

<b>AGENCY NAME:</b>	SC Judicial Department		
<b>AGENCY CODE:</b>	B04	<b>SECTION:</b>	57



## Fiscal Year 2014-15 Agency Budget Plan

### FORM A – SUMMARY

**RECURRING FUNDS  
(FORM B  
DECISION PACKAGES)**

My agency is submitting the following recurring decision packages (Form B): 1336, 1339, 1345, 1371, 1374, 1380, 1396, 1405, 1574, 1586	
For FY 2014-15, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting a net increase in recurring General Fund appropriations.
<input type="checkbox"/>	Not requesting a net increase in recurring General Fund Appropriations.

**CAPITAL &  
NON-RECURRING  
FUNDS  
(FORM C  
DECISION PACKAGES)**

My agency is submitting the following one-time decision packages (Form C): 1352, 1355, 1393, 1399, 1402	
For FY 2014-15, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting capital and/or non-recurring funds.
<input type="checkbox"/>	Not requesting capital and/or non-recurring funds.

**PROVISOS**

For FY 2014-15, my agency is (mark "X"):	
<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
<input checked="" type="checkbox"/>	Not requesting any proviso changes.

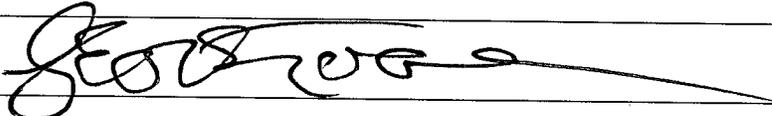
Please identify your agency's preferred contacts for this year's budget process.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
<b>PRIMARY CONTACT:</b>	Rosalyn Frierson	734-1802	rfrierson@sccourts.org
<b>SECONDARY CONTACT:</b>	Carolyn Taylor	734-1978	ctaylor@sccourts.org

I have reviewed and approved the enclosed FY 2014-15 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

**AGENCY DIRECTOR  
(SIGN/DATE):**

**AGENCY DIRECTOR  
(TYPE/PRINT NAME):**

	10/01/2013
Jean Hoefler Toal, Chief Justice	

*This form must be signed by the department head – not a delegate.*

<b>AGENCY NAME:</b>	SC Judicial Department		
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**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	1336
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Realignment of Circuit Court and Family Court Judges Salaries from Unclassified Positions</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	\$0
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	2013 Appropriations Act
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Judges
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

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<b>RELATED REQUEST(S)</b>	N/A
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	N/A
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	N/A
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>This request is only to realign the salaries for judges (in Circuit Court and Family Court) from Unclassified Positions up to the Judges salary line item. When appropriated in the 2013 Act the positions were included but were allocated as Unclassified Positions. No change in dollars is requested with this change.</p>
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

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<b>METHOD OF CALCULATION</b>	N/A
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	N/A
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	N/A
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

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<b>INTENDED IMPACT</b>	N/A
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	N/A
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

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**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	<b>1339</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Data Security &amp; Disaster Recovery Recurring Costs</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$1,466,500</b>
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	South Carolina Constitution
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input checked="" type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Contractors and vendors by competitive bid.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

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<b>RELATED REQUEST(S)</b>	Data Security/Disaster Recovery Non-Recurring Costs Decision Package 1352
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	None
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	Using fund balance for paying recurring expenses, such as salaries, will only be an option as long as the fund balance is available. This request would eventually need to be funded in order for the agency to have the ability to continue supporting the Network and Data Security function of the SCJD.
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>Improving the security of the South Carolina Judicial Department's (SCJD) network and digital data protects against the loss or misuse of the courts' data. Without adequate security, the SC Judicial Department cannot achieve its mission to ensure that an accessible forum is available for the resolution of civil disputes and criminal matters in a fair and efficient manner.</p> <p>All SCJD applications are supported 24 hours a day, 7 days a week for the South Carolina Courts. A disruption in the service provided by these applications would potentially cripple the courts' ability to effectively administer justice for the citizens of South Carolina. Therefore, it is critical that SCJD have a Disaster Recovery Plan in place. This Disaster Recovery Plan will be part of the Judicial Department's overall Emergency Management Plan (EMP).</p> <p>This request is for:</p> <ul style="list-style-type: none"> <li>I. The annual maintenance cost associated with the Remote Access User Authorization System (RSA SecurID) that is a part of the Capital Request for Data Security. \$12,500 annually</li> <li>II. Annual maintenance/support of Disaster Recovery equipment housed at the "warm site" (Clemson University). \$1,132,000 annually</li> <li>III. Annual license/maintenance/support of software at the "warm site" (Clemson University). \$190,000 annually</li> <li>IV. Clemson University monitoring and support costs. \$32,000 annually</li> <li>V. Disaster Recovery testing. \$100,000 annually</li> </ul> <p>TOTAL = \$1,470,500</p>
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

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<b>METHOD OF CALCULATION</b>	<p>This request is based on estimates provided by the SCJD Information Technology team and accurately represents the best plan of action for network/data security and disaster recovery planning. Deviations in costs could occur once the project is underway depending on actual equipment purchased and pricing at the time of acquisition, but the change would be minimal.</p>
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	<p>This will be an ongoing operational expense because of the high priority placed upon Network/Data Security and Disaster Recovery at the SCJD at this time. If the requested funding for data security is not appropriated, SCJD's IT staff will not be able to fully secure remote users' access in all 46 counties. By not adding 2 Factor Authentication, SCJD will be more vulnerable for attack at remote locations. This additional layer of authentication reduces SCJD's vulnerability to attacks by unauthorized parties.</p> <p>It is imperative that SCJD have Information Security staff trained to use security hardware and software effectively to maintain SCJD's robust security. Without having adequately trained Information Security staff, SCJD will have to depend on the availability of consultants to review and update our firewalls and security monitoring software.</p> <p>If the requested funding for SCJD's "warm site" at Clemson is not appropriated, depending on the type and severity of the disaster, the SCJD Data Center could be destroyed or inoperable for an extended amount of time. With the automation of the five major case management systems, electronic filing and other SCJD applications, the Supreme Court, the Court of Appeals and the various courts at the county and municipal level would be inoperable until the SCJD Data Center operations could be restored.</p>
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	<p>Review and prioritize existing projects.</p>
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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<b>INTENDED IMPACT</b>	<p>To provide complete network and data security for the statewide case management system, e-filing, and other state/county court systems. To have a backup in place should an unfortunate event occur and all SCJD systems/networks went down. Having this disaster recovery plan in place would allow SCJD to keep the Courts running with no disruption.</p>
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	<p>Effectiveness would be evaluated in the event of a data/network breach or disaster/event. Testing and monitoring will be performed to the systems to ensure adequate security for SCJD systems.</p>
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

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**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	<b>1405</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>IT Network &amp; Data Security Positions</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$525,000</b>
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	South Carolina Constitution
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input checked="" type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Funds will be used for staff.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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<b>RELATED REQUEST(S)</b>	N/A
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	None
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	Using fund balance for paying recurring expenses, such as salaries, will only be an option as long as the fund balance is available. This request would eventually need to be funded in order for the agency to have the ability to continue supporting the Network and Data Security function of the SCJD.
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>This funding would provide 7 staff for Information Technology Network and Data Security. The positions requested are:</p> <p><b>Citrix Administrator</b> (\$65,000) – responsible for maintaining, coordinating, and administering the agency's Storage environments. The Citrix Administrator duties will consist of but aren't limited to supporting the Citrix Netsclaer, Hosted County Citrix sccourts farm, Web Interface servers, Citrix Edgesight, XenDesktop. This position will be required to participate in a 24x7 on call schedule to provide after hour support SCJD users.</p> <p><b>Storage Administrator</b> (\$65,000) – responsible for maintaining, coordinating, and administrating the agency's Storage environments. The Storage Administrator duties will consist of but aren't limited to supporting the current storage environment that is made up of the following backup solutions: NS480, Avamar, Data Domain, Centera, Isilon, and industry standard monitoring tools. This position is required to handle the increase in storage (data) management demands to support the e-filing system, virtualized servers, and a secondary warm site data facility for Disaster Recovery.</p> <p><b>Network Engineer (Cisco)</b> (\$65,000) – responsible for maintaining, coordinating, and administering the agency's Network infrastructure. The Network Engineer duties will consist of but aren't limited to supporting the current WAN/LAN infrastructure that consist of Cisco floor switches, Cisco Nexus, wireless networks, Cisco ASA firewalls, network monitoring tools, server administration (Cisco UCS and blade servers).</p> <p><b>Programmer Analyst</b> (\$75,000) – will work as a programmer/analyst on the County Statistics system due to an upgrade that is necessary to meet the growing demand for reports, special requests, and for the sharing of important data with other agencies (SLES, Department of Insurance, Election Commission, etc.).</p> <p><b>(3) Call Center Support Analyst</b> (\$40,000 ea.) – responsible for supporting the increasing number of users and technology initiatives. The Call Center currently provides technology support for 1) judges and staff in the SCJD, 2) the statewide Case</p>
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<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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	<p>Management System (CMS) application for circuit court and magistrate court, and 3) the Attorney Information System (AIS) for the approximately 14,000 attorneys who are members of the SC Bar. The five remaining counties that host CMS at the local level currently have 35% of the state's criminal caseload. As each of these counties move to the CMS hosting environment at SCJD, the number of requests for assistance will increase significantly. In addition, the Call Center will be responsible for the support of the new e-Filing system. The new e-Filing system will require support for the county Clerks of Court and staff, circuit court judges and staff, and the persons filing the cases, both attorney and Pro Se filers.</p> <p><b>Fringe - \$135,000</b></p> <p><b>TOTAL = \$525,000</b></p>
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

<b>METHOD OF CALCULATION</b>	<p>This request is based on the current state IT professional salary within state government. In order to obtain candidates with the necessary technical skills, salaries could possibly be higher due to demand and experience.</p>
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	<p>This will be an ongoing operational expense because of the high priority placed upon Network and Data Security and the critical need to have security staffing at the SCJD at this time.</p>
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	<p>Fund Balance (in the future the generation of revenue through the E-Filing project could help support this function).</p>
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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<b>INTENDED IMPACT</b>	To provide complete network and data security for the statewide case management system, e-filing, and other state/county court systems.
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	Evaluations will be reported annually in the Accountability Report.
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

<b>AGENCY NAME:</b>	SC Judicial Department		
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**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	1345
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	2 New Family Court Judges (with staff)
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	\$637,700
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	Title 14, Chapter 2 of the SC Code of Laws
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input checked="" type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Funds will be used for staff.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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<b>RELATED REQUEST(S)</b>	N/A
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	None
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	None
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>Family Court continues to struggle with ever increasing demands on its time and has failed to meet benchmarks set for the courts. This request is for 2 new Family Court Judges and staff.</p> <p>(2) Family Court Judges @ \$130,689 = \$261,378  (2) Admin Assistant, (2) Court Reporters = \$123,818  Fringe (total) = \$191,100  Operating Expense (total) = \$61,404</p> <p>TOTAL = \$637,700</p>
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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<b>METHOD OF CALCULATION</b>	<p>The amount requested is based on Family Court judge mandated salaries. Other positions are entry-level estimates and fluctuate based on a candidate's background and/or experience.</p>
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	<p>The addition of two new Family Court judges (and staff) will be an ongoing future obligation for the Judicial Department. The impact of not funding the new judges will be an increased workload on the current Family Court judges. These judges currently have more than twice the national average of filings per judge. South Carolina also has the fewest judges per population.</p>
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	<p>This action would have to be deferred.</p>
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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<b>INTENDED IMPACT</b>	<p>The addition of two Family Court judges will assist with lower filings per judge and will allow the court to meet established benchmarks. This will allow filings to move more efficiently through the court system.</p>
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	<p>Annual statistics are reported in the Accountability Report which details the caseload for each court.</p>
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

<b>AGENCY NAME:</b>	SC Judicial Department		
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**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	<b>1371</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>2 New Circuit Court Judges (with staff)</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$805,314</b>
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	Title 14, Chapter 5 of the SC Code of Laws
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input checked="" type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Funds will be used for staff.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>RELATED REQUEST(S)</b>	N/A
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	None
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	None
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>The Circuit Court experienced an overall increase in the number of terms available for court. The Circuit Court is making improvements toward reaching benchmarks. This request is for 2 new Circuit Court Judges and staff.</p> <p>(2) Circuit Court Judges @ \$134,221 = \$268,442  (2) Admin Assistant, (2) Court Reporters, (2) Law Clerks = \$216,334  Fringe (total) = \$251,574  Operating Expense (total) = \$68,964</p> <p>TOTAL = \$805,314</p>
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>METHOD OF CALCULATION</b>	<p>The amount requested is based on Circuit Court judge mandated salaries. Other positions are entry-level estimates and fluctuate based on a candidate's background and/or experience.</p>
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	<p>The addition of two new Circuit Court judges (and staff) will be an ongoing future obligation for the Judicial Department. The impact of not funding the new judges will be an increased workload on the current Circuit Court system. These judges currently have more than twice the national average of filings per judge. South Carolina also has the fewest judges per population.</p>
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	<p>This action would have to be deferred.</p>
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>INTENDED IMPACT</b>	<p>The addition of two Circuit Court judges will assist with lower filings per judge and will allow the court to meet established benchmarks. This will allow filings to move more efficiently through the court system.</p>
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	<p>Annual statistics are reported in the Accountability Report which details the caseload for each court.</p>
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

<b>AGENCY NAME:</b>	SC Judicial Department		
<b>AGENCY CODE:</b>	B04	<b>SECTION:</b>	57

**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	1374
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	Supreme Court increased Attorney Staffing
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	\$228,516
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	South Carolina Constitution (Article V)
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input checked="" type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Funds will be used for staff.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>RELATED REQUEST(S)</b>	N/A
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	None
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	Using fund balance for paying recurring expenses, such as salaries, will only be an option as long as the fund balance is available. This request would eventually need to be funded in order for the agency to have the ability to continue supporting the Supreme Court with additional attorneys for their increased workload.
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>The number of matters being handled by the South Carolina Supreme Court continues to increase. In addition to an increase in number, the matters being submitted to the Court have also increased in complexity. It has become apparent that in order to handle these matters in an expedient, but thorough manner that will benefit the Bar as well as the public, the Court will need the assistance of (3) additional Staff Attorneys. Staff Attorneys assist the Supreme Court in its adjudicatory and administrative functions. This includes not only the review of and preparation of memoranda addressing direct appeals and petitions for a writ of certiorari, as well as the additional filings that accompany such cases, such as motions, but also original jurisdiction matters, attorney and judicial disciplinary matters, and administrative matters, which include, matters related to the maintenance of the various rules of court, the South Carolina Bar, the maintenance of Bench books for the lower courts, and providing legal assistance for information technology initiatives being undertaken by the Judicial Department.</p> <p>(3) Staff Attorney's @ \$49,025 = \$147,075  Fringe (total) = \$75,441  Operating (total) = \$6,000</p> <p><b>TOTAL = \$228,516</b></p>
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>METHOD OF CALCULATION</b>	<p>The amount requested is based on the salary paid for an entry-level staff attorney.</p>
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	<p>These positions will incur future personnel costs each year. These attorneys are needed to help with workload for the Supreme Court staff. The result of not funding these positions will be an increased workload on current staff.</p>
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	<p>Fund Balance</p>
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>INTENDED IMPACT</b>	<p>The request will allow for more efficiency by helping resolve matters before the Court, and by assisting with administrative matters needing legal expertise.</p>
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	<p>Annual statistics are reported in the Accountability Report for the # of cases resolved and also for the timeliness of resolving open cases.</p>
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

<b>AGENCY NAME:</b>	SC Judicial Department		
<b>AGENCY CODE:</b>	B04	<b>SECTION:</b>	57

**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	<b>1380</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Court of Appeals increased Attorney Staffing</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$228,516</b>
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	Title 14, Chapter 8 of the SC Code of Laws
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input checked="" type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Funds will be used for staff.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>RELATED REQUEST(S)</b>	N/A
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	None
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	Using fund balance for paying recurring expenses, such as salaries, will only be an option as long as the fund balance is available. This request would eventually need to be funded in order for the agency to have the ability to continue supporting the Court of Appeals with additional attorneys for their increased workload.
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>The number of matters being handled by the South Carolina Court of Appeals continues to increase. In addition to an increase in number, the matters being submitted to the Court have also increased in complexity. It has become apparent that in order to handle these matters in an expedient, but thorough manner that will benefit the Bar as well as the public, the Court will need the assistance of (3) additional Staff Attorneys. Staff Attorneys assist the Court of Appeals in its adjudicatory and administrative functions. This includes not only the review of and preparation of memoranda addressing direct appeals and petitions for a writ of certiorari, as well as the additional filings that accompany such cases, such as motions, but also original jurisdiction matters, attorney and judicial disciplinary matters, and administrative matters, which include, matters related to the maintenance of the various rules of court, the South Carolina Bar, the maintenance of Bench books for the lower courts, and providing legal assistance for information technology initiatives being undertaken by the Judicial Department.</p> <p>(3) Staff Attorney's @ \$49,025 = \$147,075  Fringe (total) = \$75,441  Operating (total) = \$6,000</p> <p><b>TOTAL = \$228,516</b></p>
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>METHOD OF CALCULATION</b>	<p>The amount requested is based on the salary paid for an entry-level staff attorney.</p>
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	<p>These positions will incur future personnel costs each year. These attorneys are needed to help with workload for the Court of Appeals staff. The result of not funding these positions will be an increased workload on current staff.</p>
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	<p>Fund Balance</p>
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>INTENDED IMPACT</b>	<p>The request will allow for more efficiency by helping resolve matters before the Court, and by assisting with administrative matters needing legal expertise.</p>
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	<p>Annual statistics are reported in the Accountability Report for the # of cases resolved and also for the timeliness of resolving open cases.</p>
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

<b>AGENCY NAME:</b>	SC Judicial Department		
<b>AGENCY CODE:</b>	B04	<b>SECTION:</b>	57

### FORM B – PROGRAM REVISION REQUEST

<b>DECISION PACKAGE</b>	<b>1586</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Commission on Conduct Staffing for Receiver</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$0 (Only requesting 4 FTE's)</b>
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	Court Order (Rule 31). A Receiver position was created within the Office of Commission Counsel.
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Staff
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>RELATED REQUEST(S)</b>	N/A
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	N/A
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	N/A
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>This request is for 4 FTE's (no funding is being requested):</p> <p><b>(1) Receiver</b> – responsible for handling matters formerly handled by members of the bar appointed as attorneys to protect clients' interest when lawyers are transferred to incapacity inactive status, disappear or die, or are suspended or disbarred, but no partner, personal representative or other responsible party capable of conducting the lawyers' affairs is known to exist.</p> <p><b>(3) Administrative Assistants</b> – responsible for phone calls, paperwork, billing, file documentation, assisting with closed file inventories, and routine office tasks for the Receiver. 2 assistants will work in the field with the Receiver and 1 will remain at the office.</p>
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>METHOD OF CALCULATION</b>	N/A
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	N/A
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	N/A
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>INTENDED IMPACT</b>	N/A
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	N/A
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

<b>AGENCY NAME:</b>	SC Judicial Department		
<b>AGENCY CODE:</b>	B04	<b>SECTION:</b>	57

**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	<b>1396</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Digital Courtroom Monitors</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$475,000</b>
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	South Carolina Constitution (S.C. Code Ann. Section 14-9-110 – Court of Record)
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input checked="" type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input checked="" type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	Funds would be provided to contract with county clerks of court to provide staff to monitor courtroom digital recording systems and perform in court tasks to document the proceedings.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>RELATED REQUEST(S)</b>	Digital Recorders Decision Package 1399
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	None – County Clerks of court would provide additional funding to supplement staff cost as staff would be available to assist with county clerk functions related to the family or circuit court.
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	None
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	<p>This request is being made given the shortage of available qualified court reporters to cover the increased terms of court in family and circuit courts. This shortage is exacerbated because of the lack of training schools in S.C. and mainly the discontinuation in 2010 of the training program for court reporters at Midlands Technical College. While we have utilized free-lance private reporters as a stop gap measure that is not the long term solution given the costs associated with contracting with independent individuals or companies. The number of available qualified court reporters has and continues to decline significantly. The number of court reporter programs and student enrollment is declining, while competition for court reporting services in the private sector is increasing.</p> <p>Studies commissioned by the National Court Reporters Association (NCRA) confirm this alarming situation. In 2003, the NCRA reported a decline in the number of court reporter programs and student enrollment. The data illustrated a downward trend in both number of students graduating and number of educational institutions participating. The number of educational institutions participating declined 41.5% over the eleven-year period. The number of individuals graduating dropped 61%. Additionally, the average age of the official court reporter is increasing. Based on demographics alone, the question confronting courts is how the fundamental need to make the record will be fulfilled when the current method cannot be supported. Digital recording is one of the next steps in the evolution of making the verbatim record. This technology improves the efficiency of transcript production, broadens access to the verbatim record, drives more effective management of court reporting resources, and further utilizes new technology solutions. A proceeding annotated and monitored by a trained person is a cost-effective means to obtain the record. A recorder’s annotations of the recording provide for easy playback and review and improve access. Courts must respond to the declining reporter resources by implementing alternate methods of</p>
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<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

making the record and changing staffing models. Digital recording technology creates an environment conducive to revisiting staffing models and assigning courtroom responsibilities. The utilization of digital recording technology creates a significantly greater number of staffing options for the court in making the record and could potentially reduce the transcript production time and make efficient and effective use of available resources. The addition of digital recording equipment and monitors will supplement the current pool of live court reporters.

The requested funds would be used to contract with county clerks of court to provide a dedicated staff person to operate and monitor the digital recording equipment used during family or circuit court proceedings as assigned by the Chief Judge for Administrative purposes. The operator would be responsible for operating the equipment, marking exhibits and annotating the record.

*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

**METHOD OF CALCULATION**

Estimated cost to contract with the county clerk of courts to provide staff to monitor courtroom digital recording systems and perform in court tasks to document the proceedings.

*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

**FUTURE IMPACT**

This will be on-going operational/contractual costs with the county courts to support the digital recorders within the courtrooms.

*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

**PRIORITIZATION**

If insufficient new funds are available the program would be reduced accordingly, thereby reducing the number of courtrooms affected.

*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>INTENDED IMPACT</b>	<p>The intended impact is to ensure that verbatim records can be made of all terms of court and to avoid the cancellation of terms of court leading to delays in court proceedings. The utilization of digital recording technology creates a significantly greater number of staffing options for the court in making the record and could potentially reduce the transcript production time and improve the efficient use of available resources. The impact would be evident within the first year of implementation.</p>
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	<p>The use of these funds would be evaluated by the number of terms of court covered using digital court recording monitors and the elimination of cancelled terms of court due to lack of available live court reporters. Additionally, the effectiveness can be assessed based on the reduction in the number of days from a transcript request to production, ultimately reducing the length of time to provide transcripts for cases on appeal.</p>
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

<b>AGENCY NAME:</b>	SC Judicial Department		
<b>AGENCY CODE:</b>	B04	<b>SECTION:</b>	57

**FORM B – PROGRAM REVISION REQUEST**

<b>DECISION PACKAGE</b>	1574
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	Hollings IV Federal Fund Reduction
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	(\$3,000,000)
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*What is the net change in requested appropriations for FY 2014-15? This amount should correspond to the decision package's total in PBF across all funding sources.*

<b>ENABLING AUTHORITY</b>	U.S. Department of Justice (CFDA 16.580)
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*What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input checked="" type="checkbox"/> Loss of federal or other external financial support for existing program.
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program.
<input type="checkbox"/> Proposed establishment of a new program or initiative.	

<b>RECIPIENTS OF FUNDS</b>	
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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<b>RELATED REQUEST(S)</b>	N/A
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	N/A
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	None
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*What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.*

<b>SUMMARY</b>	The Hollings grant has been closed. Therefore, we are reducing expenditures and revenues by \$3,000,000 as a result of the loss in funding.
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*Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>METHOD OF CALCULATION</b>	
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*How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?*

<b>FUTURE IMPACT</b>	
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*Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?*

<b>PRIORITIZATION</b>	
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*If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2014-15?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
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<b>INTENDED IMPACT</b>	
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*What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?*

<b>PROGRAM EVALUATION</b>	
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*How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST**

<b>DECISION PACKAGE</b>	<b>1352</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Data Security and Disaster Recovery Non-Recurring Costs</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$6,056,000</b>
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*How much is requested for this project in FY 2014-15?*

<b>BUDGET PROGRAM</b>	<b>V. Administration, C. Information Technology</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>SUMMARY</b>	<p><b>DATA SECURITY</b></p> <p>Improving the security of the South Carolina Judicial Department's (SCJD) network and digital data protects against the loss or misuse of the courts' data. Improvement in the physical security will protect the agency's most important asset, its people. Without adequate security, both technical and physical, the SC Judicial Department cannot achieve its mission to ensure that an accessible forum is available for the resolution of civil disputes and criminal matters in a fair and efficient manner.</p> <p>The sophisticated skills of those who would misuse the courts' information resources as well as the speed with which technology changes, has required that SCJD remain vigilant by constantly reviewing and improving its data protection, user and access authentication and data dissemination. Due to the scarcity of certified Information Security (InfoSec) Administrators, SCJD requires the services of consultants. Technology advances mandate continuous education to include security training and the appropriate security certification for InfoSec team members.</p> <p>The Data Security funding is requested is as follows (\$516,000):</p> <ul style="list-style-type: none"> <li>I. Network <ul style="list-style-type: none"> <li>a. Checkpoint Security consultant</li> <li>b. Remote Access User Authentication System (RSA SecurID)</li> <li>c. InfoSec staff training and certification</li> </ul> </li> </ul> <p><b>DISASTER RECOVERY</b></p> <p>All SCJD applications are supported the 24 hours, 7 days a week for the South Carolina Courts. A disruption in the service provided by these applications would potentially cripple the courts' ability to effectively administer justice for the citizens of South Carolina. Therefore, it is critical that SCJD have a Disaster Recovery Plan in place. This Disaster Recovery Plan will be part of the Judicial Department's overall Emergency Management Plan (EMP).</p> <p>The South Carolina Judicial Department, following guidelines provided by National Institute of Standards and Technology (NIST), Information Technology Infrastructure</p>
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<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

Library (ITIL), and other industry standard best practices, has established a relationship with Clemson University, which has been in place for three years, to provide off-site file replication. This off-site replication is a secondary backup to our primary storage located in the Calhoun Building.

SCJD plans to expand our relationship with Clemson University to implement a disaster recovery plan to provide a warm site for all applications and services deemed imperative to the operation of the Judicial Department and the vital services provided to citizens of the state. SCJD developed its definition of a warm site using Information Systems Audit and Control Association (ISACA). A “warm site” is a secondary location that is equipped with electricity, heating, ventilation, air conditioning, external communications links and computing hardware. Point in time copies of production data will be transported to the warm site and used for restoration of applications in the event of a disaster. Because of our current relationship with Clemson University, the point in time copies of the production data will already be in place.

Once the plan is fully implemented, it will be tested periodically to ensure disaster readiness. Plan modifications will be documented based on test performance and periodic reviews.

The Disaster Recovery funding is requested as follows (\$5,540,000):

- I. Disaster Recovery Plan
- II. Implementation of a "warm site" (Clemson University)
  - a. Equipment
  - b. Software

*Provide a summary of the project and explain why it is necessary.*

<b>RELATED REQUEST(S)</b>	Data Security & Disaster Recovery Recurring Costs Decision Package 1339
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*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

<b>MATCHING FUNDS</b>	None
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*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

<b>FUNDING ALTERNATIVES</b>	None
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*What other possible funding sources were considered?*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

<b>LONG-TERM PLANNING AND SUSTAINABILITY</b>	<p>This project will include future operating costs in terms of annual maintenance agreements, support, licensing, and annual testing. The total for these costs are estimated at \$1,470,500 each year. These funds are being requested in decision package 1339.</p>
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*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?*

<b>OTHER APPROVALS</b>	N/A
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*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST**

<b>DECISION PACKAGE</b>	<b>1355</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Calhoun Building Security System</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$550,000</b>
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*How much is requested for this project in FY 2014-15?*

<b>BUDGET PROGRAM</b>	<b>II. Court of Appeals</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>SUMMARY</b>	<p>The Calhoun building houses court records for the Court of Appeals. It serves both civil and criminal cases with nine judges. Also housed in the Calhoun building are Court Administration, Finance and Personnel, Judicial Standards, Disciplinary Counsel, and Information Technology.</p> <p>The building also houses the Judicial Department's data center serving courts in 46 counties, and the Supreme Court as well as the Court of Appeals. This data center supports audio-video for court proceedings, as well as the digital data for the court records, agency network communication and data security.</p> <p>Building improvements will include:</p> <ol style="list-style-type: none"> <li>1. Replace current outdated security keypad</li> <li>2. Addition of cameras to the building (all floors)</li> <li>3. Equipment for storage of images, monitors</li> <li>4. Software for image storage</li> <li>5. Building modification (cabling)</li> </ol> <p>If the requested funding for physical security is not appropriated for the requested improvements to the Calhoun building, SCJD will continue to depend on outdated, and in some cases obsolete, security equipment to protect the SCJD staff including Court of Appeals judges, Court Administration staff, and the SCJD data center.</p>
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*Provide a summary of the project and explain why it is necessary.*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**RELATED REQUEST(S)** None

*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

**MATCHING FUNDS** None

*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

**FUNDING ALTERNATIVES** Fund balance

*What other possible funding sources were considered?*

**LONG-TERM PLANNING AND SUSTAINABILITY** There is no plan for a future request once these modifications have been made.

*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?*

**OTHER APPROVALS** N/A

*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST**

<b>DECISION PACKAGE</b>	<b>1402</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Supreme Court Building Security System</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$300,000</b>
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*How much is requested for this project in FY 2014-15?*

<b>BUDGET PROGRAM</b>	<b>I. The Court, A. Supreme Court</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>SUMMARY</b>	<p>The Supreme Court building houses court records for the South Carolina Supreme Court. It functions as the highest court in the state serving high profile civil and criminal cases with five Supreme Court Justices and staff.</p> <p>Building improvements will include:</p> <ol style="list-style-type: none"> <li>1. Replace current outdated security keypad</li> <li>2. Replace cameras and add additional cameras</li> <li>3. Equipment for storage of images, monitors</li> <li>4. Software for image storage</li> <li>5. New generator for Supreme Court building</li> <li>6. Replace package scanner</li> <li>7. Building modification (cabling)</li> </ol> <p>If the requested funding for physical security is not appropriated for the requested improvements to the Supreme Court building, SCJD will continue to depend on outdated, and in some cases obsolete, security equipment to protect the SCJD staff including the Supreme Court Justices.</p>
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*Provide a summary of the project and explain why it is necessary.*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**RELATED REQUEST(S)** N/A

*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

**MATCHING FUNDS** None

*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

**FUNDING ALTERNATIVES** Fund balance

*What other possible funding sources were considered?*

**LONG-TERM PLANNING AND SUSTAINABILITY** There is no plan for a future request once these modifications have been made.

*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?*

**OTHER APPROVALS** N/A

*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST**

<b>DECISION PACKAGE</b>	<b>1393</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Calhoun Building Renovation</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$10,700,000</b>
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*How much is requested for this project in FY 2014-15?*

<b>BUDGET PROGRAM</b>	<b>II. Court of Appeals</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>SUMMARY</b>	<p>The almost 100 year old Calhoun Building is undergoing renovation. Construction of the ground floor is scheduled to be completed in 2014. All six floors, as well as, the building exterior including roofing and windows are in dire need of repairs. The 2011 study estimated interior and exterior renovation costs at approximately \$24.6 M. An estimated escalation cost of 5% per year would bring a current estimate to \$30M for complete renovation. The next logical step in the renovation process would be the repair the roof, restoration of the original windows, and the repair of the exterior walls while continuing interior renovation working from the first floor upward.</p> <p>Project estimate (2011) of Calhoun Building exterior \$6,820,268 x 5% escalation for 3 years = \$7,895,312</p> <p>Project estimate (2011) of 1<sup>st</sup> Floor Calhoun Building \$2,426,986 x 5% escalation for 3 years = \$2,809,539</p> <p>Total Estimate = \$10,700,000</p>
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*Provide a summary of the project and explain why it is necessary.*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**RELATED REQUEST(S)** N/A

*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

**MATCHING FUNDS** None

*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

**FUNDING ALTERNATIVES** None

*What other possible funding sources were considered?*

**LONG-TERM PLANNING AND SUSTAINABILITY** The Budget and Control Board project jointly funded is currently underway for waterproofing the ground floor and beginning renovations of the ground floor. Expectations are the complete interior renovations in phases.

*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?*

**OTHER APPROVALS** Budget and Control Board project

*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST**

<b>DECISION PACKAGE</b>	<b>1399</b>
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*Provide the decision package number issued by the PBF system ("Governor's Request").*

<b>TITLE</b>	<b>Digital Courtroom Recorders</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$210,000</b>
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*How much is requested for this project in FY 2014-15?*

<b>BUDGET PROGRAM</b>	<b>V. Administration, A. Court Administration</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>SUMMARY</b>	<p>This request is being made given the shortage of available qualified court reporters to cover the increased terms of court in family and circuit courts. This shortage is exacerbated because of the lack of training schools in S.C. and mainly the discontinuation in 2010 of the training program for court reporters at Midlands Technical College. While we have utilized free-lance private reporters as a stop gap measure that is not the long term solution given the costs associated with contracting with independent individuals or companies. The number of available qualified court reporters has and continues to decline significantly. The number of court reporter programs and student enrollment is declining, while competition for court reporting services in the private sector is increasing.</p> <p>Digital recording is one of the next steps in the evolution of making the verbatim record. This technology improves the efficiency of transcript production, broadens access to the verbatim record, drives more effective management of court reporting resources, and further utilizes new technology solutions. Courts must respond to the declining reporter resources by implementing alternate methods of making the record. The utilization of digital recording technology creates a significantly greater number of staffing options for the court in making the record and could potentially reduce the transcript production time and make efficient and effective use of available resources.</p> <p>The requested funds would be used to purchase fifteen digital court recording devices to be used during family or circuit court proceedings as assigned by the Chief Judge for Administrative purposes. The digital recording devices would be used to capture the verbatim record of court proceedings</p>
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*Provide a summary of the project and explain why it is necessary.*

<b>AGENCY NAME:</b>	<b>SC Judicial Department</b>		
<b>AGENCY CODE:</b>	<b>B04</b>	<b>SECTION:</b>	<b>57</b>

**RELATED REQUEST(S)** Digital Courtroom Monitors Decision Package 1396

*Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?*

**MATCHING FUNDS** None

*Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.*

**FUNDING ALTERNATIVES** None

*What other possible funding sources were considered?*

**LONG-TERM PLANNING AND SUSTAINABILITY** No other funds have been invested in this project. However, it is anticipated that additional digital courtroom recorders will be requested for future expansion to additional courtrooms based on the availability of non-recurring funds.

*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?*

**OTHER APPROVALS** N/A

*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)*