SC State University to be used only for the operation of a minority teacher recruitment program and therefore shall not be used for the operation of their established general education programs. Working with districts with an absolute rating of At-Risk or Below Average, CERRA will provide shared initiatives to recruit and retain teachers to schools in these districts. CERRA will report annually by October 1 to the EOC and the Department of Education on the success of the recruitment and retention efforts in these schools. The CHE shall ensure that all funds are used to promote teacher recruitment on a statewide basis, shall ensure the continued coordination of efforts among the three teacher recruitment projects, shall review the use of funds and shall have prior program and budget approval. The SC State University program, in consultation with the CHE, shall extend beyond the geographic area it currently serves. Annually, the CHE shall evaluate the effectiveness of each of the teacher recruitment projects and shall report its findings and its program and budget recommendations to the House and Senate Education Committees, the State Board of Education and the Education Oversight Committee by October 1 annually, in a format agreed upon by the EOC and the Department of Education.	Yes	Yes	Distribute funding to another entity	
178	Proviso 1A.6. Part 2	State	FY 2019-20 Proviso	With the funds appropriated, CERRA shall also appoint and maintain the South Carolina Teacher Loan Advisory Committee. The Committee shall be composed of one member representing each of the following: (1) CHE; (2) State Board of Education; (3) EOC; (4) CERRA; (5) South Carolina Student Loan Corporation; (6) South Carolina Association of Student Financial Aid Administrators; (7) a local school district human resources officer; (8) a public higher education institution with an approved teacher education program; and (9) a private higher education institution with an approved teacher education program. The members of the committee representing the public and private higher education institutions shall rotate among those intuitions and shall serve a two-year term on the committee. The committee must be staffed by CERRA, and shall meet at least twice annually. The committee's responsibilities are limited to: (1) establishing goals for the Teacher Loan Program; (2) facilitating communication among the cooperating agencies; (3) advocating for program participants; and (4) recommending policies and procedures necessary to promote and maintain the program.	Yes	No		

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
179	Proviso 1A.47	State	FY 2019-20 Proviso	CERRA must complete periodic evaluations of the institutions currently hosting a Teaching Fellows (TF) program and ensure that the TF programs at the current host institutions continue to meet the requirements for a TF program as set forth by the CERRA Board of Directors. Further, CERRA will continue implementing a long-range plan for approving additional TF programs at other public, four-year institutions who wish to be considered to host a TF program, provided the proposed programs meet the requirements set forth by the CERRA Board of Directors. CERRA will publish TF program criteria and requirements prominently on its website. Any institution who applies but is not selected to host a TF program will be informed in writing of the basis for the selection decision and be offered technical support if the institution elects to reapply. Any institution that applies but is not selected to host a TF program may appeal to the CHE.	Yes	No		
180	Proviso 1.17.	State	FY 2019-20 Proviso	Of the non-program funds appropriated to the Department of Education, it and the CHE shall share data about the teaching profession in South Carolina. The data sharing should ensure (1) a systematic report on teacher supply and demand information and (2) data to determine classes being taught by public school teachers out of field of their preparation. The data collection should include but not be limited to: classes/subjects taught, number of students taught, percentage of teacher education graduates from SC colleges/universities who go into teaching, percentage of teacher education graduates who teach in public schools in SC, percentage of new teachers who leave the South Carolina teaching profession in the first three years of public school teaching due to unsuccessful evaluations, percentage of new teachers who leave the profession in the first three years of public school teaching in South Carolina who have successful evaluations, turnover rate of teachers and certification areas with highest vacancies.	No	Yes	Report our agency must/may provide	
181	Proviso 3.1.	State	FY 2019-20 Proviso	Each state agency receiving lottery funds shall develop and implement procedures to monitor the expenditures of lottery funds in order to ensure that lottery funds are expended in accordance with applicable state laws, rules, and regulations. For institutions of higher learning, adopted procedures to monitor expenditures of lottery funds shall be reported to the CHE and the EBO by October, 1, 2016, and these expenditures are subject to annual verification and audit by the CHE on a rotational schedule not to exceed three years. The annual verification and audit shall be funded from the funds appropriated to or authorized for the CHE and the commission shall not assess a fee or charge institutions of higher learning for performing this function. In addition, the CHE shall provide a report to the EBO, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by October 1 each year summarizing, by institution, how lottery funds were expended in the prior fiscal year, issues and concerns as well as institution responses to those issues and concerns discovered as a result of the commission's verification and/or audit activity during the prior fiscal year, if any.	Yes	Yes	Report our agency must/may provide	
182	Proviso 3.5.	State	FY 2019-20 Proviso	Lottery funding	Yes	Yes	Distribute funding to another entity	
183	Proviso 11.1.	State	FY 2019-20 Proviso	The amounts appropriated in this section for "Southern Regional Education Board Contract Programs" and "Southern Regional Education Board Dues" are to be used by the CHE to pay to the SREB the required contract fees for SC students enrolled under the Contract for Services program of the SREB, in specific degree programs in specified institutions and the SREB membership dues.	Yes	Yes	Distribute funding to another entity	
184	Proviso 11.2.	State	FY 2019-20 Proviso	Of the funds appropriated to the CHE for the African-American Loan Program, 73.7 percent shall be distributed to South Carolina State University and 26.3 percent shall be distributed to Benedict College, and must be used for a loan program with the major focus of attracting African-American males to the teaching profession. The CHE shall act as the monitoring and reporting agency for the African-American Loan Program.	Yes	Yes	Distribute funding to another entity	
185	Proviso 11.3.	State	FY 2019-20 Proviso	Funds appropriated for GEAR-UP shall be used for state grants programs to reach disadvantaged middle school students to improve their preparation for college. Eligible South Carolina public schools and public institutions of higher education shall cooperate with the CHE in the provision of services under the GEAR-UP grant.	Yes	Yes	Distribute funding to another entity	
186	Proviso 11.4.	State	FY 2019-20 Proviso	The State EPSCoR Committee shall have an executive committee consisting of one representative from each of the research institutions and one representative from the four-year teaching university sector.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	



Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
187	Proviso 11.5.	State	FY 2019-20 Proviso	In the calculation of any across the board cut mandated by the EBO or General Assembly, the amount which the CHE is appropriated for SREB Professional Scholarship Programs and Fees, Dues and Assessments shall be excluded from the CHE's base budget. Funds appropriated for SREB programs may be carried forward into the current fiscal year and expended for the same purpose by the CHE.	No	No		
188	Proviso 11.6.	State	FY 2019-20 Proviso	Of the funds appropriated to the CHE under Section II. Other Agencies & Entities: Special Items: Performance Funding, 80% will be allocated to the EPSCoR program under the CHE to improve South Carolina's research capabilities and 20% will be allocated to support the management education programs of the School of Business at SC State University.	No	Yes	Distribute funding to another entity	
189	Proviso 11.7.	State	FY 2019-20 Proviso	Members of the Armed Forces either active-duty, retired, or separated who are admitted to and enrolled in the SC Troop-to-Teachers Alternative Route to Certification program are entitled to pay in-state rates at participating state institutions for requisite program work.	No	No		
190	Proviso 11.8.	State	FY 2019-20 Proviso	For the current academic year, youth in the custody of DSS and attending a higher education institution in South Carolina are eligible for additional need-based grants funding of up to \$2,000 above the \$2,500 maximum. Foster youth must apply for these funds no later than May 1 of the preceding year. All other grants, both state and federal, for which these foster youth are eligible must be applied first to the cost of attendance prior to using the additional need-based grant funding. If the cost of attendance for a foster youth is met with other grants and scholarships, then no additional need-based grant may be used. DSS, in cooperation with the CHE will track the numbers of recipients of this additional need-based grant to determine its effectiveness in encouraging more foster youth to pursue a secondary education. No more than \$100,000 may be expended from currently appropriated need-based grants funding for this additional assistance.	Yes	Yes	Other service or product our agency must/may provide	Specific need-based scholarship qualifications
191	Proviso 11.9.	State	FY 2019-20 Proviso	For the current FY, the age limitation for those children of certain war veterans who may be admitted to any state-supported college, university, or post high school technical education institution free of tuition is suspended for eligible children that successfully appeal the Division of Veterans Affairs on the grounds of a serious extenuating health condition.	No	No		
192	Proviso 11.10.	State	FY 2019-20 Proviso	In the current FY before fall awards are made, to continue eligibility for LIFE and Palmetto Fellows Enhancement Stipends, students shall certify and the institutions shall verify that the student is meeting all requirements as stipulated by the policies established by the institution and the academic department to be enrolled as a declared major in an eligible program and is making academic progress toward completion of the student's declared eligible major. These determinations are subject to the verification and audit of the CHE. Institutions shall return funds determined to have been awarded to ineligible students.	Yes	Yes	Other service or product our agency must/may provide	Scholarship audit
193	Proviso 11.11.	State	FY 2019-20 Proviso	The CHE is prohibited from expending any source of funds on the marketing of the SmartState Program.	No	No		
194	Proviso 11.12.	State	FY 2019-20 Proviso	Of the currently appropriated need-based grants funding, no more than \$350,000 shall be used to provide need-based grants to SC resident students enrolled at a public institution of higher education in an established college transition program that serves students with intellectual disabilities. The CHE shall allocate the available funds to eligible institutions on the basis of student need and enrollment in the established college transition programs. All other grants and gift aid for which these students are eligible must be applied first to the cost of attendance prior to using the need-based grant funding. If the cost of attendance for an eligible student is met with all other grants and gift aid, the need-based grant shall not be used. The participating institutions, in cooperation with the CHE, shall track the number of grant recipients and other information determined necessary to evaluate the effectiveness of these grants in assisting students with intellectual disabilities in college transition programs.	Yes	Yes	Report our agency must/may provide	

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
195	Proviso 11.13.	State	FY 2019-20 Proviso	A student may receive a Palmetto Fellows or LIFE scholarship award during the summer, in addition to fall and spring semesters of an academic year, provided continued eligibility requirements are met as of the end of the spring semester. Students must enroll full-time, which for purposes of the summer award will require enrollment in at least twelve hours over the course of the summer. The total summer award per student may not exceed half of the allowable academic year award up to the cost of attendance and must be reimbursed if less than twelve hours for academic credit are not attempted by the student during summer sessions. If awarded in the summer, a student's total award during his or her enrollment may not exceed the amount that would otherwise be provided under current semester limits applied for the scholarship awards. The CHE may provide additional guidelines necessary to ensure uniform implementation.	Yes	Yes	Report our agency must/may provide	Scholarship qualifications
196	Proviso 11.14.	State	FY 2019-20 Proviso	When institutions of higher learning request additional other funded full-time equivalent positions, the EBO shall inform the CHE of its decision regarding the request and whether or not sufficient revenues exist to fund the salary and fringe benefits for the positions.	No	No		
197	Proviso 11.15.	State	FY 2019-20 Proviso	By November 1 of each year, state supported institutions of higher learning must submit to the CHE the total number of out-of-state undergraduate students during the prior fiscal year that received abatement of rates pursuant to Section 59-112-70 as well as the total dollar amount of the abatements received. The report must include the geo-origin of the student, class of the student, comprehensive listing of all financial awards received by the student, number of semesters the student has received the abated rate, as well as the athletic status of the student. The report must also include the calculation method used to determine the abatement amount awarded to students as well as the number of students that received educational fee waivers pursuant to Section 59-101-620 ("A public institution of higher learning may offer educational fee waivers to no more than four percent of the undergraduate student body.")	Yes	Yes	Report our agency must/may provide	
198	Proviso 11.16.	State	FY 2019-20 Proviso	By November 1, institutions of higher learning must submit to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the CHE, or its successor entity, data on all outstanding institutional debt for their respective institution. Data shall include, but not be limited to, the amount of the initial debt, year in which the debt was incurred, the year in which the debt will be satisfied, the repayment schedule, and the purpose for which the debt was incurred.	No	No		
199	Proviso 11.17.	State	FY 2019-20 Proviso	By December 1 each year, the CHE is directed to provide a report to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee on tuition and required fee trends submitted to the commission by the state's public colleges and universities. The baseline of the report must be the most recent fall semester compared to the previous five fall semesters. The commission shall also provide comparable data and trends for and among SREB states for the same period of time. In addition, for the same time periods noted above, the commission shall also calculate in the report the level of recurring base state operating funding received by each college and university as measured on an in-state student basis as well as the average of such funding provided in each SREB state.	Yes	Yes	Report our agency must/may provide	
200	Proviso 11.18.	State	FY 2019-20 Proviso	The requirements of Section 59-104-220 of the 1976 Code pertaining to the Governor's Professor of the Year Award shall be suspended for current FY.	No	No		
201	Proviso 11.19.	State	FY 2019-20 Proviso	CHE must distribute definition of anti-Semitism to public institutions of higher learning	Yes	Yes	Other service or product our agency must/may provide	Print and distribute definition of anti-semitism to all public colleges and universities.
202	Proviso 117.71.	State	FY 2019-20 Proviso	For the fiscal year, state supported institutions of higher learning shall not be required to submit printed reports mandated by Sections 2-47-40, 2-47-50, and 59-103-110 of the 1976 Code, and shall instead only submit the documents electronically. Submission of the plans or reports required by Sections 59-101-350, 59-103-30, 59-103-45(4), and 59-103-160(D) shall be waived for the current fiscal year, except institutions of higher learning must continue to report student pass rates on professional examinations, and data elements otherwise required for the Commission on Higher Education Management Information System. The commission, in consultation with institutions, shall take further action to reduce data reporting burdens as possible.	Yes	No		
203	Proviso 117.155	State	FY 2019-20 Proviso	Allows 4-year public institutions to retain appropriations added to their recurring general funds if they certify to CHE by August 1, 2019, that they did not increase tuition and fees by more than the amount necessary to cover the 1 percentage point increase in pension costs and any additional health care rate increases for other and federally-funded employees.	Yes	Yes	Report our agency must/may provide	

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
204	Proviso 117.161.	State	FY 2019-20 Proviso	Requires institutions to use a portion of their funds to develop enrollment and retention programs to promote diversity in their student populations. Institutions must report the effectiveness of these programs to CHE, which will include the information in an annual report.	Yes	Yes	Report our agency must/may provide	
205	OMB Circular A-21	Federal		Sets forth the rules governing eligibility and calculation of costs for the Gear Up grant.	Yes	Yes	Distribute funding to another entity	
206	Title IV, Part A, Subpart 2, Chapter 2	Federal		Authorizes the establishment and list requirements of the Gaining Early Awareness and Readiness for Undergraduate Programs (Gear Up).	Yes	No		
207	Elementary and Secondary Education Act, as amended, Title II, Part A	Federal		Provides the authorization of appropriations for ITQ, and covers topics such as the state use of funds, subgrants to to local educational agencies and eligible partnerships, and accountability.	Yes	No		
208	2 CFR 200	Federal	Statute	Describes cost principles and procedures for developing cost allocation plans and indirect cost rates for grants. Contains general provisions, pre-award requirements, post-award requirements, cost principles and audit requirements.	Yes	No		
209	34 CFR 75	Federal	Statute	Provides guidance for the direct grant program of Gear Up. Guidance includes how to apply for a grant, how grants are made, what conditions must be met by a Grantee, and the administrative responsibilities of a Grantee.	Yes	No		
210	34 CFR 76	Federal	Statute	Provides guidance for the state-administered program of ITQ. Guidance includes how to apply for a grant, how grants are made, how to apply to the state for subgrant, how a subgrant is made to an applicant, what conditions must be met and the administrative responsibilities of the state and its subgrantees.	Yes	No		
211	34 CFR 77	Federal	Statute	Provides definitions that apply to department regulations for the Gear Up and ITQ grants.	Yes	No		
212	34 CFR 79	Federal	Statute	Regulates the intergovernmental review of U.S. Department of education programs and activities to ensure state and local governments have an opportunity to review federal financial assistance.	Yes	No		
213	34 CFR 80	Federal	Statute	Establishes uniform administrative rules for grants.	Yes	No		
214	34 CFR 81	Federal	Statute	General Education Provisions Act - Enforcement. These regulations govern the enforcement of legal requirements under the Gear Up and ITQ programs.	Yes	No		
215	34 CFR 82	Federal	Statute	New Restrictions on Lobbying. Provides regulations on restricted activity by employees, activity by non-employees, and penalties and enforcement for the Gear Up and ITQ grants.	Yes	No		
216	34 CFR 84	Federal	Statute	Governmentwide Requirements for Drug-Free Workplace. Provides guidance on a drug-free workplace due to the CHE being a recipient of the Gear Up and Itq grants from the U.S. Department of Education.	Yes	No		
217	34 CFR 99	Federal	Statute	Family Educational Rights and Privacy. These regulation set out requirements for grants such as ITQ for the protection of privacy of parents and students.	Yes	No		
218	34 CFR Part 694	Federal	Statute	Provides specific requirements and rules on the Gear Up grant.	Yes	No		
219	38 CFR 21.4150	Federal	Statute	Grants authorization of each state to create or designate a state agency as the State Approving Agency (SAA).	Yes	No		
220	38 CFR 21.4151	Federal	Statute	States the responsibilities of the SAA program.	Yes	No		
221	38 CFR 21.4153	Federal	Statute	Provides for the type of expenses that will be reimbursed and nonreimbursed under the contract with the SAA. Also requires the submission of an operating plan, and provides contract compliance and dispute requirements.	Yes	No		
222	38 CFR 21.4154	Federal	Statute	Prescribes the requirements of the SAA in reporting their activities and the contents of the report.	Yes	No		
223	38 CFR 21.4155	Federal	Statute	Describes the annual evaluations required for the SAA, the development of a training curriculum, and the development of qualification and performance standards for employees of the SAA.	Yes	No		

Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments:</u> (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.	Divisions or Major Programs	Description
Manage the Academic Common Market, a regionally-based interstate reciprocity program, promoting the goal of access in higher education through in-state tuition rates for unique, out-of-state degree programs through SREB.	General Public	<u>Public:</u> students from participating states (TX, OK, AR, LA, MS, AL, GA, FL, SC, KY, TN, WV, VA, MD, DE)	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Manage nationally-based interstate reciprocity program, SARA (State Authorization Reciprocity Agreement), to provide SC students access to specific course offerings out-of-state, and enabling SC institutions opportunity to provide course offerings to out-of-state students, both at significant cost savings, promoting the goals of access and affordability in higher education.	General Public	<u>Public:</u> In-state and out-of-state students and higher education institutions.	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Review applications for licensure, amendments to add programs or locations, and agent permits, promoting excellence by ensuring licensed institutions meet minimum standards required by law and regulations.	General Public	<u>Public:</u> Institutions of higher education and vocational training schools.	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Manage the repository of academic records from closed institutions, providing copies of official transcripts and employment verifications,	General Public	<u>Public:</u> Students who attended licensed institutions that closed; third-part verification agencies and employer personnel offices.	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Provide pertinent information about higher education and licensed institutions to students and parents, promoting the goal of excellence in higher education.	General Public	<u>Public:</u> Students, potential students, parents, employers.	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Respond to student complaints against SC postsecondary institutions, promoting the goal of excellence in higher education.	General Public	Students attending licensed and exempt institutions.	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Oversee the SmartState® Program, a research innovation initiative to enhance statewide economic and workforce development, promoting the goal of excellence in higher education.	General Public	<u>Public:</u> Students, researchers, underserved populations, entrepreneurs, citizens, state policymakers and agencies	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Approve teacher education programs, and administer competitive grants process to establish and monitor state-of-the art resource centers to help improve teacher education, promoting the goals of excellence and access in higher education.	General Public	<u>Public:</u> educator preparation programs and their teacher candidates	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Administer competitive grants program to award federal funds under Title II that provide support for student academic achievement, promoting the goals of access and excellence in higher education..	General Public	<u>Public:</u> educator preparation programs at public institutions	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Coordinate statewide system of economic development for South Carolina residents from PK-12 education to postsecondary education to workforce development (P-20W).	General Public	<u>Public:</u> Related SC executive, legislative branches, government agencies, and the business community	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Develop, manage, publish and report on academic policies including program approval and productivity, transferability, dual enrollment, remediation, mission statements, and college course pre-requisites, promoting goals of access, affordability, and excellence in higher education.	Executive Branch/State Agencies	<u>Public:</u> institutions, state policymakers, students, and parents	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Provide pertinent information about higher education and licensed institutions to parents and students, promoting the goals of access, excellence and affordability.	General Public	<u>Public:</u> Students, potential students, parents, employers, and policymakers	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.

Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments:</u> (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.	Divisions or Major Programs	Description
Approve and review academic programs for scholarship enhancement eligibility, promoting the goal of affordability in higher education.	Executive Branch/State Agencies	SC public and independent institutions of higher learning and students.	Academic Affairs Division	The Academic Affairs Division is primarily responsible for academic program review and approval, interstate contract programs, licensing nonpublic institution operations, grants program management, research and innovation management, and academic policies development.
Promotes Agency's legislatively mandated goals of access and affordability by providing essential information and financial aid literacy/assistance about eligibility and renewal requirements, appeals, student concerns/complaints regarding state scholarships and grants.	General Public	<u>Public:</u> SC residents (traditional and non-traditional students), middle and high school students, SC families including first generation students and low-income families	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Promotes Agency's legislatively mandated goals of access and affordability by assisting SC residents achieve their educational goals through administration of state financial aid programs.	General Public	<u>Public:</u> SC families, middle and high school, adult, intellectually disabled, first generation and low-income students. Administration of state financial aid scholarships and grants per legislation (Legislative Branch)	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Promotes Agency's legislatively mandated goals of access and affordability through compliance with state statutes and regulations for state scholarships and grants.	Legislative Branch	<u>Legislative Branch:</u> promulgate regulation and ensure compliance with statutes and regulation(s). <u>Public:</u> SC eligible public and independent 2-and 4-year colleges and universities, public, independent, charter and home school high schools	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Promotes Agency's legislatively mandated goals of access, affordability and excellence through assurance of quality education and training programs for veterans/eligible persons enrolled in educational/job training programs.	General Public	<u>Public:</u> Veterans, covered individuals and families, designated as the State Approving Agency by the Governor's Office (Executive Branch)	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Promotes Agency's legislatively mandated goals of access and affordability through administration of the SC National Guard College Assistance Program (SC NG CAP) in coordination with the SC National Air/Army Guard and higher Education institutions.	General Public	<u>Public:</u> SC Air/Army National Guard members, South Carolina Military Department (Education/recruitment- SC National Guard)	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Promotes Agency's goals of access, affordability and excellence by increasing the number of SC low-income middle and high school students who are prepared to enter and succeed in postsecondary education.	School Districts	<u>School Districts:</u> School counselors, school/district administrators in rural and critically challenged schools, students, SC families	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Promotes Agency's legislatively mandated goals of access and affordability through statewide coordination of three statewide college access programs: 1) College Application events; 2) College Goal SC; and 3) College Decision Day.	General Public	<u>Public:</u> Students, families, school counselors, school districts, school and community organizations, higher education institutions	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Promotes Agency's legislatively mandated goals of access and affordability by promulgating residency regulations, providing residency information to students and families, and providing regulatory guidance to higher education institutions in compliance with state statutes.	General Public	<u>Public:</u> Students, families, higher education institutions, legislative branch	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Promotes Agency's legislatively mandated goals of access and affordability through administration of SC Teachers Loan Program, in coordination with the SC Student Loan Corporation.	School Districts	School Districts: Rural and critically challenged schools, traditional, non-traditional, and minority students enrolled in teacher education programs at public/independent institutions	Student Affairs Division	This division is primarily responsible for providing administrative oversight and coordination of student financial aid programs to provide statewide equity of awards and consistency of selection criteria.
Providing higher education data collection and reporting through CHEMIS. Agency goals of Access, Affordability and Excellence are supported by this service.	Executive Branch/State Agencies	General Public, institutions, state policymakers	Fiscal Affairs Division	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS), reviewing capital project requests, and managing the finances of the agency to include all lottery funds.

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code and Section: H030 11

Customer Template

Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments:</i> <u>(1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</u>	Divisions or Major Programs	Description
Auditing lottery scholarships and managing lottery funds. Agency goal of Affordability is supported by this service.	Legislative Branch	Customer segments include Executive Branch/State Agencies and General Public. <u>General Public:</u> College students attending and high schools students potentially attending SC colleges and universities.	Fiscal Affairs Division	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS), reviewing capital project requests, and managing the finances of the agency to include all lottery funds.
Reviewing permanent improvement projects and leases. Agency goals of Access, Affordability, and Excellence are supported by this service.	Executive Branch/State Agencies	General Public, institutions, state policymakers	Fiscal Affairs Division	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS), reviewing capital project requests, and managing the finances of the agency to include all lottery funds.
Managing the agency's budget, and the agency's accounts payable and accounts receivable functions. Agency goal of Excellence is supported by this service.	Executive Branch/State Agencies		Fiscal Affairs Division	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS), reviewing capital project requests, and managing the finances of the agency to include all lottery funds.
Providing data analysis on higher education. Legislatively mandated agency goals of Access, Affordability, and Excellence are supported by this service.	Legislative Branch	Customer segments include Executive Branch/State Agencies and General Public. <u>General Public:</u> Students and parents in SC.	Fiscal Affairs Division	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS), reviewing capital project requests, and managing the finances of the agency to include all lottery funds.
Preparing and providing reports as required by state and federal laws. Agency goals of Access, Affordability, and Excellence are supported by this service.	Executive Branch/State Agencies	Customer segments include General Public. <u>General Public:</u> Citizens of SC.	Fiscal Affairs Division	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS), reviewing capital project requests, and managing the finances of the agency to include all lottery funds.
Monitoring legislative activity. Agency goals of Access, Affordability, and Excellence are supported by this service.	Executive Branch/State Agencies	General Public	Fiscal Affairs Division	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS), reviewing capital project requests, and managing the finances of the agency to include all lottery funds.
Submit, prepare and provide reports as required by state and federal laws. Agency goals of Access, Affordability, and Excellence are supported by this service.(IPEDS & SREB)		Public- Post Secondary Institutions	Data, Research and Technology	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS). Federal and State reporting on behalf of the State's Post-Secondary Institutions
Execution of the (MOA) data sharing agreement with the South Carolina Revenue and Fiscal Affairs Office	Executive Branch/State Agencies	Public-Data Sharing with SCDE, SCDEW, RFA and SCTCS	Data, Research and Technology	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS).
Provide access to the State's post-secondary institutions data and information to the public	General Public	Websites- www.che.sc.gov and www.getsmartsc.gov	Data, Research and Technology	This division is primarily responsible for providing operational support to the agency, managing higher education data (CHEMIS). The division also manages the Information Technology Operations for the agency to include access to data and post-secondary information via our websites

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code and Section: H030 011

Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
Public Institutions	Higher Education Institute	The Academic Affairs, Student Affairs, Fiscal Affairs, and Information Technology divisions and senior leadership team work closely with each college or university through the review of academic programs, maintenance of funding distribution, approval of capital projects, coordination of student financial aid, and increasing public awareness of higher education. CHE staff works with multiple institutions to serve as host sites for FAFSA completion projects and provide college readiness activities.	1, 2, 3, 4
Technical Colleges and Technical College System	Higher Education Institute	The Academic Affairs, Student Affairs, Fiscal Affairs and External Affairs divisions work closely with each college or university through the review of academic programs, maintenance of funding distribution, approval of capital projects, coordination of student financial aid, and increasing public awareness of higher education. CHE staff works with multiple institutions to serve as host sites for FAFSA completion projects and provide college readiness activities.	1, 2, 3, 4
Independent Colleges	Higher Education Institute	CHE staff works with SC independent institutions to serve as host sites for FAFSA completion projects. Staff also works with independent colleges on coordination of student financial aid, and increasing public awareness of higher education.	1, 2, 3, 4
SC Department of Education	State Government	CHE works with the SC Department of Education with areas such as the teaching profession, data collection and teacher studies, disseminate information to SC school counselors regarding College Access Programs, provide instructors for CHE sponsored professional development, and collaborate concerning transcript requirements for state scholarships. CHE licensing staff works with the Department to ensure that graduates of licensed institutions offering education programs will be adequately prepared for certification. CHE licensing staff works with the Department to ensure that graduates of licensed institutions offering education programs will be adequately prepared for certification.	1, 2, 3, 4
SC Education Oversight Committee	State Government	CHE serves as a key collaborative partner with the Education Oversight Committee (EOC) which has an overall goal of improving the K-12 and post secondary educational systems in South Carolina. EOC provides grant funding and oversight through the CHE to the Center of Educator Recruitment and Retention (CERRA) and the SC Centers of (Teaching) Excellence. Both programs focus on the development of strategic partnerships, promote excellence in educator preparation, and connect viable solutions based on best practices to improve identified statewide needs. In addition, CHE provides current data and research to EOC policymakers, and members of CHE staff serve on EOC advisory boards.	1, 2, 3, 4
Southern Regional Education Board (SREB)	Professional Association	SREB works with South Carolina policymakers, colleges and schools to help them improve college affordability. SREB also provide the web-based platform for CHE sponsored professional development.	2, 4
SC Department of Commerce	State Government	The Academic Affairs division work with the SC Department of Commerce through the Endowed Chairs Program.	1, 4
SC Department of Employment and Workforce	State Government	CHE works with the SC Department of Employment and Workforce through data sharing as it relates to higher education and job skills.	1, 4
State Workforce Development Board (SWDB)	State Government	CHE works with the State Workforce Development Board in evaluating the needs of business and industry as they relate to higher education.	1, 4
Higher Education Tuition Grants Commission	State Government	CHE, through the Fiscal Affairs division, works with the Higher Education Tuition Grants Commission for the Need Based Grants program. CHE staff coordinates with SCTG staff to provide financial aid presentations to families and independent college financial aid/residency officers. Tuition Grants staff developed in-house FAFSA completion process for SC GEAR UP Program.	2, 3

**Agency Name:** COMMISSION ON HIGHER EDUCATION

**Fiscal Year 2018-2019  
Accountability Report**

**Agency Code and Section:** H030 011

**Partner Template**

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Chamber of Commerce	Professional Association	<p>The SC Chamber of Commerce worked with CHE in the Gaining Awareness and Readiness for Undergraduate Programs (GEAR UP) which is located in the Student Services Division. The Chamber of Commerce partnered with CHE and the GEAR UP Program to provide an in-kind match for the GEAR UP grant. During the duration of the grant, the SC Chamber of Commerce helped generate and record a total of \$28,033,828 in in-kind dollar value, provided 100 partnerships and 50 approved volunteers and guest speakers, and sponsored GEAR UP students during the Chamber's Business Week Event.</p> <p>The CHE is also a member of the Chamber's Education &amp; Workforce Development Committee</p>	1, 3, 4
South Carolina Association of Student Financial Aid Administrators (SCASFAA)	Professional Association	CHE staff provide trainings at annual conference, SCASFAA Advisory Committee assists CHE staff with policy decisions regarding state financial aid programs and residency. SCASFAA provides volunteers for FAFSA completion programs.	2, 3
Carolinas Association of Collegiate Registrars & Admissions Officers (CACRAO)	Professional Association	CHE staff provide trainings at annual workshops. CACRAO provides volunteers for College Access Programs.	3
South Carolina Independent School Association	K-12 Education Institute	CHE staff works with K-12 Associations to disseminate scholarship information to all high schools within the associations.	2, 3
South Carolina Association of Independent Home Schools	K-12 Education Institute	CHE staff works with K-12 Associations to disseminate scholarship information to all high schools within the associations.	2, 3
South Carolina Association of Christian Schools	K-12 Education Institute	CHE staff works with K-12 Associations to disseminate scholarship information to all high schools within the associations.	2, 3
SC Department of Social Services	State Government	CHE staff works with DSS to administer the SC Need-Based Foster Care Grant and works with DSS case-workers to share information regarding the programs with eligible students.	2, 3
SC Public and Independent High Schools	K-12 Education Institute	CHE staff works with school counselors to provide information and administer statewide college access programs. CHE staff also collaborates with school counselors to submit Palmetto Fellows applications. 15 school districts across the state of SC partner with CHE in the GEAR UP program which is located in the Student Services division to provide college readiness services to over 3,000 students.	2, 3
Dayco Products Inc.	Private Business Organization	CHE partners with Dayco Product Inc. to offer scholarship opportunities for Dayco employees and their dependents from the Williston area.	2, 3, 4
American Council on Education (ACE)	Non-Governmental Organization	CHE partners with ACE to develop materials, tools and best practices for College Application Month events.	2, 3
Governor's School of Science and Mathematics	K-12 Education Institute	The Governor's School of Science and Mathematics collaborates with GEAR UP in academic preparation and the college application process.	2, 3
SC Air and Army National Guard	Federal Government	Per SC Code of Laws, Section 59-114-10 Et. Seq, CHE in coordination with the SC National Guard (Air and Army) administers the National Guard College Assistance Program (CAP) to provide financial aid assistance to eligible SCNG members attending SC colleges and universities.	2
National Association of State Administrators and Supervisors of Private Schools (NASASPS)	Professional Association	CHE Licensing staff participate in NASASPS in order to share best practices. One licensing staff member currently serves as president of the association.	1
National Council for State Authorization Reciprocity Agreements (NC-SARA)	Non-Governmental Organization	CHE serves as the portal agency for SARA activities in SC. SC-SARA staff work closely with the national organization staff to ensure proper approval and oversight of participating institutions.	1, 3
SC Department of Labor, Licensing, and Regulation	State Government	CHE Licensing staff works with various licensure board to ensure programs at licensed institutions are adequately preparing graduates for licensure eligibility. The Massage/Bodywork Panel designates massage therapy program approval to the CHE. Academic affairs staff serve as liaison to the Board of Nursing.	1, 4



**Agency Name:**

**COMMISSION ON HIGHER EDUCATION**

**Fiscal Year 2018-2019  
Accountability Report**

**Agency Code and Section:**

**H030**

**011**

**Partner Template**

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Department of Health and Human Services	State Government	CHE Licensing area shares oversight of nurse aide training programs with SCDHHS and serves on its Nurse Aide Training Program Advisory Comm.	1, 4
SC Office of the Lt. Governor	State Government	A member of the Academic Affairs staff serves on the advisory committee for the Geriatric Loan Forgiveness Program.	2
Various institutional accrediting agencies	Non-Governmental Organization	CHE licensing staff communicate frequently with accrediting agency staff regarding institutions for which they have corresponding oversight.	1
South Carolina Local Veteran Employment (SC LVER)	State Government	SAA works with the South Carolina Local Veteran Employment Representative to assist veterans and eligible persons to learn about the employment opportunities in the state and jobs approved for veterans education and training.	4
Marine Corps Air Station (MCAS)	Federal Government	Throughout the year, the SAA conducts transition and separation briefings to veterans regarding Post/11 GI Bill education benefits.	2, 3
South Carolina Association for Veteran Administrators (SCAVA)	State Government	SAA and the VA conduct two training sessions for the VA School Certifying Officials at the colleges, universities and schools for the purpose of instructing officials about the certification process for veterans and those eligible for GI Bill benefits.	1
National Association of State Approving Agencies (NASAA)	State Government	SAA participates in two training sessions per year with the National Association of State Approving Agencies.	1
SC Ready	State Government	Through collaborative efforts, the SAA has created a partnership with SC Ready to assist SC employers in the approval process for veterans education and training (GI Bill) and offer on-the-job training and apprenticeships to SC veterans.	1, 4
US Department of Labor: Office of Apprenticeship	State Government	Through collaborative efforts, the SAA has created a partnership with the U.S. Department of Labor-Office of Apprenticeship to assist employers in the approval process to offer veterans education and training (GI Bill) in workplace on-the-job training and apprenticeships.	1, 4
U.S. Department of Education	Federal Government	CHE licensing staff communicates frequently with USDE staff regarding institutions for which they have corresponding oversight.	1
SC Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT)	State Government	CHE reviews reports, monitors program and approves budget requests for SC-PRRMT.	1, 4
SC Student Loan Corporation	Non-Governmental Organization	CHE reviews reports and approves administrative budget requests for SC Teachers Loan Program	1, 4
Center for Educator Recruitment, Retention, and Advancement	State Government	CHE reviews reports and approves budget requests for CERRA. In addition, the Director of Academic Affairs serves on the CERRA Board of Directors.	1, 4
SC Education Deans Association	Professional Association	CHE attends meetings to provide updates on state and federal grants as well as changes in policy and procedure.	1, 2, 3
State Higher Education Executive Officers Association (SHEEO)	Professional Association	The Academic Affairs Division partners with SHEEO and a SC HBCU to recruit minority males to the teaching profession.	1, 4
SC Revenue & Fiscal Affairs	State Government	The Data, Research and Technology Division has a data sharing memorandum of agreement with the South Carolina Revenue and Fiscal Affairs Office	1, 4
SC Department of Administration, Division of Technology Opearations	State Government	CHE produces IT reports as required by proviso to the South Carolina Department of Administration and utilizing the Division of Technology Operations Shared Service	4

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	Report	Reporting Package - Master Checklist	Office of Comptroller General	State	Annually	July 6, 2018	The Master Reporting Package Checklist requires the response to questions which will determine if subsequent reporting packages will be due. Questions revolve around cash and investments, grants, other receivables, prepaid expenses, capital assets, operating leases, accounts payable, litigation, other payroll related liabilities, interfund payables and receivables, fund balances, etc.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
2	Report	Reporting Package - Litigation Reporting Package	Office of Comptroller General	State	Annually	July 20, 2018	This reporting package provides information relating to situations arising or changin during the year and subsequent to year-end where the agency has consulted private attorney's for legal advice or representation.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
3	Report	Procurement Report	State Fiscal Accountability Authority - Materials Management Office	State	Quarterly	July 31, 2018 October 4, 2018 January 10, 2019 May 3, 2019	Information on sole source, emergency, trade-in, and illegal procurement data, as well as contracts awarded due to preference applications and the ten percent rule for the previous quarter is requested.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
4	Report	Information Technology and Information Security Plans	Department of Administration	State	Annually	August 3, 2018	This report is the information technology plan and information security plan as required by Proviso 117.114.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
5	Report	Minority Business Enterprise Utilization Plan	Department of Administration, Division of Small and Minority Business Contracting and Certification	State	Annually	August 10, 2018	This report provides a policy statement and plan to use MBEs, as well as how the agency calculates its controllabe dollars used in the goal for MBE spending.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
6	Report	Reporting Package - Other Receivables	Office of Comptroller General	State	Annually	August 10, 2018	This reporting package provides a means to adjust what is recorded in SCEIS as receivables to actual receivables that have not been/will not be reported as taxes, grants and contributions, loan receivables, interfund receivables, or SNAP receivables that are reported separately.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
7	Report	Single Audit Schedule of Federal Expenditures	Office of State Auditor	State	Annually	August 15, 2018	Proviso 117.99 states the following: To ensure timely completion of the of the Statewide Single Audit, state agencies which do not receive a separate audit of federal expenditures, must submit to the Office of the State Auditor a schedule of federal program expenditures in a format prescribed by the Office of the State Auditor, no later than August fifteenth of each year.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
8	Report	Reporting Package - Fund Balances and Net Position (Net Asset)	Office of Comptroller General	State	Annually	August 24, 2018	This reporting package is used to gather the information regarding constraints on the use of revenue sources and resulting fund balance.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
9	Report	Reporting Package - Prepaid Expenses Reporting Package	Office of Comptroller General	State	Annually	August 24, 2018	This reporting package shows the expenditures for goods and services whose usage period extends beyond June 30 of the current fiscal year and were paid for in the current fiscal year.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
10	Report	Reporting Package - Interfund Payables	Office of Comptroller General	State	Annually	August 24, 2018	This reporting package is used to gather the information needed for the recognition and reporting of amounts owed from one agency to another or from one accounting fund within the agency to another required by GAAP. The amounts to be reported should not include Loan payments, Medicaid payments, distribution to grantees, or amounts owed to vendors.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
11	Report	Reporting Package - Operating Lease	Office of Comptroller General	State	Annually	August 24, 2018	This reporting package discloses the terms of noncancelable operating leases, and presents the total rental expenditures for the current year, future minimum rental payments for each of the five succeeding fiscal years and in five year increments thereafter. Any payment for contingent rentals are required to be disclosed separately. The required forms include: Operating Leases Summary Form - Lessee, Operating Leases Future Minimum Payment Schedule, and the Operating Leases Summary Form - Lessor.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
12	Report	Fines and Fees Report	Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee	State	Annually	August 24, 2018	Proviso 117.74 states the following: In order to promote accountability and transparency, each state agency must provide and release to the public via the agency's website, a report of all aggregate amounts of fines and fees that were charged and collected by that state agency in the prior fiscal year. The report shall include, but not be limited to: (1) the code section, regulation, or proviso that authorized the fines and fees to be charged, collected, or received; (2) the amount of the fine or fee; (3) the amount received by source; (4) the purpose for which the funds were expended by the agency; (5) the amount of funds transferred to the general fund, if applicable, and the authority by which the transfer took place; and (6) the amount of funds transferred to another entity, if applicable, and the authority by which the transfer took place, as well as the name of the entity to which the funds were transferred. The report must be posted online by September first. Additionally, the report must be delivered to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee by September first. Funds appropriated to and/or authorized for use by each state agency shall be used to accomplish this directive.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
13	Report	FY2017-18 Annual Report and Consideration of the FY2019-20 EIA Appropriations Request for the SC Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT) at S.C. State University	Public	State	Annually	September 6, 2018	EIA Appropriations Request for the SC Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT) at S.C. State University	CHE website: www.che.sc.gov
14	Report	Annual Report on Staff-Approved Mission Changes	Public	State	Annually	September 6, 2018	Report verifies all mission statement revisions approved by Commission staff from July 1 through June 30 each year in fulfillment of 59-103-45(6).	CHE website: www.che.sc.gov
15	Report	Reporting Package - Accounts Payable Reporting Package	Office of Comptroller General	State	Annually	September 7, 2018	This reporting package requires the submission of the Accounts Payable Summary Form. The form focuses on accounts payable, accrued expenses (non-payroll related), and contracts retentions.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
16	Report	Reporting Package - Grants and Contribution Revenue	Office of Comptroller General	State	Annually	September 7, 2018	This reporting package requires the submission of the following forms: Grants Activity Form, Grants Receivables and Deferred Revenue Summary Form, and the Contributions Receivables and Deferred Revenue Summary Form. Information provided includes SEFA, grants receivable and deferred revenue at year-end, and receivables and deferred revenue at year-end arising from contribution transactions.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
17	Report	Recycle Report	Department of Health and Environment Control	State	Annually	September 11, 2018	Report items recycled throughout the year. Cardboard, hard plastic, and plastic films is reported to the agency by Prison Industries. Cans and batteries are weighed and calculated by the agency. Section 44-96-140(B) states that no later than September 15th of each year, each state agency shall submit to DHEC a report detailing its source separation and recycling program.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
18	Report	Annual Accountability Report	Executive Budget Office	State	Annually	September 14, 2018	The Accountability Report is intended to report an agency's performance and to provide a discussion of prior year expenditures and associates expenditures with prospective goals, strategies and objectives.	CHE website: www.che.sc.gov
19	Report	Reporting Package - Capital Assets Reporting Package	Office of Comptroller General	State	Annually	September 18, 2018	This reporting package requires the submission of the following forms: Capital Assets Questionnaire, Adjustments and Errors in SCEIS Form, Non-Live Agency Capital Assets Summary Form, Capital Assets Intra-State Transfers Reconciliation Form, and Reconciliation of SCEIS Asset History Report to General Ledger Activity. This package helps ensure the completeness and accuracy of the information reported in SCEIS and to collect certain information related to capital assets which are not captured in the Asset Module or the SCEIS General Ledger.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
20	Report	Agency Budget Request	Executive Budget Office	State	Annually	September 21, 2018	Agency budget request of state funds, FTE changes, proviso changes, and authorization changes is due every year.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
21	Report	Lottery Fund Expenditures - Proviso 3.1 Lottery Expenditures and Audits	Executive Budget Office, Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee	State	Annually	October 1, 2018	For institutions of higher learning, adopted procedures to monitor expenditures of lottery funds shall be reported to the Commission on Higher Education and the Executive Budget Office by October 1, 2016, and these expenditures are subject to annual verification and audit by the Commission on Higher Education on a rotational schedule not to exceed three years. The annual verification and audit shall be funded from the funds appropriated to or authorized for the Commission on Higher Education and the commission shall not assess a fee or charge institutions of higher learning for performing this function. In addition, the Commission on Higher Education shall provide a report to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by October 1 each year summarizing, by institution, how lottery funds were expended in the prior fiscal year, issues and concerns as well as institution responses to those issues and concerns discovered as a result of the commission's verification and/or audit activity during the prior fiscal year, if any.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
22	Report	Center for Educator Recruitment, Retention and Advancement (CERRA) Annual Report, Budget Approval	Senate and House Education Committees, Education Oversight Committee (EOC)	State	Annually	October 1, 2018	Report fulfill's the CHE's responsibility to monitor the use of CERRA funds and report on the effectiveness of the program. Approved by CERRA and then full CHE.	CHE website: www.che.sc.gov
23	Report	Annual Report on EIA Programs (Centers of Teaching Excellence)	SC Education Oversight Committee	State	Annually	October 4, 2018	Summary of outputs of the approved Centers of Excellence, expenditures, and future budget requests	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
24	Report	Other Funds Survey	Executive Budget Office	State	Annually	October 15, 2018	Executive Order 2016-16 requires all agencies that have been appropriated hidden earmarks in the previous year to make public all grants and contracts awarded with these funds. Executive Order 2016-22 requires all agencies to submit an Other Funds report to the Executive Budget Office that details the revenues collected and program expenditures by the revenues.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
25	Report	Reporting Package-Subsequent Event	Office of Comptroller General	State	Annually	October 22, 2018	This reporting package identifies information necessary to inform the CG's Office of events or information obtained subsequent to submission of the Master Reporting Package Checklist and the other Year-End Reporting Packages which impacts the accuracy of the information previously provided.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
26	Report	IPEDS Data Submission Fall Data Collection	Integrated Postsecondary Education Data System	Outside Organization	Annually	October 31, 2018	CHE compiles from colleges and universities in SC all applicable IPEDS survey components and submits this information through the web-based IPEDS Data Collection System on behalf of the colleges and universities. The fall submission includes the components of institutional characteristics, completions, and 12-month enrollment.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
27	Report	Abatement Collection	Commission on Higher Education	State	Annually	November 1, 2018	Proviso 11.15 states the following: By November first of each year, state supported institutions of higher learning must submit to the Commission on Higher Education the total number of out-of-state undergraduate students during the prior fiscal year that received abatement of rates pursuant to Section 59-112-70 of the 1976 Code as well as the total dollar amount of the abatements received. The report must include the geo-origin of the student, class of the student, comprehensive listing of all financial awards received by the student, number of semesters the student has received the abated rate, as well as the athletic status of the student. The report must also include the calculation method used to determine the abatement amount awarded to students as well as the number of students that received educational fee waivers pursuant to Section 59-101-620.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
28	Report	SCSU - Act 286 of 2016	Senate Finance Committee and House Ways and Means Committee	State	Annually	November 1, 2018	In accordance with Act 286 of 2016. CHE has to provide a report that provides CHE's certification that South Carolina State University has met and maintained the required benchmarks as outline in Section 1C2.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
29	Report	Outstanding Institutional Debt	Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee, Commission on Higher Education	State	Annually	November 1, 2018	Proviso 11.15 states the following: By November first, institutions of higher learning must submit to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Commission on Higher Education, or its successor entity, data on all outstanding institutional debt for their respective institution. Data shall include, but not be limited to, the amount of the initial debt, year in which the debt was incurred, the year in which the debt will be satisfied, the repayment schedule, and the purpose for which the debt was incurred.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
30	Report	S.C. National Guard College Assistance Program (CAP) Annual Report	Public	State	Annually	November 1, 2018	Program data is presented to the Committee on Access & Equity and Student Services and the Commission on Higher Education. Section 59-112-70(B) states the following: State-supported colleges and universities, including the technical colleges, may waive the nonresident portion of tuition and fees for those students who are participating in an international Sister-State agreement program which the Governor and the General Assembly have entered to promote the economic development of South Carolina. The nonresident fee waiver for the students is applicable only for those Sister-State agreements where South Carolina students receive reciprocal consideration. The Commission on Higher Education, through coordination with the State Fiscal Accountability Authority, will annually notify institutions of the Sister-State agreements eligible for the nonresident fee waiver. The credit hours generated by these students must be included in the Mission Resource Requirement for funding.	CHE website: www.che.sc.gov
31	Other	Sister-State Agreements Informational Memo to Colleges and Universities	Public Colleges and Universities	State	Annually	November 2, 2018		CHE website: www.che.sc.gov
32	Report	Grapevine Survey	State Higher Education Executive Officers	Outside Organization	Annually	November 14, 2018	This report requests information on topics such as state support for higher education, public tuition revenue, and annual FTE enrollment.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
33	Report	Comprehensive Permanent Improvement Project Recommendations	Joint Bond Review Committee, State Fiscal Accountability Authority, Executive Budget Office	State	Annually	November 19, 2018	The CPIP for each higher education agency, including the technical colleges, must be submitted through the Commission on Higher Education which must review the CPIP and provide its recommendations to the authority and the committee.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
34	Report	Longitudinal Data Reports - Proviso 11.17	Senate Finance Committee and House Ways and Means Committee	State	Annually	November 29, 2018	(CHE: Longitudinal Data Reports) By December first each year, the Commission on Higher Education is directed to provide a report to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee on tuition and required fee trends submitted to the commission by the state's public colleges and universities. The baseline of the report must be the most recent fall semester compared to the previous five fall semesters. The commission shall also provide comparable data and trends for and among SREB states for the same period of time. In addition, for the same time periods noted above, the commission shall also calculate in the report the level of recurring base state operating funding received by each college and university as measured on an in-state student basis as well as the average of such funding provided in each SREB state.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
35	Report	Annual Report on Licensing Activity	Public	State	Annually	December 6, 2018	Report details licensing staff activity for the previous FY to include information on approval of initial licenses, site and program amendments, and license discontinuations for degree- and non-degree-granting institutions; agent permits, transcript requests, and complaint figures; and total number of institutions licensed.	CHE website: www.che.sc.gov
36	Report	Annual Report of Terminated & Approved Academic Degree Programs, Program Components, and Centers/Institutes	Public	State	Annually	December 6, 2018	Report provides an overview of academic degree program activity from July 1 through June 30 each year, and includes academic degree programs terminated and approved; program modifications approved; changes to program concentrations; programs extended to specific sites or terminated from specific sites; and new and terminated certificate program.	CHE website: www.che.sc.gov
37	Report	Statistical Abstract	Public	State	Annually	December 6, 2018	The Statistical Abstract is a comprehensive, single-source compilation of tables and graphs which report data frequently requested by the Governor, Legislators, college and university staff, other government officials, and the general public. This report includes the most recent statistics on enrollment, degrees awarded, faculty, tuition and fees, funding, and other factual data.	CHE website: www.che.sc.gov
38	Review	Higher Education Excellence Enhancement Program	Commission on Higher Education	State	Annually	December 7, 2018	Code of Laws Title 2, Chapter 77 requires an annual application from applicable institutions be sent to the Commission on Higher Education. The Commission enters into contracts with these institutions, and allocates HEEEP funds. The allocation is sent out to these institutions.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201



Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
39	Report	Technology Fund Utilization	Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee	State	Annually	December 12, 2018	Proviso 3.6 states the following: Prior to the utilization of these funds (Technology), institutions must certify to the Commission on Higher Education, in a manner it prescribes, the extent to which they have met this requirement. Not later than one hundred twenty days after the close of the fiscal year, the Commission on Higher Education shall report to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee regarding the utilization of this provision.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
40	Report	SmartState® Annual Report	South Carolina General Assembly	State	Annually	December 21, 2018	Mandated by the General Assembly, the annual report provides a summary of the research initiatives and activities of the 51 Centers.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
41	Review	SmartState® Audit	South Carolina General Assembly	State	Annually	December 21, 2018	Mandated by the General Assembly, the annual audit provides a complete accounting for total state appropriations to the endowment and total proposals awarded up to the previous fiscal year.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
42	Report	Abatements Report	Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee	State	Annually	January 3, 2019	11.15. (CHE: Abatements) By November first of each year, state supported institutions of higher learning must submit to the Commission on Higher Education the total number of out-of-state undergraduate students during the prior fiscal year that received abatement of rates pursuant to Section 59-112-70 of the 1976 Code as well as the total dollar amount of the abatements received. The report must include the geo-origin of the student, class of the student, comprehensive listing of all financial awards received by the student, number of semesters the student has received the abated rate, as well as the athletic status of the student. The report must also include the calculation method used to determine the abatement amount awarded to students as well as the number of students that received educational fee waivers pursuant to Section 59-101-620. The Commission on Higher Education is directed to compile the information received from the state-supported institutions of higher learning into a comprehensive report and submit such report to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee by January 5th each year.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
43	Review	Independent Procurement Audit Report	State Fiscal Accountability Authority (SFAA)	State		January 9, 2019	At the request of Representative White, a procurement audit was conducted to examine internal procurement policies and procedures for the period July 1, 2016 through September 30, 2018.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
44	Review	Office of the Inspector General Review of Hiring Process of the Executive Director for S.C. Commission on Higher Education	Office of the Inspector General	State		January 10, 2019	At the request of the Agency Head Salary Commission, the Office of the Inspector General initiated a review of the process utilized by CHE to hire a permanent executive director and establish the salary for the position at the maximum of the pay band without going through the Agency Head Salary Commission	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
45	Report	State Higher Education Finance Survey	State Higher Education Executive Officers	Outside Organization	Annually	January 18, 2019	This reports requests information on topics such as full-time equivalent (FTE) enrollment, educational appropriations per FTE, net tuition revenue per FTE, and total educational revenue per FTE.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
46	Report	SHEEO Salary Survey	State Higher Education Executive Officers	Outside Organization	Annually	February 11, 2019	SHEEO requests annually requests the highest and lowest college president salaries. Additional information requested includes salaries of CHE's agency head and division directors, as well as operating and flow-through budget information for CHE.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
47	Report	Federal Project Review (FPR) Forms	Executive Budget Office	State	Annually	February 14, 2019	This form provides the Executive Budget Office with programmatic and financial information on each federal project included as anticipated revenue in the agency's detail budget. Information provided includes project information, fiscal impact, funding and budget. See Section 2-65-20. Please note that EBO sends a notice to the agency December/January and will include a date by which we need to return/submit form. EBO informed Wilson that no form was returned by CHE in the 17-18 year.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
48	Report	Debt Collection Reports	Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee, Inspector General	State	Annually	February 20, 2019	Proviso 117.34 states the following: Each state agency shall provide to the Chairmen of the Senate Finance and House of Representatives Ways and Means Committees and the Inspector General a report detailing the amount of its outstanding debt and all methods it has used to collect that debt. This report is due by the last day of February for the previous calendar year. For purposes of this provision, outstanding debt means a sum remaining due and owed to a state agency by a nongovernmental entity for more than sixty calendar days.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
49	Report	IPEDS Data Submission Winter Data Collection	Integrated Postsecondary Education Data System	Outside Organization	Annually	February 27, 2019	CHE compiles from colleges and universities in SC all applicable IPEDS survey components and submits this information through the web-based IPEDS Data Collection System on behalf of the colleges and universities. The winter submission includes the components of student financial aid, graduation rates, outcome measures, and admissions.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
50	Report	Annual Report on Admission Standards for First-Time Entering Freshmen, 2017	General Assembly	State	Annually	March 7, 2019	Admission standards at the public colleges and universities including freshmen applications, acceptances and enrollment, minimum admission requirements, average freshmen ACT and SAT scores, high school course prerequisite compliance and provisional students.	CHE website: www.che.sc.gov
51	Review	Gear Up Final Performance Review	US Department of Education	Federal	Annually	March 31, 2019	GEAR UP program is required to submit a final grant Performance Report to the US Department of Education regarding services provided to students and their families, management of annual budget and amount of match that has been documented.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
52	Report	IPEDS Data Submission Spring Data Collection	Integrated Postsecondary Education Data System	Outside Organization	Annually	April 24, 2019	CHE compiles from colleges and universities in SC all applicable IPEDS survey components and submits this information through the web-based IPEDS Data Collection System on behalf of the colleges and universities. The spring submission includes the components of fall enrollment, finance, academic libraries, and human resources.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
53	Review	Agreed-Upon Procedures State Auditor's Report	State Auditor's Office	Outside Organization	Annually	May 14, 2019	Agreed-Upon Procedures Report for FY17-18. Conducted by State Auditor's office	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
54	Report	Annual Report on the National Council for State Authorization Reciprocity Agreements (NC-SARA) and South Carolina Activities	Public	State	Annually	June 6, 2019	Report includes background of the SARA Initiative and updates about NC-SARA and S.C. Activities. Data sections include Out-of-State Students enrolled at S.C. institutions participating in SARA; S.C. residents participating in distance ed in other SARA states; SARA related student complaints.	CHE website: www.che.sc.gov
55	Report	Annual Evaluation of Associate Degree Programs, FY2014-15	Public	State	Annually	June 6, 2019	Report is an analysis of the data collected by the SC Tech College System, which assesses productivity of CHE-approved programs, matriculation and transfer data, and workforce readiness.	CHE website: www.che.sc.gov
56	Report	Annual Evaluation of Associate Degree Programs, FY2015-16	Public	State	Annually	June 6, 2019	Report is an analysis of the data collected by the SC Tech College System, which assesses productivity of CHE-approved programs, matriculation and transfer data, and workforce readiness.	CHE website: www.che.sc.gov
57	Report	Annual Evaluation of Associate Degree Programs, FY2016-17	Public	State	Annually	June 6, 2019	Report is an analysis of the data collected by the SC Tech College System, which assesses productivity of CHE-approved programs, matriculation and transfer data, and workforce readiness.	CHE website: www.che.sc.gov

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
58	Report	SREB Data Upload Parts 1 and 4	Southern Regional Education Board	Outside Organization	Annually	June 6, 2019	CHE submits data to the SREB Data Exchange to assist in the collection, compilation and publication of statistics on postsecondary education in the 16-state SREB region. The components submitted for Parts 1 and 4 includes degrees and other award conferred and estimated full year credit/contact hours by student level.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
59	Report	SREB Data Upload Parts 3, 5, 6, 7, 8	Southern Regional Education Board	Outside Organization	Annually	June 24, 2019	CHE submits data to the SREB Data Exchange to assist in the collection, compilation and publication of statistics on postsecondary education in the 16-state SREB region. The components submitted for Parts 3, 5, 6, 7, and 8 includes time and attempted credits to bachelor's or associate degrees; estimated full year credit/contact hours by type of institution; state/local funding and tuition/fees revenues for operating expenses; annualized tuition and mandatory fees charged full-time in-state and out-of-state students; and tuition related policies and mid-year increases.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
60	Report	State Approving Agency - Quarterly Report	Department of Veterans Affairs Central Office/Education Liaison Representative	Federal	Quarterly	July 20, 2018 October 2, 2018 January 17, 2019 April 30, 2019	The quarterly report consist of program approvals, disapprovals, revisions, deletions, teach-out and new programs, technical assistance provided to college, universities, training establishments, veterans and professional development, VA Requested and Inspection Visits, outreach and liaison activities.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
61	Report	Minority Spending Report	Department of Administration, Division of Small and Minority Business Contracting and Certification	State	Quarterly	July 30, 2018 October 26, 2018 January 31, 2019 May 3, 2019	Report purchases made with a minority vendor.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201
62	Report	Commuting Report	Office of Comptroller General	State	Quarterly	July 3, 2018 October 12, 2018 January 3, 2019	This report provides the number of commuting miles on a vehicle that is permanently assigned to an agency or a state-owned vehicle where the employee commutes from their permanently assigned work location to and from the employee's home. CHE was informed in January 2019 that these reports were no longer required.	Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201

Agency Name: COMMISSION ON HIGHER EDUCATION

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H030 Section: 011

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
63	Both	Department of Veterans Affairs Compliance Survey - Report	Department of Veterans Affairs Central Office/Education Liaison Representative	Federal	Timeline varies	There were 31 compliance survey reports for FFY 2018. The 31 compliance survey reports varied due to the contractual timeline noted below. The timelines are noted in days. The number of calendar days are: seven (7), 15, and 30.	<p>The compliance survey report consist of an audit of the veterans those eligeible to receiving GI Bill benefits. The SAA reviews the program of approval, transcripts , Various VA forms for correct certification for GI Bill Benefits and student account ledgers. Prior to each FFY, the Department of Veterans Affairs assigns the number of compliance survey visits the SAA must conduct and if possible, complete by August 15, of the upcoming FFY.</p> <p>The due date for the compliance survey report are contingent upon the errors that are found during the compliance survey visit. If it is a financial error that requires a referral action to the VA, and upon the VA returning the referral respone back to the SAA, the SAA will have the following timelines /days in which to complete and submit the report to the VA. One copy of the compliance survey report is mailed to the school and one is copy is retained in the SAA's file.</p> <p>This report is in accordance with the Department of Veterans Affairs and the State Approving Agency Contractural and Business Plan agreements for the FFY.</p> <p>This report is also to ensure that the targeted meausements and goals are being met by the SAA.</p>	<p>Operations Manager S.C. Commission on Higher Education 1122 Lady Street Suite 300 Columbia, SC 29201</p>