

## GENERAL INFORMATION

The Campus Safety Department of Tri-County Technical College works to provide a safe and secure environment for all students, employees, and visitors on campus. Responsibilities include:

- Assisting students, employees, and visitors to resolve issues, contact appropriate authorities, and provide support
- Responding to security alerts
- Routinely surveying the facilities for safety and security hazards
- Opening and closing of the buildings, grounds, and equipment
- Enforcing parking and traffic regulations of the College and the State of South Carolina

## LEGAL JURISDICTION

Campus security officers are SLED-certified, and have the same authority as sheriff's deputies to arrest a person violating a criminal statute of the State while on College property. Tri-County Technical College works closely with the Anderson's County Sheriff's Department to maintain safety and security.

## ACCESS TO CAMPUS FACILITIES

The campus is open from 6:00 a.m. Monday through 6:00 p.m. Saturday, and during normal operational hours, all college buildings are open for business. Unauthorized persons on campus will be asked to leave. The College prohibits unapproved solicitation or loitering on campus. Anyone who disturbs the educational work environment will be escorted from the campus and may be arrested for trespassing if they return.

### CAMPUS SAFETY OFFICE

**Location:** Room 138 in Pickens Hall

**Telephone:** Extension 1800 (on campus)  
(864) 646-1800 (off campus)

**Hours:** 24 hours/7 days per week

## EMERGENCY TELEPHONES

Emergency telephones can be found at the following building locations:

<b>Anderson Hall</b>	On the corridor wall nearest the VP for Student Affairs office
<b>Clarke Hall</b>	On wall outside rear entrance
<b>Cleveland Hall</b>	At the outside corner of the building nearest the Student Center
<b>Hayden Abney Fulp Hall</b>	First floor near the elevator, and third floor around the corner of the corner near the elevator
<b>Hicks Hall</b>	At library entrance
<b>IBDC</b>	On the column outside the front entrance
<b>Miller Hall</b>	On the right hand wall outside the entrance
<b>Oconee Hall</b>	Outside the front and rear entrances
<b>Pickens Hall</b>	Room 124 and back hall near the ramp
<b>Student Center</b>	Outside room 151 (campus security office)
<b>Wilson Hall</b>	Hallway across from classroom 113

Emergency telephones are also located in the following parking lots:

<b>Parking Lot D</b>	Near Perimeter Road below Hayden Abney Fulp Hall (Health/Science Building)
<b>Parking Lot E</b>	Levels 1, 2, and 4

## FIREARMS ON CAMPUS

Pursuant to the South Carolina Concealed Weapons Act, other applicable state laws, and college policy, firearms are not allowed on the campus of Tri-County Technical College unless the possessor is a full time salaried law enforcement officer in South Carolina in an identifiable official uniform. Any student with a firearm in his/her vehicle is subject to applicable laws of the State of South Carolina.

## DRUGS AND ALCOHOL

The South Carolina Technical College System prohibits the unlawful manufacture, distribution, possession, or use of narcotic drugs or other controlled substances or alcohol at the workplace or in the educational setting. It is the policy of Tri-County Technical College to foster a drug-free, healthy, safe, and secure work and educational environment. Students or employees shall not unlawfully possess, sell, use, manufacture, give away, or otherwise distribute illegal substances while on campus, attending a college sponsored event, or while serving as a representative of the college at off-campus meetings. This policy also applies to alcoholic beverages where prohibited. Employees and students are expected to report to their work, class, or activities in an appropriate mental and physical condition to meet the requirements and expectations of their respective roles. Those who violate this policy will have charges processed against them in the normal manner of due process.

## SEXUAL ASSAULT

Sexual assault is a violent act of aggression which violates the basic principle of human dignity. Quite often, persons who commit this crime are known to their victims and these cases are the least reported. Victims of sexual assault are urged to report the crime. A key to preventing these crimes is timely reporting of incidents or suspicious situations. Successful prosecution may depend on the physical evidence available. If you are sexually assaulted on campus:

**Report it immediately to Campus Safety at Extension 1800.**

- Give Campus Safety as much of the following information as you can:
  - Your exact location
  - Your name and the phone number from which you are calling
  - The severity of your injuries
  - Pertinent details - where it occurred, how long ago
  - Information about the offender - name (if known), description, direction of flight, description of vehicle (color, make, license plate number)
- Do not disturb the crime scene. Taking a shower, washing, or changing clothes will destroy potential evidence.
- Advise if you would like a friend or family member to be contacted.

Campus Safety will immediately contact law enforcement for assistance, and the campus will be searched for suspects. An alert for the suspect will be communicated in the campus community and in the tri-county area. The alert will be initiated by whatever means necessary to communicate pertinent information to the campus community.

Disciplinary proceedings will be initiated when a student or employee is accused of a sexual assault on campus. Both accuser and the accused are entitled to due process, and both will be notified of the outcome on any disciplinary actions.

Pursuant to the Violent Crime Control and Law Enforcement Act of 1994, information concerning registered sex offenders may be obtained on the Internet at [www.sled.state.sc.us](http://www.sled.state.sc.us).

## CRIMES PREVENTION

Crime can occur on the campus of Tri-County Technical College just as they can occur anywhere. Preventing them is a shared responsibility of the entire college community. If you are a victim, witness, or have knowledge of a crime, you should immediately report the crime or suspicious activity to Campus Safety. Do not assume someone else has reported the incident. If you see a suspicious person or activity, call Campus Safety immediately. Report the type of activity and give a specific description of the suspect(s). Including as much of the following information as you can provide:

- Location
- Number of suspects
- Sex, race, approximate age
- Clothing description
- Vehicle (color, make, license plate number)

## CAMPUS SAFETY TIPS

1. Know where emergency telephones are located.
2. Develop a "what if" mentality that allows you to make plans for how to escape a bad situation. Have a plan of action if you find yourself in a threatening situation. Be prepared to run, scream, or resist attack.
3. Be aware of your surroundings. Survey the entire area as you walk to your vehicle or outside of buildings. If you feel uncomfortable, call Campus Safety for an escort.
4. Observe others in the area before leaving a building. Report strangers or unusual events to Campus Safety immediately.
5. Avoid one-on-one meetings with acquaintances or strangers.
6. Don't work alone in isolated settings, especially on weekends, holidays, or late at night.
7. Avoid isolated or dark places where you cannot summon help.
8. Walk with friends (especially at night). There is a safety in numbers!
9. Don't carry large amounts of cash.
10. Don't leave your belongings (books, coat, purse) unattended in the classroom, student center, or library area.
11. Keep your car doors locked and keep valuables out of sight. Valuable items in plain view encourage theft and vandalism.
12. Have your keys ready in your hands. When you approach your vehicle, look for persons who may be hiding nearby. Check the back seat before getting into your car.
13. Call Campus Safety if you have car trouble.
14. Be aware and concerned about the use and abuse of alcohol and other drugs. Sexual abuse, date rape, and other violent acts occur more often when people are under the influence of alcohol and drugs.

## CAMPUS SECURITY REPORT

### CRIME STATISTICS

Crimes and arrests made on campus are reported in accordance with the Student Right to Know and Campus Security Act of 1990.

	2006	2007	2008
<b>CRIMINAL INCIDENTS</b>			
Manslaughter	0	0	0
Murder	0	0	0
Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Larceny	0	6	14
Arson	0	0	0
Liquor Law Violation	0	0	0
Drug Violation	0	1	1
Weapons Violation	0	0	1
<b>COLLEGE INFRACTIONS</b>			
Liquor Law Violations	0	0	0
Drug Violations	0	0	0
Weapons Violations	0	0	0
<b>Total</b>	<b>0</b>	<b>7</b>	<b>16</b>

Tri-County Technical College does not discriminate in admission or employment on the basis of race, color, religion, sex, qualifying disability, veteran's status, age, or national origin.

Tri-County Technical College  
7900 SC Highway 76  
P.O. Box 587  
Pendleton, SC 29670

Phone: (864) 646-1800  
Toll free within 864 area code: 1-(866) 269-5677  
TDD/Voice: 1-(800) 735-2905

[www.tctc.edu](http://www.tctc.edu)

