



TRAINING MANAGER DEVELOPMENT

Class Limit: 20

Course Location: All classes held at SCCJA.

Course Description

The Training Manager Development course is designed to enhance the ability and readiness level of those officers responsible for the day-to-day management of an agency's training function. It provides a broad overview of the duties of a training manager while giving specific attention to the duties carrying the highest degree of responsibility such as training liability, certification maintenance, scheduling and budgeting. Other areas of responsibility which are addressed include: completion of mandated paperwork, advanced learning theory, critical thinking skills, copyright law, generational differences and varied methods of instruction.

Who Should Attend?

This course is designed as a certification program for sworn Class 1 and Class 2 officers whose primary duties involve the management and administration of an agency's training function.

Prerequisites:

Candidates for this class MUST satisfy the following prerequisites to be considered for enrollment.

- Candidate must have completed the South Carolina Criminal Justice Academy Basic Instructor Development Course. Specific Skills Instructors and those without Basic Instructor Certification will not be considered for enrollment.
- Candidate's primary responsibilities must include the management and administration of his/her agency's training function, i.e., the candidate must be the agency's designated training officer.

Proficiency:

The student must complete the course with a grade of 80% or better. Students will be graded on each exercise utilizing a rubric designating acceptable levels of performance for completing and passing this course for certification. The student will be required to attend class and to participate in class and group discussions. The student will also be required to complete all class, group and individual assignments to receive a passing score. Failure to meet any of these requirements will result in failure of the course.

CLEE Credits: 36 CLEE Hours

Continuing Certification Requirements:

Officers who successfully complete this course will be recognized by the South Carolina Criminal Justice Academy as a certified Training Manager. The officer will be required to maintain their instructional hours for Basic Instructor Development status in order to maintain their Training Manager certification. These requirements mandate that the officer instruct 36 hours every 3 years to maintain their certification. Also Class 1 certified law enforcement officers must serve as a guest instructor at the Academy once every 3 years.