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REPORT
of the
State Budget and Control Board
DIVISION OF GENERAL SERVICES
to the
General Assembly of South Carolina
For The Period Ending June 30, 1966

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REPORT

of the

State Budget and Control Board

DIVISION OF GENERAL SERVICES

to the

General Assembly of South Carolina

For The Period Ending June 30, 1966

FURMAN E. McEACHERN, JR., *Director*

STATE BUDGET AND CONTROL BOARD, 1965-1966

ROBERT E. McNAIR, *Governor, Chairman*

JEFF B. BATES, *State Treasurer*

E. C. RHODES, *Comptroller General*

EDGAR A. BROWN, *Chairman, Senate Finance Committee*

R. J. AYCOCK, *Chairman, House Ways and Means Committee*

Columbia, S. C., June 30, 1966

To the General Assembly of the State of South Carolina:

In accord with the several laws on this subject, the report of the Division of General Services for the fiscal year beginning July 1, 1965 is transmitted herewith to your honorable body.

The books, accounts, vouchers, cash balances, securities and total assets of all funds handled by this Division of the State Budget and Control Board have been thoroughly audited by the State Auditor's Office for the period July 1, 1965 to June 30, 1966.

Respectfully submitted,

THE STATE BUDGET AND CONTROL BOARD

ROBERT E. McNAIR, Governor, *Chairman*

JEFF B. BATES, *State Treasurer*

E. C. RHODES, *Comptroller General*

EDGAR A. BROWN, *Chairman,*
Senate Finance Committee

R. J. AYCOCK, *Chairman,*
House Ways and Means Committee

DIRECTOR'S STATEMENT

Each of the seven units in the Division of General Services made substantial progress during the year ending June 30, 1966.

Completion of the Sims Building, occupied by the State Board of Health, and the Rutledge Building almost doubled the amount of office space owned and maintained for occupancy of State agencies, departments and institutions. In addition to operating and maintaining these new buildings, additional services are being provided in existing buildings. Maintenance forces have undertaken a year-round program of preventive maintenance which was previously provided on a contract basis. Heating and air-conditioning systems are cleaned, adjusted and repaired by staff personnel. Repainting of offices and minor renovations are provided by regular employees.

A computer center is employed in Data Processing for smaller agencies, and the Records Management Program continues to make available prime office space. The sale and delivery of office supplies has increased to about \$6,000 per month. The State Printing Officer is relieving agencies of time consuming tasks in working up specifications, receiving bids and reviewing invoices of State printing.

The Sinking Funds show a respectable return on investments in keeping with current average rates of interest. A review of insuring practices of the political entities covered by the Insurance Sinking Fund disclosed many instances of underinsurance. This is being corrected as policies come up for renewal, and a large portion of the increase of insurance in force is a result of this effort. Boiler and machinery coverage was provided at existing rates, resulting in a tangible savings for those who previously purchased this kind of insurance in the open market.

State Purchasing is expanding its services, in accord with laws on this subject, to offer quantity purchase discounts to school districts and municipalities throughout the State. Although the Federal Surplus Property program was hampered somewhat by the Viet Nam action, considerable property was made available to educational, civil defense and health organizations to enrich their programs.

Respectfully submitted,

FURMAN E. McEACHERN, JR., *Director*
Division of General Services

ORDINARY SINKING FUND

This fund is derived from the rental and sale of public lands and chattels and is applicable to the payment of any of the existing bonded indebtedness of the State at the discretion of the Budget and Control Board.

Fund balances were invested in U. S. Treasury Notes and this resulted in interest income of \$4,046.38 and a net increase of \$6,971.32 for the period.

Audit statements prepared by the office of the State Auditor are listed below:

Statement No. 1

ORDINARY SINKING FUND

Account Balance

June 30, 1966

Assets

| | |
|--------------------------------------|--------------|
| Cash on Deposit—State Treasurer..... | \$ 6,888.86 |
| Bonds and Securities..... | 98,837.00 |
| Accrued Interest Receivable..... | 972.65 |
| Total Assets | \$106,698.51 |

Liabilities and Surplus

| | |
|------------------------------------|--------------|
| Surplus | \$106,698.51 |
| Total Liabilities and Surplus..... | \$106,698.51 |

Statement No. 2

ORDINARY SINKING FUND
Statement of Income and Expenses
July 1, 1965 to June 30, 1966

Receipts

| | |
|--|---------------------|
| Interest | \$ 4,046.38 |
| Rents | 3,859.80 |
| Telephone Commission | 297.64 |
| Sale of Surplus State Property and Scrap | 2,933.64 |
| Total Receipts | <u>\$ 11,137.46</u> |

Expenditures

| | |
|--|--------------------|
| Custodian—Fort Moultrie | \$ 1,200.00 |
| Maintenance—Fort Moultrie | 216.14 |
| Insurance—State Buildings | 2,450.00 |
| Real Estate Appraisal—State Property | 300.00 |
| Total Expenditures | <u>\$ 4,166.14</u> |
| Net Gain | <u>\$ 6,971.32</u> |

STATE HIGHWAY SINKING FUND

The purpose of this fund is to provide for the retirement in part of State Highway indebtedness. Section 33-265 of the 1962 Code of Laws provides the formula for contributions. No payments into the fund from highway revenue were required during the year. Financial statements show how this account is held and invested.

Statement No. 3

HIGHWAY SINKING FUND Account Balances June 30, 1966

Assets

| | |
|--------------------------------------|-----------------|
| Cash on Deposit—State Treasurer..... | \$ 24,561.09 |
| Bonds and Securities..... | 13,840,080.42 |
| Accrued Interest Receivable..... | 94,264.46 |
| Total Assets | \$13,958,905.97 |

Liabilities and Surplus

| | |
|------------------------------------|-----------------|
| Surplus | \$13,958,905.97 |
| Total Liabilities and Surplus..... | \$13,958,905.97 |

Statement No. 4

HIGHWAY SINKING FUND Statement of Income and Expense July 1, 1965 to June 30, 1966

Receipts

| | |
|-------------------------------------|---------------|
| Interest | \$ 520,452.20 |
| Bond Discount and Premiums—Net..... | 906.25 |
| Total Receipts | \$ 521,358.45 |

Expenditures

| | |
|--------------------------|---------------|
| Total Expenditures | \$ 0.00 |
| Net Gain | \$ 521,358.45 |

FUNDED DEBT SINKING FUND

This fund was created in 1943 for the purpose of liquidating principal and interest on all bonds evidenced in the Funded Debt of the State except Highway Certificates of Indebtedness and obligations of the South Carolina School Book Commission. On June 30, 1965 the Funded Debt Sinking Fund had a surplus of \$187,842.87 with a total of assumed outstanding bonds and interest of \$84,853.43. In 1966 the General Assembly authorized the use of \$80,000.00 of the surplus for the purchase of property at Bull and Pendleton Streets in Columbia.

During the year, \$28,560.00 was paid on bonds and interest, reducing the indebtedness to \$56,293.43.

Statement No. 5

FUNDED DEBT SINKING FUND Account Balances June 30, 1966

Assets

| | | |
|--------------------------------------|-----------|--------------------------|
| Cash on Deposit—State Treasurer..... | \$ | 5,758.25 |
| Bonds and Securities..... | | 163,492.24 |
| Accrued Interest Receivable..... | | 740.19 |
| Total Assets | \$ | <u>169,990.68</u> |

Liabilities and Surplus

| | | |
|--|-----------|--------------------------|
| Interest Outstanding | \$ | 3,202.43 |
| Bonds Outstanding | | 53,091.00 |
| Total Liabilities | \$ | <u>56,293.43</u> |
| Surplus | | <u>113,697.25</u> |
| Total Liabilities and Surplus | \$ | <u>169,990.68</u> |

Statement No. 6

FUNDED DEBT SINKING FUND
Statement of Income and Expense
July 1, 1965 to June 30, 1966

Receipts

| | |
|----------------------------------|-----------------|
| Interest | \$ 9,881.73 |
| Bond Discount and Premiums | (4,000.00) |
| Total Receipts | <u>5,881.73</u> |

Expenditures

| | |
|-----------------------------|-----------------|
| Miscellaneous Expense | \$ 24.35 |
| Total Expenditures | <u>24.35</u> |
| Net Gain | <u>5,857.38</u> |

Statement No. 7

FUNDED DEBT SINKING FUND
Schedule of Bonds and Interest Outstanding
June 30, 1966

| | Principal | Interest | Total |
|-----------------------|--------------------|--------------------|--------------------|
| The Citadel—4% | \$51,000.00 | \$ 3,060.00 | \$54,060.00 |
| Teachers' Notes | 2,091.00 | 142.43 | 2,233.43 |
| Total | <u>\$53,091.00</u> | <u>\$ 3,202.43</u> | <u>\$56,293.43</u> |

INSURANCE SINKING FUND

The State Insurance Program provides fire, boiler and extended coverage insurance on all State, county and public school buildings in South Carolina. The insurance in force, almost \$783,000,000, is protected by a surplus of \$21,848,758.52 in the Insurance Sinking Fund. Further protection of this risk is obtained through reinsurance on fire and extended coverage losses in excess of \$150,000; and boiler coverage is reinsured in its entirety.

Average rate of growth of insurance in force for the past several years has been approximately \$40,000,000 per year. During the year individual coverage and property values were surveyed intensely and it was determined that many buildings were underinsured in view of present construction and repair costs. Renewal policies issued in the latter six months of the fiscal period were increased by \$30,000,000 to correct this situation, thus showing a gross increase of insurance in force for the year of about \$71,000,000.

Engineering and inspection services are provided for all policy holders through the reinsurance program. A high degree of conformance to recommendations is achieved and it is apparent that most of this property is being maintained in excellent condition.

The boiler and machinery coverage was added to existing policies in September of this year. There was no premium increase and policy holders are enjoying greater coverage and more protection without additional cost.

Balances of the Fund are invested in government securities and in loans to counties and to the State. Liquidity of the Fund is maintained through short term investments which provide a ready source of cash to meet needs as they arise. The following statements show activities of the insurance program for the fiscal year:

Statement No. 8**INSURANCE SINKING FUND****Account Balances**

June 30, 1966

Assets

| | |
|--------------------------------------|-------------------------------|
| Cash on Deposit—State Treasurer..... | \$ 369,060.63 |
| Reinsurance Receivable | 53,062.72 |
| Accounts Receivable | 164,552.41 |
| Boiler Loss Claims Receivable..... | 2,874.70 |
| Notes Receivable—Other | 6,256,170.13 |
| Notes Receivable—State | 6,309,048.79 |
| Bonds and Securities..... | 9,108,385.74 |
| Accrued Interest Receivable..... | 248,273.30 |
| Prepaid Insurance | 79,366.47 |
| Total Assets | <u>\$22,590,794.89</u> |

Liabilities and Surplus

| | |
|---|-------------------------------|
| Fire Loss Reserve | \$ 31,551.97 |
| Extended Coverage Loss Reserve..... | 7,894.08 |
| Boiler Loss Reserve..... | 2,845.23 |
| Deferred Premium Income..... | 699,745.09 |
| Total Liabilities | \$ 742,036.37 |
| Surplus | <u>21,848,758.52</u> |
| Total Liabilities and Surplus..... | <u>\$22,590,794.89</u> |

Statement No. 9**INSURANCE SINKING FUND****Statement of Income and Expense**

July 1, 1965 to June 30, 1966

Income

| | |
|---|------------------------|
| Insurance Premiums | \$ 1,412,156.65 |
| Insurance Premiums—Grain Elevator | 4,455.85 |
| Interest Income | 788,601.80 |
| Total Income | \$ 2,205,214.30 |

Expenditures

| | |
|--|-------------------------------|
| Fire Losses | \$ 677,486.56 |
| Extended Coverage Losses..... | 50,054.19 |
| *Reinsurance Premiums | 217,446.22 |
| Appropriation for Administration 1965-66 (Net of Balance 1964-65) | 77,027.37 |
| Other Expense | 40,354.31 |
| Office Space Rent | 3,216.30 |
| Total Expenditures | \$ 1,065,584.95 |
| Net Gain | <u>1,139,629.35</u> |
| Total | <u>\$ 2,205,214.30</u> |

* Policy year begins October 18.

Statement No. 10

8 27 1966

INSURANCE SINKING FUND
Statement of Losses Incurred
July 1, 1965 to June 30, 1966

| Loss | State | County | School | Total |
|---------------------------------------|--------------------|--------------------|---------------------|---------------------|
| Fire | \$64,979.93 | \$23,615.17 | \$789,191.56 | \$877,786.66 |
| Less Reinsurance | | | 200,300.10 | 200,300.10 |
| Net Fire Loss | \$64,979.93 | \$23,615.17 | \$588,891.46 | \$677,486.56 |
| Extended Coverage | \$ 9,337.90 | \$ 7,425.47 | \$ 33,390.82 | \$ 50,154.19 |
| Less Salvage Re- covered | | | 100.00 | 100.00 |
| Net Extended Cov- erage Loss | \$ 9,337.90 | \$ 7,425.47 | \$ 33,290.82 | \$ 50,054.19 |
| Boiler | \$ 3,455.17 | \$ 1,468.66 | \$ 6,568.33 | \$ 11,492.16 |
| Less Reinsurance | 3,455.17 | 1,468.66 | 6,568.33 | 11,492.16 |
| Net Boiler Loss..... | 00 | 00 | 00 | 00 |
| Total Net Loss..... | <u>\$74,317.83</u> | <u>\$31,040.64</u> | <u>\$622,182.28</u> | <u>\$727,540.75</u> |

Statement No. 11

FIRE LOSSES PAID FISCAL YEAR 1965-1966
STATE PROPERTY

| Date | Institution | Property Damaged | Cause | Amount |
|--|-----------------------------------|---|--------------------------|--------------|
| June 30, 1965 | Highway Department | Headquarters Administration Building | Unknown | \$ 246.43 |
| Total Paid From 1964-65 Reserve | | | | \$ 246.43 |
| July 8, 1965 | Clemson University | Dairy Laboratory No. 041 | Incinerator | \$ 14,074.42 |
| July 11, 1965 | Clemson University | Greenhouse and Laboratory at Edisto Station | Lightning | 130.06 |
| August 6, 1965 | University of South Carolina | New Women's Dormitory | Suspected Arson | 429.37 |
| August 7, 1965 | The Citadel | Physical Education Building | Cigarette in Varsol Can. | 247.46 |
| September 30, 1965 | University of South Carolina | Life Science Building | Ether Explosion | 131.58 |
| October 19, 1965 | School Book Commission | Books in Stono Park Elementary and Addition | Suspected Arson | 1,428.36 |
| November 12, 1965 | Clemson University | Clemson House No. 18 and 17 | Grease Fire | 110.70 |
| November 12, 1965 | The Citadel | Mark Clark Hall | Unknown | 383.37 |
| December 8, 1965 | Division of General Services | Thomas Lynch, Jr. Building | Unknown | 105.07 |
| December 16, 1965 | The Citadel | Junior Faculty Dwelling No. 87 | Hot Grease | 315.00 |
| January 10, 1966 | School Book Commission | Books in New Bethel School | Suspected Arson | 142.34 |
| January 20, 1966 | Opportunity School | Building No. 644 | Unknown | 1,500.00 |
| January 28, 1966 | Palmetto State Hospital | Tool House and Contents | Unknown | 1,477.64 |
| January 30, 1966 | School Book Commission | Books in Pickens Co. Training School | Unknown | 499.20 |
| February 21, 1966 | Medical College of South Carolina | Alumni Memorial House | Leaking Oil | 4,645.34 |
| February 27, 1966 | Whitten Village | Dwelling House | Unknown | 11,886.94 |
| April 15, 1966 | Clemson University | Plant and Animal Science Building | Lightning | 503.10 |
| April 23, 1966 | Medical College of South Carolina | Cooling Tower | Bad Wiring | 13,381.13 |
| May 16, 1966 | John G. Richards School | Cafeteria | Lightning | 45.43 |
| June 2, 1966 | School Book Commission | Books at Howard High | Unknown | 3,062.72 |
| Total Losses Paid—State Property 1965-66 | | | | \$ 54,745.66 |

RECAPITULATION

| | |
|--|--------------------|
| Total Paid | \$54,745.66 |
| Less Total Paid on 1964-65 Reserve | 246.43 |
| Plus 1965-66 Reserve—Unpaid | 10,480.70 |
| TOTAL LOSSES OCCURRING—STATE PROPERTY—1965-66 | \$64,979.93 |
| Total Paid on 1964-65 Reserve | \$ 246.43 |
| Total Occurring and Paid 1965-66 | 54,499.23 |
| TOTAL LOSSES PAID—STATE PROPERTY—1965-66 | \$54,745.66 |

Statement No. 11—Continued

FIRE LOSSES PAID FISCAL YEAR 1965-1966
COUNTY PROPERTY

| Date | County | Property Damaged | Cause | Amount |
|---|-------------|--|------------------|--------------|
| August 22, 1964 | Anderson | Club House and Recreation Center (Toni Tucker Fish Hatchery) | Unknown | \$ 2,500.00 |
| May 22, 1965 | Barnwell | Barnwell County Hospital Furnace | Overflow of Fuel | 211.40 |
| June 15, 1965 | Kershaw | Kershaw County Memorial Hospital | Lightning | 973.03 |
| June 24, 1965 | Greenville | Greenville Technical Education Welding Shop | Unknown | 58.50 |
| Total Paid From 1964-65 Reserve | | | | \$ 3,742.93 |
| July 4, 1965 | Darlington | Offices and Community Market | Lightning | \$ 14.73 |
| July 6, 1965 | Lexington | Old Main Building and Lakeside Rest Home | Unknown | 94.90 |
| August 16, 1965 | Greenville | Storage Shed—Greater Greenville Sewer Commission | Lightning | 1,700.00 |
| August 22, 1965 | Sumter | Sumter City—County Health Department | Adjourning Fire | 258.05 |
| October 20, 1965 | Greenville | Barn at O'Neal Prison Camp | Faulty Wiring | 1,500.00 |
| December 27, 1965 | Richland | Richland County Library | Cigarette | 127.50 |
| January 4, 1966 | Spartanburg | Spartanburg General Hospital | Grease Fire | 14,202.28 |
| January 12, 1966 | Lancaster | County Jail | Unknown | 1,000.00 |
| January 23, 1966 | Charleston | Dwelling at St. Paul's | Unknown | 1,849.54 |
| March 7, 1966 | Saluda | County Jail | Unknown | 2,468.90 |
| May 23, 1966 | Allendale | Allendale County Hospital | Cigarette | 100.00 |
| Total Losses Paid—County Property—1965-66 | | | | \$ 27,058.83 |

RECAPITULATION

| | |
|---|---------------------|
| Total Paid | \$ 27,058.83 |
| Less Total Paid on 1964-65 Reserve | 3,742.93 |
| Plus 1965-66 Reserve—Unpaid | 299.27 |
| TOTAL LOSSES OCCURRING—COUNTY PROPERTY—1965-66 | \$ 23,615.17 |
| Total Paid on 1964-65 Reserve | \$ 3,742.93 |
| Total Occurring and Paid 1965-66 | 23,315.00 |
| TOTAL LOSSES PAID—COUNTY PROPERTY—1965-66 | \$ 27,058.83 |

FIRE LOSSES PAID FISCAL YEAR 1965-1966
SCHOOL PROPERTY

| Date | County | Property Damaged | Cause | Amount |
|---|--------------|---|----------------------------------|---------------|
| February 4, 1965 | Sumter | Maintenance and Storage Shop | Unknown | \$ 144.82 |
| February 4, 1965 | Charleston | Burke High Gymnasium | Unknown | 2,850.00 |
| January 7, 1965 | Williamsburg | Williamsburg High and Cafeteria | Furnace Blast | 1,503.12 |
| January 26, 1965 | Williamsburg | Williamsburg High and Cafeteria | Furnace Blast | 613.18 |
| April 8, 1965 | Lexington | Cayce Elementary Lunchroom | Suspected Arson | 3,315.00 |
| April 21, 1965 | Beaufort | Robert Smalls Elementary | Arson | 135,000.00 |
| April 23, 1965 | Georgetown | Physical Education Office—Howard High No. 1 | Unknown | 161.67 |
| June 13, 1965 | Pickens | Pickens Elementary | Unknown | 29.29 |
| Total Paid From 1964-65 Reserve | | | | \$ 143,617.08 |
| April 21, 1965 | Beaufort | Robert Smalls Elementary (Service Fee) | (Service Fee) | 23.85 |
| August 5, 1965 | Orangeburg | Sharperson Classroom | Unknown | 73,500.00 |
| August 7, 1965 | Berkeley | J. K. Gourdine Annex No. 1 | Arson | 15,182.04 |
| October 19, 1965 | Charleston | Stono Park Elementary and Addition and Addition No. 2 | Suspected Arson | 134,792.82 |
| October 21, 1965 | Richland | Hopkins High and Elementary No. 1 | Chemical Explosion in Laboratory | 317.93 |
| October 23, 1965 | York | Roosevelt School | Unknown | 1,278.94 |
| November 5, 1965 | Berkeley | Dryer, Berkeley High Gymnasium | Gas Burner | 471.60 |
| November 5, 1965 | Lancaster | Lancaster Senior High | Unknown | 22.50 |
| November 5, 1965 | Lancaster | Lancaster Senior High | Grease | 2,013.50 |
| December 16, 1965 | Anderson | Wren Public School Boiler | Leaking Oil Line | 202.97 |
| December 18, 1965 | Charleston | Ben Tillman Elementary | Unknown | 354.68 |
| January 10, 1966 | Spartanburg | New Bethel | Suspected Arson | 297,095.04 |
| January 14, 1966 | Pickens | Daniels High | Unknown | 463.50 |
| January 25, 1966 | Greenwood | Ninety Six High | Stage Lights | 50.00 |
| January 27, 1966 | Aiken | Aiken Junior High Stage Curtain | Light Bulb Folded in Curtain | 399.35 |
| January 30, 1966 | Pickens | Pickens Colored School | Unknown | 56,300.00 |
| March 3, 1966 | Colleton | Walterboro Junior High Electric Switches | Lighting | 168.00 |
| March 16, 1966 | Richland | Francis Bradley Furnace | Oil Leakage | 437.84 |
| April 8, 1966 | Hampton | Estill High Vocational and Gymnasium | Unknown | 595.00 |
| June 2, 1966 | Georgetown | Howard High No. 1 | Unknown | 200,000.00 |
| Total Losses Paid—School Property 1965-66 | | | | \$ 927,286.64 |

RECAPITULATION

| | |
|---|---------------------|
| Total Paid | \$927,286.64 |
| Less Total Paid on 1964-65 Reserve | 143,617.08 |
| Plus 1965-66 Reserve—Unpaid | 5,522.00 |
| TOTAL LOSSES OCCURRING—SCHOOL PROPERTY—1965-66 | \$789,191.56 |
| Total Paid on 1964-65 Reserve | \$143,617.08 |
| Total Occurring and Paid 1965-66 | 783,669.56 |
| TOTAL LOSSES PAID—SCHOOL PROPERTY—1965-66 | \$927,286.64 |

Statement No. 12

EXTENDED COVERAGE LOSSES PAID FISCAL YEAR 1965 - 1966
STATE PROPERTY

| Date | Institution | Property Damaged | Amount |
|-------------------|---|---|--------------|
| March 17, 1965 | Adjutant General | Chester Armory | \$ 1,350.00 |
| March 17, 1965 | Educational Finance | Darlington School Bus Maintenance Shop | 1,146.56 |
| April 23, 1965 | Employment Security | Employment Security Bldg., Spartanburg, S. C. | 142.55 |
| April 30, 1965 | Archives Department | Archives Building, Columbia, S. C. | 49.50 |
| May 8, 1965 | Alcoholic Rehabilitation Center, Florence, S. C. | Alcoholic Rehabilitation Center, Florence, S. C. | 396.30 |
| May 8, 1965 | The Citadel | Boiler No. 1 | 7,192.60 |
| May 10, 1965 | Clemson University | Building No. 95 and Greenhouses | 2,876.17 |
| May 19, 1965 | Adjutant General | Motor Vehicle Storage Building, Ridgeland, S. C. | 2,941.88 |
| June 17, 1965 | Clemson University | Douthit Residence | 189.81 |
| June 27, 1965 | Wildlife Resources Department | Superintendent's Dwelling at 4 County Fish Hatchery at Newberry | 37.22 |
| June 29, 1965 | John G. Richards Industrial School for Boys | Laundry Building | 523.33 |
| | | Total Paid from 1964-1965 Reserve | \$ 16,845.92 |
| July 1, 1965 | State Hospital | Pineland, A Training School and Hospital | \$ 23.85 |
| July 1, 1965 | State Hospital | Pineland, A Training School and Hospital | 1,186.24 |
| July 1, 1965 | Palmetto State Hospital | Palmetto State Hospital | 146.56 |
| July 10, 1965 | Employment Security | Employment Security Building, Spartanburg, S. C. | 21.61 |
| July 10, 1965 | Alcoholic Rehabilitation Center, Florence, S. C. | Alcoholic Rehabilitation Center, Florence, S. C. | 1,843.89 |
| July 15, 1965 | S. C. School for Boys, Florence, S. C. | Cottage A 35 | 36.45 |
| July 17, 1965 | Aeronautics Commission | Administrative Building, Newberry Airport | 15.00 |
| July 31, 1965 | Wildlife Resources Department | Chapman House | 18.00 |
| August 8, 1965 | The Citadel | Mark Clark Hall | 182.63 |
| August 18, 1965 | Adjutant General | Gaffney Armory | 500.00 |
| August 18, 1965 | Adjutant General | Winnsboro Armory | 280.00 |
| August 18, 1965 | Adjutant General | Gaffney Armory | 75.00 |
| August 18, 1965 | Department of Corrections | Building No. 23, Dry Cattle Barn | 500.00 |
| August 19, 1965 | State Hospital | Pineland Rehabilitation facility, Phase 2 | 53.56 |
| August 30, 1965 | Wildlife Resources Department | Wateree Lake Field Headquarters | 35.50 |
| September 2, 1965 | Department of Corrections | Electrical Distribution System | 483.77 |
| September 2, 1965 | University of South Carolina | "M" and "N" Men's Dormitory | 682.83 |
| October 31, 1965 | State Budget and Control Board, Div. of Gen. Services | State Board of Health Office Building and Laboratory | 396.52 |
| November 17, 1965 | Clemson University | Residence, Pinckney Place | 400.00 |
| January 30, 1966 | Governor's House | Television Antenna | 84.76 |
| February 13, 1966 | Clemson University | Several Buildings at Sand Hill Experiment Station | 329.00 |
| February 18, 1966 | Clemson University | Greenhouses 59 and 60 | 16.39 |

| | | | |
|---|--|----------------------------|--------------|
| January, February and March, 1966 | Adjutant General | Bennettsville Armory | 129.00 |
| April 13, 1966 | John G. Richards Industrial School for Boys..... | Cafeteria | 71.36 |
| April 13, 1966 | Adjutant General | Bennettsville Armory | 935.00 |
| TOTAL LOSSES PAID—STATE PROPERTY—1965-1966..... | | | \$ 25,292.84 |

R E C A P I T U L A T I O N

| | |
|--|---------------------|
| Total Paid | \$ 25,292.84 |
| Less Total Paid on 1964-65 Reserve..... | 16,845.92 |
| Plus 1965-66 Reserve—Unpaid..... | 890.98 |
| TOTAL LOSSES OCCURRING—STATE PROPERTY—1965-1966..... | <u>9,337.90</u> |
| Total Paid on 1964-65 Reserve..... | \$ 16,845.92 |
| Total Occurring and Paid 1965-66..... | \$ 8,446.92 |
| TOTAL LOSSES PAID—STATE PROPERTY—1965-66..... | <u>\$ 25,292.84</u> |

Statement No. 12—Continued

EXTENDED COVERAGE LOSSES PAID FISCAL YEAR 1965 - 1966
COUNTY PROPERTY

| Date | County | Property Damaged | Amount |
|--------------------|--------------|---|-------------|
| January 20, 1965 | York | Clover Health Center..... | \$ 550.00 |
| March 1, 1965 | Sumter | Sumter Area Technical Educational Center..... | 178.39 |
| March 17, 1965 | Chester | Alms House No. 1, Chester Co. Health Center, Chester County War Memorial Building | 2,148.20 |
| March 17, 1965 | Darlington | Darlington Public Library | 1,623.06 |
| March 17, 1965 | Darlington | County Jail, Agricultural Bldg., Dwelling and Warehouse..... | 813.66 |
| March 17, 1965 | Darlington | County Jail, Agricultural Bldg., Maintenance Shop..... | 1,348.45 |
| March 29, 1965 | Chester | Chester County Welfare Dept., Building..... | 427.15 |
| May 2, 1965 | Dillon | Latta Health Center..... | 115.00 |
| May 20, 1965 | Oconee | Oconee Memorial Hospital..... | 80.06 |
| June 3, 1965 | Charleston | Police Headquarters | 262.42 |
| June 24, 1965 | Greenville | Greenville County T. B. Hospital..... | 351.80 |
| June 26, 1965 | Greenville | Greater Greenville Sewer Dist. Commission—Lab Bldg..... | 300.85 |
| | | Total Paid From 1964-1965 Reserve..... | \$ 8,199.04 |
| July 1, 1965 | Calhoun | Court House and West End Library..... | \$ 60.00 |
| July 1, 1965 | Kershaw | County Stockade..... | 125.00 |
| July 12, 1965 | Charleston | Cooper River Park and Playground Commission, Daniel H. Jones Athletic and Recreation Center Gym..... | 58.40 |
| July 14, 1965 | Beaufort | Parris Island Pumping Station and Pumps..... | 332.27 |
| July 20, 1965 | Colleton | Radio Equipment, Court House..... | 30.23 |
| July 23, 1965 | Dorchester | Court House | 188.03 |
| July 24, 1965 | Spartanburg | Farmer's Market | 16.06 |
| July 28, 1965 | Hampton | Hampton General Hospital..... | 200.00 |
| August 8, 1965 | Darlington | County Prison Farm Mess Hall Water Cooler, Superintendent's Quarters Hot Water Heater..... | 43.88 |
| August 17, 1965 | Fairfield | County Health Clinic..... | 14.50 |
| August 23, 1965 | Greenwood | Dwelling on Oak Street..... | 30.44 |
| August 25, 1965 | Jasper | Two Air Conditioners in Court House..... | 32.57 |
| August 28, 1965 | Spartanburg | Technical Education Center..... | 145.12 |
| August 30, 1965 | Marion | Marion County Memorial Hospital Laundry..... | 74.38 |
| September 1, 1965 | Williamsburg | Mess Hall and Guard House, County Chain Gang Camp..... | 243.91 |
| September 19, 1965 | Bamberg | Electric Motor in Furnace at Court House..... | 60.64 |
| September 28, 1965 | Spartanburg | Woodruff Unit of Spartanburg General Hospital..... | 685.29 |
| January 30, 1966 | Greenville | Court House | 30.00 |
| February 13, 1966 | Lancaster | Gardner Nursing Home..... | 18.00 |
| February 13, 1966 | Richland | Waverly Branch, Richland County Public Library..... | 15.00 |
| February 13, 1966 | Spartanburg | Egg Grading Building, Farmer's Market..... | 10.00 |

| | | | | |
|--|----------|-------------|---|--------------|
| February | 13, 1966 | Union | Main Building and Cook's House at County Farm..... | 88.65 |
| February | 13, 1966 | Florence | Florence County Hospital..... | 2,191.93 |
| February | 13, 1966 | Bamberg | J. C. Hearse Agricultural Building..... | 79.74 |
| February | 13, 1966 | Kershaw | County Stockade..... | 75.00 |
| February | 13, 1966 | Charleston | Cooper River Park and Playground Commission, Community Center, Brentwood Boy's Baseball Field..... | 952.24 |
| March | 2, 1966 | Spartanburg | County Livestock Center..... | 38.45 |
| April | 13, 1966 | Greenville | Greater Greenville Sewer District Commission..... | 450.00 |
| May | 6, 1966 | Darlington | Walk-in Cooler in Mess Hall at Prison Camp..... | 185.44 |
| May | 22, 1966 | Charleston | John's Island Camp Bathhouse..... | 29.87 |
| May | 26, 1966 | Darlington | Agricultural Building..... | 40.00 |
| TOTAL LOSSES PAID—COUNTY PROPERTY—1965-66..... | | | | \$ 14,744.08 |

R E C A P I T U L A T I O N

| | |
|---|---------------------|
| Total Paid | \$ 14,744.08 |
| Less Total Paid on 1964-65 Reserve..... | 8,199.04 |
| Plus 1965-66 Reserve—Unpaid..... | 880.43 |
| TOTAL LOSSES OCCURRING—COUNTY PROPERTY—1965-66..... | <u>\$ 7,425.47</u> |
| Total Paid on 1964-65 Reserve..... | <u>\$ 8,199.04</u> |
| Total Occurring and Paid 1965-66..... | <u>6,545.04</u> |
| TOTAL LOSSES PAID—COUNTY PROPERTY—1965-66..... | <u>\$ 14,744.08</u> |

Statement No. 12—Continued

EXTENDED COVERAGE LOSSES PAID FISCAL YEAR 1965 - 1966
SCHOOL PROPERTY

| Date | County | Property Damaged | Amount |
|---------------------------------|-------------|---|--------------|
| August 18, 1964 | Marlboro | Fletcher Memorial Elementary | \$ 912.22 |
| January 20, 1965 | Aiken | Hammond Hill Elementary | 17.51 |
| February 26, 1965 | Edgefield | Walkway at Johnston Elementary | 561.10 |
| February 26, 1965 | Georgetown | Pleasant Hill Elementary and High | 38.00 |
| March 10, 1965 | Greenville | Greenville Senior High | 80.34 |
| March 17, 1965 | Darlington | Cain Elementary, St. John's Grammar, Mayo Lunchroom, Pine Junior High | 1,777.86 |
| March 17, 1965 | Darlington | Darlington Cannery (Domestic Science), Brockington Elementary, Mayo High, Mayo Storage | 987.86 |
| March 17, 1965 | Darlington | Cain Elementary, Mayo High, Spring Elementary | 1,519.66 |
| March 17, 1965 | Lexington | Dutch Fork Grammar, Superintendent's Home | 1,882.00 |
| April 16, 1965 | Richland | Satchel Ford Main Unit A | 14.25 |
| April 24, 1965 | Richland | Saxon School, Fairwald Elementary, Lyon Street School | 367.42 |
| April 27, 1965 | Florence | Pamplico High | 241.50 |
| May 8, 1965 | Pickens | Dacusville High and Lewis Elementary | 31.03 |
| May 12, 1965 | Marion | Marion High Athletic Field Lighting System | 991.75 |
| May 15, 1965 | Florence | McClenaghan High | 526.40 |
| May 20, 1965 | Greenville | Hillcrest High Classroom No. 2 | 216.00 |
| May 27, 1965 | Florence | Hannah Cannery, Hannah High Principal's Residence | 630.45 |
| June 3, 1965 | Charleston | Mary Ford Elementary No. 2 | 95.00 |
| June 7, 1965 | Kershaw | Pine Tree Hill Cafeteria | 210.02 |
| June 13, 1965 | Berkeley | Cross High | 165.00 |
| June 14, 1965 | Charleston | King's Highway Elementary Addition (New) | 335.00 |
| Total Paid From 1964-65 Reserve | | | \$ 11,600.37 |
| July 1, 1965 | Newberry | Whitmire High School and Addition | \$ 32.00 |
| July 3, 1965 | York | York High Cannery | 40.05 |
| July 10, 1965 | Richland | Denny Terrace Elementary | 164.22 |
| July 10, 1965 | Lexington | Superintendent's Home | 31.00 |
| July 12, 1965 | Spartanburg | Holly Springs-Motlow Elementary | 114.04 |
| July 14, 1965 | Aiken | Summerfield Elementary | 54.31 |
| July 15, 1965 | Greenville | Washington High and Elementary Addition | 540.30 |
| July 15, 1965 | York | Ebenezer Avenue School | 73.00 |
| July 16, 1965 | Dorchester | Harleyville-Ridgeville High | 559.00 |
| July 17, 1965 | Greenville | Mann High | 649.00 |
| July 19, 1965 | Berkeley | Cross High Lunchroom | 40.95 |
| July 19, 1965 | Spartanburg | Woodruff Junior High | 34.00 |
| July 20, 1965 | Marion | Brittens Neck | 308.16 |

| | | | | |
|-----------|----------|--------------|---|----------|
| July | 24, 1965 | Greenville | Sue Cleveland Elementary | 501.61 |
| July | 25, 1965 | Greenville | League Junior High | 125.09 |
| July | 26, 1965 | Florence | Olanta High Compressor | 315.00 |
| August | 7, 1965 | Georgetown | Pleasant Hill Lunchroom, Maryville Elementary Lunchroom, Murrells Inlet Elem. Lunchroom, Brown's Ferry Lunchroom | 833.81 |
| August | 8, 1965 | Lancaster | Dobson Grammar Cafeteria and Boiler Room | 93.45 |
| August | 8, 1965 | Lancaster | Dobson Grammar Cafeteria and Boiler Room | 4,422.28 |
| August | 8, 1965 | Richland | Farrow Road Elementary and Fairwold Junior High | 398.01 |
| August | 10, 1965 | Lee | Dennis High and Elementary | 33.66 |
| August | 10, 1965 | Greenville | Sue Cleveland Elementary Addition | 72.07 |
| August | 11, 1965 | Berkeley | Cross High | 149.66 |
| August | 11, 1965 | Laurens | Ford Auditorium, Cafeteria and Classrooms | 31.92 |
| August | 11, 1965 | Greenville | Hillcrest High Gymnasium | 40.85 |
| August | 12, 1965 | Florence | Olanta Training School Compressor | 398.90 |
| August | 16, 1965 | Williamsburg | Williamsburg High | 179.79 |
| August | 16, 1965 | Williamsburg | Cades Elementary and High | 57.75 |
| August | 17, 1965 | Dillon | Latta Elementary No. 2 | 2,366.09 |
| August | 18, 1965 | Barnwell | Butler High and Elementary | 2,465.03 |
| August | 18, 1965 | Marion | Mullins High Boiler Room Chimney | 255.75 |
| August | 18, 1965 | Charleston | James Island High | 200.71 |
| August | 21, 1965 | Anderson | Wrenn High and Elementary | 296.91 |
| August | 21, 1965 | Colleton | Walterboro Grammar | 92.00 |
| August | 21, 1965 | Colleton | Colleton Elementary | 12.73 |
| August | 25, 1965 | Florence | Trinity Teacherage | 34.68 |
| August | 25, 1965 | Kershaw | Carver Elementary | 745.23 |
| August | 25, 1965 | Richland | White Memorial Stadium | 91.37 |
| August | 27, 1965 | Spartanburg | Cowpens Elementary | 84.00 |
| August | 28, 1965 | Spartanburg | Cunningham Elementary | 102.37 |
| August | 31, 1965 | Charleston | Garrett High Football Lighting Equipment | 74.38 |
| September | 2, 1965 | Richland | A. C. Flora Central Building | 30.41 |
| September | 4, 1965 | Anderson | Wren High and Elementary | 298.72 |
| and | | | | |
| September | 4, 1965 | Richland | C. A. Johnson High | 48.40 |
| September | 9, 1965 | Beaufort | Bluffton District Office and Classrooms | 35.60 |
| September | 12, 1965 | Kershaw | Mt. Pisgah High | 40.10 |
| September | 17, 1965 | Georgetown | Georgetown City School Stadium, Winyah High and Gymnasium | 28.82 |
| September | 18, 1965 | Anderson | Exhaust Fan Motor and Switch, Palmetto High School | 852.30 |
| September | 20, 1965 | Aiken | Pinecrest Elementary | 328.05 |
| September | 22, 1965 | Anderson | Clock and Program Control, Spearman School | 25.80 |
| September | 25, 1965 | Richland | Arden Elementary | 106.21 |
| October | 4, 1965 | Aiken | North Augusta Senior High | 150.00 |
| October | 5, 1965 | Kershaw | Mt. Pisgah Gymnasium and Cafeteria | 22.77 |
| October | 6, 1965 | Aiken | Hammond Hill Elementary | 860.89 |
| October | 7, 1965 | Horry | Aynor High Shop, Agriculture Bldg. and Gymnasium | 306.02 |
| October | 9, 1965 | Florence | Hannah Classrooms and Gymnasium | 118.56 |
| October | 16, 1965 | Spartanburg | Hilltop Elementary | 73.71 |
| October | 16, 1965 | York | Sunset Park Elementary | 21.86 |
| October | 18, 1965 | Aiken | Paul Knox Junior High | |

Statement No. 12—Continued

EXTENDED COVERAGE LOSSES PAID FISCAL YEAR 1965 - 1966
SCHOOL PROPERTY

| Date | County | Property Damaged | Amount |
|-------------------------|--------------|--|----------|
| October 30, 1965 | Union | Sims High, Cash Register | 108.67 |
| November 6, 1965 | Anderson | Wren High and Elementary | 16.13 |
| October 21, 1965 and | | | |
| November 11, 1965 | Richland | C. A. Johnson High | 42.78 |
| November 20, 1965 | Kershaw | Jackson High | 8.60 |
| November 27, 1965 | Anderson | Wren High and Elementary | 240.28 |
| December 22, 1965 | Aiken | Paul Knox Junior High and Freedman Elementary | 150.44 |
| December 23, 1965 | Spartanburg | Clifton Elementary | 65.83 |
| December 29, 1965 | Greenville | Bryson Elementary | 92.00 |
| January 8, 1966 | Spartanburg | Woodland Heights Elementary | 46.58 |
| January 16, 1966 | Greenville | Lake Forest Elementary | 204.20 |
| January 20, 1966 | Anderson | West Market Street | 75.00 |
| January 23, 1966 | Greenville | North Elementary and Junior High | 256.20 |
| January 23, 1966 | Newberry | Boundary Street | 15.62 |
| January 26, 1966 | Pickens | Easley Junior High | 26.38 |
| January 28, 1966 | Union | New Sims High | 27.15 |
| February 2, 1966 | Richland | Saxon Elementary | 30.67 |
| February 10, 1966 | Oconee | Corinth School | 21.67 |
| February 13, 1966 | Kershaw | Mt. Pisgah Gymnasium and Cafeteria, Mt. Pisgah Grammar | 320.00 |
| February 13, 1966 | Laurens | Laurens School Project B | 735.14 |
| February 13, 1966 | Orangeburg | Several Buildings | 636.86 |
| February 13, 1966 | Orangeburg | Edisto Primary and Gymnasium (roof) | 30.05 |
| February 13, 1966 | Spartanburg | Cowpens Cannery and Cannon | 77.50 |
| February 13, 1966 | Williamsburg | Tomlinson High Shop Building | 240.00 |
| February 13, 1966 | Georgetown | Several Buildings | 144.14 |
| February 13, 1966 | Dillon | Floydale and Latta Cafeteria | 1,185.00 |
| February 13, 1966 | Chester | Chester Junior High and Dora Jones Schools | 484.00 |
| February 20, 1966 | Greenville | Blue Ridge High | 299.37 |
| February 28, 1966 | Charleston | Chicora High Annex | 80.00 |
| March 1, 1966 | Greenwood | Ninety Six High | 39.00 |
| April 1, 1966 | Sumter | Winn Elementary | 50.00 |
| April 6, 1966 | Richland | Lower Richland Classroom Wing | 91.67 |
| April 12, 1966 | Greenville | Hughes Junior High | 140.60 |
| April 12, 1966 | Greenville | Travelers Rest Senior High | 144.10 |
| April 13, 1966 | Lexington | Dutch Fork Grammar | 24.80 |
| April 2, 1966 and | | | |

| | | | | |
|---|----------|------------|---|------------------|
| April | 24, 1966 | Richland | Withers Elementary and Watkins Elementary | 110.91 |
| May | 5, 1966 | Greenville | Parker High | 37.41 |
| May | 7, 1966 | Greenville | Northwood Junior High and Elementary | 539.38 |
| May | 10, 1966 | Greenwood | Elgewood School | 20.00 |
| May | 14, 1966 | Lancaster | Walk-in Freezer, Southside Elementary | 186.43 |
| May | 19, 1966 | | | |
| | and | | | |
| May | 20, 1966 | Greenville | Brandon Elementary | 239.35 |
| May | 31, 1966 | Chester | Pilgrim Elementary | 10.00 |
| | | | | <u>39,553.52</u> |
| TOTAL LOSSES PAID—SCHOOL PROPERTY—1965-66 | | | | \$ 39,553.52 |

R E C A P I T U L A T I O N

| | |
|--|---------------------|
| Total Paid | \$ 39,553.52 |
| Less Total Paid on 1964-65 Reserve | 11,600.37 |
| Plus 1965-66 Reserve—Unpaid | 5,437.67 |
| TOTAL LOSSES OCCURRING—SCHOOL PROPERTY—1965-66 | <u>\$ 33,390.82</u> |
| Total Paid on 1964-65 Reserve | \$ 11,600.37 |
| Total Occurring and Paid 1965-66 | 27,953.15 |
| TOTAL LOSSES PAID—SCHOOL PROPERTY—1965-66 | <u>\$ 39,553.52</u> |

R E C A P I T U L A T I O N

| | | | |
|---|---------------------|--|---------------------|
| Total Extended Coverage Losses Paid 1965-1966 | | Plus 1965-1966 Reserve Unpaid | |
| State Property | \$ 25,292.84 | State Property | \$ 1,190.98 |
| County Property | 14,744.08 | County Property | 517.53 |
| School Property | 39,553.52 | School Property | 4,317.78 |
| | <u>\$ 79,590.44</u> | | <u>\$ 6,026.29</u> |
| Less 1964-1965 Reserve Paid 1965-1966 | | Paid—1965-1966 | \$ 79,590.44 |
| State Property | \$ 16,845.92 | Less 1964-1965 Reserve Paid 1965-1966 | 36,645.33 |
| County Property | 8,199.04 | Plus Reserve 1965-1966 Unpaid | 6,026.29 |
| School Property | 11,600.37 | | |
| | <u>\$ 36,645.33</u> | Total Extended Coverage Losses Occurring 1964-1965 | <u>\$ 48,971.40</u> |

Statement No. 13

INSURANCE IN EFFECT JUNE 30, 1966

State Property

| | |
|---|-------------------------|
| Adjutant General, State..... | \$ 5,629,875.00 |
| Aeronautics Commission, State..... | 303,400.00 |
| Alcoholic Rehabilitation Center, State..... | 323,200.00 |
| Agriculture, State Department of..... | 130,500.00 |
| Agricultural Marketing Commission..... | 816,725.00 |
| Archives Department, South Carolina..... | 430,000.00 |
| Budget & Control Board, Div. of General Services..... | 14,344,078.00 |
| Citadel, The Military College of South Carolina..... | 16,730,100.00 |
| Clemson University..... | 48,237,819.00 |
| John de la Howe School..... | 1,449,000.00 |
| Deaf and Blind School..... | 3,860,056.00 |
| Education, Committee for Technical..... | 1,013,357.00 |
| Education, State Department of..... | 2,176,958.00 |
| Educational Finance Commission..... | 2,611,009.00 |
| Educational Television Commission..... | 886,836.00 |
| Employment Security Commission..... | 828,078.00 |
| Forestry Commission of South Carolina..... | 3,350,772.00 |
| Governor's House and Contents in Governor's Office..... | 230,000.00 |
| Health, State Board of..... | 124,600.00 |
| Highway Commission, South Carolina State..... | 4,181,400.00 |
| Industrial Commission, South Carolina..... | 27,000.00 |
| Law Enforcement, Division of, State..... | 58,000.00 |
| Library Board, State..... | 104,500.00 |
| Medical College of South Carolina..... | 14,481,500.00 |
| Mental Health Commission, South Carolina..... | 100,000.00 |
| Opportunity School..... | 725,035.00 |
| Penitentiary, State Department of Corrections..... | 5,739,638.00 |
| Ports Authority, South Carolina, State..... | 16,480,000.00 |
| Retirement System, South Carolina..... | 50,000.00 |
| Richards, John G. Industrial School..... | 1,052,613.00 |
| Riverside School for Girls..... | 1,024,500.00 |
| South Carolina Retarded Children's Rehabilitation Center..... | 169,000.00 |
| South Carolina School for Boys..... | 1,176,466.00 |
| South Carolina School for Girls..... | 420,750.00 |
| South Carolina State School Book Commission..... | 6,500,000.00 |
| Sanatorium, South Carolina..... | 2,862,000.00 |
| State College, South Carolina..... | 8,870,689.00 |
| State Hospital, South Carolina..... | 24,240,506.00 |
| Tax Commission, South Carolina..... | 62,002.00 |
| University of South Carolina..... | 38,340,300.00 |
| Whitten Village..... | 8,000,415.00 |
| Wildlife Resources Department..... | 327,100.00 |
| Winthrop College..... | 14,472,434.00 |
| Total..... | <u>\$252,942,211.00</u> |

Statement No. 14

INSURANCE IN EFFECT JUNE 30, 1966

| | County Property | Public Schools |
|--------------------|-------------------------|-------------------------|
| Abbeville | \$ 1,636,695.00 | \$ 3,187,254.00 |
| Aiken | 3,329,000.00 | 17,385,870.00 |
| Allendale | 743,147.00 | 1,669,250.00 |
| Anderson | 8,129,986.00 | 19,061,040.00 |
| Bamberg | 1,117,850.00 | 2,172,750.00 |
| Barnwell | 1,926,197.00 | 4,971,020.00 |
| Beaufort | 3,603,365.00 | 5,838,605.00 |
| Berkeley | 1,032,650.00 | 7,911,011.00 |
| Calhoun | 359,350.00 | 1,620,300.00 |
| Charleston | 7,660,150.00 | 37,547,616.00 |
| Cherokee | 2,703,488.00 | 6,531,448.00 |
| Chester | 2,245,865.00 | 4,467,988.00 |
| Chesterfield | 1,098,460.00 | 5,991,359.00 |
| Clarendon | 282,750.00 | 3,505,700.00 |
| Colleton | 2,570,350.00 | 4,165,400.00 |
| Darlington | 1,913,216.00 | 9,028,730.00 |
| Dillon | 256,975.00 | 3,971,285.00 |
| Dorchester | 952,350.00 | 4,268,720.00 |
| Edgefield | 267,900.00 | 2,512,500.00 |
| Fairfield | 883,800.00 | 2,988,715.00 |
| Florence | 2,490,200.00 | 15,712,968.00 |
| Georgetown | 769,058.00 | 6,031,020.00 |
| Greenville | 7,646,476.00 | 36,268,842.00 |
| Greenwood | 4,457,863.00 | 7,438,057.00 |
| Hampton | 928,900.00 | 3,505,100.00 |
| Horry | 4,122,131.00 | 13,144,530.00 |
| Jasper | 181,300.00 | 2,937,975.00 |
| Kershaw | 2,172,072.00 | 6,203,865.00 |
| Lancaster | 574,250.00 | 7,091,104.00 |
| Laurens | 2,592,621.00 | 6,526,810.00 |
| Lee | 667,437.00 | 2,621,960.00 |
| Lexington | 2,927,145.00 | 10,560,926.00 |
| McCormick | 226,500.00 | 1,293,680.00 |
| Marion | 2,438,770.00 | 5,177,621.00 |
| Marlboro | 312,700.00 | 4,002,465.00 |
| Newberry | 1,468,525.00 | 3,699,787.00 |
| Oconee | 2,223,483.00 | 5,846,837.00 |
| Orangeburg | 4,131,100.00 | 13,776,280.00 |
| Pickens | 806,750.00 | 7,785,544.00 |
| Richland | 8,098,940.00 | 40,138,421.00 |
| Saluda | 229,150.00 | 1,119,600.00 |
| Spartanburg | 9,254,614.00 | 27,275,207.00 |
| Sumter | 3,043,225.00 | 12,642,097.00 |
| Union | 3,674,810.00 | 5,221,101.00 |
| Williamsburg | 2,194,350.00 | 6,428,250.00 |
| York | 2,158,262.00 | 15,693,197.00 |
| | <u>\$112,504,176.00</u> | <u>\$416,839,805.00</u> |

TOTAL INSURANCE IN EFFECT JUNE 30, 1966

| | |
|-----------------------|-------------------------|
| State Property | \$252,942,211.00 |
| County Property | 112,504,176.00 |
| School Property | 416,839,805.00 |
| | <u>\$782,286,192.00</u> |

BUILDINGS AND GROUNDS

The budget for maintenance and operation of the Capitol complex buildings amounted to \$1,053,656. Of this amount, \$366,519 was applied to principal and interest of the loan with the Insurance Sinking Fund. Salaries and wages amounted to \$322,000; water, electricity and fuel amounted to \$258,000 of the total, and general repairs and repairs to the State House were budgeted at \$55,000. Supplies, equipment, insurance, etc., cost approximately \$72,000.

In addition to regular operations, the Buildings and Grounds Unit supervised repairs and renovations of property at 300 Gervais Street which is occupied primarily by this Division. The State Fire Marshal's Office was moved here from the Federal Land Bank Building, and additional office space was provided for the Office of Economic Opportunity.

Many renovations were undertaken during the year to improve conditions of State property and to provide additional space for growing agencies. In the Hampton Building, space was renovated for the Attorney General, Adjutant General, State Treasurer, Comptroller General, State Office of Vocational Rehabilitation, Office of the State Auditor and the Engineering Division of the State Budget and Control Board. A savings in rent resulted for some of the agencies which were moved from privately owned buildings.

Before the State Treasurer's Office could move from the State House, a new maximum security and completely fire-proof vault was constructed on the first floor. The new vault provides much needed additional storage space for State securities, and is anticipated to meet requirements for approximately twenty-five years.

In the Calhoun Building, new passenger and freight elevators are being installed. These three elevators are fully automatic and will increase the efficiency of interfloor travel eliminating the need for two full-time operators. The boilers which provide heat for the Hampton and Calhoun Buildings and the State House have been converted from oil to interruptible gas. A stand-by boiler was also installed. Conversion from oil to readily accessible gas should show a reduction in fuel costs.

The balconies in the Senate and House of Representatives were renovated, including the installation of carpet for noise reduction, and the replacement of the antiquated wooden seating with modern and more comfortable theater-type seating.

Additional parking facilities were provided by demolishing buildings at 1408 and 1410 Senate Street. The building at 1011 Bull Street will also be demolished for parking facilities.

Two new office buildings were completed and occupied by various State agencies. These buildings, the Rutledge and Sims, with 86,731 and 64,604 square feet of office space respectively, increased this Unit's maintenance responsibilities to about 600,000 square feet.

Because of increased and varied demands, Buildings and Grounds Unit has employed several specialized maintenance men. Many repair and renovation projects which were formerly sub-contracted to private construction companies are now being completed by maintenance personnel at a great savings to the State.

During the year, continuous minor repairs were made at the Governor's Mansion. The size and age of this property requires constant maintenance and these services are provided as needs arise.

Another much needed service was added by the Buildings and Grounds Unit during the year: the provision of guided tours through the State House. During the month of June, 2,078 visitors used this service. Security services for all buildings were increased. A Security Supervisor was employed and is responsible for security in all State office buildings except the State House.

A more systematic yard maintenance program has been formulated. A part time horticulturist was employed to provide technical assistance and advice for the maintenance of all plantings in the Capitol complex, Governor's Mansion and Sims Building.

Work outlined in the paragraphs above was additional to normal maintenance operations. Personnel answered approximately 800 service calls each month and were responsible for off-season cleaning and checking of air-conditioning equipment, boilers and flues in heating equipment, care of grounds and routine cleaning of buildings each day.

Statement No. 15

STATE BUILDING FUND
June 30, 1966

Receipts

| | |
|--|-------------------------------|
| Proceeds of Note—Insurance Sinking Fund..... | \$ 6,500,000.00 |
| Interest on Investments | 2,165.34 |
| Total Receipts | <u>\$ 6,502,165.34</u> |

Expenditures by Buildings

| | |
|--|-------------------------------|
| Hampton | \$ 326,526.78 |
| Calhoun | 479,913.48 |
| Heyward | 25,847.85 |
| Lynch | 148,744.17 |
| Middleton | 363,810.99 |
| Rutledge | 3,521,610.20 |
| Sims | \$ 2,026,342.30 |
| Less: Fed. Reimbursement 688,354.48 | 1,337,987.82 |
| 1416 Senate Street | 5,662.64 |
| Total Expenditures | <u>\$ 6,210,103.93</u> |
| Balance of Fund, June 30, 1966..... | <u>\$ 292,061.41</u> |

Building Fund Note Payable to State
Insurance Sinking Fund

| | |
|---|-------------------------------|
| Total Amount of Note..... | \$ 6,500,000.00 |
| Principal Payment 1965-1966..... | 190,951.21 |
| Balance of Note June 30, 1966..... | <u>\$ 6,309,048.79</u> |

Statement No. 16

STATEMENT SHOWING MONTHLY SETTLEMENTS UNDER
STATE CONTRACT WITH SOUTH CAROLINA ELECTRIC
AND GAS COMPANY FOR FISCAL YEAR

JUNE 30, 1966

| | Paid by State to Power Company |
|-----------------------|---|
| July, 1965 | \$ 1,230.21 |
| August, 1965 | 851.42 |
| September, 1965 | 1,178.28 |
| October, 1965 | 618.03 |
| November, 1965 | 133.38 |
| December, 1965 | 361.49 |
| January, 1966 | 615.97 |
| February, 1966 | 480.17 |
| March, 1966 | 494.93 |
| April, 1966 | 748.19 |
| May, 1966 | 979.63 |
| June, 1966 | 1,342.38 |
| Total | <u>\$ 9,034.08</u> |

Statement No. 17

FINANCIAL STATEMENT

| | | |
|--|-------------|---------------------|
| Accounts Receivable—July 1, 1965..... | | \$ 3,172.41 |
| Sales: | | |
| Electricity | \$88,304.69 | |
| Water | 84,377.20 | 172,681.89 |
| Total Balance and Sales..... | | <u>\$175,854.30</u> |
| Remitted to State Treasurer..... | | \$174,169.93 |
| Accounts Receivable—June 30, 1966..... | | <u>1,684.37</u> |
| Total Remittance and Balance..... | | \$175,854.30 |

CENTREX TELEPHONE SYSTEM

During the year additional State agencies in the Columbia area were added to the Centrex Telephone System. Over seventy-five State agencies and institutions participate in this central system that is providing more efficient telephone service for State Government. The largest single agency joining the system was the State Board of Health when they moved into their new offices and laboratory, the Sims Building.

Over 1,700 telephones are included in the Centrex Exchange that is handled by three telephone operator positions. The exchange is located in a building behind the Lynch Building at 1015 Main Street.

A State Telephone Directory is published by this Division that lists all State agencies included in the system as well as other agencies located in the Columbia area.

The greatest reduction in costs from the Centrex System comes from the use of Wide Area Telephone Service (WATS) lines. During the year over 79,000 intra-state calls amounting to over 400,000 minutes were handled by these lines during normal business hours. Based on previous toll charges for similar calls this would amount to an annual reduction in cost of over \$72,000.

DATA PROCESSING

The Data Processing Unit is continuing to prove itself an effective segment of State Government in the collection and processing of raw data for agencies which cannot justify expensive computer installations. Several programs have been completed that give State agencies a productive resource never before available. Growth of the Data Processing Unit coincides with the necessity for governmental agencies to become more efficient and productive in records analysis through the use of electronic data processing equipment.

In addition to services provided other State agencies at nominal cost, advantage has been taken of the computer system for internal productivity. The preparation of the quarterly Social Security and Retirement Report has relieved the clerical staff of General Services of this time consuming task. By using the computer, this report can be compiled in a fraction of the time previously required and accurate results are obtained by reducing chances of human error to a minimum.

With the successful installation of the Centrex Telephone System for State government last year came the problem of billing.

The problem to be solved was the distribution of charges for local and long distance service to approximately seventy using agencies. The primary concern was how to bill each agency for the actual equipment installed and the use of the Wide Area Telephone Service (WATS). By designing the Centrex Billing System with computerization in mind, it was possible to give each agency using the Centrex system a complete cost record with their monthly bill. This allows the agency to compare its own records of equipment and long distance calls against the billing to insure complete accuracy.

During the year the Legislature adopted legislation requiring all criminal confinement institutions (e.g. city jails, county jails, etc.) to report to the Prisoner Information Bureau information on all prisoners tried, convicted and sentenced. The information is forwarded to the Data Processing Unit where several statistical and informational reports are compiled for the Department of Corrections. These reports have provided the Department of Corrections with vital knowledge necessary to long range planning and decision making.

The Data Processing Unit, working in conjunction with officials of Beaufort County, launched a pilot program to determine the feasibility of using the computer for tax purposes. After several months of consultation and planning, the system was put into effect. After careful analysis of the results, it was apparent that the Unit had again succeeded in applying electronic data processing to government procedures.

By the end of the fiscal year, the Unit had developed a variety of programs for a number of agencies as is indicated below.

Programs in Operation During Year *

Division of General Services

- FICA (Social Security) Reports (3)
- Quarterly Report of State-owned Automobiles
- Centrex Telephone Service (10)
- Central Purchasing (7)

State Auditor

- S. C. Audits Listing
- Salary Ranges of Employees

Mental Health Commission

- Patient Data Collection Projects (8)

Beaufort County Pilot Program

List Personal Property
 District Totals and Property Value (2)
 Tax Roll
 Tax Receipts
 Tax Card List
 Reassessment Notices
 Real Estate Tax List
 Address Listing

Probation, Parole and Pardon Board

Parolee Data (5)
 Crime Analysis (2)
 Penal Population Analysis

State Library Board

Periodical Lists (2)

Florence County

Motor Vehicle Listing

* Number of programs indicated in parenthesis.

Programs in Development June 30, 1966

Division of General Services

Payroll for Day Laborers (4)
 Payroll for Bi-weekly Employees
 Mailing List, Agencies and Institutions
 Property Inventory Control and Listing (2)
 Purchase Order Summary
 Telephone Listing of Local Service by Agency

Beaufort County Pilot Program

Master Tax Listing
 Tax Roll for Commercial Property

Insurance Department

Insurance Company Listing
 License of Local Agents (2)
 Agents Listing

Department of Corrections

Prisoner Information Bureau (6)
 Payroll, Bi-weekly Employees

RECORDS MANAGEMENT

The Records Management Unit was established July 1, 1964 to assist State agencies with their records storage problems. A building at 300 Gervais Street was equipped for the storage of 15,000 cubic feet of non-current records and this amount will be doubled during the next fiscal year by renovating the basement of the warehouse and installation of additional shelving.

One of the major objectives of an agency's records management program is to keep non-current records moving out of high-cost space and filing equipment into the low-cost Records Center as rapidly as possible. Experience in the growing number of participating agencies indicates that up to one-half of an agency's records can be moved from prime office space into storage under a continuing and effective records transfer program. An agency can reach this goal, with the resultant benefits in annual savings, by transferring an average of 10% of its records to the Center each year.

It is estimated that files can be kept in a Records Center at a savings to the State of approximately \$2.50 per cubic foot of records. At this rate the amount of records stored in the Records Center at present would reduce costs to the State approximately \$25,000 in office space requirements. This savings is possible because storage space costs less, the storage equipment is less expensive and space is better utilized. Approximately one square foot of office space can be relieved for each cubic foot of records removed to storage.

At the end of the second year of operation, thirty-five agencies were participating in the program and more than 10,000 cubic feet of records have been transferred to the Records Center. This relieved some 10,000 square feet of office space (the equivalent of that available on one floor of the new Rutledge Building) and provided additional area for the increasing volume of current records and general office growth.

One of the most important factors in non-current records storage is reference service which is rapid and efficient. Upon request from the various agencies, records are retrieved, delivered to the agency for the purpose required and returned to the Records Center for inter-filing when they are no longer needed. Reference requests averaged 450 per month during the year and reference service ranged from three minutes for telephone reference up to a half day if the records were returned to the requesting agency.

The transfer of records to the Center is accomplished without interfering with the efficiency of the participating agency. At the same time, security is placed upon the records in order to keep them confidential to the transferring agency.

In addition to the low-cost storage of non-current records, the Records Center has established a central microfilming system. The system is set up on a cost recoverable basis which will amount to a 40% savings to participating agencies. The Records Center furnishes the film, labor and processing at cost.

At the end of the year, patient records were being microfilmed for the Mental Health Commission and processing of film was being provided for the Department of Public Welfare. A number of agencies have expressed interest in the program, and it is anticipated that this service will increase rapidly in the future.

STATE-OWNED VEHICLES

In compliance with regulations adopted by the Budget and Control Board, agencies are submitting quarterly reports on the use of passenger vehicles and costs involved in their operation. As of June 30, 1966, thirty-five agencies were reporting using 764 automobiles. This total does not include Highway Patrol or other law enforcement type vehicles or trucks. The cost of operation as reported, excluding depreciation, ranged from a low of less than 2¢ per mile to a high of almost 6¢ per mile, with an overall average of less than 3¢ per mile. The average annual mileage driven per vehicle by agency ranged from a low of less than 6,000 miles to a high of over 27,000 miles with an overall average of over 18,000 miles. Average age of vehicles by agency ranged upward to over seven years. An analysis of the above information, taking into consideration trade-in value, indicates that the optimum age for replacing passenger type vehicles is between two to three years.

The Division continues to operate a small Motor Pool. At present there are twelve passenger vehicles in the pool which are available to agencies in the Capitol complex at a rental charge below the statutory mileage allowance. However, the charge is sufficient to take care of operating costs and depreciation. The requests from agencies far exceeds the number of vehicles in the pool.

STATE PRINTING

As the State grows in population, industry and in economic ability, printing needs expand proportionately. Existing State agencies require greater quantities of forms, supplies and reports, and the expansion of new agencies necessitates additional printing.

In these times of automation, more agencies are using data processing equipment. Printing continuous forms for use on this equipment adds to the volume, cost and complexity of our needs.

Examples of service provided State agencies to reduce costs by combining quantities of standard forms are the quarterly reports for social security taxes and employee contributions to the Retirement System. No single agency uses a large quantity of the forms, but each needs some. A canvass of each State entity using data processing equipment was made by mail, and each was asked to make a determination of its needs for these two forms and was invited to join in making up a cumulative order. This Division initiated the order and distributed the forms in the quantity requested. Purposely, more forms were ordered than had been requisitioned, so that the Division could stock a supply to meet additional needs quickly and at lower prices.

The Printing Office continues to work in close cooperation with all departments. Competitive bids for printing requirements are received three times each week. The tabulation below shows the number of individual printing contracts awarded each month during the 1965-66 fiscal year and the total value of these contracts.

| <i>Month</i> | <i>Number of Contracts</i> | <i>Total Value</i> |
|-----------------|----------------------------|--------------------|
| July | 162 | \$ 25,100.98 |
| August | 209 | 73,347.94 |
| September | 145 | 32,472.68 |
| October | 115 | 24,904.30 |
| November | 129 | 46,468.74 |
| December | 126 | 22,551.61 |
| January | 183 | 92,143.90 |
| February | 175 | 41,008.53 |
| March | 164 | 43,569.57 |
| April | 159 | 122,762.13 |
| May | 156 | 29,273.97 |
| June | 164 | 54,217.35 |
| | <hr/> | <hr/> |
| | 1,887 | \$ 607,821.70 |

The State Printing Officer approves invoices for printing and office supplies prior to payment by the Comptroller General. The following tabulation gives the number of approvals and amounts thereof for each month of the 1965-66 fiscal year.

| <i>Month</i> | <i>Number of Approvals</i> | <i>Amount</i> |
|-----------------|----------------------------|----------------|
| July | 1,171 | \$ 132,240.98 |
| August | 1,234 | 224,986.90 |
| September | 1,073 | 71,764.37 |
| October | 1,083 | 76,807.00 |
| November | 1,096 | 143,562.72 |
| December | 777 | 117,821.05 |
| January | 1,314 | 121,557.74 |
| February | 1,109 | 88,413.96 |
| March | 1,303 | 157,769.35 |
| April | 1,182 | 115,965.84 |
| May | 1,102 | 187,990.27 |
| June | 1,225 | 175,727.12 |
| | 13,669 | \$1,614,607.30 |

The monetary value of yearly contracts for the 1965-66 fiscal year for printing and mailing the Market Bulletin for the State Department of Agriculture amounted to \$56,740.39; for business license, beer and wine, soft drinks and alcoholic liquor tax stamps for the South Carolina Tax Commission, \$113,225.83; for tax receipts, tax returns, tax execution books, auditor's duplicate sheets and treasurer's duplicate sheets furnished by the Comptroller General to the various counties, \$76,500.18 and the public printing contract for all legislative printing and the publication of annual reports of the various State agencies and departments, \$232,905.61.

OFFICE SUPPLIES

Until July 1, 1964 when this Unit became a part of the Division of General Services, central distribution of office supplies was hampered by lack of space and personnel. These problems were eliminated by establishing a Central Supply Room in the basement of the Middleton Building and the hiring of a supervisor and two clerks. With authorization to use a Revolving Fund for purchase and maintenance of adequate stocks of supplies, there resulted an increase in the use of the service which

reflects a savings of money, time and space in the using agencies. The sales have increased from \$500 per month when it became a part of this Division, to \$6,000 a month at the end of the fiscal year. Capital required for this operation is \$20,000 which is nominal in view of the number, quantity and variety of items which must be kept in stock. However, it enables quantity purchasing which results in lower prices.

The Office Supply Unit makes deliveries daily to agencies in the Columbia area, which eliminates the need for extensive storage space in the various offices. No overhead or profit is added to the cost of supplies, and each agency receives full benefit of the advantage of quantity buying even though its needs may be small.

In addition to the sale of office supplies, the Unit provides Messenger Service for agencies requesting records for reference from the Records Center Unit. The messengers make bank deposits, deliver vouchers and pick up checks from the Comptroller General's Office for the entire Division.

An offset press has been obtained in order that envelopes, letterheads and necessary forms can be produced rapidly at a reduction in cost. One of the clerks in the Unit has been trained in this work and the machine is in continuous use.

Finally the Unit has a photo copy machine which reproduced approximately 30,000 copies during the year for all units in the Division.

The following listing shows the monthly sales of office supplies during the year:

| <i>Month</i> | <i>Amt. Billed to Departments</i> | <i>Month</i> | <i>Amt. Billed to Department</i> |
|-----------------|---------------------------------------|----------------|--------------------------------------|
| July | \$5,171.33 | January | \$5,624.59 |
| August | 4,952.41 | February | 6,658.27 |
| September | 4,500.00 | March | 6,721.51 |
| October | 7,565.63 | April | 5,499.40 |
| November | 6,882.71 | May | 6,314.31 |
| December | 5,167.28 | June | 5,898.24 |

Statement No. 18

OFFICE SUPPLY REVOLVING FUND

Statement of Income for Period July 1, 1965 to June 30, 1966

| | | |
|-----------------------------------|---------------------|------------------|
| Sales | | \$ 69,494.87 |
| Cost of Sales | | |
| Inventory—June 30, 1966..... | \$ 11,595.68 | |
| Add Purchases | 67,756.06 | |
| | <u>\$ 79,351.74</u> | |
| Less Inventory—June 30, 1966..... | 10,083.42 | 69,268.32 |
| Increase | | <u>\$ 226.55</u> |

Statement No. 19

STATEMENT OF RECEIPTS AND DISBURSEMENTS

| | | |
|---|---------------------|--|
| Balance—July 1, 1965 | | |
| State Treasurer | \$ 5,314.50 | |
| Receipts | 68,021.60 | |
| Total Balance and Receipts | <u>\$ 73,336.10</u> | |
| Disbursements | \$ 69,303.22 | |
| Balance—June 30, 1966, State Treasurer..... | 4,032.88 | |
| Total Disbursements and Balance..... | <u>\$ 73,336.10</u> | |

Statement No. 20

STATEMENT OF ACCOUNT BALANCES—JUNE 30, 1966

Assets

| | |
|------------------------------|---------------------|
| Cash—State Treasurer | \$ 4,032.88 |
| Accounts Receivable | 6,941.11 |
| Office Supplies on Hand..... | 10,083.42 |
| Total Assets | <u>\$ 21,057.41</u> |

Liabilities and Surplus

| | |
|------------------------------------|---------------------|
| Accounts Payable | \$ 1,181.71 |
| Due State of South Carolina..... | 10,000.00 |
| Surplus—June 30, 1966..... | 9,875.70 |
| Total Liabilities and Surplus..... | <u>\$ 21,057.41</u> |

CENTRAL PURCHASING

Central Purchasing for South Carolina was initiated in 1951 following adoption of the Reorganization Plan by the General Assembly in 1950. As constituted at that time it was intended to serve State agencies and institutions. The law was amended, first to include counties and then to include municipalities. Later the law was amended to extend these services to all political subdivisions, including school districts. As of June 30, 1966, the Purchasing Unit served all State agencies, thirty-six counties, eighty-three cities, forty school districts and nine other political subdivisions.

The factors responsible for the savings obtained by the Purchasing Unit are quantity purchasing, term contracts and competitive bidding. To accomplish quantity purchasing it is necessary to group purchases. The most obvious method of grouping purchases is by central warehousing and periodic buying; most states that have central purchasing also have a central warehousing operation. In South Carolina, however, the State Highway Department and the State Mental Health Commission have facilities which they have made available for this purpose and the use of these facilities has resulted in considerable savings to State agencies and political subdivisions without involving the cost of additional warehouse and distribution facilities.

Periodic buying is the practice of establishing certain dates monthly, quarterly, semi-annually or annually to purchase commodities such as cars, trucks, radio equipment, office furniture, etc. As volume increases the price decreases.

For high volume items such as gasoline, fuel oil, fire extinguishers, paving mixtures, equipment repair parts, tire recapping, culvert pipe, office supplies, motor oil, janitorial supplies, etc., the most satisfactory method is by term contract. Under this method, the Purchasing Unit advertises for quotations for delivery on a statewide or area basis of specific merchandise for a given period of time—usually six months or one year. The using agencies place their orders directly with the contractor for delivery in accordance with the State contract.

By the end of fiscal 1966, 122 term contracts covering ninety-one commodities were in effect. Surveys are now being made for additional term contracts, and the volume of these contracts should produce considerable statewide savings.

Following are statements showing the activity of the Purchasing Unit for the fiscal year 1965-66. An increase of approxi-

mately \$1,500,000 is shown over the previous year, and all indications point toward constant increases in volume as additional counties, municipalities, school districts and other political subdivisions take part in the program.

Statement No. 21

CENTRAL PURCHASING

Summary

June 30, 1966

| | |
|---|------------------------|
| Total Direct Purchases for State Agencies | \$11,815,744.13 |
| Total Direct Purchases for Political Subdivisions | 407,085.59 |
| <hr/> | |
| Total Purchase Orders Issued | \$12,222,829.72 |
| Total Purchases by State Agencies against Term Contracts Made by Purchasing Unit | \$ 5,612,393.40 |
| Total Purchases by Political Subdivisions against Term Con- tracts Made by Purchasing Unit | 394,013.88 |
| <hr/> | |
| Total Purchases Against Term Contracts | \$ 6,006,407.28 |
| <hr/> | |
| Total All Purchases | \$18,229,237.00 |
| <hr/> | |
| Total Sales of Used Equipment Conducted by Purchasing Unit | \$ 69,189.52 |
| <hr/> | |
| Total Dollar Volume for Fiscal Year | <u>\$18,298,426.52</u> |

Statement No. 22

CENTRAL PURCHASING

Detail of Term Contracts

June 30, 1966

| | |
|--|------------------------|
| Asphalt—Cements, Emulsions, Cutback, Cold Laid Mixes | \$ 1,277,078.05 |
| Culvert Pipe | 544,994.61 |
| Gasoline: State Agencies | 2,719,794.36 |
| Political Subdivisions | 354,017.35 |
| <hr/> | |
| Total Gasoline | \$ 3,073,811.71 |
| Motor Oil: State Agencies | 92,820.19 |
| Political Subdivisions | 11,050.31 |
| <hr/> | |
| Total Motor Oil | \$ 103,870.50 |
| Automotive Replacement Parts | 394,485.00 |
| Tire Recapping | 72,960.00 |
| Coal | 43,330.80 |
| Fuel Oil: State Agencies | 138,046.82 |
| Political Subdivisions | 28,946.22 |
| <hr/> | |
| Total Fuel Oil | \$ 166,993.04 |
| Welding Gases | 41,607.94 |
| Drugs—Medicines | 120,036.21 |
| Janitorial Supplies | 73,693.55 |
| Fire Extinguishers | 5,575.83 |
| Insecticides | 87,970.04 |
| <hr/> | |
| Total | <u>\$ 6,006,407.28</u> |

SURPLUS PROPERTY PROCUREMENT

For the fiscal year of July 1, 1965 to June 30, 1966, the Surplus Property Procurement Unit transferred property from the Federal Government to eligible donees with an acquisition cost of \$7,031,246. This is a self-supporting program with recipients of the surplus property paying only the cost of handling, warehousing and delivery. Handling charges and administration costs amount to less than 5% of the acquisition value of the property, and estimated average residual value of the property ranges from a low of 10% to a high of 100%; frequently equipment which has never been uncrated or used in any way is declared surplus and made available for distribution.

Since the program began in 1947 property acquired by the Federal Government at a cost of approximately \$68,000,000 has been delivered to tax-supported and tax-exempt educational and health institutions, libraries and civil defense units in South Carolina.

In 1965-66 950 requests were made to the Department of Health, Education and Welfare for property located in this and other states. There were 2,700 deliveries made to individual institutions, county school systems, city school systems, civil defense units and libraries. Donable property being distributed ranges from scratch pads to office furniture, supplies, hand tools, machine tools, motor vehicles and buildings and land.

The Surplus Property Procurement Unit does not take title to Federal Government surplus property. It only has custody of the property from the time it is picked up until it is delivered to eligible donees. Employees of this department screen warehouses at Government installations generally in the Southeast—although surplus equipment has been obtained from points throughout the United States. Items are delivered to State warehouses in Lexington Count where representatives of eligible donees screen the merchandise for their own utilization.

A tract of State property in Lexington County near the Airport has been assigned for storage of surplus property. One warehouse was erected several years ago, and last fiscal year a second warehouse of the quonset type was erected to provide additional space. A paint shop and garage was built for refinishing furniture and repairing vehicles. As this fiscal year ends, a third warehouse is being erected, giving a total of 44,000 square feet of storage space. All of these buildings consist of surplus property obtained for the purpose, and the cost of erection averages less than \$2.00 a square foot.

The following statements indicate the condition of the Surplus Property Revolving Fund at the end of the year.

Statement No. 23

| | | Assets | |
|---|--------------|---------------|---------------------|
| Current: | | | |
| On Deposit with State Treasurer | \$ 74,542.91 | | |
| Accounts Receivable | 21,571.07 | | \$ 96,113.98 |
| <hr/> | | | |
| Fixed: | | | |
| Buildings (On State Land)..... | \$ 82,224.60 | | |
| Office Furniture | 2,019.46 | | |
| Office Equipment | 7,271.48 | | |
| Motor Vehicle Equipment | 10,879.51 | | |
| | <hr/> | | |
| | \$102,395.05 | | |
| Less: Accumulated Depreciation | 17,656.35 | | 84,738.70 |
| <hr/> | | | |
| Other: | | | |
| Prepaid Insurance | \$ 786.55 | | |
| Permanent Improvement Fund—on Deposit with State Treasurer | 15,875.40 | | 16,661.95 |
| <hr/> | | | |
| Total Assets | | | <u>\$197,514.63</u> |

Liabilities and Donees' Equity

| | | | |
|---|------------------|--|---------------------|
| Current Liabilities: | | | |
| Reimbursement due General Fund—State of South Carolina | \$ 43,710.56 | | |
| Long Term Liabilities—Due to State of South Carolina | 10,000.00 | | \$ 53,710.56 |
| <hr/> | | | |
| Donees' Equity: | | | |
| Balance—July 1, 1965..... | \$134,318.58 | | |
| Add—Net Profit for Period..... | 9,485.49 | | 143,804.07 |
| <hr/> | | | |
| Total Liabilities and Donees' Equity..... | | | <u>\$197,514.63</u> |

Statement No. 24

SURPLUS PROPERTY REVOLVING FUND
Statement of Profit and Loss
July 1, 1965 - June 30, 1966

| | | | |
|--|--------------|--|--------------------|
| Income: | | | |
| Charges to Agencies for Handling Property..... | | | \$186,816.46 |
| Expenses: | | | |
| Salaries and Wages | \$117,946.57 | | |
| Freight | 23,340.27 | | |
| Telephone | 2,198.47 | | |
| Office Supplies | 3,005.19 | | |
| Rent | 8,210.85 | | |
| Electricity | 1,313.53 | | |
| Motor Vehicle Supplies..... | 5,527.47 | | |
| Equipment Repairs and Maintenance..... | 44.87 | | |
| Repairs—Donable Property | 2,516.23 | | |
| Travel | 6,632.33 | | |
| Insurance | 995.86 | | |
| Dues | 50.00 | | |
| Heating | 554.25 | | |
| Depreciation | 3,172.00 | | |
| Miscellaneous | 1,823.08 | | \$177,330.97 |
| <hr/> | | | |
| NET PROFIT | | | <u>\$ 9,485.49</u> |

MINERAL LEASES

The Budget and Control Board on January 25, 1966 entered into, as provided by law, a one year mining exploration permit and mining lease with Pine Hall-Pomona Corporation, Greensboro, North Carolina. This lease as provided grants the lessee for one year the exclusive right to explore, mine, remove and dispose of certain phosphatic materials and other mineral substances on certain described lands owned by the State of South Carolina in Beaufort and Jasper Counties. Subject to the provisions contained therein the lease may become an operating mining lease for twenty-five years.

The mineral lease-agreement dated September 20th, 1957 between the State of South Carolina and lessees W. R. Hilderbrand, Larry Marsh and W. J. Williams, all of Owensboro, Kentucky, and Jay Kautman of Indianapolis, Indiana, for certain mining rights on State owned property in Lexington County remained in operation during the year.

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