Fiscal Year 2014-15
Agency Budget Plan

FORM A – SUMMARY

RECURRING FUNDS
(FORM B
DECISION PACKAGES)

My agency is submitting the following recurring decision packages (Form B):
1530

For FY 2014-15, my agency is (mark “X”):
X Requesting a net Increase in recurring General Fund appropriations.
☐ Not requesting a net increase in recurring General Fund Appropriations.

CAPITAL &
NON-RECURRING
FUNDS
(FORM C
DECISION PACKAGES)

My agency is submitting the following one-time decision packages (Form C):
N/A

For FY 2014-15, my agency is (mark “X”):
☐ Requesting capital and/or non-recurring funds.
X Not requesting capital and/or non-recurring funds.

PROVISOS

For FY 2014-15, my agency is (mark “X”):
☐ Requesting a new proviso and/or substantive changes to existing provisos.
☐ Only requesting technical proviso changes (such as date references).
X Not requesting any proviso changes.

Please identify your agency’s preferred contacts for this year’s budget process.

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tokmeco James</td>
<td>(803) 516-4745</td>
<td><a href="mailto:tjames@scsu.edu">tjames@scsu.edu</a></td>
</tr>
<tr>
<td>Delbert Foster</td>
<td>(803) 536-8191</td>
<td><a href="mailto:dfoster@scsu.edu">dfoster@scsu.edu</a></td>
</tr>
</tbody>
</table>

I have reviewed and approved the enclosed FY 2014-15 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR
(SIGN/DATE):

Delbert Foster
9/17/13

AGENCY DIRECTOR
(TYPE/PRINT NAME):

Delbert Foster

This form must be signed by the department head – not a delegate.
**FORM B – PROGRAM REVISION REQUEST**

<table>
<thead>
<tr>
<th>DECISION PACKAGE</th>
<th>1530</th>
</tr>
</thead>
</table>

*Provide the decision package number issued by the PBF system ("Governor’s Request").*

<table>
<thead>
<tr>
<th>TITLE</th>
<th>Matching funds to maximize federal land grant allocation</th>
</tr>
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</table>

*Provide a brief, descriptive title for this request.*

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>The net change in requested appropriation for FY 2014-15 is $729,802.00.</th>
</tr>
</thead>
</table>

*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package’s total in PBF across all funding sources.*

<table>
<thead>
<tr>
<th>ENABLING AUTHORITY</th>
<th>The state or federal statutory, regulatory, and/or administrative authority under which the 1890 Research and Extension Program was created is based on Public Law 95-113, Section 1444 (Extension) and Section 1445 (Research) for extension work and Evans-Allen Program at 1890 Land-Grant Institutions, including Tuskegee University and West Virginia State University.</th>
</tr>
</thead>
</table>

*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<table>
<thead>
<tr>
<th>FACTORS ASSOCIATED WITH THE REQUEST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark “X” for all that apply:</td>
</tr>
<tr>
<td>Change in cost of providing current services to existing program audience.</td>
</tr>
<tr>
<td>Non-mandated change in eligibility / enrollment for existing program.</td>
</tr>
<tr>
<td>Change in case load / enrollment under existing program guidelines.</td>
</tr>
<tr>
<td>Non-mandated program change in service levels or areas.</td>
</tr>
<tr>
<td>Loss of federal or other external financial support for existing program.</td>
</tr>
<tr>
<td>Exhaustion of fund balances previously used to support program.</td>
</tr>
<tr>
<td>Proposed establishment of a new program or initiative.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RECIPIENTS OF FUNDS</th>
<th>The benefactors of the funds will be the residents of South Carolina with a special emphasis on the underserved or limited-resource clientele through the programs/activities being offered by the 1890 Research and Extension Program.</th>
</tr>
</thead>
</table>

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*
The decision package is associated with matching federal funds. The $729,802.00 increase in state funds is needed to sustain our current allocation ($3.75 million) of federal funds. If the $729,802 is not received from the State, the agency will be in jeopardy of losing $729,802 in federal funds, reducing our federal allocation to $3 million.

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

Yes, the funds will be used as leverage for federal funds received from USDA-NIFA. Subsequently, the funds will ensure that SC State PSA is in compliance with the federal rules and regulations. It will also allow additional opportunities to secure other funds which will not require a state match.

Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

The fund balances are obligated for other programs/activities. Once fund balances, if any, have been obligated, they can’t be used as match twice. The federal law restricts the use of any fund balance used as match one year to be used as match the next year or any thereafter.

What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

The $729,802.00 additional funds requested are to be in compliance with the federal mandated law. The Farm Security and Rural Investment Act of 2002 (H.R. 2646) requires 100% state match annually. If the required annual non-federal match as stipulated in the Farm Security and Rural Investment Act of 2002 (H.R. 2646) is not met, the SC State PSA will lose $729,802.00 of the federal formula funds, which will be redistributed to the states that meet the federal match requirement. The matching fund requirements may be found in the Farm Security and Rural Investment Act of 2002 (H.R. 2646) under Section 7212-Matching Funds Requirement for Research and Extension Activities of 1890 Institutions.

The $729,802.00 has been requested to continue to provide the programs/activities of 1890 Research and Extension. Specifically, the funds will be used for the programs and activities that benefit the citizens of South Carolina, especially the limited resource individuals and underserved.

Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?
The amount of the request was calculated based on the federal law, which requires a one to one match. Once the federal appropriation is finalized, the state budget request is calculated based on that requirement. Factors affecting the federal government such as continuing resolution, sequestration or government shut-down could cause a deviation in the state budget request amount.

How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

If SC State PSA does not receive 100% of the federal matching requirement, as federal allocations continue to increase, the future impact will be a loss of more and more federal funds.

Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

The federal government allocates funds to the various land grant universities each year. Each university is required to match the federal allocation dollar for dollar. SC State PSA is authorized to receive $4,173,741 in federal formula funds for FY14. However, SC State PSA would be in jeopardy of losing $2,086,870.50 (50%) of its federal formula funds if State appropriations do not satisfy the federal matching requirement. As a result, SC State PSA will have to reduce and/or eliminate programs, activities and staff, which will be detrimental to the citizens of the state, especially the underserved populations. In addition, the program would not have the ability to increase or expand new and innovative programs/activities to the citizens of South Carolina with a special emphasis on the limited resource communities.

If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?
The 1890 Research and Extension Program at South Carolina State University promotes an organized research and extension system that addresses quality of life opportunities for limited-resource communities and provides effective stakeholder outreach programs and services in the area of extension, agriculture/natural resources, family life, health and nutrition, youth development, community economic development, education and technology. The organization values the integration of research, teaching and public service. The program continues to address the quality of life opportunities for the citizens of South Carolina with a special emphasis on the underserved communities. Although, the mission of the 1890 Program has not changed over the past five (5) years, the programmatic focus continues to evolve based on the needs identified by the citizens as the emerging issues impacting their communities.

**What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?**

The use of the funds would be evaluated by internal and external sources. Internally each program/activity has incorporated into its operation a measurement tool to analyze performance. The data is utilized in several ways. The data/information is collected, analyzed and used to direct areas of programming, find strengths and weaknesses, as well as provide results of research findings, which are published in bulletins, one pagers, brochures, presentations, etc. Several programs offer standardized pre-tests and post-tests that allow agents to document the area(s) where the program participants, are weak and need more instruction as well as highlight area(s) of strength. Externally, there are several reports due quarterly and annually that measure outcome or performance measures, such as the Assessment Reports, Budget Reports, Plan of Work, etc. The information gathered drives the program and activities conducted from one year to the next.

The specific outcome or performance measures used to assess the effectiveness of SC State PSA would be illustrated through the impacts, success stories, research bulletins, surveys, media releases, etc.

**How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?**