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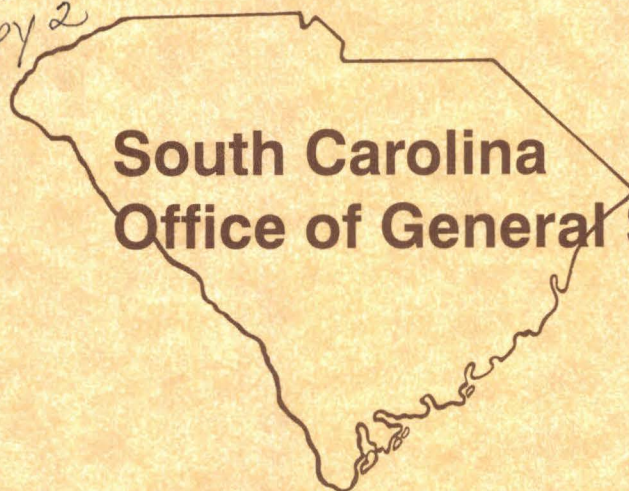
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**South Carolina
Office of General Services**

PROCUREMENT AUDIT AND CERTIFICATION

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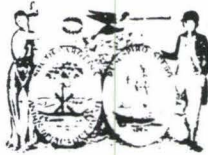
SOUTH CAROLINA DEPARTMENT OF
PUBLIC SAFETY

AGENCY

JULY 1, 1996 - DECEMBER 31, 1997

DATE

STATE OF SOUTH CAROLINA
State Budget and Control Board
OFFICE OF GENERAL SERVICES



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1201 MAIN STREET, SUITE 600
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VOIGHT SHEALY
ASSISTANT DIRECTOR

January 21, 1998

Mr. R. Voight Shealy
Materials Management Officer
Materials Management Office
1201 Main Street, Suite 600
Columbia, South Carolina 29201

Dear Voight:

The Office of Audit and Certification performed an interim examination of procurement transactions of the South Carolina Department of Public Safety for the period July 1, 1996 to December 31, 1997. Our on-site review was conducted January 7-9, 1998, and was made under authority as described in Section 11-35-1230(1) of the South Carolina Consolidated Procurement Code. The review was directed principally to determine whether the procurements were in compliance with the Code and ensuing regulations for competitive solicitations, reporting of activities for the Minority Business Enterprise Plan, and the accurate reporting of sole source, emergency, and trade-in sale procurements. The scope of our review included an analysis of printing needs and a review of the following:

- (1) Twenty-four procurements for printing supplies and services greater than \$1,500
- (2) Ten procurements for goods and services greater than \$10,000
- (3) Minority Business Enterprise Plan and reports for the review period
- (4) Quarterly reporting of sole source, emergency, and trade-in sale procurements


No exceptions were noted.

The Department of Public Safety was granted a three year certification by the Budget and Control Board on February 11, 1997 for the following amounts:

- | | |
|---|-----------------------------------|
| I. Goods and Services | \$ 50,000 per purchase commitment |
| II. Information Technology in accordance
with the approved Information Technology Plan | \$ 25,000 per purchase commitment |
| III. Construction Services | \$ 25,000 per purchase commitment |
| IV. Printing Services | \$ 5,000 per purchase commitment |

The Department of Public Safety requested an increase in printing services to \$ 50,000 per purchase commitment. I recommend the Department of Public Safety be certified to \$ 50,000 per purchase commitment to run concurrently with the certification granted on February 11, 1997.

Sincerely,



Larry G. Sorrell, Manager
Audit and Certification

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