



## **MID-LEVEL MANAGEMENT**

**Class Limit:** 20

**Course Location:** See training schedule for location. Housing is available for classes taught at CJA.

**Course Description:**

This course is designed for the newly promoted mid-level supervisor of a law enforcement agency or detention facility to better acquaint the officer with principles and styles of leadership while also focusing on the importance of motivation and effective communication skills. Topics covered include: customer service, management vs. leadership, principles of leadership, leadership styles, skills and responsibilities, employee counseling, problem employees, performance appraisals and communication skills.

**Who Should Attend?**

Division commanders and other mid-level officers (captains and lieutenants) or those with a minimum rank of sergeant who require professional development for potential assignment as mid-level managers. These must be Class 1 or Class 2 certified law enforcement officers.

While the majority of attendees will be Class 1 or 2 officers, other supervisors are welcome to attend if the agency believes the training will assist both the individual selected for training and the agency.

**CLEE Credits:** 14 CLEE Hours