

July 15, 2009

Jerry Reves, MD
Dean, College of Medicine
M.U.S.C.
96 Jonathan Lucas Street
Suite 601 CSB
Charleston, SC 29425

Dear Dr. Reves,

Please find the enclosed annual review for the Office of Graduate Medical Education for the period July 1, 2008 through June 30, 2009.

As you well know, the financial situation has put a strain on program funds and growth; however, we have successfully reduced our costs while still maintaining the highest standards for our programs.

The implementation of the e-GME component of E*Value is in progress and several test runs on individual residency programs have been successfully tested. Once this data is carefully audited, we will be able to implement e-GME across all residency programs. This will streamline the input of data from the program coordinators and assist us in assuring we capture all appropriate Medicare funds for training.

The GME faculty and staff have instituted a comprehensive review of all ACGME institutional requirements and developed a checklist of all areas to prepare for the 2010 institutional site visit. This analysis has made us aware of several areas for improvement, the largest of which was the restructuring of the membership of the GME Committee. The membership requirements suggested by the ACGME have all been reviewed and approved by the GMEC. The newly established committee commenced with the July 2009 meeting. (Note: The composition of the new committee is included as an addendum to this report.)

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The resident staffing of the new Ashley River Tower has now become nicely established and most of the anxieties, expressed by the new house staff in anticipation of the move, have been allayed.

The implementation of the MUSC Excellence initiative to the resident level progresses. The first introduction of several Press Ganey questions for the patients, regarding the performance of the residents, was presented to the GMEC by Mr. Chris Reese. The expansion of this effort to include the residents in the project to improve the quality of patient care has been enthusiastically received.

The internal reviews of our programs have continued successfully using the PIF document. All programs undergoing site visits over the past year have been approved with full accreditation.

I look forward to meeting the challenges of the upcoming year with the excellent and devoted team we have in place within the GME Office.

Please let me know if you have any questions regarding this annual review.

Sincerely,

Harry S. Clarke, Jr., M.D., Ph.D.
Professor of Urology
Associate Dean for Graduate Medical Education
Interim ACGME Designated Institutional Official

c: Jeff Wong, MD

**Office of Graduate Medical Education
Annual Review
July 1, 2008 – June 30, 2009**





PEOPLE

GME Office Staff

- Lawrence Afrin, MD continued his role as GME Director of Informatics.
- Harry Clarke, MD, PhD continued his role as Associate Dean for GME and as Interim ACGME Designated Institutional Official.
- Beth Jones continued her role as the GME Credentials and Licensing Coordinator.
- Ann Ronayne continued her role as the GME Internal Review Coordinator.
- Ryan Woodruff, MHA continued his role as the GME Information Resource Coordinator.
- Angela Ybarra, MHA continued her role as GME Program Administrator.

Residents

- # of graduated residents - 151
- # of matriculated - 424
- # of incoming residents - 175
- Total # of residents - 599
- Total # of ACGME-accredited residency programs - 52

Graduate Medical Education Committee

The GMEC recognized a need for formal restructuring in order to strengthen our standing for the anticipated 2010 Institutional Site Visit. The change was discussed from January – June, and implemented in July 2009. (See Attachment I for membership.)



SERVICE

- Orientation:
 - Consolidated the orientation program for PGY1s from four days into one day, resulting in fiscal and time savings. PGY2s and above continued as a one-day orientation.
 - Information was placed on CATTs to allow new residents to learn and complete the required orientation lessons at their own pace. To add, this change allowed for the elimination of repeat lectures, reducing the time commitment from our faculty.
- Implementation of MUSC Excellence Initiative to the Resident Staff:
 - Core Competency Cards and AIDET Cards were distributed to each incoming resident to attach to their identification badges to serve as a constant reminder of the ACGME's six competencies and the MUSC Excellence initiative. In addition, Dr. Jerry Reves, Dean of the College of Medicine, formally presented the MUSC Excellence philosophy to the new, incoming PGY1s at their 2009 orientation program.
- Fellowship Events:
 - The GME Office planned, sponsored and conducted events to promote fellowship and boost morale for the resident staff. These events were streamlined to minimize costs.
 - June 2009 – Annual Auxiliary Welcome Dinner for all spouses or significant others of MUSC residents
 - July 2009 – “MUSC Residents Night at the Riverdogs” for resident staff and their families held at the Riley Stadium.
- Core Curriculum
 - The Core Curriculum Lectures, such as sleep deprivation, communication, etc. are web-based so that programs can utilize them at their convenience.
 - D. Jay Davis, Jr., JD, Young Clement Rivers, LLP, conducted a Mock Malpractice Trial on September 24th in conjunction with Lisa Kindy, JD, Risk Management Office. This was not recorded due to the sensitive nature of the information provided. This will be an annual event.



QUALITY

- The GME Office has developed a preparatory strategy, and is in the process of collecting and compiling relevant information, for the anticipated 2010 institutional site visit by the ACGME.
- Internal Reviews:
 - The Internal Residency Review Committee (IRRC) continues to use the individual program's Program Information Form (PIF) for the internal review, which has been uniformly well received by the Program Directors as it facilitates the generation of this document at the time of the ACGME site visit. All programs reviewed in the past year have received renewed accreditation. (See Appendix II)
- Accreditation Status Update (See Appendix III)
- Policy and Practice Reviews/Revisions:
 - Change in Program Complement Request Form
 - Change in Program Director Request Form
 - Chief Resident Stipends
 - Fee-Exempt DEA Limitations
 - Grievance Procedure
 - Meal Money Distribution
 - Request for International Rotation Request Form
 - Request for New Training Program Request Form
 - Request for Replacement Completion Certificate
 - Utilization of E*Value to document VA Work Hours
- GME Diversity Committee:
 - Merged and combined efforts with the COM Diversity Committee.



GROWTH

- 2009 NRMP Match Results:
 - Twenty out of twenty-two residency programs fully matched their available slots during the 2009 NRMP Match process.

- Utilization of E*Value:
 - All programs are now utilizing E*Value.
 - Created a method by which VA duty hours may be documented.
 - Introduction of “My Folio” utilization.

- Participation on MUSC and MUHA Committees:
 - COM Graduate Medical Education Committee (Clarke-Chair)
 - COM Internal Residency Review Committee (Clarke-Chair)
 - MUHA Medical Executive Committee (Clarke-Secretary, Vice-President)
 - COM Diversity Committee (Clarke, Ybarra)
 - COM Diversity Website Committee (Ybarra)
 - COM Leadership Development Institute (Woodruff, Ybarra)
 - COM Dean’s Advisory Committee (Jones)
 - Promotion and Tenure Committee, College of Medicine, Clinical Tract (Clarke-Chair)
 - Peer Review Committee (Clarke-Chair)
 - Apple Tree Steering Committee (Clarke)
 - COM Internal Medicine Subspecialty Program Directors Committee (Afrin)
 - MUHA Computerized Provider Order Entry Steering Committee (Afrin)
 - MUHA Practice Partner Steering Committee (Afrin)
 - MUHA Physicians Information Council (Afrin)
 - MUSC Biomedical Informatics Faculty Charter Member (Afrin)
 - MUSC Biomedical Informatics Steering Committee (Afrin)
 - COM Education Policy Council (Afrin)
 - MUSC Hollings Cancer Center Protocol Review Committee (Afrin)
 - MUSC Hollings Cancer Center Cancer Program Committee (Afrin)
 - MUSC Biomolecular Computing Resources Advisory Committee (Afrin)
 - MUSC Hollings Cancer Center Expansion Facility Operations Task Force (Afrin)
 - MUSC Hollings Cancer Center Clinic Relocation Task Force (Afrin)
 - MUSC Hollings Cancer Center P-30 Grant Planning Committee (Afrin)
 - MUSC Physicians Information Council (Afrin)
 - MUSC Hollings Cancer Center Bioinformatics Program Organizing Committee (Afrin)
 - MUSC Graduate Medical Education Committee MUSC Educational Policy Council (Afrin)
 - MUSC Health Information Systems Advisory Committee (Afrin)
 - MUSC Biomedical Informatics Program Organizing Committee (Afrin)
 - MUSC Search Committee for Biomedical Informatics Program Faculty MUSC Transcription Task Force (Afrin)

- Conferences Attended:
 - E-Value webinar – Advanced Informatics presented an on-campus demonstration to the MUSC E*Value Super User Group to demonstrate the functionalities of the portfolio feature. (Woodruff)

- Professional Associations:
 - Clarke
 - Association for Hospital Medical Education
 - American Urological Association
 - American Association for the Advancement of Science
 - The Society of Nuclear Medicine
 - Southeastern Section, American Urological Association
 - Fellow, American College of Surgeons
 - National Cancer Institute
 - Society of Surgical Oncology
 - Society of Urologic Oncology
 - Society of University Urologists
 - American Association of Clinical Urologists
 - American Lithotripsy Society
 - Society of Urologic Prosthetic Surgeons
 - South Carolina Urologic Society
 - Charleston Urologic Society
 - Afrin
 - American Society of Clinical Oncology
 - American Society of Hematology
 - American Medical Informatics Association
 - American College of Physicians
 - South Carolina Medical Association
 - Charleston County Medical Society
 - Ybarra
 - Association for Hospital Medical Education
 - American College of Healthcare Executives
 - Woodruff
 - Association for Hospital Medical Education
 - Health Information Management Systems Society
 - Ronayne
 - Association for Hospital Medical Education
 - Jones
 - Association for Hospital Medical Education



FINANCE

- Continued to work with Internal Audit to monitor the primary GME UDAK (cost center) and the GME MUSC Foundation account in order to foster and maintain fiscal transparency and to promote practices of fiscal responsibility and accountability.
- Reviewed all contracted salary lines for resident staff members. We determined those that did not meet CMS and ACGME funding criterion and referred them to MUHA's Hospital Administration and Finance Director to determine need and source of continued funding.
- Met with Hospital Finance and Reimbursement Services directors and the Advanced Informatics representative to discuss MUSC's use of the e*gme component of E*Value. Utilizing e*gme will allow the Hospital to recoup maximum reimbursement dollars from CMS. The GME Office plans to implement e*gme within the next several months.
- E*Value – Worked closely with the Education Services Department at the VA, as a result of the new disbursement agreement, to create a method and template to document resident duty hours at the VA. This new method will allow the Hospital to recoup maximum reimbursement dollars from VA while satisfying the new federal requirements.
- A substantial cost-savings was made to the GME Office cost center by eliminating several resident fellowship functions, including the GME Resident/Faculty Golf Tournament, the Chief Residents/Resident Representatives Holiday Dinner, and the GME Resident Farewell.

APPENDIX I

GMEC Membership

Effective July, 2009

The GMEC scope of activities includes all issues referenced in the ACGME Essentials of Accredited Residencies in Graduate Medical Education: Institutional Requirements. (http://www.acgme.org/acWebsite/irc/irc_IRCpr07012007.pdf). Voting Membership is open to MUSC Program Directors as listed, MUSC residents elected by their peers and members of MUSC administration as invited by the GMEC Chair.

The following are voting members of the MUSC Graduate Medical Education Committee. All members are expected to have 75% attendance by themselves or by proxy:

PROGRAM DIRECTORS (determined by minimum number of residents/fellows in program)

1. AnesthesiologyMatthew McEvoy, MD
2. Cardiovascular DiseaseBruce Usher, MD
3. Child and Adolescent Psychiatry.....Markus Kruesi, MD
4. Emergency Medicine..... Christina Bourne, MD
5. Gastroenterology Ira Willner, MD
6. General Surgery..... Thomas Brothers, MD
7. Internal Medicine Ben Clyburn, MD
8. Medicine/PsychiatryBlake Haren, MD
9. Nephrology David Ploth, MD
10. Neurology Paul Pritchard, MD
11. OB/GYN.....Scott Sullivan, MD
12. Ophthalmology Matt Nutaitis, MD
13. Orthopaedic Surgery.....John Glaser, MD
14. Otolaryngology..... Ted Meyer, MD, PhD
15. Pathology.....David Lewin, MD
16. Pediatric Cardiology Girish Shirali, MD
17. Pediatrics Mike Southgate, MD
18. Psychiatry Ed Kantor, MD
19. Pulmonary/Critical Care..... Marc Judson, MD
20. Radiology Leonie Gordon, MD

- *MUSC Program Directors will remain on the GMEC until they are no longer directors or if the number of residents in their program falls below 10.*
- *MUSC Program Directors may designate a proxy for an occasional meeting – their proxy will have voting privileges.*

ADMINISTRATIVE

21. Risk Management..... TBD
22. Finance TBD
23. QualityChris Rees
24. Sr. Associate Dean for Graduate
Medical Education.....Jeff Wong, MD

- *The administrative positions are a one- year term, ending June 30th of each year. They will be reappointed or reassigned each May.*
- *The appointee may designate a proxy for an occasional meeting – the proxy will have voting privileges.*

RESIDENT REPRESENTATION

- 25. Resident..... Jonathan Abbas, MD
- 26. Resident.....Kristy McDonald, MD
- 27. Resident..... Dave Pucci, DO
- 28. Resident..... Jennie Yoost, MD

- *The current resident representatives will stay on until elections are held in August, 2009 or if they complete their program June 30.*
- *There are resident alternates that can sit in for an absent resident member (the resident member should contact the alternate). The alternate will have voting privileges.*

AT LARGE MEMBERSHIPS

- 29. At-Large memberNick Batalis, MD *Pathology (term expires 6/2011)*
- 30. At-Large memberHarry Clarke, MD, PhD *Urology (term expires 6/2011)*
- 31. At-Large memberDavid Marshall, MD *Radiation Oncology (term expires 6/2011)*
- 32. At-Large memberRoss Pollack, MD *Dermatology (term expires 6/2011)*
- 33. At-Large memberJohn Robinson, MD *Plastic Surgery (term expires 6/2011)*
- 34. At-Large member Sunil Patel, MD *(Neurosurgery (term expires 6/2011)*

Any MUSC Program Director or Associate Director can request to be placed on the GMEC as an At-Large member. At Large members serve for two-year terms that are renewable.

- *The appointee may designate a proxy for an occasional meeting – the proxy will have voting privileges.*

MEETING SCHEDULE

Meetings are held at 4:00 p.m. in 601 CSB (Dean’s Office) the second Thursday of every month. The June and December meetings are the exception. All program coordinators and directors are invited to attend these two luncheon meetings, held from 11:30 a.m. – 1:00 p.m. on the 2nd Wednesday of June and December.

- 2009 – 2010 meeting dates
 - July 9
 - August 13
 - September 10
 - October 8
 - November 12
 - December 9 (*joint luncheon meeting with Program Coordinators at 11:30 a.m. in Gazes Auditorium*)
 - January 14
 - February 11
 - March 11
 - April 8
 - May 13
 - June 9 (*joint luncheon meeting with Program Coordinators at 11:30 a.m. in Gazes Auditorium*)

APPENDIX II

Internal Reviews Conducted

List ACGME Accredited Programs	ACGME Accreditation Status	Effective Date	Approximate Date of Next Site Visit	Cycle Length (years)	Date of Latest Internal Review by Institution
Dermatology [0804521099]	Continued Accreditation	8/13/2006	8/1/2010	4	7/22/08
Anesthesiology [0404522143]	Continued Accreditation	9/28/2006	9/1/2010	4	8/26/08
Clinical Neurophysiology [1874512116]	Accreditation	7/1/2007	5/1/2010	3	10/21/08
Neuroradiology [4234512107]	Continued Accreditation	3/13/2008	3/1/2012	4	10/21/08
Procedural Dermatology [0814512001]	Continued Accreditation	8/13/2006	8/1/2011	5	1/27/09
Pediatrics [3204511219]	Continued Accreditation	4/13/2008	4/1/2010	2	2/24/09
Pediatric Hematology/Oncology [3274521068]	Continued Accreditation	4/13/2008	4/1/2010	2	2/24/09
Forensic Psychiatry [4064513053]	Continued Accreditation	10/12/2007	10/1/2010	3	3/3/09
Internal Medicine/Pediatrics [7004532127]	Continued Accreditation	4/13/2008	4/1/2010	2	3/17/09
Neurology [1804521105]	Continued Accreditation	11/8/2007	11/1/2010	3	4/14/09
Pathology-Anatomic and Clinical [3004521332]	Continued Accreditation	9/29/2006	9/1/2011	5	4/21/09
Forensic Pathology [3104521026]	Continued Accreditation	9/29/2006	9/1/2011	5	4/21/09
Dermatopathology [1004521023]	Continued Accreditation	12/5/2007	12/1/2010	3	5/5/09
Surgical Critical Care ** [4424512113]	Initial Accreditation	7/1/2006	6/1/2009	3	5/5/09

* In accordance with Institutional Requirements IV.A.3.b (After enrolling a resident, an internal review must be completed within the second six-month period of the resident's first year in the program.), this is why Surgical Critical Care had another review prior to the site visit.

APPENDIX III

Accreditation Status Received

List ACGME Accredited Programs	ACGME Accreditation Status	Effective Date	Approximate Date of Next Site Visit	Cycle Length (years)
Vascular Neurology [1884513065]	Accreditation	7/1/2008	11/1/2010	2
Pediatric Emergency Medicine [3244531056]	Accreditation	7/1/2008	3/1/2011	2
Thoracic Surgery - Integrated [4614521087]	Initial Accreditation	7/1/2009	7/1/2011	3