

2009-2010

Annual Report

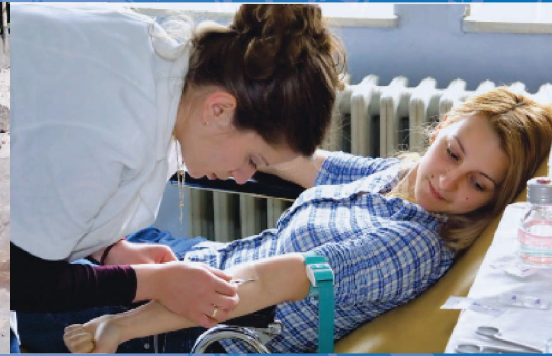


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Introduction

On Feb. 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 40 separate state agencies, including the Department of Labor, the State Fire Academy, the Office of the State Fire Marshal and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

Currently, LLR administers more than 70 programs, from OSHA enforcement to professional and occupational licensing to educating the fire service.

LLR Locations

LLR's Office of the Director, Office of Communications, Customer Care Center, Office of Governmental Affairs, Division of Administration, Division of Labor, Division of Legal Services, Division of Professional and Occupational Licensing (POL), and Office of Licensure and Compliance are located within the Kingstree Building at 110 Centerview Drive in Columbia. Fire and Life Safety is located at the S.C. Fire Academy campus on Monticello Trail in Columbia.

Agency Overview

Mission

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic well being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving its state's education. LLR accomplishes its mission by:

- Promoting an environment of growth and innovation which allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.
- Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.
- Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.
- Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

Office of the Director

The Office of the Director is comprised of the **Director**, the **Office of Communications**, the **Customer Care Center** and the **Office of Governmental Affairs**. The Governor, with the advice and consent of the Senate, appoints the Director.

Governor Mark Sanford appointed Adrienne Riggins Youmans as LLR Director in January 2003. The S.C. State Senate confirmed her Feb. 20, 2003.

Office of Communications

Director

Lesia Kudelka

The Office of Communications promotes and explains to the public the agency's goals, activities and services using a variety of media. Staff is responsible for the design, writing and publishing of all agency publications, including newsletters, brochures, booklets and posters. The office manages the agency's website, which provides the public access to the agency and its programs 24/7. It also manages the employee website, LLR Today.



Staff members serve as agency spokespersons to the media for all programs. The office manages requests from the public for information under the South Carolina Freedom of Information Act to assure compliance with the law. Staff members work with chambers of commerce, trade associations, etc. to promote understanding and cooperation in carrying out the agency's mission.

In 2008, this office was given responsibility for creating and overseeing an agency wide Customer Care Center.

Customer Care Center

Director

Lesia Kudelka

The Customer Care Center (CCC) was created in 2008 to serve as a central contact point for licensees and other members of the public. The CCC staff answers questions regarding licensing requirements, status of applications, continuing education requirements and other licensing issues. The CCC also answers general questions regarding agency programs and serves as a resource for LLR's internal customers.

The CCC's mission is to continuously improve the quality and effectiveness of customer service provided by LLR, while at the same time allowing staff members in the licensing and program areas to perform their duties more efficiently and effectively.

The CCC started with nine employees: one supervisor and eight customer service representatives. As the CCC takes on more responsibility for specific programs, the staff will grow to 12 employees.

Office of Governmental Affairs

Director

Robert Selman

Legislative Coordinator

Susan Duncan

The Office of Governmental Affairs (OGA) is responsible for handling ombudsman duties for the Agency, working as a liaison between the Agency and the Governor's Office, legislators, legislative staff, and other state and federal agencies.

OGA is also responsible for coordinating, monitoring and reviewing proposed legislation, amendments, regulations and approved bills that are initiated and/or affect boards, commissions and divisions administered by LLR. This includes all relative legislation drafted and introduced by parties' external to the department.

Additionally, OGA assists with training and educating LLR staff, boards and commissions regarding the legislative process. Also, in order to make recommendations to the legislature, the department administers the Agency's "sunrise" process for organizations/groups anticipating regulation.

Governmental Affairs-Summary of Legislation Passed

The 2010 meeting of the S.C. General Assembly concluded the second half of a two-year legislative session. OGA monitored 232 bills. Agency-related legislation enacted during the 2010 session is listed below by effective date:

Bills Reflecting Statutory Changes				
Act	Reference(s)	Board/ Commission	Subject	Effective
0137	Title 41	Labor	Revises requirements for posting notices concerning the employment of adults and children in places of employment, so as to eliminate the provision requiring notices to be posted in every room where five or more persons are employed.	March 31, 2010
0159	40-21-110	Fire Marshal	Establishes the Future Volunteer Firefighters Act. This junior firefighters program, consistent with all applicable state and federal child labor laws, encourages, educates, and trains qualified youth to enter the fire service. Youth (14-18) shall be allowed to participate in training activities offered by local fire departments, the Office of the State Fire Marshal, and LLR.	May 12, 2010

0194	40-43-70	Pharmacy	Provides for the dispensing of certain drugs and devices at Federally Qualified Health Centers.	May 28, 2010
0196	40-56-1 through 40-56-270	Fire Marshal/ Pyrotechnics	Increases the State Board of Pyrotechnic Safety from six to seven members, adding a member to represent pyrotechnics wholesalers. Provides licensure requirements for the manufacturing, sale, or storage of fireworks. The Act also provides grounds for disciplinary action; requires liability insurance; requires the reporting of fires and explosions, and, provides criminal and civil penalties for violations.	June 1, 2010
0232	12-6-3622, 6-9-55, 58-5-390	Fire Marshal, Building Codes Council, Contractors	Requires any provision of, or amendment to, any building code that would affect construction requirements for one-family or two-family dwellings to be promulgated as a regulation by the Building Codes Council and submitted to General Assembly. Regulations mandating installation of an automatic residential fire sprinkler system in one-family or two-family dwellings shall not become effective prior to January 1, 2014.	June 7, 2010
0230	40-9-10, 40-9-20, 40-9-25	Chiropractor	Allows a chiropractic intern or resident to practice under the direct supervision of a licensed chiropractor.	June 7, 2010
0204	40-60-35	Real Estate Appraisers	Decreases CEUs for assessors from nine to seven. Courses to be approved by LLR.	June 7, 2010
0249	40-28-5 through 40-28-220; 40-65-5 through 40-65-220	Soil Classifiers, Landscape Architects	Transfers Soil Classifier and Landscape Architect programs from Dept. of Natural Resources to LLR. Section 4: General Assembly report due July 15, 2010.	June 11, 2010
0254	23-9-20; 23-9-510 through 23-9-570	Fire Marshal	Establishes the SC Hydrogen Permitting Act - a program for permitting hydrogen facilities in S.C.	June 14, 2010
0272	40-29-340	Manufactured Housing; Fire Marshal	Requires that, for the sale of a previously-owned manufactured home, the buyer and seller shall certify both have determined at least two functioning smoke detectors are in the home.	June 28, 2010
0224	40-43-190; 40-43-200	Medical Examiners Nursing, Pharmacy	Establishes a joint committee to provide written protocol by Jan. 1, 2011 to administer certain vaccines.	July 1, 2010

Bills Directly Impacting Professions/Trades				
Act	Reference(s)	Board/ Commission	Subject	Effective Date
0126	42-11-30	Fire Marshal	Revises provisions relating to firefighters covered under S.C. Workers' Compensation law and the presumption regarding impairment or injury from heart disease and/or respiratory disease.	February 25, 2010
0155	15-3-690; 40-82-270	LP Gas; Fire Marshal	Limits liability for liquefied petroleum gas providers for injuries or damages caused by certain alterations, modifications, or repairs of LP gas equipment.	May 13, 2010
0210	44-29-210; 44-29-40	Medical Examiners, Nursing, Pharmacy	Expands the immunity provision to cover all licensed nurses who participate in a mass immunization project (DHEC).	June 1, 2010
0320	Amends Act 387 of 1963	Fire Marshal	Allows the Irmo Fire District to adopt rules and regulations as necessary to ensure that any land or building in the fire district is maintained	June 2, 2010

			properly and does not present a hazard.	
0207	44-7-264; 44-7-2910	Long Term Health Care Administrators	Establishes criminal screening (background check) for nursing home/ community residential care facility owners (DHEC).	June 7, 2010
0223	43-35-10 through 43-35-520; 44-7-295 through 44-7-320	Medically related	Updates the Adult Protection Act. Authorizes DHEC to enter at all times in or on the property of any nursing home facility or service, whether public or private, licensed or unlicensed for the purpose of inspecting and investigating conditions relating to violations.	June 7, 2010
0221	32-8-320; 40-19-280(B)	Funeral Service	Permits the person named in decedent's Department of Defense Record of Emergency Data (DD Form 93) to authorize cremation.	June 8, 2010
0226	44-43-730; 17-5-530	Medically related	Creates the Independent Autopsy Act - if a patient dies in a hospital during an invasive surgical procedure, the person authorized to consent, has the right to have an autopsy performed. Requires a coroner or medical examiner to be notified within 24 hours.	July 1, 2010
0235	44-8-10 through 44-8-60	Dentistry	Requires DHEC to implement in three to five counties of need a targeted dental screening program for children in kindergarten, 3 rd , 7 th and 10 th grades or upon entry into a S.C. school.	July 1, 2010
0242	44-53-398	Pharmacy	Regulates nonprescription products whose sole active ingredient is ephedrine, pseudoephedrine or phenylpropanolamine.	July 1, 2010 & January 1, 2011

Regulations Passed

Regulation	Board/ Commission	Subject	Effective Date
4055	Immigration	Illegal Aliens/ Private Employment Act	March 26, 2010
4054	Immigration	Registration of Immigration Assistance Services	March 26, 2010
4068	Funeral Service	Clarification and conformity of Practice Act	April 23, 2010
4075	Cosmetology	Requirements of licensure	June 25, 2010
4100	Accounting	Firm registration	June 25, 2010
4101	Architect	Use of electronic documents	June 25, 2010
4102	Fire Marshal	Portable fire extinguishers	June 25, 2010
4103	Manufactured Housing	Apprentice salesperson	June 25, 2010
4114	Building Codes Council	Inspectors	June 25, 2010

Notices Published In State Register

Type	Board/ Commission	Subject	Adopted
General Public Interest	Building Codes Council	Adoption of 2009 international mandatory and permissive building codes	July & August; October & Nov 2009
General Public Interest	OSHA	Public hearing notice: Revisions to 1910.102 Acetylene	September 25, 2009
General Public Interest	Fire Marshal	Adoption of 2009 Code editions to include: International Building Code, International Existing Building Code, International Fire Code, and International Mechanical Code	January 22, 2010
General Public Interest	Fire Marshal	NFPA 13, 13D, 13R, 1123	January 22, 2010
General Public Interest	Fire Marshal	NFPA 20, 24, 72	February 26, 2010
General Public Interest	Building Codes Council	International Codes-2009 Editions	May 28, 2010
General Public Interest	OSHA	Hearing for Adoption of OSHA Standards:	May 28, 2010

		Subarticle 6 (General Industry and Shipyard Employment) & Subarticle 7 (Construction)	
General Public Interest	Fire Marshal	NFPA 10, 11, 12a, 22, 52, 495, 750, 2010	June 25, 2010
General Public Interest	Fire Marshal	NFPA 14	July 23, 2010

This list of Acts is strictly for reference only. Neither the Department of Labor, Licensing and Regulation or any of its employees makes any warranty, express or implies or assumed any legal liability or responsibility for the accuracy, completeness or usefulness of this information or represents that its use would not infringe privately owned rights.

Administrative Services

Division of Administration
 110 Centerview Drive
 Kingstree Building
 Columbia, S.C. 29210
 (803) 896-4300

Administrative Management Team

Jerry Brown, Barbara Derrick and Lynn Rivers

Administrative Services is responsible for providing administrative support services for the agency in accordance with state and agency policies and procedures and governing federal, state and local regulations. Administrative Services is directed by a management team and consists of four offices:

Information Technology Office: provides expertise in development, implementation and maintenance of computer-based information systems and coordinates all information technology activities for the agency. This office also manages the agency's Ecommerce presence.

Budget Office: responsible for coordinating the agency's budget and federal grants, the agency's strategic planning initiatives, and providing mail room services.

Finance Office: responsible for directing fiscal functions of the agency and providing services and expertise in areas of procurement, property and vehicle management, and records management.

Human Resources Office: responsible for providing services in the areas of consulting, policy development, employee relations, training, compensation, recruitment and employee benefits.

Office of General Counsel

110 Centerview Drive
 P.O. Box 11329
 Columbia, S.C. 29211-1329
 (803) 896-4485

Chief General Counsel

Lynne W. Rogers

The Office of General Counsel is charged with providing litigation and advice services to LLR programs.

The Office of General Counsel handled the following cases during FY 2009 - 2010:

Division of POL cases opened	251
Division of POL cases closed	266
Division of OSHA cases opened	25
Division of OSHA cases closed	20
Division of Labor cases opened	0
Division of Labor cases closed	0

Office of Investigations and Enforcement (OIE)

110 Centerview Drive
P.O. Box 11329
Columbia, S.C. 29211-1329
(803) 896-4485

Assistant Deputy Director

Rion Alvey

The Office of Investigations and Enforcement (OIE) has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL) to include the Office of Wages and Child Labor; and to enforce Board orders. OIE was created to allow for better utilization, training and efficiency of the investigative staff.

Statistical Information FY 2009-2010

Complaints Received: 4826
Investigations: 5051

Specific information about complaints and investigations can be found in each Board report.

Office of Wages and Child Labor

Administrator

Mark Dorman

Program Description:

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law. This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

This office was reorganized and placed under LLR's Office of Investigations and Enforcement, effective Sept. 19, 2005.

Statistical Information FY 2009 – 2010

Wage violations cited	1566
Wage complaints investigated	880
Average number of violations per investigation	1.7
Number of warnings issued	366
Number of citations issued	285
Child labor violations cited	8
Child labor complaints investigated	8
Average number of violations per investigation	1.0
Number of warnings issued	2
Number of citations issued	5
Wages collected for employees	\$2,298,117



South Carolina Office of Immigrant Worker Compliance

Administrator

Jim Knight

Program:

Immigrant Worker Compliance

Office of Immigrant Worker Compliance

Post Office Box 11329

Columbia, SC 29211-1329

(803) 896-2606 FAX: (803) 896-4393

South Carolina Illegal Immigration Reform Act

South Carolina employers must verify the legal status of new employees and remove from their payrolls any worker who is not legally in the United States and authorized to work. The requirements are a part of the South Carolina Illegal Immigration Reform Act.

Beginning July 1, 2009, all businesses in South Carolina are imputed a South Carolina employment license which permits an employer to hire employees. The imputed employment license remains in effect as long as the business abides by the law. The South Carolina Department of Labor, Licensing and Regulation will investigate complaints and conduct audits of employers to assure compliance with the law. Complaints must be signed and in writing. Click here to access a [complaint form](#) (pdf).

Verification Requirements

In addition to completing and maintaining the federal employment eligibility verification form, more commonly known as the Form I-9, all South Carolina employers must within five business days after employing a new employee:

Verify the employee's work authorization through the E-Verify federal work authorization program administered by the U.S. Department of Homeland Security; or

Verify that the employee possesses a valid South Carolina driver's license or identification card issued by the South Carolina Department of Motor Vehicles; is eligible to obtain a South Carolina driver's license or identification card; or possesses a valid driver's license or identification card from another state whose qualification requirements are as strict as those of the state of South Carolina.

The South Carolina Department of Motor Vehicles has determined that drivers' licenses or identification cards issued by the following states are acceptable: AK, AZ, CT, DE, FL, GA, ID, IN, KS, KY, ME (credentials issued after 11/15/08), MD, MA, MI, MO, MT, NH, NJ, NC, PA, RI, TN, TX, VA, WV and WI. For the most current list, visit the DMV Website at:

http://www.scdmvonline.com/DMVNew/default.aspx?n=sc_illegal_immigration_reform_act.

For information on E-Verify, and to register for the program, go to the [E-Verify](#) website.

Compliance Dates

Compliance with verification requirements begins July 1, 2009 for private employers who employ 100 or more employees. For private employers who employ less than 100 employees, the compliance date is July 1, 2010.

Penalties

The South Carolina Department of Labor, Licensing and Regulation must: (1) notify the United States Immigration and Customs Enforcement of suspected unauthorized aliens employed by a private employer; (2) notify state and local law enforcement agencies responsible for enforcing state immigration laws, and; (3) assess penalties for violations of the Act. For violations of the procedures for verifying worker eligibility, a private employer can be assessed a civil penalty of not less than \$100 and not more than \$1,000 for each violation. Upon the first violation, the employer can avoid assessment of a penalty if within 72 hours of notification of a violation the employer complies with the verification provisions. An employer who knowingly or intentionally hires an unauthorized alien faces suspension or revocation of the employer's imputed license. During the time that the license is suspended or revoked, the employer cannot employ any employees.

The following data reflects numbers recorded during the first year of the law, which only covered employers who employ 100 or more workers.

Fiscal year 2010 (7-1-09 to 6-30-10)

Budget	\$750,000
Investigators	10
Attempted audits	1,883
Complaint investigations	11
Businesses cited	153
Violations identified	825



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Total fines assessed \$702,050
 Compliance rate 92%

Division of Labor

110 Centerview Drive
 PO Box 11329
 Columbia, S.C. 29211-1329
 737-9220

Program Description:

South Carolina and federal laws are the source of various rights employers and employees have in its employer/employee relationships. [LLR's Division of Labor](#) is one of several state and federal agencies that administers the laws. Occupational Safety and Health, mediation of disputes between unions and businesses fall under this division, as well as the Office of Elevators and Amusement Rides.

Office of Occupational Safety and Health Administration (OSHA)

Administrator Dottie Ison
 Program: Compliance
 Manager Anthony Wilks

Program Description:

The purpose of the state Occupational Safety and Health Act is to ensure working men and women a safe and healthful working environment. To see that the objectives are met, the compliance field staff conducts inspections, which are reviewed by supervisors, to ensure compliance with safety standards and initiate enforcement procedures in cases of noncompliance.

Statistical Information FY 2010	
OSHA Inspections	1,796
Safety	1,617
Percent of safety inspections	90%
Safety inspections per inspector	119.7
Health	214
Percent of health inspections	13.9%
Health inspections per inspector	35.8
Inspections resulting in findings of in-compliance	593

Number of Violations		2,868
Serious	72.4%	2,075
Other than serious	27.6%	792
Repeat	0.0%	0
Willful	0.0%	1

Number of Inspections by Types		
Planned	79.1%	1420
Complaints	8.2%	148
Accidents and Fatalities	1.7%	31
Referrals	3.5%	62

Follow-up	3.1%	25
Program-related	4.0%	55
Not program-related	4.4%	54
Monitoring	0.1%	1

Program: Integrated Management Information System

Coordinator: David Parker

Program Description:

South Carolina, following Federal OSHA standards and regulations, is one of 26 states to administer its own occupational safety and health program. To that end, the South Carolina Division of Labor’s Integrated Management Information Systems (IMIS) department provides statewide inspection data to the federal Department of Labor (DOL) as required by law. It is the IMIS department’s responsibility to collect, compile, analyze, and transmit accurate inspection data to DOL on a daily basis. Internally, that same data is analyzed with an eye towards helping SCDOL continuously improve both its safety inspection and consultation programs.

IMIS also compiles and publishes safety data and statistics to federal, state, and local governments, which, in part, helps guide policy deliberation and decisions. Additionally, these same statistics are provided to the general public on both federal and state websites. The IMIS department’s primary objective is to analyze data in order to provide the Labor Division with accurate and timely information to help make the South Carolina workplace a safer place for all its workers.

- **OIS implementation delayed** – Implementation of the Department of Labor’s new OSHA Information System (OIS) has been delayed. Although not currently finalized, USDOL hopes to deploy a “get off the NCR” version of the OIS by the end of February 2011. Initial deployment most likely will not include Whistleblower, VPP, Partnership, and Alliance modules. Federal OSHA is also currently trying to secure funding for Production Readiness and Environmental Set-up Activities such as IT security, data cleansing, data migration, training, creation of an OIS production environment, etc.
- **SCORE Implemented** – The South Carolina OSHA Redesign and Enhancement project (SCORE) went live on Nov. 6, 2009. Using the **OSHA Express™** (OE) system to effectively replace the functionality provided by IMIS, the SCORE program ensures that the required transfer of data to Federal OSHA remains intact. All the functionality provided by the Federal OSHA IMIS application was replicated in OSHA Express, which is a Windows™ based Sequel Server™ application. Data captured in OE is synchronized with the IMIS database resident in the NCR servers and automatically transferred via standard End-of-Day (EOD) and Start-of-Day (SOD) procedures. SCORE was implemented with no major problems/bugs and is used on a daily basis by all OSHA personnel to provide real time data and analysis of that data.

Program: Technical Support and Standards Office

Coordinator: Gwendolyn Thomas

The purpose of the S.C. OSHA Technical Support Office is to develop, manage, and implement Federal OSHA’s five year Strategic Plan, generate quarterly and annual reports, facilitate Stakeholder meetings and assist the S.C. OSHA Administrator with LLR’s Strategic Plan. The Technical Support Office also reviews all Federal OSHA documents and recommends to the OSHA Administrator, actions such as the adoption of new standards promulgated by Federal OSHA, amendments to existing standards, review of Federal OSHA Compliance Directives for state implementation, and coordinates all public hearings for the adoption of standards and regulations.

This area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

- the employer’s practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard
- unavailability of personnel, materials or equipment, or
- construction will be needed that cannot be completed by the effective date of the standard.

The Technical Support area evaluates situations to assess that alternative protections are being afforded to employees and submits recommendations regarding the variance application to the OSHA Administrator.

The S.C. OSHA Standards Area provides assistance to many employers, employees and compliance staff who desire to eliminate safety and health workplace hazards. Construction applications, electrical, machine guarding, bloodborne pathogen hazards, injury and illness recordkeeping, and matters regarding respiratory protection are examples of conditions for which information and assistance is frequently requested.

Technical Support and Standards Offices performed the following activities during the FY 2010.

On October 29, 2009, the South Carolina Department of Labor, Licensing and Regulation, Division of Labor, Office of Occupational Safety and Health, promulgated the following revisions to existing South Carolina Regulations:

In Subarticle 6 (General Industry and Shipyard Employment):

Revisions to, Sections 29 CFR 1910.94 (Ventilation), 1910.102 (Acetylene), 1910.133 (Eye and face protection), 1910.135 (Head protection), 1910.136 (Foot protection), 1910.252 (Welding, Cutting, and Brazing), 1917.91(Eye and face protection), 1917.93 (Head protection), and 1917.94 (Foot protection) based on National Consensus Codes.

On June 28, 2010, the South Carolina Department of Labor, Licensing and Regulation, Division of Labor, Office of Occupational Safety and Health, promulgated the following revisions to existing South Carolina Regulations:

In Subarticle 6 (General Industry):

Revisions to the Hexavalent Chromium Standard, Sections 1910.1026(d)(4)(i).

In Subarticle 7 (Construction):

Revisions to the Hexavalent Chromium Standard, Sections 1910.1126(d)(4)(i) and the Steel Erection Standard Sections 1926.754(a).

Requests for Information

Number of Calls/Responses

Standards Information	487
Technical Information/Advice	274
Standards Interpretation	226
General Information	182
Referrals	203
Letters	50
E-mails	365
TOTAL	1,787

Office of Occupational Safety and Health (OSH)

Program: OSHA Statistics

Administrator: Dottie Ison

Program Description:

The OSH Statistics Section in cooperation with the [U.S. Department of Labor, Bureau of Labor Statistics](#), conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the [Census of Fatal Occupational Injuries \(CFOI\) Program](#). The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households, and federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of the total private sector employers, as well as state and local government agencies, are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws.

The data compiled in the Survey of Occupational Injuries and Illnesses and the CFOI Program are used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses. They used the data to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.

Statistical Information FY 2009 - 2010

2008 Private Sector Statistics	
Number of employees in S.C. private sector workforce	1,430,288
Number of employees in S.C. public sector workforce	305,291
Number of businesses sampled – private and public	3,192
Number of reported private sector injuries/illnesses	39,100
Injury and Illness rate per 100 employees – private sector	3.1
Number of reported public sector injuries/illnesses	11,900
Injury and Illness rate per 100 employees – public sector	4.8
2009 CFOI Statistics	
Number of fatal occupational injuries	73
- Private sector	63
- Public sector	10

Office of OSHA Voluntary Programs (OVP)

Manager Harvey Jessup

Program Description:

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. In addition, this area also provides recognition and outreach programs such as the Palmetto Star, SHARP, Alliances and Partnerships. These services are free to both public and private sector employers. Safety and health consultations are confidential. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.

The Voluntary Protection Program (VPP), or Palmetto Star Program, and the Safety and Health Achievement Recognition Program (SHARP) recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

Program: Consultation Services

Manager Harvey Jessup

Program Description:

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of OSHA’s enforcement activity, and records are kept confidential and separate from OSHA’s enforcement program. The only obligation of the businesses using these services is to correct any job safety and health hazards found in a timely manner.

Statistical Information FY 2009- 2010

Number of Consultation requests	985
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Number of Employees helped	35,972
Number of Workplaces visited	971
Number of Workplaces achieving compliance	971
Number of Workplaces referred to compliance	0
Types of consulting services rendered	
- Courtesy inspections	954
- Technical assistance	3
- Follow-up visits	14
Number of Hazards identified	4,675
Number of Hazards corrected	4,675

Amount saved in OSHA fines by businesses achieving compliance	FY05	FY06	FY07	FY08	FY09	FY10
	3.1M	2.6M	2.4M	2.5M	2.1M	1.7M

Program: Education and Training

Manager: Harvey Jessup

Coordinator: Van Henson

Program Description:

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as OSHA's Rights and Responsibilities, Lockout/Tagout, and violence in the workplace. This service within OSHA Voluntary Programs provides a variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In FY09, in excess of 500 training programs were delivered to employees throughout the state, resulting in more than 12,000 employees trained on various OSHA regulations and other safety and health issues.

Statistical Information FY 2009- 2010

Number of training programs:	589
Number of contact hours:	16,047
Number of trainees:	14,416

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- S.C. SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- OSHA 10-hour General Industry & Construction Classes
- Electrical Safety

View a complete list of free workplace safety and health training programs at the [LLR Website](#).

Program: Recognition and Outreach
 Manager: Harvey Jessup
 Coordinator: Sharon Dumit

Program Description:

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for Alliances and Partnerships with S.C. businesses and associations.

Palmetto Star

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing its workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. However, they are expected to effectively protect its workers from workplace hazards through its safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.

Palmetto SuperStar sites are determined on a calendar year basis. These sites receive a one-year extension for continuing to meet program requirements.

Statistical Information FY 2009 - 2010

Number of active approved Palmetto Star sites	45
Number of approved Superstar sites	0
Number of initial evaluations conducted	3
Number of initial approvals for FY 08-09	3
Number of three-year re-evaluations conducted	17

Approved Palmetto Star sites by Year	FY03	FY04	FY06	FY07	FY08	FY09
	47	55	58	45*	44	45

* Some sites were lost in 2006-2008 due to plant closings or withdrawing from program. We will no longer list inactive sites.
 Office of OSHA Voluntary Programs: Palmetto Star Sites

Palmetto Star Site	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, S.C.	05/31/94
Milliken and Company Dewey Plant	Inman, S.C.	07/29/94
BAE Systems	Aiken, S.C.	09/30/94
Milliken and Company Barnwell Plant	Barnwell, S.C.	03/31/95
Milliken and Company Cushman Plant	Williamston, S.C.	05/31/95
Milliken and Company Judson Plant	Greenville, S.C.	07/31/95
Milliken and Company Gerrish Plant	Pendleton, S.C.	11/30/95

Milliken and Company Monarch Plant	Union, S.C.	01/25/96
Milliken and Company Auto Lamination	Spartanburg, S.C.	02/28/96
Milliken and Company Gayley Plant	Marietta, S.C.	08/30/96
Georgia Pacific Prosperity Plant	Prosperity, S.C.	09/10/96
Milliken and Company Gillespie Plant	Union, S.C.	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, S.C.	02/10/97
Milliken and Company Abbeville Plant	Abbeville, S.C.	06/12/97
Milliken and Company Cypress Plant	Blacksburg, S.C.	07/07/97
Milliken and Company Defore Plant	Clemson, S.C.	09/30/97
Milliken and Company Sharon Plant	Abbeville, S.C.	02/26/98
Milliken and Company Johnston Plant	Johnston, S.C.	04/10/98
Milliken and Company McCormick Plant	McCormick, S.C.	04/30/98
Honeywell	Greer, S.C.	07/15/98
Milliken and Company Pendleton Plant	Pendleton, S.C.	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, S.C.	03/10/99
International Paper Log/Fiber	Georgetown, S.C.	03/12/99
Milliken and Company Packaging Plant	White Stone, S.C.	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, S.C.	05/31/00
Solutia, Inc.	Greenwood, S.C.	07/31/00
Westvaco Forest Res. Div.	Summerville, S.C.	09/11/01
GE Medical Systems	Florence, S.C.	10/22/01
Milliken and Company Enterprise Plant	Marietta, S.C.	11/15/01
Bridgestone/Firestone	Graniteville, S.C.	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, S.C.	01/08/02
Jacobs Technology Inc.	Goose Creek, S.C.	06/04/03
International Paper	Prosperity, S.C.	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, S.C.	05/08/04
International Paper	Silverstreet, S.C.	08/27/04
Progress Energy Sumter Construction Center	Sumter, S.C.	05/26/05
Firestone Bldg Products	Kingstree, S.C.	07/22/05
Computer Dynamics	Greenville, S.C.	10/14/05
Georgia-Pacific Sawmill	Prosperity, S.C.	10/24/05
Delavan	Bamberg, S.C.	12/01/05
Anmed	Anderson, S.C.	12/19/05
Milliken and Company Cotton Blossom Plant	Spartanburg, S.C.	08/14/06
Osiose, Inc.	Rock Hill, S.C.	10/11/06
Roseburg Forest Products	Russellville, S.C.	02/21/07
GE Aviation Airfoils	Greenville S.C.	06/05/09
Nucor Building Systems	Swansea, S.C.	11/16/09
CompX National	Mauldin, S.C.	01/15/10

Safety and Health Achievement Recognition Program (SHARP)

The SHARP program is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksite. The standards required to get into the SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or as a stepping-stone to becoming a Star. Acceptance into SHARP by OSHA is an achievement of status that makes companies stand out among their peers as a model for worksite safety and health. SHARP participants are exempted from OSHA programmed inspections.

Requirements for participation in the SHARP program are:

1. Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.
2. Receive a score of at least two on all 50 basic attributes of the Form 33. Additionally, all “stretch items” of the Form 33 must be scored. “Stretch items” are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.
3. Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.
4. Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.
5. Submit a request for SHARP participation.

Office of OSHA Voluntary Programs: SHARP Sites

Three new sites were approved in FY 2010.

SHARP Site	Location	Approval Date
Thomas and Betts Lancaster	Lancaster, S.C.	06/01/04
Curd Industries - MultiPlastics	Mount Pleasant, S.C.	02/01/05
Balchem	Green Pond, S.C.	09/06/07
Southeast Express	Timmonsville, S.C.	10/07/07
Nucor Building systems	Swansea, S.C.	12/04/07
Ply-Gem Siding Group	Gaffney, S.C.	08/23/08
ECMD	Summerville, S. C.	11/16/09
Nextera	Gaffney, S. C.	12/10/09
URS	Fort Mill, S. C.	01/19/10

Alliances and Partnerships

The Alliance Program works with groups committed to safety health, including businesses, trade or professional organizations, unions and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources and share information with employers and employees to help prevent injuries, illnesses and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are signed for two years, help organizations to:

- Build trusting, cooperative relationships with OSHA.
- Network with others committed to workplace safety and health.
- Leverage resources to maximize worker safety and health protection.
- Gain recognition as proactive leaders in safety and health.
- Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships with the Agency established through other cooperative programs.

Office of OSHA Voluntary Programs: Current Alliances

Overhead Power line Safety Alliance
S.C. Homebuilders Association Alliance

In a Partnership, OSHA enters into an extended, voluntary, cooperative relationship with groups of employers, employees, and employee representatives (sometimes including other stakeholders, and sometimes involving only one employer) in order to encourage, assist, and recognize their efforts to eliminate serious hazards and achieve a high level of worker safety and health.

- Partnering is appropriate for the many employers who want to do the right thing but need help in strengthening worker safety and health at their worksites. Management, labor, and OSHA can become allies committed to cooperative solutions to the problems of worker safety and health.



- OSHA and its partners can identify a common goal, develop plans for achieving that goal, and cooperate in implementation.

OSHA's interest in cooperative Partnerships in no way reduces its ongoing commitment to enforcing the requirements of the Occupational Safety and Health Act. Partnerships move away from traditional enforcement methods and instead, work cooperatively with groups of employers and workers to identify the most serious workplace hazards, develop workplace-appropriate safety and health management systems, share resources, and find effective ways to reduce worker injuries, illnesses, and deaths.

Office of OSHA Voluntary Programs: Current Partnerships

BE&K/ Turner a joint venture

OVP currently has a Partnership with BE&K/Turner, a joint venture for the construction of the Boeing site in North Charleston. OVP entered into the Partnership on April 16, 2010. BE&K/Turner achieved 1 million work hours without a lost workday injury or illness in September 2010.

Office of Elevators and Amusement Rides

Administrator Duane Scott

Program Description:

Created in 1986, the office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, the licensing staff of 13 inspectors conducts inspections of new and existing elevator facilities, amusement rides and bungee jumps.

Program: Elevator Safety Inspections

Administrator Duane Scott

Program Description:

Per [Chapter 16 of Title 41](#) of the South Carolina Code of Laws, 1976 (as amended), the [Office of Elevators and Amusement Rides](#) administers regulations governing construction, alteration and installation of new elevators, escalators, dumbwaiters, handicapped lifts and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 11,402 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

Fiscal Year 2009 - 2010 Statistical Information

The following information is recorded from July 1, 2009 – June 30, 2010:

- The total number of elevators registered in the state: 11,402
- The total number of elevators inspected: 7,571

Program: Amusement Ride Safety Inspections

Administrator Duane Scott

Program Description:

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation no more than once per year.

Fiscal Year 2009 - 2010 Statistical Information

- The total number of amusement rides inspected: 615
- The total number of amusement rides permitted: 613

Program: Bungee Jumping Inspections

Administrator Duane Scott

Program Description:

The office began regulating the practice of bungee jumping in July 1994. In FY 2009 - 2010, there were no bungee jump inspections.

Office of Labor- Management Mediation

Administrator Jim Phillips

Program Description:

Per South Carolina Code of Laws, 1976 (as amended) 41-17-10, the LLR Director is responsible for assisting in the settlement of management and labor disputes (except railroads and express companies doing business by rail). The Office of Labor-Management Mediation monitors industrial disputes, strikes, lockouts, picketing and its causes, and offers assistance to the parties involved through conflict resolution techniques. When requested by the parties, we offer Dispute and Grievance Mediation as a third party neutral to assist in resolving any outstanding grievances in their working relationship or negotiating their collective bargaining agreement. In general, the Office of Labor Management Mediation attempts to resolve misunderstandings and differences between organized labor and management prior to a work stoppage resulting in a more productive work environment and less disruption in commerce. In this regard we provide the following:

- Dispute Mediation: When the parties are negotiating a new collective bargaining agreement or renewing an existing agreement we offer mediation if they are unable reach an agreement prior to a work stoppage, or other economic action.
- Grievance Mediation: When the parties have a collective bargaining agreement in place and a dispute arises that the parties are unable to settle we offer to mediate the grievance prior to Arbitration or the final step of the grievance procedure. This service allows the parties to reach an agreement with input from both sides rather than having an Arbitrator render a decision. This may result in a settlement that is less expensive and contentious.
- During negotiations we monitor the process by keeping in touch with the parties to assess the progress and offer suggestions.
- Promote the development of sound and stable labor management relationships by meeting with the parties prior to the beginning of negotiations to offer our services, gather essential information and assess the situation.
- Prevent or minimize work stoppages by assisting management and labor resolve their disputes amicably between themselves or through Mediation efforts.

This office also administers the South Carolina Right-to-Work Law (as amended) 41-7-10, which provides that the rights of employees shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. This primarily affects employees in the bargaining unit of an employer who has a collective bargaining agreement with a labor organization. In this role, the Mediator will receive the complaint and conduct an investigation. This is usually performed by conducting separate conferences with the complainant and the defendant to gather and assess the facts. We will then consult with the Legal Department if necessary and make a recommendation for settlement or dismissal based on the facts and applicable law.

Statistical Information for FY 2009-2010

Number of collective bargaining employees involved in negotiations	7505
Number of right-to-work cases	8
Number of collective bargaining agreements negotiated	57
Strikes reported	0
Work hours lost due to strikes	0
Workers involved in strikes	0

Division of Professional and Occupational Licensing (POL)

110 Centerview Drive
Kingstree Building
Columbia, S.C. 29210
803) 896-4300

Overview:

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for more than 330,926 licensees in South Carolina.

The 40 licensing boards protect the health, safety and well being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most of the boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those that qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional association and other meetings.

Office of Licensure and Compliance, which handles initial licensure applicants, annual and biennial renewal applicants and licensees requiring compliance of board orders.

Office of Board Services (OBS), which oversees the needs of all POL boards.

Office of Investigations and Enforcement, which is responsible for investigating complaints involving alleged misconduct by licensees.

Board of Accountancy

Program Description:

The Board examines applicants and issues certificates and licenses to certified public accountant, public accountant, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in South Carolina.

Mailing Address:	110 Centerview Drive, Kingstree Bldg, Suite 104 PO Box 11329 Columbia, SC 29233-1329
Telephone:	(803) 896-4770
Fax:	(803) 896-4554
Website:	www.llronline.com/pol/accountancy
Administrator	Doris E. Cubitt, CPA cubittd@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1915
S.C. Code of Laws:	40-2, et. seq.
Regulation:	1-21, et. seq.
Board Member Slots:	9
How appointed:	By the Governor, recommendation profession assoc
Board Meetings:	6 annually

Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 5 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	February 1-January 31 Biennial
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	7,504
Certified Public Accountants	5,587
Public Accountants	15
Accounting Practitioners	121
Accounting Firms In-State Registration	1,248
Accounting Firms Out-of-State Registration	533
Complaint/Investigation Information	
Complaints Received:	31
Investigations:	42
Dispositions:	22
Complaint Dismissed with NO Action Taken:	2
Consent Agreement/Public:	1
Dismissed (Licensee):	11
Letter Of Caution:	3
License Denied:	0
Unresolved Discipline:	0

Board of Architectural Examiners

Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Website:	www.llronline.com/POL/Architects/
Administrator	Jan B. Simpson simpsonj@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1917
S.C. Code of Laws:	40-3, et. seq.
Regulation:	11-1, et. seq.
Board Member Slots:	6
How appointed:	By Governor
Board Meetings:	4 Annually
Licensure Information:	
Number of states and territories that license same profession:	50 states, 4 territories

Licensure Period:	
Individual	Biennially 7/1 to 6/30
Firms	Biennially 9/1 to 8/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	5,056
Individual	3,800
Firm	1,256
Complaint/Investigation Information	
Complaints Received:	19
Investigations:	7
Dispositions:	19
Admin Fine/Monetary Penalty & Another Action:	10
Consent Agreement/Public:	11
Cease & Desist :	4
Indefinite Suspension:	0
Letter of Caution:	11
Voluntary Surrender:	0

Athletic Commission

Program Description:

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects event and applies disciplinary actions whenever necessary in accordance with State and Federal laws.

Mailing Address:	110 Centerview Drive, Kingtree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/athletic/
Administrator	Randall L. Bryant bryantl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1984
S.C. Code of Laws:	40-81, et. seq.
Regulation:	20-10, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	2 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	42 states, 0 jurisdictions
Endorsement Accepted:	Neither
Licensee Population Trend:	Fluctuating
Licensing Period	Annually January 1

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	1,202
Announcer	9
Boxer	97
Judge	14
Manager	3
Second	54
OTSB	295
Promoter	45
Referee	24
Timekeeper	2
Trainer	2
Wrestler	461
Match Maker	1
Boxing Permits	11
OTSB Permits	8
Wrestling Permits	176

Complaint/Investigation Information

Complaints Received:	0
Investigations:	0
Inspections:	0
Dispositions:	0
License Denied:	0

Auctioneers Commission

Program Description:

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

Mailing Address:	110 Centerview Drive, Kingstree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4494
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/auctioneers
Administrator	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1977
S.C. Code of Laws:	40-6 et. seq.
Regulation:	14-10, et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Decreasing

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Licensing Period	Biennial June 30
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	1,201
Auctioneers	1,031
Auction firms	170
Complaint/Investigation Information	
Complaints Received:	36
Investigations:	51
Dispositions:	16
Administrative Dismissal:	1

Board of Barber Examiners

Program Description:

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors. The Board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the board investigates complaints and provides discipline when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg PO Box 11329 Columbia, SC 29111-1329
Telephone:	(803) 896-4491
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/barber
Administrator	Eddie L. Jones jonese@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1937
S.C. Code of Laws:	40-7, et. seq.
Regulation:	17-10, et. seq.
Board Member Slots:	6
How appointed:	By the Governor
Board Meetings:	Bi-Monthly

Licensure Information:

Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Biennially 6/30

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	8,854
Registered Barbers	1,850
Apprentice Barbers	103
Master Hair Care Specialist	1,992
Shampoo Assistant	7
Manicurist	12
Barber Shop License	1,437
Barber School License	30
Instructor License	453

Student Permit	604
On-the-job Training Permit	302
Hair Braiders Registration	1997
On-the-job Training Manicurist	0
Master Hair Care Apprentice	67
On-the-job Shampooist Assistant	0
Complaint/Investigation Information	
Complaints Received:	21
Investigations:	19
Inspections:	920
Dispositions:	5
Consent Agreement/Public	2
Letter of Caution	1
Suspension	5

Building Codes Council

Program Description:

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC
Telephone:	(803) 896-4688
Fax:	(803) 896-4814
Website:	www.llronline.com/pol/bcc
Administrator	Gary F. Wiggins wigginsg@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
S.C. Code of Laws:	6-8, et. seq. (Bldg. Code Enforcement Officers) 6-9, et. seq. (Building Codes) 10-5, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43, et. seq. (Modular Bldgs. Const. Act)
Regulation:	8-100, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-205, et. seq. (BCC Administration) 8-700, et. seq. (Barrier Free Design Standard) 8-600, et. seq. (Modular Bldg. Const. Act)
Board Member Slots:	Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same 16 members
How appointed:	Code Enforcement Officers Registration Program and the Modular Building Program are appointed by the Governor
Board Meetings:	The Council meets quarterly and at the call of the Chair
Licensure Information:	
Number of states and jurisdictions that license same profession:	36 states, jurisdictions
Licensure Period:	Biennially

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Endorsement Accepted:	None
Licensee Population Trend:	Static
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	835
Modular Manufacturer	102
Building Official	573
Modular Manufacturer Representative	153
Modular Third Party	7
Complaint/Investigation Information	
Complaints Received:	23
Investigations:	23
Dispositions:	12
Admin Fine/Monetary Penalty & Another Action:	1
Cease and Desist:	1
Consent Agreement/Public:	1
Dismissed (Licensee) :	3
Letter of Caution:	4
Voluntary Surrender:	2

S.C. Perpetual Care Cemetery Board

Program Description:

Perpetual Care Cemeteries are regulated to assure that the trust funds held for the cemetery are administered with sound business practice and that funds are available in perpetuity for the care and maintenance of the cemetery.

Mailing Address:	110 Centerview Drive, Kingtree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-0379
Fax:	(803) 896-4484
Website:	ww.llr.state.sc.us/pol/cemetery
Administrator	Doris E. Cubitt cubitt@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	2003
S.C. Code of Laws:	40-8, et. seq.
Regulation:	None
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	40 states, 0 jurisdictions
Endorsement Accepted:	None
Licensee Population Trend:	Decreasing
Licensing Period	Biennial 12/31
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees

Total:	128
Complaint/Investigation Information	
Complaints Received:	45
Investigations:	61
Inspections:	83
Dispositions:	22
Dismissed (Licensee) :	1
Letter of Caution:	1

Board of Chiropractic Examiners

Program Description:

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4587
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Chiropractors/
Administrator	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1932
S.C. Code of Laws:	40-9-10, et. seq.
Regulation:	25-10, et. seq.
Board Member Slots:	8
How appointed:	Election by district; top two candidates submitted to Governor
Board Meetings:	At least 3 times annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 10/1-9/30
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam and state exam on S.C. rules and regulations

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	1,621
Complaints Received:	38
Investigations:	74
Total Dispositions:	37
Administrative Dismissal:	10
Cease and Desist:	1
Complaint Dismissed with No Action Taken:	8
Consent Agreement/Public:	4
Dismissed (Licensee):	8
Letter of Caution:	11
Probation:	3

Public Reprimand:	3
Suspension:	1
Terms and Conditions:	3
Unresolved Discipline:	1

Board of Contractors

Program Description:

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4686
Fax:	(803) 896-4814
Web site:	www.llronline.com/POL/Contractors
Administrator	Michael Anderson andersonm@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1936
S.C. Code of Laws:	40-11 et. seq. (Gen. and mech. contractors) 40-79 et. seq. (Burglar and fire alarm contractors) 40-10 et. seq. (Fire sprinkler system contractors)
Regulation:	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
General Contractor	Biennially even years
Mechanical Contractor	Biennially odd years
Burglar Alarm	Biennially
Fire Alarm	Biennially
Fire Sprinkler	Biennially
Endorsement/Reciprocity Accepted:	AL, GA, MS, NC, PA, TN, TX, UT (Limited number of classifications)
Licensee Population Trend:	Fluctuating
Number of states and jurisdictions that license same profession:	
Licensure Period:	

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	16,122
General Contractor	9,297
Mechanical Contractor	5,660
Burglar Alarm	554
Fire Alarm	365
Fire Sprinkler	246

Complaint/Investigation Information

Complaints Received:	289
Investigations:	352

Dispositions:	209
Administrative Dismissal:	11
Board Action:	1
Cease and Desist:	8
Citation:	47
Complaint Dismissed with NO Action Taken:	1
Consent Agreement/Public:	16
Corrective Action/Dismissed:	1
Dismissed (Licensee) :	46
Dismissed (Unlicensed):	4
Indefinite Suspension/Stayed	2
Letter of Caution:	17
No Investigation	5
No Jurisdiction:	6
Other Licensure Action:	1
Probation:	10
Public Reprimand	8
Revocation:	8
Revocation Permanent:	1
Suspension:	3
Unresolved Discipline:	11
Unresolved Investigation	1
Voluntary Surrender	1

Board of Cosmetology

Program Description:

The Board licenses and regulates cosmetologist, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, estheticians. The board investigates complaints and disciplines when appropriate.

Mailing Address:	110 Centerview Drive, Kingstree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4572
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/cosmetology
Administrator	Eddie L. Jones jonese@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1934
S.C. Code of Laws:	40-13, et. seq.
Regulation:	35-10, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Bi-Monthly

Licensure Information:	
Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Licensing Period	Practitioner Biennially 3/10
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	37,473
Booth Renters	4,456
Esthetician	1,642
Instructors Estheticians	52
Instructors Nail Technicians	34
Instructors Registered Cosmetologists	748
Nail Technicians	3,712
Registered Cosmetologists	20,282
Salons	6,436
Schools	111
Complaint/Investigation Information	
Complaints Received:	210
Investigations:	370
Inspections:	4,017
Dispositions: :	100
Board Action	11
Cease and Desist	4
Citation	2
Complaint Dismissed with No Action Taken	5
Consent Agreement/Public	1
Dismissed (License)	14
Dismissed (Unlicensed)	1
License Denied	58
No Issue Found	1
Unresolved Discipline	3

Board of Dentistry

Program Description:

The Board oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental hygienists, dental laboratory, technicians, and ortho-technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintains data for the public, state and federal agencies.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4599
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Dentistry/
Administrator	Veronica Reynolds reynoldsv@llr.sc.gov

Assistant Deputy Director:	Randy Bryant bryantr@llr.sc.gov
Board Established:	1875
S.C. Code of Laws:	40-15, et. seq.
Regulation:	39-10, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Endorsement Accepted:	Neither
Licensee Population Trend:	Increasing
Licensing Period	(Biennially)October 15 –March 1
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	10,000
Dental Assistant:	3,586
Dentist:	2,741
Dental Hygienist:	3,303
Dental Instructor:	6
Dental Instructor Specialist:	7
Orthodontic Technician:	13
Dental Technician:	280
Dental Volunteer:	26
Volunteer Hygienist:	1
Portable Dental Operation:	26
Mobile Dental Facilities:	7
Volunteer Specialist:	4
Complaint/Investigation Information	
Complaints Received:	97
Investigations:	74
Total Dispositions:	89
Administrative Dismissal:	9
Cease and Desist:	1
Consent Agreement/Public:	3
Definite Suspension/Stayed:	1
Dismissed (Licensee):	53
Letter of Caution	16
License Reinstatement Denied (Individual):	1
No Issue Found:	1
No Jurisdiction:	0
Public Reprimand:	1
Unresolved Discipline:	3

Panel for Dietetics

Program Description:

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Dietetics/
Administrator	Angie Combs combsa@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	2006
S.C. Code of Laws:	40-20-5, et. seq.
Regulation:	40-1, et. seq.
Board Member Slots:	7
How appointed:	Appointed by the Governor with the advice and consent of the Senate
Board Meetings:	At least 2 times annually

Licensure Information:

Number of states and jurisdictions that license same profession:	43 States
Licensure Period:	Biennially 6/1-5/31
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	Written National Exam

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	815
Complaints Received:	N/A
Investigations:	N/A
Total Dispositions:	N/A
Administrative Dismissal:	N/A
Cease and Desist:	N/A
Complaint Dismissed with No Action Taken:	N/A
Consent Agreement/Public:	N/A
Dismissed (Licensee):	N/A
Letter of Caution:	N/A
Probation:	N/A
Public Reprimand:	N/A
Suspension:	N/A
Terms and Conditions:	N/A
Unresolved Discipline:	N/A

Board of Engineers and Surveyors

Program Description:

The Board administers laws and regulations governing the practice of engineering and land surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and land surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and land surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and land surveying.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11597 Columbia, SC 29211-1597
Telephone:	(803) 896-4422
Fax:	(803) 896-4427
Website:	www.llronline.com/POL/Engineers/
Administrator	Jan B. Simpson simpsonj@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1922
S.C. Code of Laws:	40-22, et. seq.
Regulation:	49, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually

Licensure Information:

Number of states and territories that license same profession:	50 states, 5 territories
Licensure Period:	
Engineering and Land Surveying	Biennially 7/1 to 6/30
Certificate of Authorization	Biennially 4/1 to 3/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	25,085
Engineering and Land Surveying	21,645
Certificate of Authorization	3,440

Complaint/Investigation Information

Complaints Received:	46
Investigations:	25
Dispositions:	46
Complaint Dismissed with No Action Taken:	14
Consent Agreement/Public:	26
Order to Cease & Desist :	7
Letter of Caution:	6

Board of Environmental Certification

Program Description:

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11409 Columbia, SC 29211-1409
Telephone:	(803) 896-4430
Fax:	(803) 896-4424
Website:	www.llronline.com/POL/Environmental/
Administrator	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1966
S.C. Code of Laws:	40-23, et. seq.
Regulation:	51-1, et. seq.
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	6 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 5 territories
Licensure Period:	Annually
Biological Wastewater Operator	
Bottled Water Operator	
Water Distribution Operator	
Physical/Chemical Wastewater Operator	
Well Driller	Biennial
Water Treatment Operator	
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Static

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	9,399
Biological Wastewater Operator	2,778
Bottled Water Operator	26
Water Distribution Operator	2,030
Physical/Chemical Wastewater Operator	1,913
Well Driller	647
Water Treatment Operator	2,005

Complaint/Investigation Information

Complaints Received:	15
Investigations:	46
Dispositions:	22
Board Action:	0
Cease and Desist:	3
Complaint Dismissed with No Action:	0
Consent Agreement/Public:	3

Dismissed (Licensee) :	11
Dismissed (Unlicensed) :	0
Letter of Caution:	1
No Investigation:	0
Probation:	2
Revocation:	0
Unresolved Discipline:	0
Voluntary Surrender:	0

Board of Forestry

Program Description:

The Board registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood using industries, state and federal agencies and other woodland owners. It receives complaints, conduct investigations and levies appropriate actions against those who violate the forestry laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4494
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/forestry
Administrator	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1961
S.C. Code of Laws:	48-27, et. seq.
Regulation:	53-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	15 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Decreasing
Licensing Period	Biennial June 30

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	749

Complaint/Investigation Information

Complaints Received:	2
Investigations:	1
Dispositions:	0
Inspections:	0

Board of Funeral Service

Program Description:

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

Mailing Address:	110 Centerview Drive, Kingtree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-0379
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/funeral
Administrator	Doris E. Cubitt cubitt@d@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1955
S.C. Code of Laws:	40-19, et.seq.
Regulation:	57-01, et. seq.
Board Member Slots:	11
How appointed:	By the Governor
Board Meetings:	6 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	2,187
Funeral Director	572
Funeral Director and Embalmer	1,013
Funeral Establishments	559
Embalmer	43

Complaint/Investigation Information

Complaints Received:	37
Investigations:	66
Inspections:	509
Dispositions:	41
Consent Agreement/Public	0
Dismissed (Licensee)	27
Dismissed (Unlicensed)	0
Letter of Caution	5
Revocation	1

Board of Registration for Geologist

Program Description:

The Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualification, receives complaints, provides discipline and supervises applicant examinations for licensure.

Mailing Address:	110 Centerview Drive, Kingstree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4494
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/geologists
Administrator	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1986
S.C. Code of Laws:	40-77, et. seq.
Regulation:	131-1. et.seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Twice Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	31 states, 0 jurisdictions
Endorsement Accepted:	Both
Licensee Population Trend:	Decreasing
Licensing Period	Biennial June 30

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	635
Professional Geologist	617
Geologist In Training	18

Complaint/Investigation Information

Complaints Received:	0
Investigations:	4
Inspections:	0
Dispositions:	3

Board of Long Term Health Care Administrators

Program Description:

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The board licenses qualifies individuals oversees continuing education for the profession , offers and administrator-in-training program, investigates complaints and takes disciplinary action when required.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4544
Fax:	(803) 896-4596
Website:	www.llronline.com/pol/longtermhealthcare
Administrator	Lee Ann F. Bundrick

	bundricl@llr.sc.gov
Assistant Deputy Director:	Randall. L. Bryant
Board Established:	1971
S.C. Code of Laws:	40-35, et. sq.
Regulation:	93-10, et. seq.
Board Member Slots:	10
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement Accepted:	Passing score on Natl. Exam
Licensee Population Trend:	Static
Licensing Period	Biennially 6/30
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	1,198
Community Residential Care Facility Administrator (CRCFA)	673
Dual (NHA + CRCFA)	171
Nursing Home administrators (NHA)	354
Complaint/Investigation Information	
Complaints Received:	39
Investigations:	77
Inspections:	0
Dispositions:	31
Administrative Dismissal:	2
Consent Agreement/Public:	1
Definite Suspension:	1
Dismissed (Licensee) :	11
Final Order:	0
Letter of Caution:	6
No Investigation:	1
Probation:	3
Relinquished License:	4
Revocation:	0
Voluntary Surrender:	1

Board of Manufactured Housing

Program Description:

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

Mailing Address:

110 Centerview Drive, Kingstree Bldg., Suite 201
PO Box 11329
Columbia, SC 29211-1329

Telephone:	(803) 896-4682
Fax:	(803) 896-4814
Website:	www.llronline.com/POL/ManufacturedHousing
Administrator	Michael Anderson andersonm@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1976
S.C. Code of Laws:	40-29, et. seq.
Regulation:	79, et. seq
Board Member Slots:	10 members and 1 ex-officio member
How appointed:	By Governor
Board Meetings:	Bi-monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	22 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	No
Licensee Population Trend:	Fluctuating
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	1,807
Manufactured Housing Contractor:	197
Retail Dealer;	248
Manufacturer:	52
Manufactured Housing Installer:	36
Retail Dealer Main Office:	786
Manufactured Main Office:	82
Manufactured Housing Repairer:	6
Multi-Lot Salesperson/ Retail Salesperson:	400
Complaint/Investigation Information	
Complaints Received:	53
Investigations:	81
Dispositions:	52
Cease and Desist:	3
Citations:	3
Complaint Dismissed with NO Action Taken:	5
Dismissed (Licensee):	40
No Issue Found:	1
Dismissed (Unlicensed) :	81
Order:	2
Order/Bond Claim:	1
Unresolved Discipline:	2

Massage / Bodywork Panel

Program Description:

Administrative licensure is provided for qualified massage / bodywork therapists. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations and a separate disciplinary panel to review and determine appropriate actions for those who may be in violation of the law.

Mailing Address:	110 Centerview Drive, Kingtree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4490
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/massagetherapy/
Administrator	Eddie L. Jones jonesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1997
S.C. Code of Laws:	40-30, et. seq.
Regulation:	77-100. et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	At the Call of LLR

Licensure Information:

Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period:	Biennially 6/30

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	3,737

Complaint/Investigation Information

Complaints Received:	15
Investigations:	37
Inspections:	0
Dispositions:	15
Cease and Desist:	4
Dismissed (Licensee):	3
Dismissed (Unlicensed):	1
Letter of Caution:	2
Revocation/Permanent:	1
Unresolved Discipline:	4

Board of Medical Examiners

Program Description:

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4500
Fax:	(803) 896-4515
Website:	www.llronline.com/POL/Medical/
Administrator	Bruce Duke dukeb@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-47-10 et. seq.
Regulation:	81-10 et.seq.
Board Member Slots:	12
How appointed:	8 elected members with advice and consent of Governor and Senate 4 Governor-appointed members with advice and consent of Senate
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Physician:	Biennially 7/1-6/30
Physician Assistant:	Biennially 1/1-12/31
Respiratory Care Practitioner:	Biennially 3/1-2/28
Anesthesiologist Assistant:	Biennially 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	20,211
Physician	16,497
Physician Assistant (Board administers jurisprudence)	754
Respiratory Care Practitioner	2,612
Acupuncturists	101
Anesthesiologist Assistant	11
CIS	1
Polysomnography Technologists	136
Volunteer Limited License	99

Complaint/Investigation Information

Complaints Received:	332
Investigations:	580
Total Dispositions:	307
Administrative Dismissal:	21
Consent Agreement/Private:	1
Definite Suspension/Stayed:	2

Dismissed:	181
Dismissed (Unlicensed):	2
Indefinite Suspension:	8
Indefinite Suspension/Stayed:	3
Letter of Caution:	41
No Investigation:	12
No Issue Found:	2
Private Reprimand:	4
Probation:	1
Public Reprimand:	7
Relinquish License:	14
Revocation:	3
Unresolved Discipline:	4
Unresolved Investigation:	1

Board of Nursing

Program Description:

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 12367 Columbia, SC 29211-2367
Telephone:	(803) 896-4550
Fax:	(803) 896-4525
Website:	www.llronline.com/POL/Nursing/
Administrator	Joan Bainer bainerj@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-33-10, et. seq.
Regulation:	91-10, et. seq.
Board Member Slots:	10
How appointed:	By the Governor with advice and consent of the S.C. State Senate
Board Meetings:	Every 2 months

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Licensure Period:	Biennially 5/1-4/30
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National Exam privatized

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	61,391
Licensed Practical Nurse (LPN)	11,172
Registered Nurse (RN)	46,823
Advanced Practice Registered Nurse (APRN)	3,343
Nurse Volunteer (NVL)	9

Nurse Program (NUR)	44
Complaint/Investigation Information	
Complaints Received:	546
Investigations:	944
Total Dispositions:	573
Administrative Dismissal:	70
Cease and Desist:	7
Complaint Dismissed with No Action Taken:	4
Consent Agreement/Private:	2
Dismissed (Licensee):	84
Dismissed (Unlicensed):	1
Final Order:	1
Indefinite Suspension:	16
Letter of Caution:	35
No Issue Found	2
No Jurisdiction:	3
Private Reprimand:	84
Probation:	53
Psychological/Medical Evaluation	1
Public Reprimand:	140
Revocation:	2
See Monitoring File:	1
Stay of Suspension:	1
Suspension:	12
Unresolved Discipline:	7
Unresolved Investigation:	1
Voluntary Surrender:	46

Board of Occupational Therapy

Program Description:

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving therapists and disciplines practitioners when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4683
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/OccupationalTherapy
Administrator	Kate K. Cox coxk@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1977
S.C. Code of Laws:	40-36-10, et. seq.
Regulation:	94-1, et. seq.

Board Member Slots:	7
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 3/16-3/15
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	2,135
Occupational Therapist	1,464
Occupational Therapy Assistants	670
Complaint/Investigation Information	
Complaints Received:	8
Investigations:	10
Total Dispositions:	2
Administrative Dismissal:	1
Dismissed:	0
Suspension:	1
Terms and Conditions:	2

Board of Examiners in Opticianry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board requires passage of a practical examination for all opticianry candidates, licenses qualified opticians and contact lens dispensers, registers apprentices, and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4681
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Opticians/
Administrator	Angie Combs combsa@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1978
S.C. Code of Laws:	40-38-5, et. seq.
Regulation:	96-101, et. seq.
Board Member Slots:	7
How appointed:	Peer nominations, election, approved by Gov.
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same	22 States

profession:	
Licensure Period:	Biennial
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National Board Exam and South Carolina Practical Exam
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	848
Opticians	499
Contact Lens Dispensers	231
Registered Apprentices	118
Complaint/Investigation Information	
Complaints Received:	7
Investigations:	9
Total Dispositions:	7
Administrative Dismissal:	4
Dismissed (Licensee):	2
Letter of Caution:	1

Board of Examiners in Optometry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board licenses qualified optometrists and disciplines if necessary. Policies are developed to assist licensees in providing quality vision care to the public. Licensees are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4679
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Optometry/
Administrator	Angie Combs combsa@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1917
S.C. Code of Laws:	40-37-5, et. seq.
Regulation:	95-1, et. seq.
Board Member Slots:	7
How appointed:	Peer nominations, election, approved by Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National Board Exam; Jurisprudence Exam
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees

Total:	762
Optometry	
Complaint/Investigation Information	
Complaints Received:	11
Investigations:	15
Total Dispositions:	9
Administrative Dismissal:	1
Dismissed (Licensee):	5
Letter of Caution:	1
Public Reprimand:	2

Board of Pharmacy

Program Description:

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; Developing laws and regulations necessary in the regulation of the pharmacy profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4700
Fax:	(803) 896-4596
Website:	www.llronline.com/pol/pharmacy
Administrator	Lee Ann F. Bundrick, R.Ph bundricl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1876
S.C. Code of Laws:	40-43, et. seq.
Regulation:	99-15, 99-43 et.seq
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period:	Biennially
Pharmacist	5/1-4/30
Permits	7/1-6/30
Technician Registration	7/1-6/30
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	20,913
Pharmacist	6,922

Pharmacist Assistant	2
Pharmacy Technician	8,622
Pharmacy Intern	1,597
Pharmacy	3,770
Complaint/Investigation Information	
Complaints Received:	141
Investigations:	248
Inspections:	1,286
Dispositions:	119
Administrative Dismissal:	2
Board Action:	0
Complaint Dismissed with No Action	6
Consent Agreement/Private:	1
Consent Agreement/Public:	11
Definite Suspension/Stayed:	1
Dismissed (Licensee) :	29
Final Order:	0
Letter of Caution:	37
No Investigation:	0
Probation:	20
Public Reprimand:	7
Relinquish License:	19
Stay of Suspension:	1
Suspension:	7
Unresolved Discipline:	7

Board of Physical Therapy

Program Description:

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/PhysicalTherapy/
Administrator	Veronica Reynolds reynoldsv@llr.sc.gov
Assistant Deputy Director:	Randy Bryant Bryantr@llr.sc.gov
Board Established:	1952
S.C. Code of Laws:	40-45-10, et. seq.
Regulation:	101-1, et. seq.
Board Member Slots:	9
How appointed:	By the Governor

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Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	4,354
Physical Therapist	2,888
Physical Therapist Provisional	4
Physical Therapist Assistant	1,461
Physical Therapist Assistant Provisional	1
Complaint/Investigation Information	
Complaints Received:	13
Investigations:	24
Total Dispositions:	12
Admin Fine/Monetary Penalty & Another Action:	1
Administrative Closure/Dismissal:	3
No Issue Found:	5
Terms and Conditions:	1
Unresolved Discipline:	1

Pilotage Commission

Program Description:

No licenses are issued through LLR. The Commission licenses qualified harbor pilots for the ports of Charleston, Port Royal, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	0
Fax:	(803)896-4484
Website:	www.llronline.com/pol/pilotage
Administrator	Randall L. Bryant bryant@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1872
S.C. Code of Laws:	54-15, et.seq.
Regulation:	136-01, et.seq.
Board Member Slots:	16
How appointed:	13 by the governor 3 ex-officio
Board Meetings:	Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	26 states, 0 jurisdictions

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Endorsement Accepted:	Neither
Licensee Population Trend:	N/A
Licensing Period:	N/A
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	19
Complaint/Investigation Information	
Complaints Received:	1
Investigations:	1
Inspections:	0
Dispositions:	0
Dismissed (Licensee) :	0

Board of Podiatry

Program Description:

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4685
Fax:	(803) 896-4515
Website:	www.llronline.com/POL/Podiatry/
Administrator	Bruce Duke dukeb@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-51-10, et. seq.
Regulation:	134-10, et. seq.
Board Member Slots:	5
How appointed:	Congressional district election, candidates are then confirmed by the Governor with advice and consent of S.C. Senate
Board Meetings:	Semi-annual
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board-administered practical exam; PMLEXIS exam
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	172
Complaint/Investigation Information	
Complaints Received:	3
Investigations:	8

Total Dispositions:

N/A

Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

Program Description:

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4658
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Counselors/
Administrator	Kate K. Cox coxk@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1985
S.C. Code of Laws:	40-75-10, et. seq.
Regulation:	36-10, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 9/1-8/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Fluctuating
Type of Exam:	National Exam

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	2,532
Licensed Professional Counselor (LPC)	1,619
Licensed Professional Counselor – Intern (LPC-I):	269
Licensed Marriage & Family Therapist (LMFT)	216
Licensed Marriage & Family Therapist - Interns (LMFT-I)	16
Licensed Professional Counselor – Supervisor (LPC-S)	230
Licensed Marriage & Family Therapist – Supervisor (LMFT-S)	34
Licensed Professional Educational Specialist (LPES)	145

Complaint/Investigation Information

Complaints Received:	18
Investigations:	26
Total Dispositions:	16
Administrative Dismissal:	2
Cease and Desist:	3

Consent Agreement/Public:	2
Definite Suspension:	0
Dismissed (Licensee):	3
Indefinite Suspension:	1
Letter of Caution:	5
No Jurisdiction:	1
Relinquish License:	0

Board of Psychology

Program Description:

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Psychology/
Administrator	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-55-10, et. seq.
Regulation:	Chapter 100
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	At least 5 meetings annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 12/1-11/30
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	Written Exam- National Exam Oral Exam - Board Administrators

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	652

Complaint/Investigation Information

Complaints Received:	23
Investigations:	29
Total Dispositions:	16
Dismissed (Licensee):	5
Letter of Caution:	3
No Issue Found	1

Real Estate Appraisers Board

Program Description:

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4404
Website:	www.llronline.com/POL/RealEstateAppraiser
Administrator	John R. Pitts pittsj@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1991
S.C. Code of Laws:	40-60, et. seq.
Regulation:	137, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
Real Estate Appraisers Licenses	Biennial
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	3,300
Apprentice Appraiser	365
Certified General Appraiser	942
Certified General Mass Appraiser	26
Certified Residential Appraiser	1,264
Certified Residential Mass Appraiser	58
Licensed Appraiser	387
Licensed Mass Appraiser	73
Temporary Permit	15

Complaint/Investigation Information

Complaints Received:	109
Investigations:	137
Dispositions:	71
Civil Penalty:	2
Civil Penalty and Reprimand:	1
Consent Agreement/Public:	16
Definite Suspension:	3
Dismissed (Licensee) :	15
Indefinite Suspension:	4

Letter of Caution:	21
No Investigation:	1
Public Reprimand:	2
Reinstatement:	1

Real Estate Commission

Program Description:

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4404
Website:	www.llronline.com/POL/RealEstateCommission
Administrator	John R. Pitts pittsj@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1956
S.C. Code of Laws:	40-57, et. seq.
Regulation:	105, et. seq.
Board Member Slots:	9
How appointed:	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
Board Meetings:	6 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Real Estate Licensure Period:	Biennially, June
Endorsement Accepted:	Reciprocity
Endorsement or Reciprocity Accepted: (GA, NC, KY & WV): Other states must take S.C. licensing exam. (The Commission renews every biennial.)	
Licensee Population Trend:	Increasing
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	45,959
Broker	5,334
Broker In Charge	8,064
Property Manager In charge	988
Property Manager	1173
Salesman	20,436
Salesman (Provisional)	878
Inactive Broker	1,413
Inactive Property Manager	410
Inactive Salesman	7,172
Timeshare Registrant	91



Complaint/Investigation Information	
Complaints Received:	520
Investigations:	489
Dispositions:	287
Cease and Desist:	10
Complaint Dismissed and No Action Taken:	11
Consent Agreement/Public:	8
Corrective Action/Dismissed:	41
Dismissed :	155
Indefinite Suspension/Stayed:	1
Letter of Caution:	14
No Issue Found:	4
No Jurisdiction:	9
Public Reprimand:	2
Revocation:	4
Suspension:	1
Unresolved Discipline:	11
Voluntary Surrender:	16

Residential Builders Commission

Program Description:

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4696
Fax:	(803) 896-4814
Website:	www.llronline.com/POL/ResidentialBuilders
Administrator	Stan Bowen bowens@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1974
S.C. Code of Laws:	40-59, et. seq.
Regulation:	106, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	5 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Decreasing

Statistical Information FY 2009-2010

Licensee Category:	Number of Licensees
Total:	23,982
Home Builders	10,437
COA Certificate of Authorization	68
Electrical	1,776
HVAC Heating and Air	816
Home Builders Inspector	1,380
Plumbing	1,198
Specialty	8,307

Complaint/Investigation Information

Complaints Received:	944
Investigations:	1,157
Dispositions:	738
Administrative Dismissal:	10
Cease and Desist:	137
Citation:	159
Civil Penalty:	5
Civil Penalty and Probation:	1
Civil Penalty and Reprimand:	2
Complaint Dismissed with No Action Taken:	18
Consent Agreement/Public:	13
Corrective Action/Dismissed:	1
Dismissed (Licensee) :	191
Dismissed (Unlicensed):	2
Do not Renew Cease and Desist Order:	5
Indefinite Suspension:	4
Indefinite Suspension/Stayed:	4
Letter of Caution:	23
Orders:	35
Probation:	3
Public Reprimand:	3
Revocation:	10
Suspension:	12
Unresolved Discipline:	77
Voluntary Surrender:	4

Board of Social Work Examiners

Program Description:

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers (Per Chapter 55, LISWs are phased out in March 2006. They are specializing in clinical or advanced scope of practice). The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

Mailing Address:

110 Centerview Drive, Kingstree Bldg., Suite 202



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	PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4687
Website:	www.llronline.com/POL/SocialWorkers/
Administrator	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-63-5, et. seq.
Regulation:	Chapter 110
Board Member Slots:	7
How appointed:	By the Governor with S.C. Senate confirmation
Board Meetings:	At least 5 annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 1/1-12/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Type of Exam:	National Written Exam
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	4,340
Licensed Baccalaureate Social Worker (LBSW)	1,052
Licensed Masters Social Worker (LMSW)	2,054
Licensed Independent Social Worker – Clinical Practice (LISW-CP)	1,075
Licensed Independent Social Worker – Advanced Practice (LISW-AP)	35
Licensed Independent Social Worker - CP & AP (Dual)	79
Complaint/Investigation Information	
Complaints Received:	24
Investigations:	33
Total Dispositions:	20
Administrative Dismissal:	2
Cease and Desist:	1
Dismissed (Licensee):	8
Letter of Caution:	4
Probation:	1
Consent Agreement/Public:	2
Revocation:	1

Board of Speech-Language Pathology and Audiology

Program Description:

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
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Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Speech/
Administrator	Veronica Reynolds reynoldsv@llr.sc.gov
Assistant Deputy Director:	Randy Bryant bryantr@llr.sc.gov
Board Established:	1974
S.C. Code of Laws:	40-67-5, et. seq.
Regulation:	115-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	48 States
Licensure Period:	Biennially 4/1-3/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Same
Type of Exam:	National
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
Total:	1,986
Speech-Language Pathologist	1,698
Speech-Language Pathologist – Intern	66
Speech-Language Pathologist – Assistant	32
Audiologist	189
Audiologist – Intern	1
Complaint/Investigation Information	
Complaints Received:	11
Investigations:	15
Total Dispositions:	9
Dismissed (Licensee):	1
Letter of Caution:	0
No Issue Found:	4

Board of Veterinary Examiners

Program Description:

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinary practitioners and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Veterinary/
Administrator	Kate K. Cox coxk@llr.sc.gov

Assistant Deputy Director:	H. Rion Alvey alveyh@llr.sc.gov
Board Established:	1920
S.C. Code of Laws:	40-69-10, et. seq.
Regulation:	120-10, et. seq.
Board Member Slots:	8
How appointed:	Election by district; Top two candidates submitted to Governor
Board Meetings:	4 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 03/31/11
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board exam on S.C. rules and regulations
Statistical Information FY 2009-2010	
Licensee Category:	Number of Licensees
	1,726
Veterinarian	1,470
Animal Health Technician	256
Complaint/Investigation Information	
Complaints Received:	51
Investigations:	71
Total Dispositions:	35
Administrative Dismissal:	1
Cease and Desist	5
Complaint Dismissed with NO Action Taken:	2
Consent Agreement/Public:	1
Dismissed (Licensee):	24
Final Order:	3
Letter Of Caution:	6
Probation:	

Division of Fire and Life Safety

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

The Division of Fire and Life Safety serves as the fire safety focal point for South Carolina, maintaining a statewide delivery system for fire prevention, protection and training services. The division provides leadership, guidance and services needed by the fire service to carry out its responsibilities at the local level. The Office of the State Fire Marshal and the S.C. Fire Academy make up the division.

The Office of the State Fire Marshal also has licensing and permitting responsibilities for all LP Gas dealers, installers and resellers; public firework displays; proximate audience fireworks displays; explosives storage, use, manufacture, and sale; and fire equipment dealers statewide. The State Fire Academy provides training to the fire service – paid, volunteer and industrial. The Fire Academy also provides training for police, emergency medical services personnel and other emergency response personnel. The Fire Academy is South Carolina’s franchisee of the National Fire Academy.

Emergency Preparedness, Firefighter Mobilization and Urban Search and Rescue

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

Dan McManus

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

Under the State’s Emergency Operations Plan, the Fire and Life Safety Division is the lead coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinator for ESF 4 – Structural Firefighting. The Division leads many established programs to accomplish this two-tiered mission of emergency response. The Firefighter Mobilization Program has more than 5,300 registered firefighters and more than 203 participating fire departments with response to 16 activations in recent years.

The S.C. Urban Search and Rescue Team (US&R) provides initial and long-term responses to natural and man-made disasters. This nationally recognized program has developed into a best practice model with the US&R discipline. This year, marks the first successful year of the State US&R Task Force partnering with the S.C. National Guard to offer a statewide helicopter rescue program. This asset is one of only two active in the country, and it provides this state the very best air rescue capability. The State US&R program is also making more of its recourses available to the state such as the 10 deployable disaster response canine team and swift water rescue capabilities.

Office of the State Fire Marshal (SFM)

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

William Galloway

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

Program Description:



The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation and plans review services provided by the Engineering Services Section. This office also has the responsibility to certify and provide training for all local (resident) state fire marshals.

The Office of the State Fire Marshal has statewide licensing and permitting responsibilities for all LP Gas dealers, installers and resellers, public firework displays, proximate audience fireworks displays, explosives storage, use manufacture and sale and fire equipment dealers.

FY 2009 - 2010 Statistical Information

BLASTING LICENSURE INFORMATION:	
Blasters (Individual) Licensed	163
Blasting Permits	138
Magazine Permits	217

LP GAS LICENSURE INFORMATION:	
Companies licensed for LP Gas	798

FIRE EQUIPMENT LICENSURE INFORMATION:	
Fire Equipment Companies Licensed	140
Fire Equipment Permits (Individual)	568

FIREWORKS/PYROTECHNICS LICENSURE INFORMATION:	
PROFESSIONAL FIREWORKS 1.3g AND 1.4g	
Shooters Licensed	260
Fireworks Display Permits (Total)	298
Proximate Audience Permits	68
Public Fireworks Display Permits	230
PYROTECHNICS SAFETY LICENSURE INFORMATION (Fireworks 1.4g)	
Wholesalers Licensed	43
Jobbers Licensed	4
Retailers Licensed	633
Inspections	188
Investigations	25

Office of the State Fire Marshal

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

William Galloway

Program: Field Services

Program Description:

Deputy State Fire Marshal's conducted 16,239 life safety inspections in 2009 – 2010. The major responsibilities of the position were focused on conducting fire and life safety inspections throughout the state in various occupancies and conducting specialized license inspections. Deputies also assisted in investigations regarding licensees and provided technical consultation to the local authorities having jurisdiction (AHJ). Deputies increased their expertise and quality of service by participating in a myriad of professional development training opportunities involving fire inspections, plan review, building construction, personnel management, customer services, fire investigations and computer skills.

The Office of State Fire Marshal's training coordinator delivered an unprecedented number of training classes for the 576 S.C. Certified Fire Marshals. These classes, delivered regionally throughout the state, provided required continuing education hours and provided a mechanism to improve statewide consistency of code interpretation and enforcement. The Fire Marshal training coordinator also provided inspection / pre-fire training class for firefighters to enhance their ability to recognize hazards and refer to fire marshals or other code enforcement officials to mandate corrective action. The office conducted training and testing for the State Fire Marshal Certification Program and conducted national certification training classes for inspectors. These training and certification programs increase the quality of inspections and improve fire and life safety conditions statewide.

Number of Certified Inspectors:	689
Total number of Inspections:	77,553

FY2009 – 2010 Statistical Information

Staff Positions	Number of Personnel
State Fire Marshal	1
Asst. State Fire Marshal	1
Deputy State Fire Marshals	15
Engineers	5
Training Coordinator/Instructor	1
Pyrotechnic Safety Program Coordinator	1
Support Staff	5

FY2006 – 2010 Statistical Information

Office of State Fire Marshal (SFM)	FY06	FY07	FY08	FY09	FY10
Inspections Per Deputy SFM	1,019	1,055	1,082	990	1,083
Inspections Completed by Deputy SFMs	14,266	14,772	15,141	14,850	16,239
Total Violations Cited	8,886	7,569	9,899	8,472	9,342
Local Fire Inspectors Certified by SFM	537	598	535	576	689
Inspections Conducted by Local Fire Departments Reporting to SFM	90,600	89,172	99,171	96,854	77,553
Inspections Per Resident SFM	169	149	185	168	113
Total Violations Cited by Locals	80,886	80,299	83,021	80,167	61,434
Fire Marshal Education Courses Delivered:					
Total Number of Courses	32	37	23	36	40
Total Number of Students Attending	1,028	1,157	944	1,309	1127

Office of the State Fire Marshal

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

William Galloway

Program: Engineering Services

Program Description:

The engineering section provides technical assistance to design professionals, state agencies, local building officials, local fire officials, contractors and builders. Staff within the engineering section is responsible for plan reviews of: buildings, fire sprinklers, aboveground flammable and combustible liquid tanks at service stations, liquid propane tank installation and other reviews as necessary to assist the design professional and the needs of the local AHJs. The engineering staff also assists the Fire Marshal in special projects, research and the development of future regulations and state statutes.

Engineers:	5
Total number of plan reviews	852

FY 2007 – 2010 Statistical Information

TYPE OF PLAN REVIEWS:	FY07 Number of Plan Reviews	FY08 Number of Plan Reviews	FY09 Number of Plan Reviews	FY10 Number of Plan Reviews
Building	268	352	821	14
Alarm	122	67	9	2
Above Ground Storage	24	10	4	0
Emergency Generator		150	20	0
FM200 Systems	6	14	4	0
Propane System	283	38	271	5
Sprinkler – Above Ground	1,775	1,965	1,131	729
Sprinkler – Underground	339	471	248	102
Secondary Plan Reviews				
Total Number of Plan Reviews	2,817	3,067	2,508	852

Office of the State Fire Marshal

Deputy Director /State Fire Marshal

John Reich

Administrator

Sondra Senn

Program:

Public Fire Safety Education and Data Management

Program Description:

The Office of the State Fire Marshal is responsible for programs designed to educate and enhance public awareness of fire safety. The “Get Alarmed, South Carolina” program’s main goal is to lower fire deaths by education and to provide smoke alarms to high-risk citizens. This includes the elderly, economically depressed and disabled. Smoke alarms are provided through donations and grants.

“Freddie the Fire Cat” is a comprehensive fire safety educational curriculum for students in kindergarten through fifth grade. To date, more than 285,000 students have received this annual program. The curriculum is available on LLR’s Website for downloading. The curriculum has been revised for teaching children with autism, visual impairments and who speak Spanish. The curriculum was distributed to all elementary school district superintendents. Student workbooks were printed and distributed to fire departments for use within their schools during the upcoming year.

Other programs are given throughout the year to groups, including S.C. Department of Disabilities and Special Needs, Carolina Health Care, S.C. State Firefighter’s Association, S.C. Fire Marshals Association and the S.C. Department of Health and Environmental Control (DHEC). Monthly fire safety themes are identified and news releases are distributed on fire education issues. The office also coordinates a statewide Fire Prevention Month campaign.

The “Spray It Forward” training program was developed by the staff of the Public Fire Education and Data Management for fire service personnel. The curriculum identifies standardized teaching objectives for each specific age group so that consistent messages are conveyed to children throughout the state. The program is designed to be delivered at local fire departments, therefore, making it possible to reach all personnel within each fire department. More than 200 fire departments, representing over 2,800 firefighters, received this training.



State law requires this office to collect and analyze data on fire incidents through the National Fire Incident Reporting System (NFIRS), which was created for fire departments in South Carolina. After a fire department responds to an incident, a report is completed. These statistics are analyzed by: county, cause, presence of a smoke alarm, age of fire death victim and structure of building. This statistical information represents more than half of the state's population, which is provided by 331 participating fire departments through the Fire Incident Reporting System. This fiscal year, 14 additional fire departments joined the program.

Based on NFIRS data, four major fire problem areas were identified for which fire education programs were developed to address high-risk audiences: fires involving older Americans; fires involving heating and cooking; fires involving alcohol, drugs and smoking; and fires at college dormitories/student housing.

To be eligible to receive federal funding, fire departments must participate in NFIRS. This requirement increases the demand for technical training and, in turn, has increased department participation from 317 to 331. To accommodate training, the Division found it necessary to purchase equipment that would allow for a mobile computer training lab. This enables on-site training at the S.C. Fire Academy and in other regions. Through the S.C. Fire Incident Reporting class, nearly 300 firefighters have been trained.

Annual funding awarded to South Carolina fire departments through the Assistance to Firefighter Grants:

- \$5,257,960 2002
- \$12,109,960 2003
- \$14,074,032 2004
- \$10,544,419 2005
- \$7,826,531 2006
- \$10,470,909 2007
- \$10,898,446 2008
- \$11,040,946 2009

To provide fire and life safety programs for school and family audiences, the Division of Fire and Life Safety and EdVenture Children's Museum entered into an agreement to provide personnel and program support for Dalmatian Station (a fire safety exhibit) within EdVenture. Division staff members and two part-time public fire safety retirees are responsible for program development, delivery and outreach activities. Six new fire and life safety programs have been developed for this purpose and are utilized through various training and educational opportunities. New initiatives to expand the scope of educating young children are being developed utilizing puppetry and characterization programs.

Increased educational efforts have attributed to the decrease in fire deaths over the past 20 years, decreasing South Carolina fire deaths by more than 50 percent. During the 2009 calendar year, 79 South Carolinians died from fires.

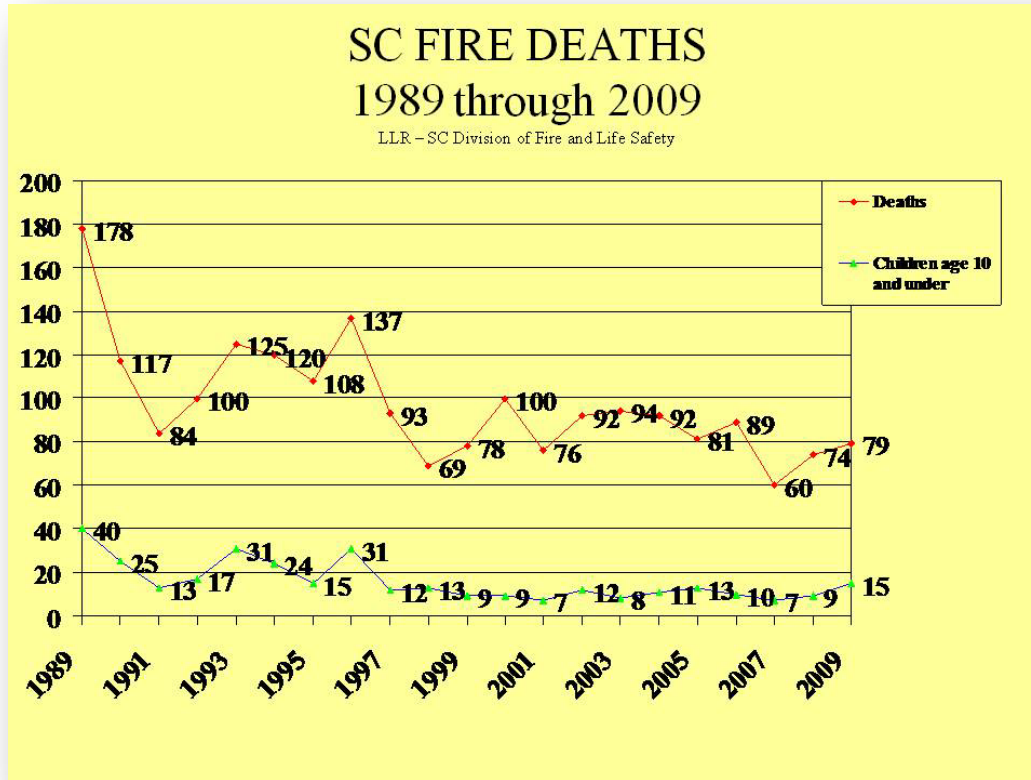
Full-Time Public Fire Education Officers	1
Part-Time Public Fire Education Officers	2
Information Resource Coordinator	1
Number of Students Receiving Freddie Curriculum	285,000
Smoke Alarms Installed	3,000
S.C.FIRS Participating Fire Departments	331
S.C.FIRS Training Programs	10
S.C.FIRS Data Analysis Classes	0
Firefighters Trained on S.C.FIRS	200
New Fire and Life Safety Programs	6
Dalmatian Station Public Outreach	250,000
Fire Safety Camps	5
Spray It Forward Training Program for Firefighters	200

Program: Fire Incident Reporting

Program Description:

State law requires the office to collect and analyze data on fire fatalities. This is accomplished through the National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina.

S.C. FIRE DEATHS 1989 through 2009



Due to the success experienced in the reduction of fire deaths, South Carolina was selected to present a program overview to a national forum showcasing programs that had a direct impact on fire fatalities and injuries.

South Carolina Fire Academy

Deputy Director/State Fire Marshal

John Reich

Superintendent

Ed Roper

141 Monticello Trail
Columbia, South Carolina 29203
(803) 896-9850

Program Description:

The Fire Academy's mission is to provide statewide training for South Carolina fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade and other emergency response personnel. This training includes the skills necessary to provide basic to advanced incident command and control for emergency operations involving fire, rescue, hazardous materials, and weapons of mass destruction incidents. The academy provides basic and advanced training for firefighters, fire officers, instructors and fire department support functions, which include public fire education, fire prevention, inspections and fire investigations.

As part of the State Emergency Plan, or the State Firefighter Mobilization Plan, the academy staff helps staff the Emergency Support Function 4 (ESF 4), Fire Fighting and Emergency Support Function 9 (ESF 9), Search and Rescue at the State EMD EOC and at the Fire & Life Safety EOC. The academy is home to South Carolina Task Force 1, the statewide volunteer Urban Search and Rescue team. The academy site is also a staging area for fire and rescue resources if the Firefighter Mobilization Plan is activated, or if a state of emergency is declared. All academy staff and equipment becomes a state resource during a declared state of emergency.

To meet customer demand, academy training courses are conducted seven days per week, both day and night, and on many state holidays. Onsite, a training day is defined as an 8-hour training period. A large percentage of courses are more than one 8-hour day. In fiscal year 2009 -2010 there were 1,095 training days. The academy conducted programs onsite 300 days, compared to the 247-day state work year.

Training is based upon the National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Fire Academy also focuses its programs on the Fallen Firefighters Foundation's 16 Life Safety initiatives and its "Everyone Goes Home" program. The "Everyone Goes Home" program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.

The academy currently offers 202 courses and we custom design industrial training at all levels to meet a customer's specific need. The Fire Academy offers an "Open Enrollment" option that allows non-fire service personnel to attend certain basic training courses. In addition, the academy, working with the Boy Scouts of America, offers a program to allow 16 and 17 year olds who are in an "Explorer, Learning for Life" program to attend academy courses. Under our program when an Explorer turns 18 years of age, their certificates will be valid.

Fire and emergency service training requires a combination of classroom instruction and hands-on skill training, using special tools and equipment. The training requires several instructors per course to ensure the safety of students and instructors, and to evaluate and test students for required skill competency.

The academy opened for business in July 1995 and has been operating on a 208-acre site four miles northwest of Columbia off of Monticello Road. The site has 15 buildings with more than 120,000 square feet of temperature-controlled floor space. The site houses the Fire Marshal's office; Fire Academy administration building; five classrooms; a 200-seat auditorium; a dormitory that sleeps 116; a cafeteria; a five-story drill tower with smoke maze; a six-bay fire station with living quarters; an instructor building; a student processing center; a maintenance building and shop; a one and one-half story Class A burn building, a LP gas fired burn building, ten flammable liquid and LP gas live-fire training props; two 737 aircraft mock ups, confined space rescue, hazardous materials and US&R heavy rescue training area props. The academy also has a 50' X 90' large area search building used for many courses, in particular the Rescue-the-Rescuer (1139) and the Rescue Intervention Crew (1140) courses, a trench rescue prop, collapsed building props and an urban search and rescue prop. In 2008, we completed and placed in service a two-story 1,860-square-foot Class A burn building. In 2008, we also completed a 20,855-square-foot US&R/fire station building with eight truck bays and two storage bays that houses the volunteer S.C. Task Force 1, Urban Search & Rescue team's cache of equipment and response tractor trailer trucks and other support vehicles. This building has three classrooms, office space and living quarters for 30 people and a US&R equipment storage area.

The academy has three separate program areas related to training: resident training, regional training and curriculum. We also have three support areas: maintenance, cafeteria and administration.

The resident and regional training areas are responsible for delivery of Fire Academy programs and assisting with course development and support equipment maintenance. The resident section also is responsible for resident registration and dorm operations.

The curriculum section is responsible for developing and revising lesson plans, maintaining the instructor certification program, developing, controlling and maintaining all course tests and the test banks, ordering and maintaining all books and course materials, providing and maintaining AV support, producing videos on cds, duplicating lesson plans, power point presentation cds, maintaining the IFSAC certification and accreditation program, grading all IFSAC exams and processing all completed IFSAC course packages and printing and mailing IFSAC certificates. Curriculum also reviews, processes and approves all reciprocity and equivalency requests.

The administrative staff registers and confirms all students and develops catalog course packages. After a course is completed, the staff records grades, mails out certificates, bills customers and files the package. They handle all the Division of Fire & Life Safety payroll time sheets, instructor contracts and travel reimbursements. They also are responsible for the division's purchasing, approving accounts payable, collecting accounts receivable, and making bank deposits.

The facilities maintenance team provides maintenance and janitorial service for the 208-acre site, all buildings, all systems, all props, support equipment, trailers and vehicles.

The second support group is the cafeteria staff, who operates our café and furnishes meals to support site operations. They also operate the academy’s retail store. Feeding customers is part of the total package the Fire Academy provides onsite customers.

South Carolina has 514 fire departments with about 16,000 firefighters. In FY10, the South Carolina Fire Academy conducted 1,730 courses with a total of 24,266 students successfully completing the courses. The total number of courses was down by 193 and the students completing was down by 1823. This accounted for 482,940 student contact hours which was down 12% compared to last year.

The Fire Academy receives no appropriated funding. However, we do receive one half of a 1% fee and a 0.035% fee on fire insurance premiums. The Fire Academy charges fire departments a very reasonable fee for courses and we also sell training courses to industry for a fair and reasonable fee to generate revenue to support academy operations. The academy does receive some grant funds to deliver certain courses; \$28,000 from the National Fire Academy for command, management and safety courses and \$165,000 from SCEMD, who receives federal grants for hazardous materials and WMD training.

For Fiscal Year 2009 - 2010, the one half of 1% money received was \$2,760,753 (up \$65,525 a 2.43% increase). The 0.035 % money received was \$2,958,493 (up \$139,274 a 4.62% increase). Generated revenue course fees and sales totaled \$1,985,863 (up \$245,569 for a 12.36% increase). Industrial training revenue, which is part of sales, was up this year, too. The Fire Academy budget underwrites, to some degree, all municipal programs, except programs conducted with federal grant funding. Instructor training certification, recertification, workshops and updates are provided free. This helps ensure Fire Academy instructors are certified and have up-to-date information, lesson plans and technical skills.

FY 03 – FY10 Academy Course and Student Completion Information

Fire Academy	FY03	FY04	FY05	FY06	FY07	FY08	FY 09	FY 10
Total programs delivered	1,435	1,661	2118	1,631	1,690	1,926	1,923	1,730
Total students successfully completing training	17,259	18,271	27,280*	22,211	22,010	25,645	26,089	24,266

*In FY05, 5,051 students took a special WMD training-in-house course.

Program: Curriculum, IFSAC Accreditation, Testing, Certification and Instructor Training and Certification

Assistant Superintendent Russ Friar, 5 staff members

Program Description:

The academy maintains an instructor certification program for 688 part-time instructors. Two-hundred and twenty (220) instructors are on the academy’s part-time payroll and are paid by the hour and are reimbursed for travel when they teach academy courses. These instructors teach courses at the academy, at local fire departments and at industrial plants when assigned. The instructor certification system involves requirements for entry-level instructors and re-certification of existing instructors. Part-time instructors are classified into two different areas: adjunct instructors, who are paid by the academy to teach, and academy certified instructors (ACI), who only teach in their departments and are paid by their department, not by the academy.

The academy has a firefighter certification program accredited by the International Fire Service Accreditation Congress (IFSAC) to meet the National Fire Protection Association (NFPA) standards. IFSAC is the premier fire training accreditation organization that is recognized around the world, as well as by the U.S. Department of Defense. The academy offers 15 IFSAC-accredited NFPA certification levels, which are Firefighter I, Firefighter II, Driver/Operator-Pumper, Driver/Operator-Aerial, Fire Instructor I, Fire Instructor II, Fire Officer I, Fire Officer II, Fire Inspector I, Aircraft Rescue Firefighter, Fire and Life Safety Educator, Hazardous Materials-Operations, ARFF Driver/Operator, Driver/Operator Mobile Water Supply, and Juvenile Firesetter Intervention Specialist.

In Fiscal Year 2010, 2,105 firefighters were tested in the IFSAC certification program, which resulted in 1709 successfully completing the program, plus an additional 307 received reciprocal equivalency for training through other IFSAC accredited states for a total of 2412. This compares to a total of 2368 last year. The overall pass rate in FY 2010 was 81.18 % compared to an 85.67% in FY 2009. Since 1993, the Fire Academy has awarded 16,494 IFSAC certificates in our IFSAC certification program.

Fiscal Year 2009 - 2010 IFSAC Testing Statistical Information

Discipline	FY 09 Tested	FY 09 Passed	Pass Rate	FY 10 Tested	FY 10 Passed	Pass Rate
Firefighter I	671	616	91.80%	676	549	81.21%
Firefighter II	710	626	88.17%	579	469	81.00%
Fire Officer I	162	139	85.80%	136	113	83.09%
Fire Officer I B-L	**	**	**	10	10	100.00%
Fire Officer II	**	**	**	17	15	88.24%
Fire Inspector I (NFPA Exam)	26	7	26.92%	*	*	*
Airport Firefighter	97	95	97.94%	177	162	91.53%
Fire & Life Safety Educator	0	0	00.00%	26	24	92.31%
Fire Instructor I	361	291	80.61%	233	190	81.55%
Fire Instructor II	13	4	30.77%	1	1	100.00%
Fire Instructor I Challenge	34	33	97.06%	2	2	100.00%
Firefighter I Challenge	148	142	95.95%	32	20	62.50%
Firefighter II Challenge	124	113	91.13%	17	11	64.71%
Driver/Operator Pumper Challenge	71	45	63.38%	36	20	55.56%
Fire Officer I Challenge	22	22	100.00%	1	1	100.00%
Fire Officer II Challenge	**	**	**	22	21	95.45%
Airport Firefighter Challenge	31	31	100.00%	1	1	100.00%
Hazardous Materials Operations Challenge	183	113	61.75%	104	75	72.12%
Fire Inspector I Challenge	14	14	100.00%	1	1	100.00%
Driver/Operator ARFF Challenge	10	10	100.00%	0	0	00.00%
Fire and Life Safety Educator Challenge	1	1	100.00%	0	0	00.00%
Driver/Operator Aerial Challenge	20	16	80.00%	28	19	67.86%
Driver /Operator Mobile Water Challenge	26	23	88.46%	5	4	80.00%
Fire Instructor II Challenge	16	16	100.00%	1	1	100.00%
Juvenile Firesetter I Challenge	24	11	45.83%	1	1	100.00%

Total	2764	2368	85.67%	2105	1709	81.18%
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- * Did not track in FY 2010
- ** Did not exist in FY2009

Curriculum reviewed, evaluated and issued 307 reciprocities and 188 equivalences for in-state firefighters.

The Fire Academy has an additional 100 non-certification courses, and also custom designed industrial courses for our specific customer needs. All courses require routine reviews to ensure they are current and up-to-date due to changing national standards and techniques. Complete development of a new course may also be required if a need is determined during the review period.

Major FY – 10 Curriculum Accomplishments

- Rewrite of Fire Officer I Program to meet the 2009 Edition of NFPA 1021.
- Developed and released the Fire Officer II Program. This resulted in the academy’s 15th level of Certification through ISFAC.
- Revised the 3310, Rope Rescue Low Angle, course and developed the new 3316, Rope Rescue High Angle, course to meet the requirements of Rope Rescuer Level I per NFPA 1006.
- Developed and piloted very successfully the first online blended learning program for the academy. This Fire Officer I program had components of both an online program, plus the benefits of a four day traditional classroom delivery. Students were given eight weeks to complete the assigned reading and written assignments online before attending the classroom portion, which was mainly a review of the material prior to evaluation testing. This resulted in students attending only four days of class, versus the entire seven-day program.

Program: Regional Training

Superintendent

Ed Roper, 8 full-time staff members; 2 part time

Program Description:

Regional training is the key to the delivery of academy courses to our fire service customers. A majority of the academy courses are conducted in the regions at the local fire department. The academy has seven regions, served by six regional offices. There are five full-time regional offices with a program coordinator in Region 1-Greenville, Region 2-Rock Hill, Region 3 and 4-Florence are combined, Region 5-Charleston, Region 6-Columbia. Region 1, combined Regions 3 and 4 and Region 5 also have an administrative assistant.

Region	Number of Counties service	Number of Fire Departments
Region 1 Greenville Region	5	100
Region 2 Rock Hill Region	6	87
Region 3 & 4 Florence	13	88
Region 5 Charleston Region	7	74
Region 6 Columbia Region	8	86
Region 7 Greenwood*	7	79

*Part time regional coordinator

Regional offices interact daily with the municipal fire service and schedule training courses to be conducted at local fire departments and at the regional offices. The Fire Academy works in every county to meet the fire service needs. In Fiscal Year 2009 - 2010, 59% of the regional courses delivered were catalog courses, scheduled and advertised, and 41% of the courses delivered were requested

courses. Requested courses also includes training in-house courses, which means a fire chief needs a course, makes a request and the Fire Academy provided it. The regions also work closely with resident training for regional hazardous materials and some rescue programs due to the demand for instructors and equipment needed to conduct these courses. The regions are responsible for maintaining regional facilities, equipment and book inventory. Regional coordinators are on call 24 hours a day to support courses which are going on 24/7 most every day of the year, except for a few holidays, and they must be available should a course problem or emergency occur.

Regional coordinators visit fire departments, meet with instructors and attend chief, firefighter and instructor association meetings and conferences to ensure customer needs are being met. In Fiscal Year 2009 – 2010 the regional coordinators traveled 36,761 miles, attended 385 meetings with fire department officials, 58 association’s meeting, conducted 57 IFSAC certification test sessions, made 43 trips to the Fire Academy, performed 81 course evaluations, taught in 81 courses, dropped-off and picked-up course materials 309 times, conducted 39 apprenticeship instructor evaluations and 41 instructor evaluations. They coordinated 84 evaluation burns in the region and 20 regional evaluation burns at the academy.

Regional coordinators also coordinate, oversee and interface with the ACI and adjunct instructors to ensure courses are delivered safely and in accordance with Fire Academy lesson plans and guidelines.

Regional operations allow the Fire Academy to know its customers and meet their needs by providing courses at local departments that are conducted to meet their schedules. With 70 percent of the state’s fire service being volunteers, this flexibility is the only way to provide needed training. Most courses have written tests, as well as hands-on skill evaluations, that the student must pass to complete the course. Many regional courses require a live evaluation burn. It must be conducted at an approved burn facility, such as the S.C. Fire Academy. The academy has approved 33 local burn buildings and facilities that can be use for academy course evaluation burns.

The regional offices also do administrative work including registration, developing course packages, delivering books and materials to fire departments and instructors, ordering and stocking books, grading tests, hiring instructors, processing instructor contracts and travel expense sheets, hosting courses at their offices and teaching courses and being a course skills evaluator.

FY06 – FY10 Regional Course Statistical Information

Type of Regional Municipal Programs	Number of Courses FY06	Number of Courses FY07	Number of Courses FY08	Number of Courses FY09	Number of Courses FY 10
In-house Training	410	380	273	332	298
Catalog Programs	324	432	486	524	635
Requested Courses	293	222	367	319	99
Grant Courses	82	66	43	39	46
TOTALS	1,109	1,100	1,169	1,214	1,078

Program: Resident Training

Administrator

Phillip Russell, 11 Staff Persons

Program Description:

Resident training is responsible for any activity on the academy’s main campus. This includes municipal programs that require special burn props or special equipment. Examples include flammable liquid and gas firefighting, hazardous materials, special urban search and rescue courses, high angle, confined space, trench, building collapse, water rescue and aircraft rescue firefighting courses and all levels of officer training. Resident training had a decrease in courses and students this year. There were 31 fewer classes conducted onsite, with 133 less students than FY 09. Resident training conducted courses at the academy on 300 days. We also had 71 other meetings onsite of fire service organizations, agency groups and special groups with 3,821 persons attending.

Resident training is also responsible for marketing and providing all industrial and aircraft rescue firefighting (ARFF) courses. Industrial and ARFF revenue is a key funding source for the academy. For many industries, a trained fire brigade and emergency

team are crucial to plant operation. The academy offers consultation and site visits to assist industries with fire brigade organization and to customize training courses to meet their needs.

FY09 – FY10 Resident Training Statistical Information

Type of Resident Training Programs	Number of Programs FY10	Number of Students FY10	Number of Programs FY09	Number of Students FY09
Municipal Resident Programs	388	12,562	401	12,371
Burn Building Support	15	240	14	233
Grant Programs*	36	559	41	677
Firefighter Candidate School	5	120	4	95
Industrial Courses	105	1,694	113	1,869
ARFF	44	441	51	504
Total Number	593	15,616	624	15,749

*Many grant programs are taught in the regions and require resident staff instructors to teach and provide academy equipment.

Resident training registers all students for resident courses. The dorm coordinator is part of the resident staff.

The resident training section utilizes 36 different trailers to augment regionally delivered programs across the state. Resident staff conducts an inventory of equipment, provides maintenance, and calibrates and prepares trailers after every use. Many of these trailers have in excess of \$100,000 worth of equipment to support academy courses. They also can be used during a declared state of emergency.

The following equipment trailers are available to support regional and onsite courses:

- Haz-Mat Technician Trailers 4
- Haz-Mat Operation Trailers 10
- Confined Space Rescue Trailers 3
- Rope Operations Trailers 2
- Auto-Extrication Trailers 3
- SCBA Trailers 3
- LP Gas Prop Trailer 1
- Water Operations Trailer 1
- Trench / Shoring Trailer 1
- Industrial Fire Brigade Trailer 1
- Utility Trailer 1
- Regional Burn Support Trailers 6

The academy delivered 412 equipment trailers, traveling 72,734 miles. This was a decrease of 3 trailer deliveries from last year; however, it was an increase of 34,122 delivery miles.

The academy’s entire staff was involved by hosting and coordinating the following special programs during FY 2010:

July – Supported the FY 2009 S.C. Firefighter Association Annual Conference with instructors, equipment and audio visual support for programs directed to our customers.

August – Working with Curriculum, staff conducted the first pilot Fire Officer II course. The academy hosted the 2-week arson course in cooperation with the Arson Association.

September - Partnered with CSX Rail to provide “Rail Safety for Emergency Responders program.

January – Working with the S.C. Firefighter Association, staff conducted the annual weekend Firefighter Health and Safety Conference onsite.

February – Worked with the S.C. Society of Fire Service Instructors and hosted the annual weekend Instructor Improvement Conference for academy instructors. This professional development seminar is designed to update our instructors on new materials, better teaching skills, teaching tools, and delivery methods.

March – Conducted the 29th annual weekend Southeastern Fire School with 14 courses with 335 attending students. The academy assisted FEMA Region IV to host 8 Fire Act grant workshops around the state and two workshops were held at the SCFA for 98 people.

April – Assisted SLED dive team with a one-day dive refresher at the SCFA pond.

April – Worked with the S.C. Fire Chiefs’ Association and hosted the annual Firefighter Memorial service at the Firefighter’s Memorial garden. This service recognized two South Carolina firefighters who died in the line of duty in 2009.

May – Offered and began a Fifth Recruit Program. This was the first time the Academy offered a Fifth program. This program started with 20 students, and graduated 16 firefighters on June 26th, 2010.

June - Assisted with the 2010 Firefighter Association’s Annual Conference by providing instructors, necessary audio visual equipment, firefighting equipment and logistics support.

Support FY10 Administration Section

Coordinator:

Cindy Brazell, 3 staff members

The administration section handles regional catalog registrations, confirmations, transcript updates, and issues a certificate for every student completing an academy courses except IFSAC certifications, which are processed and mailed by curriculum. Administration also handles all procurement and purchasing, accounts payable and accounts receivable, receives all funds and processes deposits for the Division of Fire and Life Safety. Administration staff also handles the academy’s receptionist duties, processes the incoming mail and freight deliveries and does all division payroll and travel reimbursement. Under the new SCEIS system, staff has taken on the additional process of time sheet administration.

FY 09 – 10 Administration Statistics

	FY10	FY09
Onsite pre-registrations	4,881	4,607
Off-site pre-registrations	15,771	11,816
Invoices created and billed	6,209	5,858
Course packages processed	1,730	1,923
Total students processed (pass & fail)	29,119	31,250
Total certifications mailed	19,884	24,000
Total letters mailed to students	1,409	4,778
Total transcripts processed and mailed	2,037	1,667
Deposits made SCFA	\$2,012,630.12	\$1,762,434.42
Deposits made for Fire Marshal	\$152,013.26	\$66,032.39

Support FY10 Maintenance Section

Manager:

Billy Roberts, 4 staff members

The maintenance section maintains the 208-acre site. Maintenance provides all aspects of janitorial cleaning, maintenance and repairs to site buildings and equipment, which includes hundreds of firefighter tools, all props, nine (9) fire trucks including three pumpers, one tanker, two aerial trucks and four ARFF trucks, as well as other site vehicles, busses and trailers. Maintenance provides all preventative maintenance and testing for four LP fired burn props, HVAC, electrical, and other site systems including building fire suppression and detection systems, two 1,500-gpm fire training water pumps, controls and piping, all plumbing and the site sewer system, including two hold tanks and four sewer pumps, controls and piping, two large breathing air compressors and two large emergency power diesel generators. The department operates the site maintenance shop as well. Maintenance provides set-up for classrooms and paints and modifies buildings and work areas as needed. An ongoing project is painting and updating the dormitory

rooms. With the site now 16 years old, replacement of HVAC units is an ongoing project. Ovens were replaced in the cafeteria. Prop upkeep and repairs are an ongoing job. Maintenance support is needed for the ARFF training prop, so the department assisted with support on 99 days of ARFF training.

The maintenance department works with the S.C. Department of Corrections (SCDC) and uses inmate labor for grounds upkeep, building janitorial and minor maintenance work. SCFA staff must pick up inmates from SCDC every morning and take them back in the afternoon. The inmate labor pool is up to 10 inmates per day. For security reasons, we utilize a contract janitorial service for the dormitory room cleaning.

Support FY10 Cafeteria

Supervisor

Ray Williams

Staff

Jack White

The cafeteria provides meal service for breakfast and lunch five to seven days per week, depending on training being conducted onsite. The cafeteria also assists with meals for special programs, which include some night and special weekend meals. The cafeteria was open 290 days which included many Saturdays, Sundays and state holidays, compared to the 247-day state work year. The two-person staff also operates the Fire Academy store, which includes purchasing and inventory control. The cafeteria works with the S.C. Department of Corrections and uses inmate labor in the cafeteria for food preparation, serving and janitorial work. The inmate labor pool is up to 10 inmates per day. The café staff must pick up the inmate crew each morning and return them to the correctional facility each afternoon.

